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1994-

AGENDA OF THE FINANCE

AND ADMINISTRATION

COMMITTEE

JANUARY 20, 1994-

URBAN/MUNICIPAL

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NOTICE OF MEETING

FINANCE AND ADMINISTRATION COMMITTEE

Thursday, 1994 January 20th

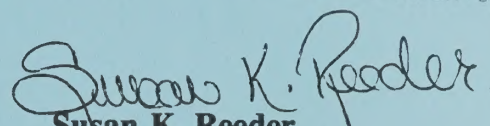
9:30 o'clock a.m.

Room 233, City Hall

URBAN M.

JAN 1994

GOVERNMENT DOCUMENTS


Susan K. Reeder
Secretary

AGENDA

1. DELEGATION - MR. BOB RALPH, COWBOY INCENTIVE DESIGN INC. - REQUEST FOR THE CITY TO RESCIND ITS POLICY WHICH PROHIBITS THE HOLDING OF RODEOS AND WILD WEST SHOWS IN ALL CITY OWNED FACILITIES

(a) Information Report - City Clerk

2. PRESENTATION - DIRECTOR OF PROPERTY - CO-GENERATION- CENTRAL UTILITIES PLANT

(a) Report - Director of Property

3. ALDERMAN D. ROSS

Federal Infrastructure Funding Initiatives

(a) Report - Chief Administrative Officer

4. CONSENT AGENDA

5. CHIEF ADMINISTRATIVE OFFICER

Forensic Audit - Culture and Recreation Department

6. **FIRE CHIEF**

- (a) 1994 Replacement of Fire Department Vehicles

7. **DIRECTOR OF PROPERTY**

Building Operations & Maintenance - Computerized Maintenance Management System (CMMS)

8. **PROPERTY DEPARTMENT AND THE HAMILTON PARKING AUTHORITY**

Offer to purchase City lands - Nick LaSala; Part of 398, 400 and 406 Barton Street East - lands surplus to requirements of the Hamilton Parking Authority.

9. **TREASURER**

- (a) Funding - 1994 Hamilton-Scourge Project
- (b) Outstanding amounts owing to the City by the Hamilton Tiger-Cat Football Club
- (c) Realty and Business Tax Prelevy Mill Rates for 1994

10. **HAMILTON SESQUICENTENNIAL CELEBRATIONS EXECUTIVE COMMITTEE**

Incorporation - Hamilton Sesquicentennial Celebrations Inc.

11. **ALDERMANIC SUPPORT SERVICES TASK FORCE**


1994 Legislative Budget

12. **PRIVATE AND CONFIDENTIAL AGENDA**

13. **OTHER BUSINESS**

14. **ADJOURNMENT**

<div> <div>OUTSTANDING ITEMS</div> <div>FINANCE AND ADMINISTRATION COMMITTEE</div> </div>				Page 1
ITEM	DATE REQUESTED	ACTION BY		
1. (a) Policy to exempt Parking Authority from reality and business tax.	1990 February 23 & 1990 March 22	Treasurer		
(b) Examine feasibility of directing the net revenue from parking fines into the Reserve Account.	1990 March 22	Treasurer		
2. Additional Proposed Development Charges Amendments.	1992 April 23	Building		
3. City Hall Grounds Study - being reviewed by interest groups for input.	1993 January 21	Arts Co-Ordinator		
4. Report - Partnership Agreements at the Hamilton Farmers' Market.	1993 January 21	City Solicitor		
5. Women's Safety Audit Project Report - Chief Administrative Officer to meet with the Status of Women Sub-Committee and staff and report back on the implementation procedures.	1993 March 25	Chief Administrative Officer		
6. Report back on the issue of other municipalities which have discriminated against the hiring of the local construction industry due to restrictive policies.	1993 August 31	Chief Administrative Officer & City Solicitor		
7. Report back - Discussions with Junior Achievement on negotiations on rental rate for space in the Upper Wentworth Composite Building.	1993 September 23	Chief Administrative Officer, & Director of Property		
8. Information Report - Civic Awards.	1993 November 25	Culture and Recreation		
9. Steering Committee - Comprehensive Audit - Information Systems.	1993 November 25	Steering Committee		



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**OUTSTANDING ITEMS
FINANCE AND ADMINISTRATION COMMITTEE**

PAGE 2 - Continued

ITEM	DATE REQUESTED	ACTION BY
10. Public Meeting - Transportation of Persons with Special Needs.	1993 November 25	City Clerk
11. Report - Wheelchair Accessible Integrated Taxicab Licences (to go to Taxi Advisory Committee first)	1993 November 25	City Clerk
12. One year monitoring of decisions made by the Assessment Review Board.	1993 December 9	Treasurer - to report back in 1994 November
13. Report - Request for private legislation to require expanded requirements for sprinkler systems.	1993 December 9	City Solicitor Building Commissioner Fire Chief
14. Comprehensive Audit - Culture and Recreation.	1993 December 9	Chief Administrative Officer
15.(a) Report - Action Plan to provide a "Smoke-free Community by the Year 2000".	1993 December 9	Medical Officer of Health
(b) Presentation - Hamilton-Westworth Council on Smoking and Health - Status on Tobacco Control Issues.	1993 December 9	Hamilton-Westworth Council on Smoking & Health
16. Second floor/lobby staircase carpeting - re-tendered.	1993 December 14 Council	Director of Property Manager of Purchasing

DEC 3 1993

December 1, 1993

Mr. Bob Morrow
Mayor of Hamilton
71 Main Street West
Hamilton, Ontario

Dear Mr. Morrow:

In response to your voicemail message received November 19th, 1993 I am outlining for you our proposed rodeo event at Copp's Coliseum so you will be better equipped to address our request for a change to the by-law and allow this event at Copp's. Let me take this opportunity to thank you for reviewing this matter with us.

In short our idea is to bring a three day professional rodeo/country concert to Hamilton. The rodeo would be sanctioned by The Canadian Professional Rodeo Association (CPRA). As well we are seeking sanctioning from The Professional Rodeo Cowboy's Association (PRCA) to allow competitors from the USA to be involved. This co-sanctioning allows us access to the worlds top cowboys. It also means that we will be governed by all of the rules of the association including those rules that address the humane treatment of animals used in rodeo.

To bring you up to speed with our plans and how they will directly affect Hamilton and its economy in point form here are some of the progresses we've been able to make thusfar.

-the CPRA has been contacted, plans discussed and encouragement given by them with regards to their interest in bringing professional rodeo to the east and sanctioning of this particular event. Both parties feel that with the proper facility and location this event will be a success.

-many major sponsors have been contacted and are expressing a desire to be involved. We are also looking forward to dealing with local business to get involved once approval of the site has been given.

-a major Country and Western radio station has also shown great interest in involvement.

-at present, proposed radio/television and print ads are being created for use not only in the Hamilton area but the surrounding regions because we feel this rodeo/concert will be a large draw in the Toronto, Newmarket, Orangeville, Kitchener and London corridor as well as our neighbours to the south.

-our advertising aim is to bill this as a family outing and our hope is that this can become an annual event. To this end we have coined it "Calgary Comes To Copp's".

-a proposal is now being looked at to air all or part of the rodeo on local and national television again increasing the cities exposure.

-talks are under way with a local travel group to promote travel to the rodeo through weekend packages.

It is our belief that this rodeo/concert event will not only be a success but that the city of Hamilton as well as the local business can profit through the dollars spent here as well as the potential for exposure. As stated earlier we also feel there is potential to become an annual event.

I trust this information will be of assistance to you in making your decisions. I would request at this time a meeting with you to further discuss any questions you might have as well as to allow you to put faces to names. Thank you again for considering this matter.

I look forward to hearing from you.

Thank You,

Bob Ralph

Bob Ralph, Senior Partner
Cowboy Incentive Design Inc.
519-940-9017
cel. 519-942-6882

CITY OF HAMILTON

- INFORMATION -

1(a.)

DATE: 1994 January 17

REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Mr. J. J. Schatz
City Clerk

SUBJECT: City's policy prohibiting the holding of rodeos and wild west shows in all City owned facilities.

BACKGROUND:

For the information of the members of the Finance and Administration Committee, City Council at its meeting held 1990 February 13th approved a policy to prohibit the holding of rodeos and wild west shows in all City owned facilities, as follows:

"That a policy be adopted to prohibit the holding of rodeos and wild west shows in all City-owned lands and facilities including but not limited to Copps Coliseum, Mountain Arena and the Convention Centre."

This prohibiting policy was recommended by the 1990 January 25th meeting of the Finance and Administration Committee as a result of discussions which arose in response to correspondence received from the Allies for Animal Rights group.

Further to this, the Finance and Administration Committee, at its meeting held 1990 August 23rd received a delegation from the Ontario Rodeo Association concerning its opposition to the policy. Following that delegation, the Committee reaffirmed its policy.

Trusting that this background information is of assistance.

JJS/SKR





CITY OF HAMILTON
- RECOMMENDATION -

2(a.)

DATE: 1994 January 14

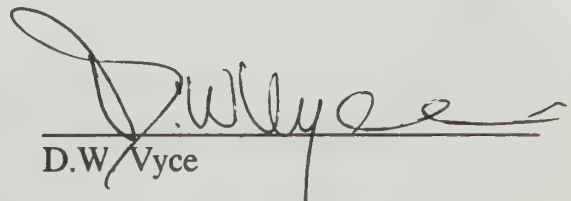
REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: D. W. Vyce
Director of Property

SUBJECT: Cogeneration - Central Utilities Plant

RECOMMENDATION:

- a) That the Committee endorse the recommendations found within the final feasibility study report submitted by Proctor & Redfern Limited, namely:
- (i) that the Corporation of the City of Hamilton cause to be engineered and installed, a 3.2 megawatt cogeneration system, based upon 4 natural gas burning engine/generator sets as discussed in their final report;
 - (ii) that the installation be carried out as soon as possible, in order to achieve the positive cash flows indicated in the final report;
 - (iii) that due to the considerable capital outlay necessary to implement this project, the City of Hamilton should investigate alternative financing arrangements;
- b) That the Committee authorize the Property Department to proceed with a Request For Proposal for the design, construction, maintenance and financing alternatives for a cogeneration installation at the Central Utilities.


D.W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: None at this time.

BACKGROUND: At the meeting of June 25, 1992, the Finance & Administration Committee approved of a recommendation (report attached) from the Property Department to request proposals to study the feasibility of a cogeneration installation at the Central Utilities Plant.

From the proposals received a purchase order was issued to Proctor & Redfern Limited of Hamilton, Ontario. The final report was received by the Property Department this past November and the conclusions therein are as follows:

- . Cogeneration of 3.2 Megawatts at the Central Utilities Plant using heat recovery natural gas fired engines and absorption chilling will save the City in excess of \$5 million in operating costs over 5 years . While the capital outlay is considerable (\$5,900,000), the savings are very significant.
- . Absorbtion chillers will reduce the electrical usage and provide a summer heat load. The absorbtion chillers will also address the imminent issue surrounding the CFC's presently in use. Absorption chillers do not require any CFC refrigerant.
- . Switching from expensive purchased electrical energy to greater usage of natural gas will stabilize energy costs.
- . The environment will benefit from low NOx engine output.

The Property Department, Building Operations & Maintenance Division, supports the conclusions and recommendations made in the final report and have submitted to the Capital Budget Sub-Committee a request for capital funding to be funded in the 5th (1998) year of the Capital Plan.

RD/dwv

attchs.

c.c. J. Pavelka, Chief Administrative Officer
R. Desnoyers, Assistant Manager, Building Operations & Maintenance

ROBERT DESNOVERS 546 - 2180

FAX INFO TO: 546-2094

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1992 June 17


REPORT TO: S. Reeder, Secretary
Finance and Administration Committee

FROM: D. W. Vyce
Director of Property

SUBJECT: Co-generation - Feasibility Study

RECOMMENDATION:

That approval be given to request proposals to study the feasibility of installing a natural gas cogeneration engine at the Central Utilities Plant at an estimated cost of \$25,000. The feasibility study may qualify for a financial incentive, up to 50% of the study cost, from the Ministry of Energy.


D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The study will be financed from the current budget and any incentive received from the Ministry of Energy to be credited back to the same account.

BACKGROUND:

The use of natural gas fired turbines to drive electric generators is used extensively in the United States and is gaining recognition in Canada as a viable alternative in order to reduce electric energy costs. With local hydro rates expected to increase by 40% in the next three years, a cogeneration installation may be practical for the Central Utilities Plant which distributed more than \$1,525,000 of electricity in 1991.

1992 June 17

Finance and Administration Committee

Page 2

The cogeneration process utilizes natural gas as the fuel for a small turbine which drives an appropriately sized generator. We can therefore displace some of the existing electrical purchases from Hamilton Hydro with energy generated by lower cost natural gas.

Waste heat from the engine exhaust is transferred to building heat and domestic hot water via heat exchangers. Some of this waste heat can also be converted to cooling during the summer months through the use of an absorption chiller. The use of an absorption chiller is an attractive method of replacing some of the existing air conditioning chilling equipment which relies on the use of CFC's as the refrigerant. The manufacturing of ozone depleting CFC refrigerants will cease in 1996, causing us to seek out alternatives.

The use of natural gas driven generators is a time tested proven concept which appears to be worth exploring further.

c.c. ✓ J. G. Pavelka, P.Eng., Chief Administrative Officer
R. Desnoyers, Assistant Manager, Building Operations & Maintenance Division

(2180)

CITY OF HAMILTON
- RECOMMENDATION -

3(a.)

DATE: 1994 January 17

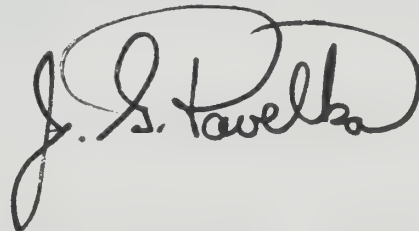
REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: J.G. Pavelka, P.Eng
Chief Administrative Officer

SUBJECT: Federal Infrastructure Funding Initiatives

RECOMMENDATION:

- (a) That staff prepare a list of capital projects that will be eligible for the Federal Infrastructure Funding Program, and
- (b) That the list of capital projects be presented to the Committee of the Whole for approval.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

In response to election promises, the Federal Government, along with the Provincial Government, is preparing the qualifying terms for an Infrastructure Funding Program.

Although nothing formal has been received outlining what the conditions of this Infrastructure Funding Program are, the following is the best information available about the program.

The objective of the program is to maximize employment - creating jobs now and in the future and to have a "physical" product constructed or produced.

Evidently capital funding will be available for fiscal years 1994 and 1995 and will be available based on the following cost sharing formula:

1/3 Federal
1/3 Provincial
1/3 Regional/Municipal

Eligible capital projects can be of two varieties:

(a) **Incremental**

- a project or program **ADDED** to previously approved capital programs.

(b) **Accelerated**

- a project or program brought forward to 1994 or 1995 from another year.

Funding reportedly will be proportioned out to Regions according to population and number of households. Funding will be then re-apportioned out to area Municipalities based on a blended 5-year average of the Area Municipalities' capital budget including water and sewers.

The option of using private sector contributions as the Municipality's contribution is still being reviewed.

Unfortunately the above information is very sketchy. However it is the best available at the time this report was written.

Attached for the information of the Committee is a very tentative list of projects that are being considered. However, because the terms of reference have not been finalized and set out, this is a very preliminary list based on our knowledge of the criteria to date.

In formulating this list there was an effort to list those projects which would maximize employment opportunities in the area and simultaneously not increase the operating costs.

JGP/jt

attach.

cc: Management Team

Infrastructure Program Projects
as at January 13, 1994
File: 94infra

Project Description	Gross Cost ('000'S)	Infra. Net Cost ('000'S)	Infra. Contribution ('000'S)
Projects within Draft 1994 – 2003			
Dundurn Castle Restoration	\$2,726	\$909	\$1,817
Riverdale Rec. Centre	\$6,600	\$2,200	\$4,400
Parkdale Arena/Outdoor Pool	\$2,100	\$700	\$1,400
Inch Park Arena/Pool	\$2,100	\$700	\$1,400
Coronation Arena/Pool	\$2,228	\$743	\$1,485
Eastwood Arena	\$1,917	\$639	\$1,278
Dalewood Rec. Centre Retrofit	\$538	\$179	\$359
Westmount Rec. Centre Retrofit	\$985	\$328	\$657
Hamilton East Kiwanis Club	\$7,014	\$1,061	\$4,676
Harbourfront Park Improvements	\$1,482	\$494	\$988
Turner Park Improvements Ph. 2	\$5,190	\$1,730	\$3,460
Road Reconstruction	\$3,000	\$1,000	\$2,000
Trigeneration	\$6,852	\$2,284	\$4,568
Projects not within Proposed Budget			
Red Hill Creek Rec. Master Plan	\$6,000	(\$4,000)	\$4,000
Barrier – Free Access – City bldg.	\$750	\$250	\$500
Ivor Wynne Stadium improvements – ticats	\$1,000	\$333	\$667
Totals	<u>\$50,482</u>	<u>\$9,550</u>	<u>\$33,655</u>

- BARTON STREET

DRAFT
FOR DISCUSSION ONLY

**GUIDELINES AND REQUIREMENTS FOR
THE FUNDING OF CAPITAL PROJECTS UNDER THE
CANADA-ONTARIO INFRASTRUCTURE PROGRAM**

I. GENERAL

PURPOSE:

Capital Funds are being made available by the Government of Canada and the Province of Ontario to renew and enhance Canada's physical infrastructure in local communities. These funds are intended to generate valuable short and long-term employment, promote a competitive and productive economy and accelerate economic recovery.

PROJECT FUNDING:

The Government of Ontario plans to make an allocation of these capital funds on a formula basis for all municipalities, school boards, colleges, and universities. A single allocation, to be administered by the Ministry of Northern Development and Mines will be made for unorganized areas in the North.

Municipalities will be required to contribute one-third of the cost of each project. Although the school boards as a whole will be expected to contribute one third of the total capital spending, sharing ratios for individual school boards will vary based on an equalization formula.

Private sector contributions and donations will be attributed to the local share.

The Canada Ontario Agreement requires that at least 35% of the total 2 year allocation be spent by March 31, 1995 and that no more than 15% of the funding can be spent after March 31, 1996.

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HOW TO APPLY:

The responsibility for administration of funding for municipalities will be divided between the Ministries of Municipal Affairs and Northern Development and Mines, with the latter responsible for municipalities and unincorporated communities of northern Ontario. The Ministry of Education and Training will be responsible for administering the funding to the school boards, universities and colleges.

Co-operation between eligible applicants for joint projects is encouraged.

(Ministry contacts)

Each project requires an application. A project would need to be site specific. Project applications will be signed by the official authorized by the municipal council school board or institution.

DEADLINES FOR APPLICATION:

Applications will be received after March 1, 1994. Applicants are encouraged to submit applications for any projects that can be easily and quickly implemented as soon as possible. The creation of jobs as quickly as possible is the goal.

All applications for funding must be received by September 30, 1994. Any funding that has not been committed by that time may be reallocated. Preference will be given to other municipalities within the same region.

APPROVALS PROCESS:

A Management Committee will be established to administer the Federal-Provincial Agreement. This Committee will consist of two members appointed by the Federal Ministers and two appointed by the Provincial Ministers.

The Management Committee will approve all projects. Approval requires the agreement of both the Federal and Provincial Co-chairs. Projects will be reviewed by the provincial ministries and brought forward to the Management Committee by the provincial Co-chair.

II. CRITERIA FOR PROJECT APPROVAL

The criteria for project approval are those specified in the Federal-Provincial Agreement

Mandatory - each project must satisfy all of the mandatory criteria

1. Short term job creation - All projects must create employment during the duration of the project. Applicants will be expected to quantify job creation. Jobs will be defined in terms of person weeks.

Estimates of job creation will be required at time of application. Reports on actual jobs created will be reported at the completion of the project.

2. Incrementality - The applicant will need to certify that the proposed project is either incremental to the 1994 capital budget or accelerated investment. This certification may be subject to audit.

Accelerated or incremental investment is defined as:

- a project which has been planned but commencement of work as been brought forward by at least one year; or
- a project not previously included for funding in the approved 1994 capital budget; or
- a project which would not have proceeded, or would not have proceeded at the same rate, without the funding available through this program; or
- that portion of the project which is additional to the project in the 1994 capital budget

Applicants will certify that the proposed project is not substituting for an investment already planned and committed for 1994.

3. Infrastructure - the result of each project shall be the creation, renewal or enhancement of local infrastructure. Infrastructure is defined as physical capital assets instrumental in the provision of public services.

Although a project which is a phase of a larger project may be acceptable, the project approved must result in usable infrastructure at the time the project is completed. The costs attributable to the project will be only those reasonably and customarily associated with initiating and completing the design planning and carrying out of the project.

4. Consistent with provincial capital planning practices.

Although projects that are brought forward do not have to meet defined selection criteria priorities of existing capital funding programs, the projects cannot contravene provincial policies and practices.

All work funded through the program must comply with all federal, provincial and municipal laws relating to construction and renovation projects, and must respect all applicable labour, environmental and human rights legislation and standards.

5. Completion date - No project may have a completion date later than March 31, 1997. In order for the Province to comply with the terms of the Agreement stipulating that no more than 15% of the program funds can be spent after March 31, 1996, each applicant will be expected to demonstrate that at least 85% of their approved costs will be incurred March 31, 1996. Exceptions may be granted by the Management Committee.

6. Operating costs - each project will be reviewed for operating cost implications.

Any additional costs which will be incurred as a result of undertaking this project will be borne by the municipality or institution, including the full responsibility for the cost of the project's operation, maintenance and repair.

Discretionary

The following criteria apply to the COIF program. However, each project does not have to meet all of these criteria. It is expected that each project will meet at least some.

1. Long term job creation - Job creation is an essential part of this program. Project which can create employment beyond the completion date of the project will be encouraged.

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2. **Enhancing economic competitiveness** - Each applicant should demonstrate that the proposed project contributes to an enhanced competitiveness through:

- reducing the costs or productivity of businesses,
- improving business opportunities
- provision of new economic opportunities
- enhancement of the skill base
- improving accessibility and removal of barriers to employment of skilled individuals
- improving pricing of public services

3. **Use of innovative technologies** - Innovative technology refers to the use of new or improved systems, processes, materials or equipment to provide a more effective service to the public.

4. **Bringing infrastructure up to community standards, codes and by-laws** - This criterion makes a specific allowance for projects which replace or upgrade existing infrastructure with consistent with current community standards.

The types of projects fitting this criterion include:

- compliance with building code, fire code health, environmental and safety standards
- removal of physical barriers for accessibility
- energy conservation

It is not the intention of the program to create or impose standards which go beyond those already in place.

5. **Enhancing long term skills in the workforce** - This means that through the projects approved under this program workers will gain an opportunity to develop new or upgraded skills which will increase their future employability.

To meet this criterion projects will:

- provide apprenticeship opportunities
- upgrade skill levels for those employed
- provide opportunities for individuals to acquire broad employability skills

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6. **Enhancing environmental quality and sustainability** - This program provides an opportunity to invest in infrastructure which will have a positive impact on the environment.

This criterion can be met by projects which:

- improve community health
- contribute to a conservation of resources
- employ technology to reduce or prevent environmental impacts

7. **Innovative financing** - use of innovative financing techniques provides an opportunity to achieve a higher level of infrastructure investment through the provision of alternative sources of funds or service provision.

Options may include:

- new pricing mechanisms such as full cost recovery and other economic pricing methods
- the participation of the private sector in the financing or provision of public services

III. PAYMENTS AND REPORTING

ELIGIBLE COSTS:

Eligible project costs for projects include all direct costs properly and reasonably incurred and paid solely and specifically in relation to the confirmed project that are:

- (a) invoiced against a contract for goods and services necessary for the due implementation of the project;
- (b) any other costs which are incurred and paid in the performance of the project that are recognized and determined as relevant by the Management Committee; and
- (c) the salaries and other employment benefits of any employee of the institution engaged solely and specifically for the purpose of implementing a project which costs have been determined and approved by the Management Committee;
- (d) any other administrative costs not otherwise covered in (a), (b) and (c) above, which have been determined and approved by the Management Committee; but shall not include costs which are for:

- 7 -

- (e) services or works normally provided by the institution or any other agency of the institution; and,
- (f) the costs of any lands or any interest therein. (This includes easements)

The allocations provided for the infrastructure projects are for the net cost of projects (i.e., less GST rebates).

No project costs incurred prior to February 1, 1994 will be eligible for funding.

If an institution uses grants from the Infrastructure Renewal Program for any purpose which is not in compliance with the eligibility criteria, or for which a special exception has not been granted, these funds will be required to be submitted to the Province of Ontario.

AUDIT

This program and all reports are also subject to audit by the Provincial Auditor, and/or the Federal Auditor General. Accounts shall be maintained for a period of three years beyond March 31, 1996.

CASH FLOW

Funds for Infrastructure Renewal projects will be flowed to institutions and municipalities upon submission of the appropriate form which documents the costs incurred, billed and paid to date by project. The province will provide two-thirds of the costs incurred to date. This two-thirds includes the Federal portion. The remaining one-third of the cost is the responsibility of the institution.

Given the restrictions on cash flow after March 31, 1996, applicants will be expected to submit their documentation of costs incurred for at least 85% of their approved costs by January 31, 1996. Exceptions will be made only through prior arrangements.

FINANCE AND ADMINISTRATION COMMITTEE

THURSDAY, 1994 JANUARY 20TH

CONSENT AGENDA

A. MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE

Minutes of the regular meeting of the Finance and Administration Committee held Thursday, 1993 December 9th.

B. DIRECTOR OF PROPERTY

Closure of Property Department Capital Projects

C. CITY SOLICITOR

A By-law to permit the keeping of Vietnamese Pot Bellied Pigs.

D. TREASURER

Appointment of an External Auditor

E. H.E.C.F.I.

Closing of Capital Project Accounts

F. CITY CLERK

- (i) Use of Facilities - Department of Culture and Recreation - In Service, Recreational Leadership Orogram - Tutorial Session
- (ii) Use of Facilities - Black History Month, 1994
- (iii) Use of Facilities - The Children's Aid Society

- (iv) Temporary Extension of Premises Licence - Comments to the Liquor Licence Board of Ontario - L. A. Bats (previously Don Cherry's Grapevine Restaurant)

G. SECRETARY, FINANCE AND ADMINISTRATION COMMITTEE

Information Items.

Thursday, 1993 December 9
9:30 o'clock a.m.
Room 233, City Hall

The Finance and Administration Committee met.

There were present: Alderman D. Ross, Chairperson
Alderman B. Charters, Vice-Chairperson
Mayor Robert M. Morrow
Alderman V. Agro
Alderman D. Drury
Alderman G. Copps
Alderman D. Agostino
Alderman T. Cooke
Alderman T. Anderson

A.

Also present: Alderman F. Eisenberger
Alderman H. Merling
J. Pavelka, Chief Administrative Officer
P. Baker, Parking Authority
A. Ross, Treasurer
P. Noé Johnson, City Solicitor
K. Beattie, Grants Co-Ordinator, Treasury Department
B. Calder, H.E.C.F.I.
T. Bradbury, Treasury Department
T. Daw, Treasury Department
N. Adhya, Treasury Department
J. Hindson, Director of Information Systems
L. King, Building Commissioner
J. Johnston, Commissioner of Human Resources
T. Bradley, Manager of Purchasing
B. Ferguson, Chief Administrative Officer's Office
Fire Chief Baker
J. Schatz, City Clerk
C. Stableford, H.S.P.C.A.
J. Leuser, H.E.C.F.I.
M. Watson, Real Estate Division, Property Department
D. Vyce, Director of Property
S. Dembe, Manager of Licencing, City Clerk's Office
J. McAnanama, Chief Executive Officer, Hamilton Public Library
B. Guise, Hamilton Public Library
Susan K. Reeder, Secretary

A G E N D A

2. PARKING AUTHORITY - Presentation - Connaught Hotel Parking Plans.

The Committee was in receipt of an Information Report from the General Manager of the Parking Authority of the City of Hamilton, respecting a Feasibility Study on the Connaught Site which was recently reviewed by the Board of the Parking Authority. Mr. Baker indicated that the Connaught Hotel is presently for sale and may be on the verge of being sold as it presently stands. Mr. Baker presented a Concept Plan for the site for parking. Alderman Merling requested clarification that this was a Concept Plan, and when this was confirmed, he advised that a traffic study has not been done.

Mayor Morrow spoke to this and emphasized the concerns for parking in the Downtown.

It was agreed that this report should be received by the Finance and Administration Committee and referred to the Mayor's Office.

3. CONSENT AGENDA

The Committee was in receipt of its Consent Agenda.

Alderman Copps questioned Section C. (i) of the Consent Agenda as follows:

C. DIRECTOR OF PROPERTY AND MANAGER OF PURCHASING

- (i) Various types of maintenance services required by the Real Estate Division, Property Department, during 1993 and 1994.

Alderman Copps questioned why the lowest tender was not being awarded the contract when the Company being recommended is in Stoney Creek, and the Company who was the lowest tender is in Hamilton, and that there is a small percentage difference of only \$1.00 an hour.

Accordingly, the Committee amended the staff recommendation to award the contract to City Plywood and instead awarded the contract to RCM Contracting, Hamilton, as the lowest tender. The Committee approved the following:

That a purchase order be issued to RCM Contracting, Hamilton, to supply various types of maintenance services as and when required by the Real Estate Division of the Property Department during 1993 and 1994, being the lowest of seven tenders received in accordance with specifications issued by the Manager of Purchasing and Vendor's tender, and be financed through Property Standards Account No. CH15411 00001, as follows:

Hourly Rate One Person	\$30.
Hourly Rate Two People	37.
Hourly Rate Three People	44.

With respect to Section C. (i) - Various types of maintenance services required by the Real Estate Division report, the Committee was also in receipt of correspondence received from Robert MacGregor of Total Asbestos Management, indicating that he was in opposition to the recommendation to appoint City Plywood for the above-referenced contract.

The Committee then approved the balance of its Consent Agenda as follows:

A. MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE

The Committee was in receipt of the minutes of its regular meeting held Thursday, 1993 November 25, and approved these minutes as circulated.

B. THE PARKING AUTHORITY OF THE CITY OF HAMILTON - Closing of Completed Capital Project Accounts.

The Committee was in receipt of a report from the General Manager of the Parking Authority of the City of Hamilton dated 1993 November 29, respecting Completed Capital Projects for the Parking Authority.

The Committee approved the following:

That the City Treasurer be directed to close the following Parking Authority Capital Project Accounts with any excess funding to be transferred to its original source of financing:

Centre Number	Project Description	Authorized Gross Cost	Total Expenditure	Excess Financing
908545001	Construction Arena Parking Facilities	\$ 590,000.	\$ 589,734.	\$ 265.55
908745001	825 Space Parking Structure	7,200,000.	7,199,742.	257.63
908845002	Research and Development Studies	100,000.	98,436.	1,563.98
909145001	Land Acquisition - General	400,000.	400,000.	0
909145003	Upgrade Existing Parking Facilities	100,000.	99,882.	117.69

C. DIRECTOR OF PROPERTY AND MANAGER OF PURCHASING

- (ii) The Committee was in receipt of an added report from the Manager of Purchasing dated 1993 December 6, respecting the Purchase of One (1) 14,500 Cab and Chassis with 29 Foot Telescopic Aerial Lift. The Committee approved the following recommendation:

That a purchase order be issued to Wajax Industries Limited, Mississauga, in the amount of \$84,827.45 for the supply and delivery of one (1) 14,500 lb. cab and chassis with 29 foot telescopic aerial lift, being the lowest acceptable of five bids received in accordance with specifications issued by the Manager of Purchasing and Vendor's tender, and be funded through Reserve for Mobile Equipment Account No. CH5X503 00101.

D. TREASURER - Temporary Borrowing By-Law.

The Committee was in receipt of a report from the Treasurer dated 1993 November 30, respecting the above noted matter and approved the following:

- (a) That the City be authorized to temporarily borrow monies to meet current budget expenditures for 1994 pending receipt of current revenues; and,
- (b) That the appropriate borrowing by-law be approved.

E. SECRETARY, FINANCE AND ADMINISTRATION COMMITTEE - Information Items.

The Committee was in receipt of a report from the Secretary of the Finance and Administration Committee dated 1993 December 3, respecting the above noted matter and approved the following:

That the following Information Items, which have been previously forwarded to members of the Committee under separate cover, be received for information purposes:

- (a) Minutes of the English Language Sub-Committee meeting held 1993 September 21st.
- (b) Minutes of the Taxi Advisory Committee meeting held 1993 November 16th
- (c) Information Report - H.E.C.F.I. - Hamilton Philharmonic Orchestra - further amendment to deadline date for an agreement with the Region - report dated 1993 December 2nd.
- (d) Minutes of the French Sub-Committee meeting held 1993 October 22nd.
- (e) Correspondence - General Manager, Hamilton Hydro Electric System - no increase will be made on the general retail rates charged to customers for electrical consumption in 1994 as a result of Ontario Hydro's zero increase. - dated 1993 December 1st.

4. CHIEF ADMINISTRATIVE OFFICER

(a) The Volunteer Centre 3rd Annual Indoor Golf Tournament.

The Committee was in receipt of a report from the Chief Administrative Officer dated 1993 December 1, respecting the above noted matter. The Committee approved the following:

- (a) That the City of Hamilton host the 3rd Annual Volunteer Centre Indoor Golf Tournament to be held on Friday, 1994 February 25; and,
- (b) That the Culture and Recreation Department, Special Events Officer co-ordinate the event with the support of the City Management Team; and,
- (c) That the City of Hamilton enter a Corporate Team to participate in the event at a cost of \$150.; and,
- (d) That this \$150. be charged to Unclassified Account, Centre #24201 in 1994; and,
- (e) That approval be given to the Culture and Recreation Department to use the second floor lobby and Council Chamber for the registration of participants and the distribution of prizes on Friday, 1994 February 25, from 12:00 noon to 5:00 p.m.; and,

- (f) That the City Clerk be granted the authority to approve of a similar use in future years provided it does not interfere with any other activity.

1. MAYOR MORROW

Correspondence - Bernice Price - City of Hamilton By-law 85-148 (Dog By-law).

The Committee was in receipt of correspondence forwarded to them from the Mayor from Bernice Price, respecting her concerns when she was recently bitten by a dog and the limited control the City has to remove an animal that has bitten many people.

The Committee was also in receipt of an Information report from the City Solicitor on this matter.

The City Solicitor advises that the City does prosecute in these matters. The City Solicitor indicated that in her next prosecutions summary report, that she will highlight the S.P.C.A. prosecutions. In this regard, it was agreed that this particular report would be forwarded to the January meeting of the Committee. Further to this discussion, Cam Stableford, of the S.P.C.A., was also in attendance and spoke to the Committee with respect to the Dog Owners' Liability Act, which is Provincial legislation. He advised that in the 9 years that he has been involved with the S.P.C.A., that only one destruction order has ever been issued.

4. CHIEF ADMINISTRATIVE OFFICER

(b) Comprehensive Audit - Culture and Recreation Department.

The Committee was in receipt of a report from the Chief Administrative Officer dated 1993 December 8, respecting the above noted matter. The Committee approved the following:

- (a) That the Chief Administrative Officer prepare Terms of Reference for a Comprehensive Audit of the Department of Culture and Recreation; and,
- (b)
 - (i) That a Steering Committee be formed to approve the Terms of Reference, recommend the Consultant to carry out the Audit, provide guidance and direction where needed; and,
 - (ii) That the Steering Committee be comprised of the Chairpersons and Vice Chairpersons of the Finance and Administration Committee and Parks and Recreation Committee with the assistance of the Chief Administrative Officer, City Treasurer and City Solicitor as resource staff; and,
- (c) That the City Treasurer through the Manager of Purchasing issue the Request for Proposals based on the approved Terms of Reference, and that the estimated cost of \$60,000. be financed by an approved overdraft within the Comprehensive Audit Cost Centre and absorbed by the 1993 General Surplus.

ADDED - 4. (c) - USARCO - State of Emergency

The Committee was in receipt of a report from the Chief Administrative Officer dated 1993 December 8, respecting the above noted matter.

Some discussion ensued with respect to this issue and why the Ministry of the Environment is not being pursued with respect to the funds for the clean-up. It was confirmed that the Ministry of the Environment does have a clean-up fund within its budget. Further discussion ensued on the need for the City to actively pursue recovering the costs of the USARCO Property Clean-up.

The Committee then approved the following:

- (a) That the City of Hamilton pay the \$71,629.17 costs incurred to date in responding to the emergency at the USARCO properties on 1993 September 23; and,
- (b) That the Chief Administrative Officer, the City Solicitor and the City Treasurer take the necessary steps to recover these funds; and,
- (c) That the \$71,629.17 be charged to Account No. CH 24106-00001, Suspense Account.

5. CITY CLERK - Tobacco Control Policy.

The Committee was in receipt of a report from the City Clerk dated 1993 December 6, respecting the above noted matter.

Discussion ensued with respect to this report and it was noted that Dr. Gowitzke and Dr. Goodyear of the Hamilton-Wentworth Council on Smoking and Health were in attendance. Alderman Agostino requested comments from them with respect to the recommendation before them on the Tobacco Control Policy.

Dr. Gowitske spoke to the Committee and requested an opportunity at the next meeting to up-date the Committee with respect to the Smoking legislation issue.

Following discussion on the issue of Tobacco Control, the Committee approved the following recommendation:

- (a) That the recommendations of the Ad Hoc Committee on Tobacco Control Policy, as adopted by Regional Council on 1993 January 19, and set out in the Schedule attached herewith and marked Appendix "A", be endorsed; and,
- (b) That the Regional Health and Social Services Committee be requested to authorize the Medical Officer of Health to prepare a report for review and consideration by the Finance and Administration Committee, which would provide for the required actions to be taken to provide a "smoke free community by the year 2000".

Further to the above-noted recommendation the Finance and Administration Committee agreed to invite the Hamilton-Wentworth Council on Smoking and Health to make a presentation to its 1994 January meeting, on the status of Tobacco Control issues.

6. DIRECTOR OF PROPERTY AND MANAGER OF PURCHASING - Carpeting - City Hall Staircase and Council Chambers.

The Committee was in receipt of a joint report from the Director of Property and Manager of Purchasing dated 1993 December 2, respecting the above noted matter.

Discussion ensued with respect to this, and a motion was placed on the floor that only the staircase on the 2nd floor/lobby be carpeted.

Discussion ensued with respect to this motion, and Alderman Merling was in attendance and indicated that he would prefer that this re-carpeting be done in the Spring, after the bad weather has passed. The Director of Property advised that the carpeting in the Council Chambers has been in place since the opening of the building - about 30 years.

Alderman Charters also indicated that the drapes in the Council Chambers are badly in need of replacement, but that in today's economic times, it would send out the wrong kind of message if this work was done.

The Committee then voted on an amended recommendation as follows:

"That carpeting be installed in the Spring of 1994 and that if the Company recommended for the awarding of the contract would not hold their price, that it be re-tendered."

MOTION LOST

The Committee moved and seconded the following motion:

- (a) That the Director of Property be authorized to proceed with the replacement of the carpeting material on the second floor/lobby staircase at a cost of \$12,073.04, which includes approximately \$4,000. of in-house staff charges; and,
- (b) That a purchase order be issued to Vartanian Rugs Ltd., Burlington, for the supply and installation of the carpeting material at a cost of \$8,073.04; and,
- (c) That the cost of undertaking this project be allocated to Account No. CF 318741101 - Budget Items Financed from Reserves.

CARRIED

7. DIRECTOR OF PROPERTY

Hamilton Firefighters' Drum Corps Inc. - Request for a \$300,000. Interest Free Loan and a Parcel of Land upon which to build a Practice Facility.

The Committee was in receipt of a report from the Director of Property dated 1993 December 2, respecting the above noted matter.

Some discussion ensued with respect to this and Alderman Eisenberger spoke and asked whether other Drum Corps and/or Community Groups are being offered the use of this building, in order that the funds being spent by the City are assisting a number of Community Groups and not just the Firefighters' Drum Corps. Alderman Merling spoke to this and indicated that the Firefighters' Drum Corps has raised \$135,000. of their own money, in their own fund raising endeavours. He added that the Group is willing to lease the building to others to assist in reducing the mortgage on the building.

Some discussion ensued with respect to the \$300,000. interest free loan.

The Committee then approved the following:

- (a) That the Regional Municipality of Hamilton-Wentworth be requested to convey Lot 2 on Dartnall Road, Hamilton Industrial Park No. 2, Plan 62M-658, to the Corporation of the City of Hamilton for the nominal sum of \$1. with the proviso that the Region's Industrial Reserve Account will be credited the amount of \$108,192. (revenue property would generate if sold at current market value) which in effect reduces the City's share of net proceeds to ultimately be derived from the sale of all lands in the said subdivision, and on the condition that the zoning is in place on the subject property to permit the use intended; and,
- (b) That the said Lot 2 be leased to The Hamilton Firefighters' Drum Corps for a term of 25 years on a net basis on terms and conditions to be documented satisfactory to the City Solicitor; and,
- (c) That the Hamilton Firefighters' Drum Corp Inc. be encouraged to explore the possibility of sharing its facilities with other community groups; and,
- (d) That before the above-noted lease is finalized the Hamilton Firefighters' Drum Corp. Inc. report back to the Finance and Administration Committee on the possibility of sharing its facilities with other community groups.

8. H.E.C.F.I.

(a) Early Retirement Program.

The Committee was in receipt of a report from the Secretary of H.E.C.F.I. dated 1993 November 29, respecting the above noted matter.

The Committee approved the following:

That the decision of H.E.C.F.I. to opt out of the City's Early Retirement Plan be approved.

(b) Hamilton Place Sprinkler System.

The Committee was in receipt of a report from the Secretary of H.E.C.F.I. dated 1993 November 29, respecting the above noted matter.

Considerable discussion ensued with respect to this matter, and whether it was the City's responsibility to pay the Capital costs of this project, or whether it was the responsibility of H.E.C.F.I.

A motion was placed on the floor that the project of installing Sprinkler Systems in Hamilton Place be included in the City's 1994 Capital Budget Project process.

Discussion ensued with respect to that motion. A comment was made that the Sprinkler System may reduce the insurance costs on Hamilton Place, and if this were the case, that the Capital Cost for installing the system would be recouped partially through insurance savings.

It was confirmed by the Chief Administrative Officer that no funds are being allocated in the current City Budgets for Sprinkler Systems in City Buildings. Following discussion on this matter, the Committee voted on the motion as placed before them and approved the following:

That a request from H.E.C.F.I., that installation of a Sprinkler System at Hamilton Place be included for consideration as a project in the City's 1994 Capital Budget process, be approved.

9. **TREASURER**

(a) **Processing of Tax Appeals lodged under Section 442 of the Municipal Act.**

The Committee was in receipt of a report from the Treasurer dated 1993 December 8, respecting the above noted matter. The Treasurer spoke to this report and confirmed that if the above-noted report is approved, that there would be a need for a Tax Appeal Review Sub-Committee to be established to meet once a month for a whole day to deliberate on Tax Appeals.

Discussion ensued with respect to the benefits of keeping the Tax Appeal process with the Assessment Review Board versus the City taking this responsibility back from the Assessment Review Board.

The Committee approved the following:

- (a) That the Assessment Review Board continue to hear City of Hamilton tax appeals lodged under Section 442 (1) of the Municipal Act for 1994 at a cost of \$75,000. per annum.; and,
- (b) That the Finance and Administration Committee recommend the method of funding this cost; and,
- (c) That the Treasurer monitor the decisions made by the Assessment Review Board for a one year period; and,
- (d) That the Treasurer report back to the Finance and Administration Committee in 1994 November on the amount of tax relief granted on the appeals heard by the Assessment Review Board.

ADDED - Interest Charged on Late Realty Payments

Mayor Morrow asked that the Committee of the Whole meeting scheduled for Tuesday, 1993 December 14, reconsider the issue of Interest Rates Charged on Tax Arrears. The Committee agreed that this issue should be placed on the Agenda for the Committee of the Whole Meeting.

(b) **Tax Applications processed under Section 443, Subsection (5) of the Municipal Act, Chapter 45 Statutes of Ontario, 1990.**

The Committee was in receipt of a report from the Treasurer dated 1993 December 3, respecting the above noted matter and approved the following:

That realty and business tax applications processed under Section 443 of the Municipal Act, Chapter 45 Statutes of Ontario, 1990 in the amount of \$40,444.60 be approved and charged to CH53307-24104 Tax Remissions.

(c) Financing the Hosting of the Canadian Junior Golf Championships.

The Committee was in receipt of a joint report from the Acting Director of Culture and Recreation and the Treasurer dated 1993 December 3, respecting the above noted matter.

Mr. Ian Giles, Director of the Ontario Golf Association, was in attendance and responded to questions respecting the proposed Budget.

The Committee approved the following:

That as referred in Section 7 of the Seventeenth Report for 1993 of the Parks and Recreation Committee and approved by City Council on 1993 October 26, the City's contribution in the amount of \$10,000. to participate in the events of the 1994 Canadian Junior Golf Championships to be held at Chedoke Civic Golf Course 1994 August 9 - 12, be financed from the Reserve for Hosting of Conferences with Municipal Subject Content Centre # CH 00126.

ADDED - Treasurer - Carry-over of year end balances - Culture and Recreation Department

The Committee was in receipt of an added report from the Treasurer dated 1993 December 8, respecting the above noted matter and approved the following:

That the revenue and expenditure balances of the Club accounts within the Culture and Recreation Department's operating accounts, which have program cycles that may not coincide with the end of a calendar year, be carried over by the Treasurer at the end of 1993 and subsequent years as necessary.

10. 1994-2003 PROVISIONAL CAPITAL BUDGET

The Committee was in receipt of a Summary of Projects by Department and Priority Order.

Alderman Copps questioned why the Pool Costs were reflected in both the Property Departments Capital Budget items and the Culture and Recreation Projects, rather than being listed by project. The Chief Administrative Officer responded to that, and concurred that this is misleading.

Alderman Copps also indicated that Capital Costs should be built into User Fees.

Alderman Copps questioned the proximity of the south-east location for a new Library Branch to the Upper Ottawa Branch and it was indicated by the General Manager of the Hamilton Public Library that the south-east location is based on anticipated growth in that area.

The Committee then agreed that the Capital Budget submissions presented by the Property Department, H.E.C.F.I., Information Systems, Human Resources, Fire Department, Hamilton Society for the Prevention of Cruelty to Animals, Hamilton Public Library, and Hamilton Parking Authority be referred to the Committee of the Whole meeting scheduled for 1994 January 26, for deliberation.

ADDED - ALDERMAN AGOSTINO - Installation of Sprinkler Systems

Alderman Agostino spoke to the Committee with respect to the above noted matter and indicated that there is a need for legislative requirements for sprinkler systems in buildings.

Accordingly, the Committee approved the following:

- (a) That the City Solicitor, Building Commissioner and Fire Chief prepare a request for private legislation from the Province to require that all hotels/motels; new homes; rented properties; multi-use dwellings; and health care facilities install sprinkler systems; and,
- (b) That the Home Builders Associations, Lodging Home Associations, Hotel Associations and all other relevant agencies be consulted for input to assist in the preparation of the above-noted report.

11. PRIVATE AND CONFIDENTIAL AGENDA

The Committee then moved into an In-Camera Session to discuss matters of a Private and Confidential nature.

The Committee then moved back into Regular Session and approved the following:

AA. CITY SOLICITOR AND DIRECTOR OF PUBLIC WORKS

- (i) City of Hamilton -ats- Pearl Madden; Ontario Court General Division Action No: 39847/92.

The Committee approved the following:

- (a) That the City of Hamilton resolve Ontario Court (General Division) Action No. 39847/92 by the payment to the Plaintiff, Pearl Madden, of the sum of \$1,725. inclusive of all damages, interest and costs; and,
- (b) That the Plaintiff be required to execute a Full and Final Release in a form satisfactory to the City Solicitor; and,
- (c) That Ontario Court (General Division) No. 39847/92 be dismissed without costs.

- (ii) City of Hamilton -ats- Jo Nichol and Tom Nichol; Ontario Court (General Division) Action No. 30253/91.

The Committee approved the following:

- (a) That the City of Hamilton agree to resolve the Plaintiffs' claims in Ontario Court (General Division) Action No. 30253/91 on the following terms:
 - (i) That all parties to the Action agree that the Plaintiffs damages are to be assessed at \$10,000. inclusive of all damages, interest, costs and disbursements; and,

- (ii) That the City and the Co-defendant Geraldo's Catering Inc. each pay to the Plaintiffs Jo Nichol and Tom Nichol, the sum of \$5,000.; and,
- (iii) That the Plaintiffs be required to execute a Full and Final Release of the City of Hamilton in a form satisfactory to the City Solicitor; and,
- (iv) That as between the City and the Co-defendant Geraldo's Catering Inc, the payments to the Plaintiffs (referred to in (ii) above) shall be without prejudice to their respective rights to dispute liability as between themselves; and,
- (v) That the Plaintiffs consent to an order dismissing the Action, as against the City of Hamilton, without costs at the appropriate time.

CC. TREASURER - Write off of Outstanding Business Taxes.

The Committee approved the following:

That outstanding business taxes in the amount of \$399,627.69, as presented in Private and Confidential Schedules to the Finance and Administration Committee, be written-off in accordance with Section 441 of the Municipal Act, R.S.O. 1990 and charged to Account CH53401 24106, Tax Write-offs.

13. ADJOURNMENT

There being no further business, the meeting then adjourned.

Taken as read and approved,

**ALDERMAN D. ROSS, CHAIRPERSON
FINANCE AND ADMINISTRATION COMMITTEE**

Susan K. Reeder
**Susan K. Reeder
Secretary
1993 December 9**

- (ii) That the City and the Co-defendant Geraldo's Catering Inc. each pay to the Plaintiffs Jo Nichol and Tom Nichol, the sum of \$5,000.; and,
- (iii) That the Plaintiffs be required to execute a Full and Final Release of the City of Hamilton in a form satisfactory to the City Solicitor; and,
- (iv) That as between the City and the Co-defendant Geraldo's Catering Inc, the payments to the Plaintiffs (referred to in (ii) above) shall be without prejudice to their respective rights to dispute liability as between themselves; and,
- (v) That the Plaintiffs consent to an order dismissing the Action, as against the City of Hamilton, without costs at the appropriate time.

CC. TREASURER - Write off of Outstanding Business Taxes.

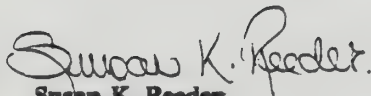
The Committee approved the following:

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13. ADJOURNMENT

There being no further business, the meeting then adjourned.

Taken as read and approved,


Susan K. Reeder
Secretary
1993 December 9

ALDERMAN D. ROSS, CHAIRPERSON
FINANCE AND ADMINISTRATION COMMITTEE

CITY OF HAMILTON
- RECOMMENDATION -

B.

DATE: 1994 January 13

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

JAN 13 1994

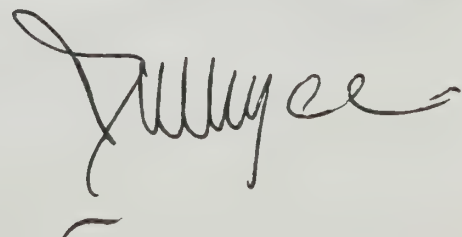
FROM: D. W. Vyce
Director of Property
Property Department

SUBJECT: Closure of Property Department Capital Projects

RECOMMENDATION:

That the City Treasurer be directed to close the following Capital Project accounts with any excess funding to be transferred to its original source of financing:

Capital Centre Number	Project Description	Authorized Gross Cost	Expended/ Committed To Date	Balance Available	Source(s) of Financing
a) 318841201	Construction Requirements - City Hall	\$225,000.00	\$224,259.61	\$740.39	Reserve for Capital Projects
b) 318941013	Convention Centre Lighting Retrofit	48,670.00	48,669.69	0.31	Reserve for Capital Projects
c) 488941001	Fire Station #2 (Upper Wellington near Stonechurch)	1,412,810.00	1,412,805.78	4.22	Debenture
d) 319341007	Ryerson Recreation Centre - Replace Pool Filtration System	275,000.00	203,486.60	71,513.40	Reserve for Capital Projects
TOTAL				\$72,258.32	



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation.

BACKGROUND:

Construction Requirements - City Hall
Convention Centre Lighting Retrofit
Fire Station #2 (Upper Wellington near Stonechurch)

The work relating to these projects has been completed and, therefore, the affected accounts can be closed.

Ryerson Recreation Centre - Replace Pool Filtration System

The savings realized on this project are attributable to economies achieved by staff with respect to the procurement of needed supplies.

JC/dcr

c.c. A. C. Ross, Treasurer
Treasury Department
Attention: N. R. Adhya

R. Swan, Manager
Building Operations and Maintenance Division
Property Department

R. Martiniuk, Manager
Architectural Division
Property Department

J. Cerio
Manager of Administration
Property Department

C.

CITY OF HAMILTON
- RECOMMENDATION -

JAN 6 1004

DATE: 1994 January 5

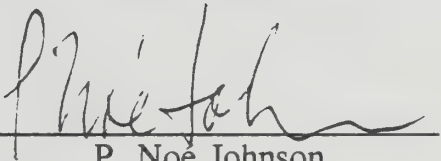
REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: P. Noé Johnson
City Solicitor

SUBJECT: A By-law to Permit the Keeping of Vietnamese Pot
Bellied Pigs

RECOMMENDATION:

That the attached By-law be enacted by City Council.



P. Noé Johnson

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

BACKGROUND:

On September 28, 1993 City Council, in adopting Item 1 of the 18th Report of the Finance and Administration Committee, authorized the City Solicitor, in consultation with Alderman Drury and the H.S.P.C.A., to draft a by-law to regulate the keeping of Vietnamese Pot Bellied Pigs.

DISCUSSION:

Section 1 of the attached By-law amends By-law 84-191 on the Keeping of Animals, to allow the keeping of not more than two Vietnamese Pot Bellied Pigs.

Section 2 of the By-law utilizes the Municipal Act powers to require the owner of the Vietnamese Pot Bellied Pigs to purchase an identification tag and not allow the animal to trespass. The cost for the identification tag was suggested at \$30.00 by the H.S.P.C.A. The H.S.P.C.A. suggests that the owner be required to inoculate the animal against rabies, erysipelas and leptospirosis. The draft By-law has been circulated and commented upon by Alderman Drury and the H.S.P.C.A. .

LEF:as

The Corporation of the City of Hamilton

By-law No. 94 -

To Amend By-law No. 89-74

Respecting:

THE KEEPING OF ANIMALS

WHEREAS By-law 84-191 was enacted by City Council on the 28th day of August, 1984, in accordance with paragraph 1 of Section 210 of the Municipal Act (now paragraph 1 of Section 210 of the Municipal Act, R.S.O. 1990, Chapter M.45) respecting the Keeping of Animals;

AND WHEREAS Paragraph 4 of Section 210 of The Municipal Act RSO 1990 chapter M45 authorizes the Council to enact by-laws providing for the identification system for animals and for charging a fee.

AND WHEREAS City Council, on September 28, 1993, in adopting Item 1 of the 18th Report of the Finance and Administration Committee authorized an amendment to By-law No. 84-191 to Regulate the Keeping of Vietnamese Pot Belly Pigs in the City of Hamilton.

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. Section 3 of By-law 84-191 is amended by adding the following subsection:

"1.

(c) Not more than two Vietnamese Pot Bellied Pigs."

2. Section 5 of By-law 84-191 is repealed and the following is substituted in lieu:

"5. Any person who contravenes this By-law is guilty of an offence and upon conviction is liable to the penalties specified by the Provincial Offences Act, R.S.O. 1990, Chapter P.33."

3. (1) Every owner of a Vietnamese Pot Bellied Pig shall obtain and place an identification tag issued by the Hamilton Society for the Prevention of Cruelty to Animals on the Vietnamese Pot Bellied Pig.
(2) No Vietnamese Pot Bellied Pig owner shall permit the Vietnamese Pot Bellied Pig to be found in any place other than the premises of the owner, without the identification tag referred to in sub-section (1)."
(3) The fee for the identification tag shall be \$30.00 per year.
(4) Prior to an identification tag being issued, the owner of a Pot Bellied Vietnamese Pig shall provide proof that,
(a) the Vietnamese Pot Bellied Pig has been inoculated against rabies, erysipelas and leptospirosis;

- (b) the animal is a Vietnamese Pot Bellied Pig and not a cross of this species;
- (c) the animal has been detusked.
- (5) No owner of a Vietnamese Pot Bellied Pig shall allow or permit the Vietnamese Pot Bellied Pig be at large or to trespass on public or private property.
- (6) Every person who contravenes this by-law is guilty of an offence and upon conviction is liable to the penalties specified by The Provincial Offences Act RSO 1990 Chapter P.33.

PASSED this

day of

1994.

CITY CLERK

MAYOR

(1993) 18 R.F.A.C. 1, September 28

CITY OF HAMILTON
- RECOMMENDATION -

D.

DATE: 1994 January 13

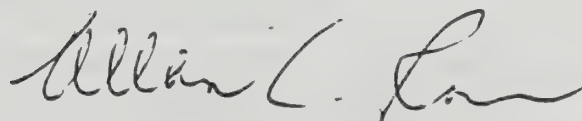
REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: Appointment of an External Auditor

RECOMMENDATION:

- a) That the firm of MacGillivray Partners, Chartered Accountants be continued as municipal auditor for the City of Hamilton, including its Local Boards, Hamilton Entertainment and Convention Facilities Inc., Hamilton Hydro Electric System and all of the Boards of Management for the Business Improvement Areas within the City of Hamilton for the year 1994 at a fee of \$97,000 including completion of the audit of the City's Financial Report.
- b) That the by-law respecting "To Appoint An External Auditor" be approved by City Council.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Audit fees for 1994 chargeable by the firm of MacGillivray Partners, Chartered Accountants for the City of Hamilton, Local Boards, affiliated organizations and the Hamilton Hydro Electric System amount to \$97,000 in comparison to their 1993 audit fee of \$95,000.

BACKGROUND:

City Council authorized the City Treasurer on September 29, 1992 to call for proposals for External Audit Services for a five-year term commencing with fiscal year 1993.

BACKGROUND - Continued

It was proposed that the audit service be reviewed annually and the appointment be made annually based on their performance until the completion of the five year term.

City Council appointed the present auditor until December 31, 1993 and to complete the 1993 financial report under the City By-Law No. 93-035 dated 9th February, 1993. It is now recommended that the present auditor be continued for another year.

NRA:jc
Attach

- c.c.
- J. Pavelka, Chief Administrative Officer
 - P. Noé Johnson, City Solicitor
 - G. Davidson, Secretary-Treasurer, Hamilton Hydro Electric System
 - N. Adhya, Manager of Budgets, Treasury Department
 - G. Macaluso, Managing Director/CEO, Hamilton Entertainment and Convention Facilities Inc., Attention: J.A. Leuser
 - P. Baker, General Manager, Hamilton Parking Authority
 - J. McAnanama, CEO, Hamilton Public Library
 - Ottawa Street B.I.A., Attention: Mr. John Driscoll, Chairman & Mrs. Teri Ewart, Manager
 - Westdale Village B.I.A., Attention: Mr. Bob Basakur, Chairman
 - Downtown Hamilton B.I.A., Attention: Mr. Marvin Caplin, Chairman & Mr. Graeme McTaggart, Executive Director
 - Barton General B.I.A., Attention: Mr. Marco Tollis, Chairman
 - International Village B.I.A., Attention: Mrs. Dagmar Rudezwitch, Chairman & Mrs. Mary Pocius, Executive Director
 - Main West Esplanade B.I.A., Attention: Mrs. Maria Farrugia, Chairman
 - Concession Street B.I.A., Attention: Mr. Betty Toplack, Chairperson
 - T. Agnello, Secretary, Football Hall of Fame and Museum Management Committee
 - C. Touzel, Secretary, Canusa Games Board of Directors
 - MacGillivray Partners, Chartered Accountants, Standard Life Centre
120 King Street West, Suite 650, Hamilton, Ontario, L8N 3M5

The Corporation of the City of Hamilton

BY-LAW NO. 94-

Respecting:

APPOINTMENT OF AN EXTERNAL AUDITOR

WHEREAS Section 86(1) of the Municipal Act, R.S.O. 1990, Chapter M.45, authorizes City Council to appoint one or more auditors who are licensed under the Public Accountancy Act for a term of five years or less;

AND WHEREAS the Council of The Corporation of the City of Hamilton in adopting Item 6 of the 18th Report of the Finance Committee on October 8, 1991 appointed the firm of MacGillivray Partners as the City of Hamilton's external auditor;

AND WHEREAS the Council of The Corporation of the City of Hamilton on 20 January, 1994 in adopting Item of the Report of the Finance and Administration Committee appointed the firm of MacGillivray Partners as the City of Hamilton's external auditor for the year ending December 31, 1994;

NOW THEREFORE the Council of the Corporation of the City of Hamilton enacts as follows:

1. The firm of MacGillivray Partners is appointed as The Corporation of the City of Hamilton's external auditor until December 31, 1994.
2. The firm of MacGillivray Partners shall also complete the 1994 Financial Report for The Corporation of the City of Hamilton.
3. The duties of the auditor shall include auditing the accounts and transactions of The Corporation of the City of Hamilton, every local board of The Corporation of the City of Hamilton, as defined by the Municipal Affairs Act, the Hamilton Entertainment and Convention Facilities Incorporated, the Hamilton Hydro Electric System, and all of the Boards of Management for the Business Improvement Areas within the City of Hamilton.
4. The fee payable to the auditor shall be \$97,000 for 1994. The fee shall be reduced if the hours actually spent are less than anticipated by the City and the auditor. All disbursements are included as part of the regular fee.

PASSED this day of , 1994.

City Clerk

Mayor

MEMO TO:

Mrs. Susan Reeder, Secretary
FINANCE AND ADMINISTRATION COMMITTEE

FROM:

Patricia Bennett, Secretary
H.E.C.F.I. Board of Directors

DATE:

December 20, 1993

SUBJECT:

CLOSING OF CAPITAL PROJECT ACCOUNTS

RECOMMENDATION

THAT THE FOLLOWING CAPITAL PROJECT ACCOUNTS BE CLOSED
AND THE EXCESS FINANCING RETURNED TO THE H.E.C.F.I.
RESERVE ACCOUNT FOR CAPITAL PROJECTS WHICH WAS THE
ORIGINAL SOURCE OF FUNDING.

Capital Centre Number	Project Description	Authorized Gross Cost	Expended to Date	Balance Available
928941004	Copps Arena - Equipment/Renovations	\$ 97,000	\$ 97,000	\$0.00
928941006	Convention Centre - Furniture/Equipment/ Renovations	320,000	320,000	0.00
929051007	Convention Centre - Furniture/Equipment/ Renovations	62,000	62,000	0.00
929051006	HECFI - Automated Facilities Management System	75,000	75,000	0.00
929151020	HECFI - Automated Facility Management System	75,000	75,000	0.00
929251005	HECFI Automated Facility Management System	315,000	15,987.20	299,012.80
929351015	HECFI Automated Facility Management System	270,000	0.00	270,000.00
Total				\$569,012.80

BACKGROUND

- At its September 20, 1993 meeting the City's Capital Budget Sub-Committee recommended that all projects authorized in 1998 and prior years be reviewed and recommended to be closed.
- Three H.E.C.F.I. capital projects relating to furniture, equipment and renovations have now been fully completed. As well, since the H.E.C.F.I. Automated Facility Management System project has been postponed to 1998, the remaining funding for this project should now also be returned to the H.E.C.F.I. Reserve for Capital Projects which was the original source of funding.
- The H.E.C.F.I. Board of Directors approved the foregoing at its Regular Meeting held December 20, 1993.

Respectfully submitted,



Patricia Bennett
Legislative Assistant

cc: Mr. A. Ross, City Treasurer
Mr. G. Keith, Treasury Department

CITY OF HAMILTON
- RECOMMENDATION -

F. (i)

DATE: 1993 December 20

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: J. J. Schatz
City Clerk

SUBJECT: Department of Culture & Recreation - In Service,
Recreational Leadership Program - Tutorial Session

RECOMMENDATION:

- a) That permission be granted to the Department of Culture & Recreation to use the Council Chambers on 1994 Thursday, February 17 between 9:00 a.m. - 11:30 a.m. to host a Tutorial Session as part of the In Service, Recreational Leadership Program.
- b) That the City Clerk be authorized to approve of a similar use in future years, provided it does not interfere with any other activity.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

As part of the In Service, Recreational Leadership Program at Fanshaw College, London, Ontario students are requested to host a tutorial session in their own area. Ms. Louanne McClemon, a Program Assistant, Department of Culture and Recreation - Main Hess Senior Centre is a student in the Program and has requested the use of Council Chamber to host a tutorial session on the topic of political systems.

Finance and Administration Committee
Re: Fanshaw College - Tutorial Session

... 2

Approximately 12 Fanshaw College students will be in attendance to ask questions of a panel of guest speakers, including representatives from appropriate City Departments as well as the Chairperson of the Parks & Recreation Committee.

JJS/jt

cc: Mayor's Office
Mr. R. Swan, Manager, Property Maintenance Division
Information Desk
File

F. (ii)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1993 December 8

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: J. J. Schatz
City Clerk

SUBJECT: Black History Month, 1994

DEC 9 1993

RECOMMENDATION:

- (a) That approval be given to the request of the Board of Education for the City of Hamilton to use the Council Chambers on the following occasions:
- (i) 1994 February 01 from 9:30 a.m. - 10:30 a.m. for a proclamation ceremony on the occasion of Black History Month.
 - (ii) 1994 April 20 from 9:45 a.m. - 10:30 a.m. for an official greeting ceremony for a group of students and officials from Buffalo during their Underground Railway Tour.
- (b) That the City Clerk be granted the authority to approve of a similar use in future years provided it does not interfere with any other activity.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The Board of Education for the City of Hamilton will be celebrating Black History Month commencing on February 1st with a proclamation ceremony to include a short segment of entertainment directed at the Black History Month celebration.

Finance and Administration Committee
Re: Black History Month, 1994

... 2

On April 20th the Board of Education will be hosting a group of students and officials from Buffalo, N.Y. on an Underground Railway Tour and have requested that they be greeted at City Hall.

JJS/SG/jt

cc: Mayor's Office
Rob Swan, Manager, Property Maintenance Division
Information Desk
File

CITY OF HAMILTON
- RECOMMENDATION -

F. (iii)

DATE: 1994 January 10

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

JAN 11 1994

FROM: J. J. Schatz
City Clerk

SUBJECT: The Children's Aid Society - Use of City Hall Facilities

RECOMMENDATION:

- (a) That approval be given to the action taken by the City Clerk in authorizing the use of the second floor foyer by the Children's Aid Society of Hamilton-Wentworth for the purpose of placing a display board on the occasion of the 100th Anniversary of the Children's Aid Society from 1993 January 17 - 21.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

On Tuesday, 1993 January 18, the 100th Anniversary of the Children's Aid Society of Hamilton-Wentworth was proclaimed during the Regional Council Meeting. The Children's Aid Society requested permission to erect a display board on the second floor foyer during the week of January 17 - 21, 1994 to celebrate this occasion.

cc: Mayor's Office
Mr. R. Swan, Manager, Property Maintenance Division
Information Desk
File

F. (iv)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 January 17

REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Mr. J. J. Schatz
City Clerk

SUBJECT: Temporary Extension of Premises Licence - Comments
to the Liquor Licence Board of Ontario - L.A. Bats
(previously Don Cherry's Grapevine Restaurant)

RECOMMENDATION:

That the Liquor Licence Board of Ontario be advised that the City of Hamilton has no objection to the issuance of a Temporary Extension of Premises licence to L. A. Bats Eatery and Sports Bar, 157 Main Street East to run an outdoor event from 1:00 - 6:00 p.m. on Sunday, 1994 January 30th in conjunction with the Super Bowl Game which starts at 6:00 p.m.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

A request has been received from L. A. Bats' Eatery and Sports Bar, 157 Main Street East for a letter from City Council and/or the City Clerk to indicate that the City has no objection to the issuance of a Temporary Extension of Premises licence for this event.

This event will be held in Parking Lot 7, adjacent to 157 Main Street East. Approval for the use of this Parking Lot has already been granted by the Hamilton Parking Authority.

Both Alderman Agro and Alderman McCulloch, Ward Aldermen for this area, are aware of this event, and have no objection to the issuance of a temporary extension licence.

Page Two

Temporary Extension of Premises Licence

L. A. Bats' Eatery and Sports Bar

City Council's approval of the above-noted recommendation, allows the Liquor Licence Board of Ontario to consider the application from L. A. Bats' Eatery and Sports Bar for a Temporary Extension of Premises licence for this event. The final decision for this licence rests with the L. L. B. O.

cc Alderman V. Agro
Alderman W. McCulloch

G.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 January 14

REPORT TO: Alderman D. Ross, Chairperson & Members
Finance and Administration Committee

FROM: Susan K. Reeder, Secretary
Finance and Administration Committee

SUBJECT: Information Items

RECOMMENDATION:

That the following Information Items, which have been previously forwarded to members of the Committee under separate cover, be received for information purposes:

- (a) Report - Real Estate Division of the Property Department Services to the Region for the fourth quarter of 1993 - dated 1994 January 6th
- (b) Minutes - Hamilton Status of Women Sub-Committee - meetings held 1993 November 4th and 1993 December 13th.
- (c) Minutes of the Roomers and Boarders Task Force meeting held 1993 December 16th
- (d) Information Report - City Solicitor - Provincial Offence Prosecutions and Property Standards - 1993 October - December
- (e) Minutes - Keep Hamilton Clean Committee - meeting held 1993 November 3rd
- (f) Correspondence - Mayor Rene Piche, Town of Kapuskasing - Brief - re: Firefighters - "Arbitration System Works against Local Government in Ontario".
- (g) Correspondence - B. A. Moyle, Ontario Fire Marshal, Ministry of the Solicitor General - Report "Fire Ground Staffing and Delivery Systems within a Comprehensive Fire Safety Effectiveness Model".
- (h) Correspondence - sent by Regional Chairman Whynott to the Minister of Labour re: Amendment to the Smoking in the Workplace Act.
- (i) Correspondence - Committee of Independent Pharmacists - Opposition to the recently introduced Tobacco Control Act (Bill 119)

Page Two

Information Items - Finance and Administration Committee
1993 January 17th

- (j) Correspondence - Coalition for Gun Control - encouraging support for stronger gun control
- (k) Information Report - Treasurer - Properties to be advertised for tax sale.
- (l) Information Report - Treasurer and City Solicitor - Insurance - Transfer of Administrative Function from Treasurer to City Solicitor.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND;

The above-noted documents have been sent out to members of the Committee and the applicable staff for information purposes, and are being formally presented to the Committee in order to be officially received. Approval of this recommendation to receive these documents will ensure that the circulation procedure following for these matters is recorded.

/SKR

5.

CITY OF HAMILTON
- RECOMMENDATION -

JAN 10 1994

DATE: 1994 January 7

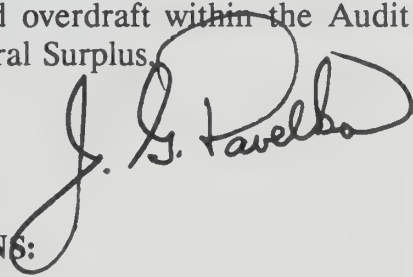
REPORT TO: S. K. Reeder, Secretary
Finance and Administration Committee

FROM: J.G. Pavelka, P.Eng
Chief Administrative Officer

SUBJECT: Forensic Audit - Culture and Recreation Department

RECOMMENDATION:

- a) That the total cost of \$32,100 for the forensic audit of the Culture and Recreation Department by Price Waterhouse and Coopers & Lybrand be paid, and;
- b) That the cost be financed by an approved overdraft within the Audit Fees Cost Centre and be absorbed by the 1993 General Surplus.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

As per recommendations.

BACKGROUND:

Further to the Police Department's investigation of the Culture and Recreation Department, and the forensic audit carried out by Price Waterhouse and Coopers & Lybrand, the final invoice of their professional services is \$32,100.

JGP:dd

c.c. R. B. Middaugh, Chief of Police
D. Wray, Partner, Price Waterhouse

6.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 January 13

REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

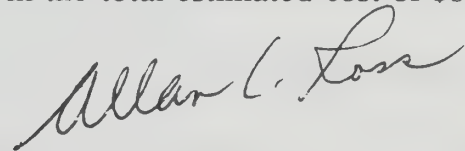
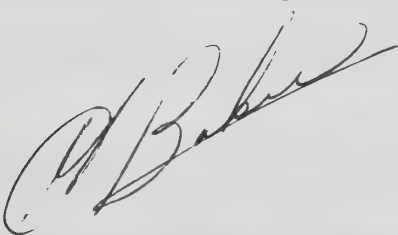
FROM: G. Baker
Fire Chief

A. Ross
Treasurer

SUBJECT: 1994 Replacement of Fire Department Vehicles

RECOMMENDATION:

That funds be allocated from the Reserve for Replacement of Mobile Equipment for the replacement of Fire Department vehicles in 1994, in the total estimated cost of \$896,000.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Funds are available in the Reserve for Replacement of Mobile Equipment.

BACKGROUND:

The following vehicles will be fully depreciated in 1994 and are recommended for replacement.

G.M.C. Suburbans - Emergency Units

#1686 Is a 1988 model year with 50,000 kilometres and very high engine idle time.

#1687 Is a 1988 model year with 77,000 kilometres and very high engine idle time.

The estimated replacement cost is \$26,000. per vehicle.

BACKGROUND: Continued

Full Size Sedans - Emergency Cars

- #1694 Is a 1989 model year with 68,000 kilometers. In order to keep this vehicle in the fleet, all the interior cloth and foam rubber requires replacement as a result of a major water leak. The estimated cost is \$2,000.
- #1698 Is a 1990 model year with 80,000 kilometers. The existing vehicle is becoming very expensive to maintain due to frequent repairs being required. To maintain mechanical dependability as an emergency vehicle that responds to major fires, repairs estimated at \$3,000 are required.

The estimated replacement cost is \$22,000. per vehicle.

Aerial Ladder Truck

- #1635 Is a 1975 model year with approximately 50,000 kilometers and very high engine idle time. Repair parts are no longer available for many essential components.

The proposed replacement vehicle will be a combination pumper / aerial truck, known as a quint. The estimated replacement cost is \$800,000.

One pumper will not be replaced in 1995 as a result of the purchase of this combination unit - saving the Corporation approximately \$200,000.

This purchase will assist with department restructuring as a direct result of downsizing personnel strength over the past two years; a permanent reduction in staff of 42 firefighters.

7.

CITY OF HAMILTON
- RECOMMENDATION -

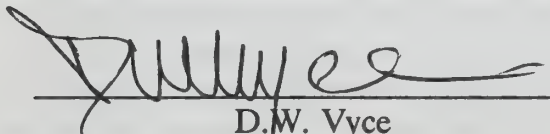
DATE: 1994 January 13

REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: D. W. Vyce
Director of Property

SUBJECT: Building Operations & Maintenance - Computerized
Maintenance Management System (CMMS)

RECOMMENDATION: That authorization be given to issue a purchase order to Honeywell Limited of Hamilton, Ontario in the amount of \$54,948 plus taxes for the supply, installation, training and support services for the Project Software Canada "Maximo", maintenance management software package. To be funded from CF 319351006 "C.U.P. - Various Capital Replacements/Revisions & New Equipment."


D.W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: In addition to the cost of purchasing the software and associated support services, additional hardware requirements ie; data base server, workstation upgrades and fibre optic cabling will cost approximately \$20,000. These hardware purchases will be made as and when required in accordance with current purchasing policy. The total amount to be funded from CF 319351006 "C.U.P. - Various Capital Replacements/Revisions & New Equipment."

BACKGROUND:

In the final report of the comprehensive audit for the Property Department, Property Maintenance Division, submitted by Pannell, Kerr, MacGillivray on January 18, 1991, several recommendations were made to "improve the job record information system." This would enable "easy access to information about the amount and type of work and expenses incurred for maintenance and repairs on each city building or facility."

Before the Property Maintenance Division was able to implement any of the recommendations made in the comprehensive audit regarding a CMMS, responsibility for the Central Utilities Plant was transferred from Hamilton Entertainment & Convention Facilities Inc. to the Property Department, Property Maintenance Division in June of 1991. The two Divisions amalgamated and now form the Building Operations & Maintenance Division of the Property Department.

Along with staff resources the Central Utilities Plant brought with them a CMMS that was successfully tracking and administering maintenance tasks to buildings in the downtown core. The obvious course of action was to expand the system to all of the City buildings and facilities which the Property Department were responsible for.

Building Operations & Maintenance staff attempted to construct a data base for all City buildings utilizing the existing maintenance management system operating within the Central Utilities Plant. However, they soon realized the existing software was not providing the flexibility required for any sort of expanded application. Networking the system for multiple users in order to permit "key" clerical staff to input work orders as and when they developed was not possible. Staff found that since the software was over 10 years old it did not take advantage of newer more "user friendly" operating environments. In the end, the efforts to automate the work order system for Building Operations & Maintenance were redirected to researching the various systems available to determine if one met present needs.

The implementation of a CMMS for the Building Operations & Maintenance Division is expected to reduce or eliminate disruptions in the services provided to Recreation Centres, Arenas, Fire Stations, Parks Buildings, Public Works Buildings, Outdoor Swimming Pools and the many other buildings and facilities falling under the jurisdiction of the Property Department by: increasing equipment life, reducing unexpected breakdowns, insuring timely maintenance to all components and systems, increasing workforce productivity and improving inventory management. Consequently, the benefits of implementing a CMMS will ultimately have the effect of reducing the need to seek additional maintenance funds for our City owned buildings. Furthermore, the historical data base created by utilizing a CMMS will assist management staff to develop short and long term strategies for the capital replacement and repair of equipment and buildings and will allow for more precise budgeting.

Because of the obvious benefits, staff began an evaluation process of the several software packages available which took approximately 6 months and involved front line Supervisors, Operations staff and staff from the Information Systems Dept.

January 13, 1994

Finance & Administration Committee

Page 3

The criteria which was used to evaluate the various packages included: location of company supporting the software, amount of time it would take staff to learn the system, how flexible the system was for customizing and whether or not it could be customized using in-house staff, variations in the reports the system generated, could the system be easily expanded, did it support single "hot key" capabilities for quick access to frequently used functions and screens, would the system easily interface with the existing Honeywell system, did the system provide access security to various levels, and last but not least of all, cost. The attached spreadsheet depicts the results of this analysis.

In total, staff evaluated 17 systems using the above criteria which was further reduced to five. Letters of interest were recieved from the five remaining Companies including actual hands on demo disks. The software was then loaded onto staff's own computers and evaluated further at their convenience. This evaluation resulted in the selection of the Maximo Maintenance Management System provided by Project Software Canada and distributed through Honeywell Limited. Although the Maximo system is not the lowest cost system (prices range from \$12,600 - \$200,000), it clearly meets the criteria developed to ensure long term functionality and reliability.

Building Operations & Maintenance staff have met with Information Systems in order to obtain their opinions and to determine if this software package was capable of operating on the City network thereby reducing the capital cost of additional hardware. Both the software package and the idea of running the system on the City network were received favourably by Information Systems staff. In a letter dated July 22, 1993, Information Systems informed Building Operations & Maintenance that they will be able to integrate Maximo with the City network environment.

The benefits of a CMMS were clearly identified in the 1991 comprehensive audit of the Property Maintenance Division. The sheer volume of building information to be organized, stored and recovered lends itself well to the capabilities of a CMMS. By implementing a Computerized Maintenance Management System, Building Operations & Maintenance managers will be able to make informed decisions based upon the data accessible. Where there are potential savings, staff will be able to recognize it and work to achieve them.

RD/rd

attch.

- cc. J. Hindson, Director of Information Systems
T. Bradley, Manager of Purchasing
R. Swan, Manager of Building Operations & Maintenance
R. Desnoyers, Assistant Manager, Building Operations & Maintenance

PROPERTY DEPARTMENT

COMPUTERIZED MAINTENANCE MANAGER SYSTEM (CMMS) - REVIEW

SOFTWARE PACKAGE

* Advanced MPC--Megamation Systems
AMMS - Advanced Maintenance Management Systems
* Angus Maintenance System
Cendec - Ernst & Young
* The Chief Maintenance Automation
Ease - Comac Systems
Guide - Cogep Inc.
Igor - Kakari Systems
Mainman - Walsh Automation
Mapcon 3 - DFM systems
* Maximo - Project Software
Micromasc - Kurtz & Steel
MP2 - Datastream Systems
Operator 10 - Macola Inc.
* P.O.M. - Black & MacDonald
T.M.S. - Titan Software Corporation
Wise Maintenance Management - Epix Inc.

LOCALLY SUPPORTED	SHORT LEARNING CURVE	USER CUSTOMIZING	REPORTING CAPABILITIES	EXPANDABLE	HOT KEY ABILITIES	SECURITY LEVELS	COST
YES	YES	SOME	LIMITED	NO	YES	YES	\$5,000/ MODULE
YES	YES	SOME	LIMITED	NO	NO	NO	\$6,000/MODULE
YES	NO	SOME	GOOD	YES	YES	YES	\$3,500 - \$15,000/ MODULE
NO	NO	SOME	LIMITED	NO	YES	YES	\$8,000 - \$20,000/ MODULE
YES	YES	YES	SOME	YES	YES	SOME	\$2,500/ MODULE
YES	YES	SOME	GOOD	NO	NO	YES	\$13,000/ MODULE
NO	YES	SOME	SOME	NO	YES	SOME	\$3,000 - \$5,000/ MODULE
NO	YES	YES	GOOD	YES	YES	YES	\$3,500 - \$16,000/ SYSTEM
NO	YES	YES	GOOD	YES	NO	SOME	\$800 - \$2,500/ MODULE
NO	YES	YES	GOOD	YES	YES	YES	\$30,000/ SYSTEM
YES	YES	YES	GOOD	YES	YES	YES	\$4,500/MODULE
YES	YES	SOME	GOOD	NO	NO	YES	\$20,000 - \$30,000/ MODULE
NO	YES	SOME	GOOD	NO	NO	SOME	\$2,995/ MODULE
NO	YES	LIMITED	LIMITED	NO	NO	SOME	\$2,495/ MODULE
YES	YES	LIMITED	LIMITED	NO	NO	SOME	\$12,600/ LICENCE FEE
YES	YES	SOME	LIMITED	NO	YES	SOME	\$1,750 - \$4275/ MODULE
YES	YES	SOME	LIMITED	NO	NO	YES	\$5,000/ MODULE

* DEMO DISKS WERE EVALUATED BY MAINTENANCE STAFF.

CITY OF HAMILTON
- RECOMMENDATION -

8.

DATE: 1994 January 13

JAN 13 1994

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: D. W. Vyce
Director of Property

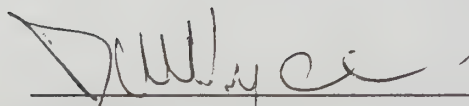
P. G. Baker
General Manager
Hamilton Parking Authority

SUBJECT: Offer to Purchase City Lands
Nick LaSala
Part of 398, 400 and 406 Barton Street East
Lands surplus to requirements of the
Hamilton Parking Authority

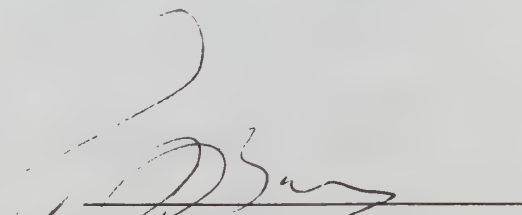
RECOMMENDATION:

- a) That an Offer to Purchase, duly executed by Nick LaSala, on 1993 December 2, and scheduled for closing on or before 1994 March 4, for the purchase of part of 398, 400 and 406 Barton Street East, more particularly described as Parts 3, 4 and 6, Plan RA-H-596 Surveys, having a frontage of 3.658 metres (12.0 feet) more or less, along the southern limit of Barton Street East, having an irregular shape and comprising an area of 730 square metres (7,857.91 square feet) more or less, together with all structures erected thereon, be approved and completed and the funds derived from this sale of \$61,000 be credited to Account No. CF 9092 45002 (Land Acquisition for Parking Purposes, General).
- b) That the required deposit cheque in the amount of \$6,100 be held by the City Treasurer pending Council approval.
- c) That the Offer to Purchase be subject to the following terms and condition which form part of the Agreement:

- i) The Purchaser further acknowledges and agrees that there are no warranties and/or representations by the Vendor and that the property is being purchased on an "as is" basis except as specifically herein provided. The Purchaser further acknowledges that the Vendor is making no representation or warranties whatsoever with respect to title to the property. The Purchaser acknowledges that it has relied entirely upon its own inspection and investigation with respect to quantity, quality and value of the property.
- ii) The Purchaser acknowledges that it has inspected the property and has conducted an independent investigation of present and past uses of the property; and that the Purchaser has not relied on any representations by the Vendor concerning any condition of the property, environmental or otherwise.
- iii) The Purchaser shall from and after the closing date assume any and all environmental liabilities relating to the property, including but not limited to any liability for cleanup of any hazardous substances on or under the property. The Purchaser shall indemnify and save harmless the Vendor from and against any claims, demands, liabilities, losses, damages, and expenses suffered by the Vendor arising out of or in connection with any and all environmental liabilities relating to the property from and after the closing date.
- iv) The Parking Authority of the City of Hamilton shall compensate the Purchaser the amount of \$4,000 provided that the Purchaser's existing repair garage situated at 408 Barton Street East is demolished within two (2) years of the closing of this transaction and the said demolition is to be completed to the satisfaction of the Parking Authority.
- v) The Vendor agrees to prepare any and all documentation relating to the release of the right-of-way at its expense.
- d) That the Mayor and City Clerk be authorized and directed to execute the necessary documents.



D. W. Vyce
Director of Property



P. G. Baker
General Manager
Hamilton Parking Authority

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The sale of the subject property will provide the Parking Authority with \$61,000 for what is primarily rear land that is surplus to their existing land holding at 398, 400 and 406 Barton Street East. In addition, the Parking Authority does not have to fund the expense of demolition of the subject improvements - estimated at approximately \$25,000 to \$30,000, save and except the \$4,000 referred to in Recommendation (c)(iv).

BACKGROUND:

The Board of the Parking Authority deemed the property surplus on 1993 October 21 and authorized our Department to market same.

The subject property was acquired by the Parking Authority on 1993 January 21. This property is "L" shaped and a portion of this property abuts the rear portion of municipal number 408 Barton Street East which is owned by Mr. Nick LaSala, who expressed an interest in purchasing this rear land including the existing building with the objective of renovating the existing structure in order to provide larger improved facilities for his existing Automotive Repair business.

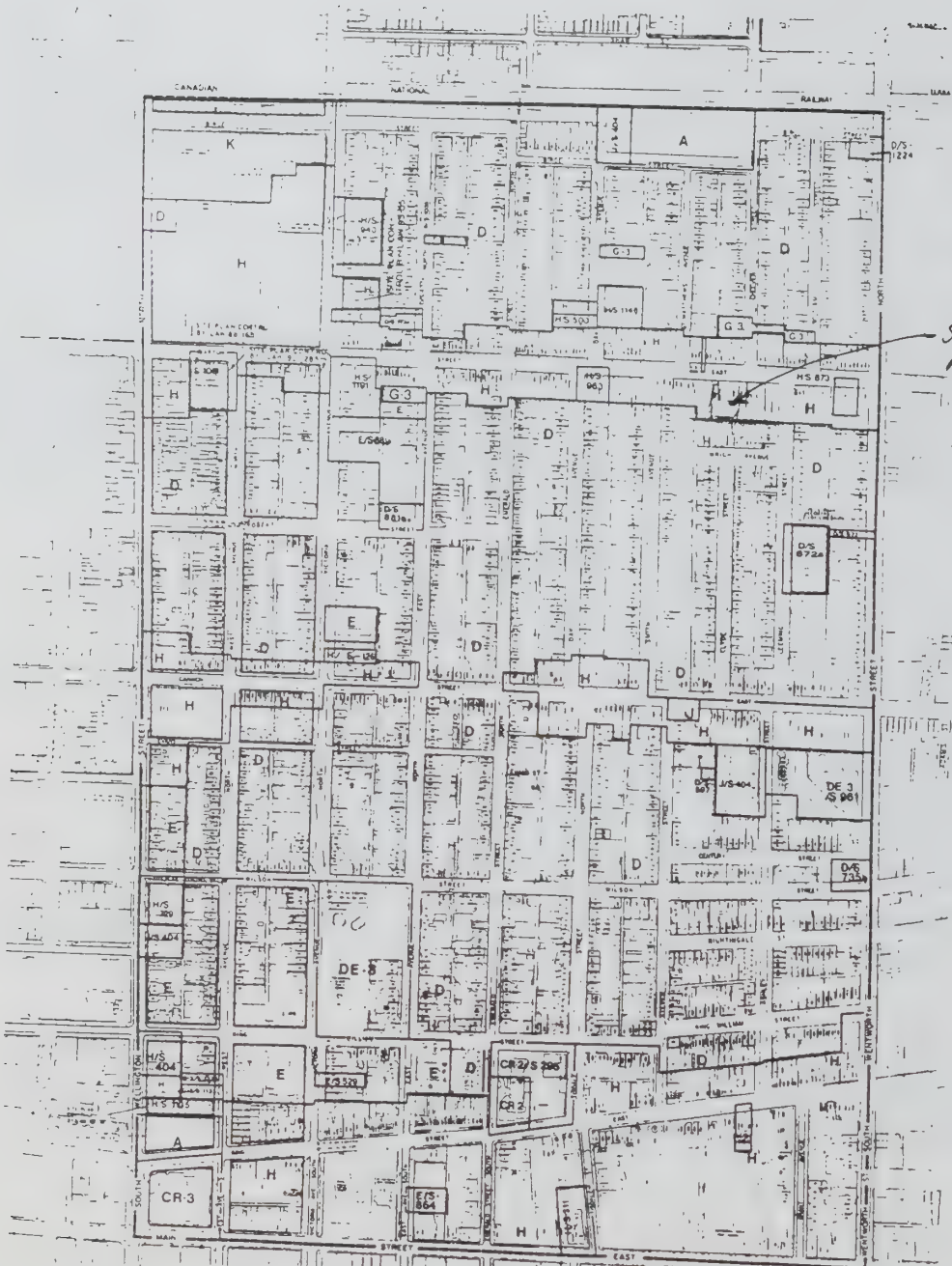
Negotiations took place between Mr. LaSala and the Real Estate Department at the request of the Parking Authority after the Parking Authority had determined that the lands required by Mr. LaSala were surplus to their requirements. Negotiations took place between Mr. LaSala and the Real Estate Department resulting in this transaction.

RWW/nw
Attach.

c.c. P. Noé Johnson, City Solicitor, Law Department

Allan C. Ross, Treasurer, Treasury Department

C. Bandurka, Property Clerk, Surveys, Roads Department



<table border="1"> <tr> <td>106</td> <td>69</td> <td>70</td> </tr> <tr> <td>10</td> <td>95</td> <td>48</td> </tr> <tr> <td>31</td> <td>125</td> <td>124</td> </tr> </table> <p>This is not a Legal Document For Zoning Verification Please Contact City Building Department</p> <p>Neighbourhood Boundary Zoning Boundary</p> <p>Prepared for The City of Hamilton by the Planning and Development Department on at The Regional Municipality of Hamilton - Wentworth</p>	106	69	70	10	95	48	31	125	124	<p>CITY OF HAMILTON</p> <p>LANDSDALE</p> <p>ZONING</p> <p>0 100m Scale</p> <p>6608</p> <p>95</p>
106	69	70								
10	95	48								
31	125	124								

CITY OF HAMILTON
- RECOMMENDATION -

9(a.)

DATE: 1994 January 12

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: 1994 Hamilton-Scourge Project

JAN 13 1994

RECOMMENDATION:

That the 1994 Hamilton-Scourge Project Development Plan, Item 1 of the First Report of the Special Committee to administer The Hamilton-Scourge Project for 1994 adopted by Council 1993, November 30 be financed from Account Centre No. CF 738841002 Conservation Laboratory Centre at a cost not to exceed \$74,000.00.

Allan C. Ross

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

As above.

BACKGROUND:

The details of the Project Plan is included in Appendix "A" of the First Report of the Special Committee to administer The Hamilton-Scourge Project, adopted by Council 1993, November 30.

NRA:jc

9 (b.)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 January 13

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: Outstanding amounts owing to the City by the Hamilton
Tiger-Cat Football Club

RECOMMENDATION:

- 1) That the City accept a proposal from the Hamilton Tiger-Cat Football Club to pay a prorated portion of the 1993 realty taxes at Ivor Wynne Stadium from October 1, 1993 to December 31, 1993 in the amount of \$ 3,090.39 based on the date of the financial reorganization of the Club and to pay all of the 1994 realty taxes as they become due.
- 2) That the City defer further collection action on the balance of the 1993 realty taxes, 1992 realty taxes and other debts owing in the total amount of \$ 26,587.11 and that a review of the status and ability to pay this account be undertaken, at a minimum, on an annual basis.
- 3) In the event the Club defaults on the payment of the above amounts or any other amounts billed by the City, all debts, including the deferred portion, will become due and payable and the Treasurer will advise the Finance and Administration Committee of the default and recommend appropriate collection procedures.

Allan C. Ross

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

A deferral of approximately \$26,000 in cash receipts due to the City.

BACKGROUND:

The following is a summary of the amounts owing to the City of Hamilton by the Hamilton Tiger-Cat Football Club as at December 31, 1993:

<u>Invoice #</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
00634	Nov .25/92	Insurance Coverage-Bash the Argomobile Event	\$ 250.00
00689	Dec. 14/92	Move bleachers, repairs to fence, etc.	1,248.08
00985	Feb. 18/93	1992 Realty Taxes-Ivor Wynne Stadium	13,925.81
01320	July 12/93	1993 Realty Taxes-Ivor Wynne Stadium	<u>14,253.61</u>
Total o/s			<u>\$29,677.50</u>

Discussions with the Football Club concerning these outstanding invoices have been ongoing since April of last year. On December 20, 1993 a meeting was held with officials from the Club to discuss their position with respect to the payment of these outstanding invoices in view of their announced financial reorganization. We were advised at that meeting that this reorganization involved a Limited Partnership who would only be responsible for costs related to the operation of the Club subsequent to their participation date of October 11, 1993.

Attached is a copy of a letter dated December 22, 1993 from Mr. Roger Yachetti in response to that meeting. In summary, Mr. Yachetti is stating that the Football Club is not in a position to pay the total amount owing at this time. The Club is proposing however, that due to the joint venture arrangement, it can pay the outstanding realty taxes applicable to the period from October 11, 1993 to December 31, 1993 and the taxes for 1994 as they fall due. Mr Yachetti is also proposing that the City bear with the Club in their attempt to eventually pay all the debt which has accumulated prior to October 11, 1993.

Based on a proration of the 1993 taxes from October 11, 1993, the City would expect to receive a payment of \$3,090.39 under this proposal and the balance of \$26,587.11 would remain outstanding.

While this is certainly not the most desirable arrangement from a collection perspective, it would appear the best arrangement that can be achieved at this time. In the absence of agreement with the Club, the only recourse would be to commence legal action through the Courts to recover the amounts owing in accordance with normal collection procedures.

I am therefore recommending that the City accept this proposal for the payment of the debts incurred by the Club subsequent to October 11, 1993, and that the City defer taking further collection action on the debts incurred prior to that date. I am also recommending that a review of the status of this account be undertaken at a minimum, on an annual basis to determine the collectibility and appropriate further collection action should it be warranted at that time.

Susan K. Reeder, Secretary
Finance and Administration Committee
1994 January 13 - Page 3

BACKGROUND:

In the event the Club fails to meet its commitment to pay the prorated balance of the 1993 realty taxes and the 1994 realty taxes as they come due, or any other future amounts billed by the City, the Treasurer will advise the Finance and Administration Committee of the default and recommend appropriate collection procedures.

TWD:jc

Att'd



Hamilton Tiger-Cat Football Club

14 Hughson St., S., Hamilton, Ontario L8N 4H3
Telephone: (416) 528-7534 Fax: (416) 528-5275

December 22, 1993

ROGER YACHETTI

Chairman
Board of Directors

Treasury Department
City of Hamilton
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

Attention: Allan C. Ross, Treasurer

Dear Mr. Ross:

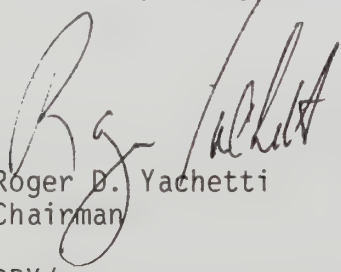
Further to our meeting on December 20th, I wish to formalize in this letter the request being put forward by the Club in regard to its outstanding indebtedness for realty taxes at the Stadium. As you know, the amount presently outstanding for 1992 and 1993 is approximately \$29,000.00.

The Club is simply not in a position to pay the total amount at this time. However, due to the joint venture arrangement which it has made with the Tiger-Cat Limited Partnership, it can pay those taxes which are applicable to the period from October 11th, 1993 to December 31st, 1993. Thereafter, the Club will be in a position to pay the taxes for 1994 as they fall due.

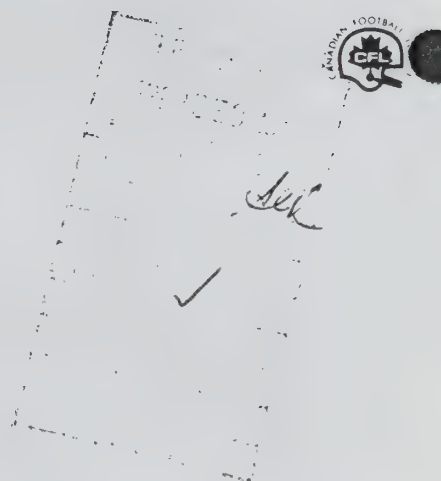
With respect to the amount which will remain owing for 1992 and 1993, may I simply ask that you bear with us as we struggle to reduce and eventually pay all of the debt which was accumulated prior to October 11th, 1993.

I expect that you will be placing this proposal before the appropriate Committee of council. If there is anything further that you require, please let me know.

Yours very truly,


Roger D. Yachetti
Chairman

RDY/mr



9 (c.)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 January 13

REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: Realty and Business Tax
Prelevy Mill Rates for 1994

RECOMMENDATION:

That the prelevy residential and non-residential mill rates for 1994 be established at figures slightly below 50% of the 1993 respective mill rates as follows:

- a) i) That a real property tax prelevy mill rate of 200 mills be established for 1994 to be billed in two instalments of 100.0 mills each, payable February 28th and March 31, 1994. This prelevy rate represents 49.823% of the 1993 residential mill rate.
- ii) That a business tax prelevy mill rate of 236 mills be established for 1994 to be billed in one instalment, payable February 28, 1994. This prelevy rate represents 49.973% of the 1993 non-residential mill rate.
- b) That a non-metered water and sewer surcharge prelevy, be established on behalf of the Regional Municipality of Hamilton Wentworth, based on approximately 50% of the 1993 charge, to be billed in two equal instalments, payable February 28th and March 31, 1994.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

To enable the City to bill a prelevy of approximately \$216,000,000.00 in realty and business taxes.

1994 January 13

Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee - Page 2

BACKGROUND:

For more than twenty years, the Corporation has collected two instalments of real property taxes prior to approval of the annual estimates by City Council.

These instalments of taxes, known as the prelevy, are restricted by the Municipal Act to 50% of the prior year's residential and non-residential public school mill rates for realty and business taxes, respectively.

I have indicated herein the prelevy mill rates for the years 1983 to 1993 inclusive, and the recommended rates for the year 1994.

a) **Realty Taxes**

Year	Prelevy Mill Rate	Prior Year's Residential Public School Mill Rate	% of Prelevy Rate of Prior Year's Rate
1983	102.0	205.4674	49.643
1984	108.0	217.5770	49.638
1985	114.0	229.0207	49.777
1986	121.0	243.6926	49.653
1987	127.0	254.5864	49.885
1988	140.0	281.6820	49.701
1989	149.0	299.2330	49.794
1990	162.0	324.0754	49.988
1991	182.0	364.8300	49.866
1992	188.0	376.0847	49.989
1993	196.0	392.1880	49.976
Recommended for 1994	200.0	401.4196	49.823

b) **Business Taxes**

Year	Prelevy Mill Rate	Prior Year's Non-Residential Public School Mill Rate	% of Prelevy Rate of Prior Year's Rate
1983	120.0	241.7264	49.643
1984	127.0	255.9730	49.615
1985	134.0	269.4360	49.734

1994 January 13

Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee - Page 3

BACKGROUND: Cont'd

Year	Prelevy Mill Rate	Prior Year's Non-Residential Public School Mill Rate	% of Prelevy Rate of Prior Year's Rate
1986	143.0	286.6973	49.878
1987	149.0	299.5135	49.747
1988	165.0	331.3906	49.790
1989	176.0	352.0389	49.994
1990	190.0	381.2652	49.834
1991	214.0	429.2117	49.859
1992	221.0	442.4526	49.949
1993	230.0	461.3976	49.849
Recommended for 1994	236.0	472.2583	49.973

Accordingly, it is recommended that prelevy rates be established in 1994 at, or near, the 50% maximum of the 1993 rates, as provided by Legislation.

As established in 1976, the City will again prelevy non-metered water and sewer surcharge on behalf of the Region. This prelevy will be approximately 50% of the 1993 charge, divided into two equal instalments, payable February 28th and March 31, 1994.

TAB/ce

10.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 January 17

REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Milton J. Lewis, Q.C. and Vincenza Travale, Co-Chairs,
Hamilton Sesquicentennial Celebrations Executive Committee

SUBJECT: Incorporation - Hamilton Sesquicentennial Celebrations
Inc.

RECOMMENDATION:

- (a) That approval be given to the Hamilton Sesquicentennial Celebrations Executive Committee to proceed with their incorporation as a non-profit organization; and,
- (b) That the City continue to provide the Board of Directors of the Hamilton Sesquicentennial Celebrations Inc. with meeting facilities and staff resources; and,
- (c) That "seed money" in an amount not to exceed \$3,000., be made available to this group and financed from the Unclassified Account, Centre number 24210.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Seed money in the amount of \$3,000. to be financed from the Unclassified Account, as well as the cost of the use of meeting facilities and staff time.

BACKGROUND:

City Council, at its meeting held 1993 March 30th, received information of the formation by the Finance and Administration Committee of a Hamilton Sesquicentennial Committee to plan celebration events for Hamilton's 150th birthday in 1996.

The Committee is comprised of Milton Lewis, Q.C. and Vincenza Travale as Co-Chairs of the Celebrations Committee, along with Council representatives Alderman D. Ross,

Alderman D. Wilson and Alderman W. McCulloch. Citizen and Corporate representation on the Celebrations Committee to date include: Dennis Missett, Hamilton Historical Board and the Fountain Restoration Committee; Brian Henley, Hamilton Public Library; Bert Allan, Hamilton Board of Education; Peter Earle, Dofasco; Debra Vivian, HECFI; Bob McNutt, McMaster University. The Committee is also inviting representation from Mohawk College, local Unions, and other Corporate agencies to participate in the planning of the 1996 celebrations.

The Committee recognizes that due to the present economic restraint in our Community, that major funding from City dollars for these celebrations is not possible. It is therefore the intent of the Committee to actively pursue funding sources from Corporations and private donations. In this regard, it is believed that fundraising would lend itself more favourably to a non-profit corporation to be incorporated under the name "Hamilton Sesquicentennial Celebrations Inc."

The Board of this new Corporation would thus proceed to fundraise and plan celebration events for the City of Hamilton for 1996, and will provide status reports back to City Council on a regular basis.

ML/VT/SKR

cc Marilynn Havelka, Manager of Cultural Services

11.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1993 December 22

REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Ald. B. Charters, Chairman
Aldermanic Support Services Task Force

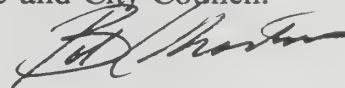
SUBJECT: 1994 Legislative Budget

JAN 11 1994

RECOMMENDATION:

That the attached 1994 Legislative Budget be approved to form part of the 1994 budget submissions to be considered by Committee of the Whole and City Council.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:



The attached 1994 Legislative Budget provides for total reductions of \$105,000 primarily in the Motor Vehicle Operation-Chauffeured Cars section of the budget due to the Mayor's decision to not utilize a chauffeur service for himself at this time.

BACKGROUND:

The expenditure control plan apportioned the required budget reductions between all departments on a pro-rated basis. The Legislative portion totalled \$105,000. The attached budget provides for this reduction. Any other desired adjustments can be made by the Finance and Administration Committee or City Council as part of the budget review process.

25-Nov-93

THE CORPORATION OF THE CITY OF HAMILTON
LEGISLATIVE
1994 BUDGET WORKSHEET - FORM NO. 1
EXPENDITURE ESTIMATES

Account (1)	Description (2)	1993 Actual (3)	1993 Estimate (4)	Adjustment to 1993 Estimate (5)	Inflationary Cost (6)	1994 Original Estimate (7)	Council/ Committee Adjustment (8)	1994 Resultant Appropriation (9)	Increase/Decrease Over 1993 Estimate Amount (10)	Percent (11)
10001	MAYOR'S OFFICE									
51001	Salaries & Wages	187,070	186,040	(710)		185,330		185,330	(710)	-0.4%
51099	Executive Assistant to the Mayor	86,460	86,460			86,460		86,460		
51228	Employee Benefits	33,150	32,110	1,290		33,400		33,400	1,290	4.0%
51225	Memberships	310	210			210		210		
53101	Mayor's Grant	8,000	8,000			8,000		8,000		
55201	Travelling	13,920	9,000			9,000		9,000		
55202	Car Allowances	250	250			250		250		
55204	Training Courses	220	750			750		750		
55206	Meetings	13,290	7,500			7,500		7,500		
56001	Office Supplies	870	3,000			3,000		3,000		
56002	Photographic Supplies	480	2,000			2,000		2,000		
56004	Postage	1,140	1,920			1,920		1,920		
56006	Subscriptions	700	780			780		780		
56128	Momentos	25,280	24,660			24,660		24,660		
56301	Telephone	6,300	1,880			1,880		1,880		
56328	Insurance	60	40			40		40		
56611	Rent-T.V. Cable	290	270			270		270		
57101	Equipment Repair	240	100			100		100		
	ACTIVITY TOTALS	378,030	364,970	580		365,550		365,550	580	0.2%

THE CORPORATION OF THE CITY OF HAMILTON
LEGISLATIVE
1994 BUDGET WORKSHEET - FORM NO. 1
EXPENDITURE ESTIMATES

25-Nov-93

Account (1)	Description (2)	1993 Actual (3)	1993 Estimate (4)	Adjustment to 1993 Estimate (5)	Inflationary Cost (6)	1994 Original Estimate (7)	Council/ Committee Adjustment (8)	1994 Resultant Appropriation (9)	Increase/Decrease Over 1993 Estimate Amount (10)	Percent (11)
10010	ALDERMAN'S OFFICES (DIRECT CHARGES)									
51001	Salaries & Wages	327,880	329,120	(1,240)		327,880		327,880	(1,240)	-0.4%
51200	Employee Benefits	58,270	58,270	1,260		59,530		59,530	1,260	2.2%
51225	Memberships		110			110		110		
55201	Travelling	8,630	12,000	(1,050)		10,950		10,950	(1,050)	-8.8%
55204	Training Courses	110	500			500		500		
55206	Meetings	10,720	2,500			2,500		2,500		
56006	Subscriptions	3,670	5,440	(1,500)		3,940		3,940	(1,500)	-27.6%
56328	Insurance	550	640			640		640		
	ACTIVITY TOTAL	409,830	408,580	(2,530)		406,050		406,050	(2,530)	-0.6%
10012	ALDERMAN'S OFFICES (ADMINISTRATIVE SUPPORT)									
51001	Salaries & Wages	343,680	351,010	(7,330)		343,680		343,680	(7,330)	-2.1%
51003	Salaries - Outside Agencies	27,150	27,480			27,480		27,480		
51200	Employee Benefits	72,670	71,250	(1,420)		69,830		69,830	(1,420)	-2.0%
56001	Office Supplies	4,790	10,300	(3,000)		7,300		7,300	(3,000)	-29.1%
56002	Photographic Supplies	430	790			790		790		
56004	Postage	18,130	19,670			19,670		19,670		
56301	Telephone	7,880	11,010	(2,000)		9,010		9,010	(2,000)	-18.2%
56603	Rent-Office Equipment	8,480	5,190	3,290		8,480		8,480	3,290	63.4%
56611	Rent-T.V. Cable	220	200			200		200		
57101	Equipment Repair	680	1,650			1,650		1,650		
58001	Office Equipment	120	1,000			1,000		1,000		
58004	Office Furnishings		1,000			1,000		1,000		
	ACTIVITY TOTAL	484,230	500,550	(10,460)		490,090		490,090	(10,460)	-2.1%

THE CORPORATION OF THE CITY OF HAMILTON
LEGISLATIVE
1994 BUDGET WORKSHEET - FORM NO. 1
EXPENDITURE ESTIMATES

10-Dec-93

Account (1)	Description (2)	1993 Actual (3)	1993 Estimate (4)	Adjustment to 1993 Estimate (5)	Inflationary Cost (6)	1994 Original Estimate (7)	Council/ Committee Adjustment (8)	1994 Resultant Appropriation (9)	Increase/Decrease Over 1993 Estimate Amount (10)	Percent Estimate (11)
10020	MOTOR VEHICLE OPERATION-CHAUFFERED CARS									
56610	Rental-Car Pool	145,000	163,070	(92,590)		70,480		70,480	(92,590)	-56.8%
	ACTIVITY TOTAL	145,000	163,070	(92,590)		70,480		70,480	(92,590)	-56.8%
10032	MEMBERSHIPS									
56011	Association of Municipalities of Ontario	13,170	13,830			13,830		13,830		
56012	Mun. Law Enforcement Officers Assoc.	660	730			730		730		
56013	Ontario Municipal Management Institute	1,080	1,080			1,080		1,080		
	Canadian Centre for Occupational Health & Safety			1,000		1,000		1,000		
	ACTIVITY TOTAL	14,910	15,640	1,000		16,640		16,640		
10034	OUTSIDE GROUPS									
55222	Use of City Hall	5,700	7,620			7,620		7,620		
	ACTIVITY TOTAL	5,700	7,620			7,620		7,620		

THE CORPORATION OF THE CITY OF HAMILTON
LEGISLATIVE
1994 BUDGET WORKSHEET - FORM NO. 1
EXPENDITURE ESTIMATES

10-Dec-93

Account (1)	Description (2)	1993 Actual (3)	1993 Estimate (4)	Adjustment to 1993 Estimate (5)	Inflationary Cost (6)	1994 Original Estimate (7)	Council/ Committee Adjustment (8)	1994 Resultant Appropriation (9)	Increase/Decrease Over 1993 Estimate Amount (10)	Percent Estimate (11)
	TOTAL BUDGET AMOUNT	1,437,700	1,460,430	(104,000)		1,356,430		1,356,430	(105,000)	-7.2%
	CHECK SUMS	1,437,700	1,460,430	(104,000)		1,356,430		1,356,430	(105,000)	-7.2%
		OK	OK	OK	OK	OK	OK	OK	OK	OK
	1993 SURPLUS (DEFICIT)		22,730							
	MAYOR'S OFFICE	378,030	364,970	580		365,550		365,550	580	0.2%
	ALDERMAN'S OFFICES (DIRECT CHARGES)	409,830	408,580	(2,530)		406,050		406,050	(2,530)	-0.6%
	ALDERMAN'S OFFICES (SUPPORT)	484,230	500,550	(10,460)		490,090		490,090	(10,460)	-2.1%
	MOTOR VEHICLE-CHAUFFERED CARS	145,000	163,070	(92,590)		70,480		70,480	(92,590)	-56.8%
	MEMBERSHIPS	14,910	15,640	1,000		16,640		16,640		
	USE OF CITY HALL	5,700	7,620			7,620		7,620		

CA4 ON HBLAOS
CSIF31
1994



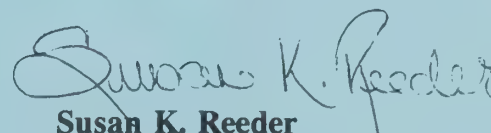
NOTICE OF MEETING

FINANCE AND ADMINISTRATION COMMITTEE

Thursday, 1994 February 3rd
9:30 o'clock a.m.
Room 233, City Hall

URBAN M.

JAN - 1994


Susan K. Reeder
Secretary

AGENDA

1. **CONSENT AGENDA**

2. **REFERRAL BACK FROM CITY COUNCIL**

Outstanding amounts owing to the City by the Hamilton Tiger-Cat Football Club

3. **ASSOCIATION OF MUNICIPALITIES OF ONTARIO**

- (a) 1994 A.M.O. Membership Invoice
- (b) Request for municipalities to make a one-time voluntary donation of a minimum of \$100. to help cover the costs incurred by AMO during the social contract process.

4. **CORRESPONDENCE**

Request from the Kinsmen & Kinette Clubs of Canada for the City to purchase a "Message of Support" advertisement

- (a) Information Report - Committee Secretary

Page Two

5. **HAMILTON FIREFIGHTERS' DRUM CORP INC.**

- (a) Recommendation - Treasurer
- (b) Information Report - Secretary, Finance and Administration Committee
- (c) Correspondence - Hamilton Firefighters' Drum Corp. Inc.

6. **TREASURER**

Hamilton Municipal Retirement Fund - Re-election of Options

7. **PRIVATE AND CONFIDENTIAL AGENDA**

8. **OTHER BUSINESS**

9. **ADJOURNMENT**

**OUTSTANDING ITEMS
FINANCE AND ADMINISTRATION COMMITTEE**

Page 1

ITEM	DATE REQUESTED	ACTION BY
1. (a) Policy to exempt Parking Authority from realty and business tax.	1990 February 23 & 1990 March 22	Treasurer
(b) Examine feasibility of directing the net revenue from parking fines into the Reserve Account.	1990 March 22	Treasurer
2. Additional Proposed Development Charges Amendments.	1992 April 23	Building
3. City Hall Grounds Study - being reviewed by interest groups for input.	1993 January 21	Arts Co-Ordinator
4. Report - Partnership Agreements at the Hamilton Farmers' Market.	1993 January 21	City Solicitor
5. Women's Safety Audit Project Report - Chief Administrative Officer to meet with the Status of Women Sub-Committee and staff and report back on the implementation procedures.	1993 March 25	Chief Administrative Officer
6. Report back on the issue of other municipalities which have discriminated against the hiring of the local construction industry due to restrictive policies.	1993 August 31	Chief Administrative Officer & City Solicitor
7. Report back - Discussions with Junior Achievement on negotiations on rental rate for space in the Upper Wentworth Composite Building.	1993 September 23	Chief Administrative Officer, & Director of Property
8. Information Report - Civic Awards.	1993 November 25	Culture and Recreation
9. Steering Committee - Comprehensive Audit - Information Systems.	1993 November 25	Steering Committee

OUTSTANDING ITEMS FINANCE AND ADMINISTRATION COMMITTEE			PAGE 2 - Continued
ITEM	DATE REQUESTED	ACTION BY	
10. Public Meeting - Transportation of Persons with Special Needs.	1993 November 25	City Clerk	
11. Report - Wheelchair Accessible Integrated Taxicab Licences (to go to Taxi Advisory Committee first)	1993 November 25	City Clerk	
12. One year monitoring of decisions made by the Assessment Review Board.	1993 December 9	Treasurer - to report back in 1994 November	
13. Report - Request for private legislation to require expanded requirements for sprinkler systems.	1993 December 9	City Solicitor Building Commissioner Fire Chief	
14. Comprehensive Audit - Culture and Recreation.	1993 December 9	Chief Administrative Officer	
15.(a) Report - Action Plan to provide a "Smoke-free Community by the Year 2000".	1993 December 9	Medical Officer of Health	
(b) Presentation - Hamilton-Wentworth Council on Smoking and Health - Status on Tobacco Control Issues.	1993 December 9	Hamilton-Wentworth Council on Smoking & Health	
16. Second floor/lobby staircase carpeting - retendered.	1993 December 14 Council	Director of Property Manager of Purchasing	
17. Funding Report from Treasurer dated 1994 January 12, tabled pending a Status Report from the Interim Director of Culture and Recreation on the Hamilton-Scourge Project.	1994 January 20	Interim Director of Culture and Recreation	

FINANCE AND ADMINISTRATION COMMITTEE

THURSDAY, 1994 FEBRUARY 3RD

CONSENT AGENDA

GOVERNMENT DOCUMENTS

A. MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE

Minutes of the regular meeting of the Finance and Administration Committee held Thursday, 1994 January 20th.

B. MAYOR ROBERT M. MORROW

City of Hamilton to endorse the efforts to bring the Secretariate of the North American Commission on Environmental Co-Operation (N.A.C.E.) to Hamilton.

C. HAMILTON PUBLIC LIBRARY

Reduction in Authorized cost of Hamilton Public Library Capital Project.

D. COMMISSIONER OF HUMAN RESOURCES

Appointments to and Terminations from Permanent Positions with the City of Hamilton to 1994 January 26

E. CITY CLERK

- (i) Use of stairwell for Hamilton Temple Band Photograph.
- (ii) Display of Artwork.
- (iii) Use of Council Chambers for Public Hearings on the Federal Electoral Boundaries Commission.

F. SECRETARY, FINANCE AND ADMINISTRATION COMMITTEE

Information Items.

Thursday, 1994 January 20
9:30 o'clock a.m.
Room 233, City Hall

The Finance and Administration Committee met.

There were present: Alderman D. Ross, Chairperson
Alderman B. Charters, Vice-Chairperson
Mayor Robert M. Morrow
Alderman T. Anderson
Alderman V. Agro
Alderman D. Agostino
Alderman T. Cooke
Alderman D. Drury

A.

Regrets: Alderman G. Copps - Personal Commitment

Also present: J. Pavelka, Chief Administrative Officer
A. Ross, Treasurer
P. Noé Johnson, City Solicitor and Interim Director of
Culture and Recreation
J. Schatz, City Clerk
R. Desnoyers, Property Department
D. Vyce, Director of Property
Fire Chief Baker
Deputy Fire Chief Smith
G. Corsini, Parking Authority
D. Carson, Mayor's Office
J. Johnston, Commissioner of Human Resources
Susan K. Reeder, Secretary

1. **DELEGATION - MR. BOB RALPH, COWBOY INCENTIVE DESIGN INC. -
REQUEST FOR THE CITY TO RESCIND ITS POLICY WHICH PROHIBITS THE
HOLDING OF RODEOS AND WILD WEST SHOWS IN ALL CITY OWNED
FACILITIES**

The Committee was in receipt of correspondence received from Mr. Bob Ralph, Senior Partner, Cowboy Incentive Design Inc., dated 1993 December 1, respecting their request for an exemption to the City's Policy respecting the Prohibiting of the holding of Rodeos and Wild West Shows in all City Owned Facilities.

The Committee was also in receipt of an Information Report from the City Clerk dated 1994 January 17, outlining the City's approval of the Prohibiting Policy.

Mr. Kevin Gay and Mr. Bob Ralph spoke to the Committee with respect to their request for an exemption. They indicated that Rodeos are not inhumane and that they are rather a reflection of ranch-life. As well, Rodeos are restricted with a number of guidelines. They indicated that they plan to hold 3 Rodeo Events in a Week-end Event along with Country Music. They are anticipating an attendance of 13,000 to 15,000. They added that the Canadian Rodeo Association endorses them and that they see this Rodeo as a benefit to the Community. They also added that International Advertising would be done and that they have already made contact for local Media support. Mr. Gay indicated that the Ontario Rodeo Association has held Rodeos in Hamilton in the past and that they were very successful. They see Hamilton as a Central Eastern Area, and want to hold Eastern Rodeos entitled "Calgary comes to Copps" as Annual Events. They added that they anticipate top-line Cowboys coming in for the Rodeo and as a result top performances would be put on.

Following discussion of this matter by members of the Committee, the following recommendation was approved:

- (a) That notwithstanding the City's policy as approved 1990 February 13, to prohibit the holding of Rodeos and Wild West Shows in all City-owned facilities, that approval be given to Cowboy Incentive Design Inc. to co-ordinate a three day Rodeo/Country Concert in Hamilton under the sanction of The Canadian Professional Rodeo Association (HAMILTON) and The Professional Rodeo Cowboy's Association (PRCA); and,
- (b) That the Hamilton Society for the Prevention of Cruelty to Animals be in attendance at these events and report back to the Finance and Administration Committee.

Note: Alderman Agostino opposed.

2. PRESENTATION - DIRECTOR OF PROPERTY - CO-GENERATION- CENTRAL UTILITIES PLANT

The Committee was in receipt of a recommendation from the Director of Property dated 1994 January 14, respecting Co-Generation - Central Utilities Plant. The Committee heard from Mr. Bob Desnoyers of the Property Department with respect to the recommendations contained within the final feasibility report submitted by Proctor and Redfern Limited respecting Co-Generation.

Mr. Desnoyers indicated that the present operating cost for the Central Utility Plant is \$1.6 Million, but that this cost could be reduced to \$600,000. a year with a Co-Generation process. He indicated that the Department of Property supports the recommendations contained within the Proctor and Redfern Limited study. Mr. Desnoyers indicated that the Co-Generation Project is recommended for funding in the 1998 Capital Budget, but that they are recommending that this program be started now to realize the cost-saving benefits. He indicated that a number of Consultants have approached the City with respect to financing the Co-Generation facilities with a view to sharing the savings which would be realized in implementing the system.

It was suggested by some of the members of the Committee that this project be processed through the Federal Infrastructure Program.

Further discussion ensued with respect to this matter and the Committee approved the following:

- (a) That the recommendations contained within the Final Feasibility Study report submitted by Proctor & Redfern Limited, be approved as follows:
 - (i) That the Corporation of the City of Hamilton cause to be engineered and installed, a 3.2 megawatt cogeneration system, based upon 4 natural gas burning engine/generator sets as discussed in the Final Report; and,
 - (ii) That the installation be carried out as soon as possible, in order to achieve the positive cash flows indicated in the Final Report; and,
 - (iii) That due to the considerable capital outlay necessary to implement this project, that the City of Hamilton investigate alternative financing arrangements; and,
- (b) That the Property Department be authorized to proceed with a Request for Proposals for the design, construction, maintenance and financing alternatives for a cogeneration installation at the Central Utilities.

3. ALDERMAN D. ROSS - Federal Infrastructure Funding Initiatives

The Committee was in receipt of a report from the Chief Administrative Officer respecting Federal Infrastructure Funding Initiatives. Alderman Ross spoke to this matter and indicated that the criteria contained within the recommendation is in a draft form only and has not been finalized by the Federal Government yet. It was agreed that it would be appropriate for the Committee of the Whole meeting on this program to be held once those terms have been finalized, and in this context the next Committee of the Whole meeting will be postponed until this criteria is established.

Discussion then ensued with respect to the draft criteria and it was clarified by the Chief Administrative Officer that any type of project that does not increase the operating base would be eligible for this funding. The Chief Administrative Officer indicated that renovations would comply with the criteria since the operating base is already in place and will not be affected by renovations.

Alderman Cooke suggested that a 1% Capital Project Tax be applied for a short-term only, in order to maximize the Federal Funding opportunity that will exist under the Federal Infrastructure Funding Initiatives.

It was suggested by Alderman Charters that the City consider one of the projects to be the boxes in Copps Coliseum.

The Chief Administrative Officer suggested that Library projects also be included on the list.

The Mayor indicated that Sheila Copps has designated Stan Keyes to meet with staff on their list of projects. He also stressed the need for the City to get on with this matter as quickly as possible. The Mayor indicated that other municipalities who do not feel they can participate fully with their allotment, that this amount can be used by other municipalities which would then increase its Federal and Provincial allotment.

It was suggested that a report back from staff on this matter should also contain alternative funding arrangements for the City's 1/3 share of Infrastructure Programs.

The Committee agreed to make the following recommendations with the amendments that staff report back on funding alternatives, as well as including H.E.C.F.I. and Library projects on the list, and that the Committee of the Whole scheduled for the following Friday be cancelled and re-scheduled once the Infrastructure criteria is established.

The Committee approved the following amended recommendation:

- (a) That the Chief Administrative Officer prepare a list of Capital Projects that will be eligible for the Federal Infrastructure Funding Program; and,
- (b) That this list of Capital Projects include projects from H.E.C.F.I. and the Hamilton Public Library; and,
- (c) That the list of Capital Projects be presented to the Committee of the Whole for approval once the Guidelines and Requirements for the Funding of Capital Projects under the Canada-Ontario Infrastructure Program have been finalized; and,
- (d) That the Chief Administrative Officer report to the Committee of the Whole on funding sources and alternatives for the City of Hamilton's contribution of one-third of the cost of each project.

4. CONSENT AGENDAA. MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE

The Committee was in receipt of the minutes of its meeting held Thursday, 1993 December 9, and approved these minutes as circulated.

B. DIRECTOR OF PROPERTY - Closure of Property Department Capital Projects.

The Committee was in receipt of a report from the Director of Property dated 1994 January 13, respecting the above noted matter and approved the following:

That the City Treasurer be directed to close the following Capital Project accounts with any excess funding to be transferred to its original source of financing:

Capital Centre Number	Project Description	Authorized Gross Cost	Expended/ Committed To Date	Balance Available	Source(s) of Financing
(a) 318841201	Construction Requirements - City Hall	\$225,000.00	\$224,259.61	\$740.39	Reserve for Capital Projects
(b) 318941013	Convention Centre Lighting Retrofit	48,670.00	48,669.69	0.31	Reserve for Capital Projects
(c) 488941001	Fire Station #2 (Upper Wellington near Stone Church)	1,412,810.00	1,412,805.78	4.22	Debenture
(d) 319341007	Ryerson Recreation Centre - Replace Pool Filtration System	275,000.00	203,486.60	71,513.40	Reserve for Capital Projects
TOTAL				\$72,258.32	

C. CITY SOLICITOR - A By-law to permit the keeping of Vietnamese Pot Bellied Pigs.

The Committee was in receipt of a report from the City Solicitor dated 1994 January 5, respecting the above noted matter and agreed that the Bill presented to them be forwarded to City Council for enactment.

D. TREASURER - Appointment of an External Auditor

The Committee was in receipt of a report from the Treasurer dated 1994 January 13, respecting the Appointment of an External Auditor, and approved the following:

That the firm of MacGillivray Partners, Chartered Accountants be continued as municipal auditor for the City of Hamilton, including its Local Boards, Hamilton Entertainment and Convention Facilities Inc., Hamilton Hydro Electric System and all of the Boards of Management for the Business Improvement Areas within the City of Hamilton for the year 1994 at a fee of \$97,000. including completion of the audit of the City's Financial Report.

As well, the Committee agreed that the Bill respecting "To Appoint an External Auditor" as presented to them be forwarded to City Council for enactment.

E. H.E.C.F.I. - Closing of Capital Project Accounts

The Committee was in receipt of a report from the Secretary of the H.E.C.F.I. Board of Directors dated 1993 December 20, respecting the above noted matter and approved the following:

That the following Capital Project Accounts be closed and the excess financing returned to the H.E.C.F.I. Reserve Account for Capital Projects which was the original source of funding:

Capital Centre Number	Project Description	Authorized Gross Cost	Expended to Date	Balance Available
928941004	Copps Arena - Equipment/Renovations	\$ 97,000	\$ 97,000	\$0.00
928941006	Convention Centre - Furniture/Equipment/Renovations	320,000	320,000	0.00
929051007	Convention Centre - Furniture/Equipment/Renovations	62,000	62,000	0.00
929051006	HECFI - Automated Facilities Management System	75,000	75,000	0.00
929151020	HECFI - Automated Facility Management System	75,000	75,000	0.00
929251005	HECFI Automated Facility Management System	315,000	15,987.20	299,012.80
929351015	HECFI Automated Facility Management System	270,000	0.00	270,000.00
Total				\$569,012.80

F. CITY CLERK

(i) Use of Facilities - Department of Culture and Recreation - In Service, Recreational Leadership Orogram - Tutorial Session

The Committee was in receipt of a report from the City Clerk dated 1993 December 20, respecting the above noted matter and approved the following:

- (a) That permission be granted to the Department of Culture & Recreation to use the Council Chambers on 1994 Thursday, February 17 between 9:00 a.m. -11:30 a.m. to host a Tutorial Session as part of the In Service, Recreational Leadership Program; and,
- (b) That the City Clerk be authorized to approve of a similar use in future years, provided it does not interfere with any other activity.

(ii) Use of Facilities - Black History Month, 1994

The Committee was in receipt of a report from the City Clerk dated 1993 December 8, respecting the above noted matter and approved the following:

- (a) That approval be given to the request of the Board of Education for the City of Hamilton to use the Council Chambers on the following occasions:
 - (i) 1994 February 1 from 9:30 a.m. - 10:30 a.m. for a proclamation ceremony on the occasion of Black History Month; and,
 - (ii) 1994 April 20 from 9:45 a.m. - 10:30 a.m. for an official greeting ceremony for a group of students and officials from Buffalo during their Underground Railway Tour; and,
- (b) That the City Clerk be granted the authority to approve of a similar use in future years provided it does not interfere with any other activity.

(iii) Use of Facilities - The Children's Aid Society

The Committee was in receipt of a report from the City Clerk dated 1994 January 10, respecting the above noted matter and approved the following:

That approval be given to the action taken by the City Clerk in authorizing the use of the second floor foyer by the Children's Aid Society of Hamilton-Wentworth for the purpose of placing a display board on the occasion of the 100th Anniversary of the Children's Aid Society from 1994 January 17 - 21.

(iv) Temporary Extension of Premises Licence - Comments to the Liquor Licence Board of Ontario - L. A. Bats (previously Don Cherry's Grapevine Restaurant)

The Committee was in receipt of a report from the City Clerk dated 1994 January 17, respecting the above noted matter and approved the following:

That the Liquor Licence Board of Ontario be advised that the City of Hamilton has no objection to the issuance of a Temporary Extension of Premises licence to L.A. Bats Eatery and Sports Bar, 157 Main Street East to run an outdoor event from 1:00 - 6:00 p.m. on Sunday, 1994 January 30, in conjunction with the Super Bowl Game which starts at 6:00 p.m.

G. SECRETARY, FINANCE AND ADMINISTRATION COMMITTEE - Information Items.

The Committee was in receipt of a report from the Secretary of the Finance and Administration Committee dated 1994 January 14, respecting Information Items.

The Committee approved the following:

That the following Information Items, which have been previously forwarded to members of the Committee under separate cover, be received for information purposes:

- (a) Report - Real Estate Division of the Property Department Services to the Region for the fourth quarter of 1993 - dated 1994 January 6th

- (b) Minutes - Hamilton Status of Women Sub-Committee - meetings held 1993 November 4th and 1993 December 13th.
- (c) Minutes of the Roomers and Boarders Task Force meeting held 1993 December 16th
- (d) Information Report - City Solicitor - Provincial Offence Prosecutions and Property Standards - 1993 October - December
- (e) Minutes - Keep Hamilton Clean Committee - meeting held 1993 November 3rd
- (f) Correspondence - Mayor Rene Piche, Town of Kapuskasing - Brief - re: Firefighters - "Arbitration System Works against Local Government in Ontario".
- (g) Correspondence - B. A. Moyle, Ontario Fire Marshal, Ministry of the Solicitor General - Report "Fire Ground Staffing and Delivery Systems within a Comprehensive Fire Safety Effectiveness Model".
- (h) Correspondence - sent by Regional Chairman Whynott to the Minister of Labour re: Amendment to the Smoking in the Workplace Act.
- (i) Correspondence - Committee of Independent Pharmacists - Opposition to the recently introduced Tobacco Control Act (Bill 119)
- (j) Correspondence - Coalition for Gun Control - encouraging support for stronger gun control
- (k) Information Report - Treasurer - Properties to be advertised for tax sale.
- (l) Information Report - Treasurer and City Solicitor - Insurance - Transfer of Administrative Function from Treasurer to City Solicitor.

5. CHIEF ADMINISTRATIVE OFFICER - Forensic Audit - Culture and Recreation Department

The Committee was in receipt of a report from the Chief Administrative Officer dated 1994 January 7, respecting the above noted matter and approved the following:

- (a) That the total cost of \$32,100. for the forensic audit of the Culture and Recreation Department by Price Waterhouse and Coopers & Lybrand be paid, and;
- (b) That the cost be financed by an approved overdraft within the Audit Fees Cost Centre and be absorbed by the 1993 General Surplus.

6. FIRE CHIEF - 1994 Replacement of Fire Department Vehicles

The Committee was in receipt of a report from the Fire Chief dated 1994 January 13, respecting the above noted matter and approved the following:

That funds be allocated from the Reserve for Replacement of Mobile Equipment for the replacement of Fire Department vehicles in 1994, in the total estimated cost of \$896,000.

7. DIRECTOR OF PROPERTY - Building Operations & Maintenance - Computerized Maintenance Management System (CMMS)

The Committee was in receipt of a report from the Director of Property dated 1994 January 13, respecting the above noted matter and approved the following:

That authorization be given to issue a purchase order to Honeywell Limited of Hamilton, Ontario in the amount of \$54,948. plus taxes for the supply, installation, training and support services for the Project Software Canada "Maximo", maintenance management software package to be funded from CF 319351006 "C.U.P. - Various Capital Replacements/Revisions & New Equipment".

8. PROPERTY DEPARTMENT AND THE HAMILTON PARKING AUTHORITY - Offer to purchase City lands - Nick LaSala; Part of 398, 400 and 406 Barton Street East - lands surplus to requirements of the Hamilton Parking Authority.

The Committee was in receipt of a joint report from the Director of Property and the General Manager of the Hamilton Parking Authority dated 1994 January 13, respecting the above noted matter. The Committee approved the following:

- (a) That an Offer to Purchase, duly executed by Nick LaSala, on 1993 December 2, and scheduled for closing on or before 1994 March 4, for the purchase of part of 398, 400 and 406 Barton Street East, more particularly described as Parts 3, 4 and 6, Plan RA-H-596 Surveys, having a frontage of 3.658 metres (12.0 feet) more or less, along the southern limit of Barton Street East, having an irregular shape and comprising an area of 730 square metres (7,857.91 square feet) more or less, together with all structures erected thereon, be approved and completed and the funds derived from this sale of \$61,000. be credited to Account No. CF 9092 45002 (Land Acquisition for Parking Purposes, General); and,
- (b) That the required deposit cheque in the amount of \$6,100. be held by the City Treasurer pending Council approval; and,
- (c) That the Offer to Purchase be subject to the following terms and condition which form part of the Agreement:
 - (i) That the Purchaser further acknowledges and agrees that there are no warranties and/or representations by the Vendor and that the property is being purchased on an "as is" basis except as specifically herein provided. The Purchaser further acknowledges that the Vendor is making no representation or warranties whatsoever with respect to title to the property. The Purchaser acknowledges that it has relied entirely upon its own inspection and investigation with respect to quantity, quality and value of the property; and,
 - (ii) That the Purchaser acknowledges that it has inspected the property and has conducted an independent investigation of present and past uses of the property; and that the Purchaser has not relied on any representations by the Vendor concerning any condition of the property, environmental or otherwise; and,

- (iii) That the Purchaser shall from and after the closing date assume any and all environmental liabilities relating to the property, including but not limited to any liability for cleanup of any hazardous substances on or under the property. The Purchaser shall indemnify and save harmless the Vendor from and against any claims, demands, liabilities, losses, damages, and expenses suffered by the Vendor arising out of or in connection with any and all environmental liabilities relating to the property from and after the closing date; and,
- (iv) That the Parking Authority of the City of Hamilton shall compensate the Purchaser the amount of \$4,000. provided that the Purchaser's existing repair garage situated at 408 Barton Street East is demolished within two (2) years of the closing of this transaction and the said demolition is to be completed to the satisfaction of the Parking Authority; and,
- (v) That the Vendor agrees to prepare any and all documentation relating to the release of the right-of-way at its expense; and,
- (d) That the Mayor and City Clerk be authorized and directed to execute the necessary documents.

9. **TREASURER**

(a) **Funding - 1994 Hamilton-Scourge Project**

The Committee was in receipt of a report from the Treasurer dated 1994 January 12, respecting the funding source for the Hamilton-Scourge Project.

Some discussion ensued with respect to the status of this project and following some comments by the Interim Director of Culture and Recreation, it was agreed that this funding issue be tabled until such time as the status report on the project is presented to the Finance and Administration Committee.

(b) **Outstanding amounts owing to the City by the Hamilton Tiger-Cat Football Club**

The Committee was in receipt of a report from the Treasurer dated 1994 January 13, respecting the above noted matter.

The Committee approved the following:

- (a) That the City accept a proposal from the Hamilton Tiger-Cat Football Club to pay a prorated portion of the 1993 realty taxes at Ivor Wynne Stadium from 1993 October 1 to 1993 December 31, in the amount of \$3,090.39 based on the date of the financial reorganization of the Club and to pay all of the 1994 realty taxes as they become due; and,
- (b) That the City defer further collection action on the balance of the 1993 realty taxes, 1992 realty taxes and other debts owing in the total amount of \$26,587.11 and that a review of the status and ability to pay this account be undertaken, at a minimum, on an annual basis; and,

- (c) That in the event the Club defaults on the payment of the above amounts, or any other amounts billed by the City, all debts, including the deferred portion, will become due and payable and the Treasurer will advise the Finance and Administration Committee of the default and recommend appropriate collection procedures.

Note: Alderman Charters opposed.

(c) Realty and Business Tax Prelevy Mill Rates for 1994

The Committee was in receipt of a report from the Treasurer dated 1994 January 13, respecting the above noted matter and approved the following:

That the prelevy residential and non-residential mill rates for 1994 be established at figures slightly below 50% of the 1993 respective mill rates as follows:

- (a) That a real property tax prelevy mill rate of 200 mills be established for 1994 to be billed in two instalments of 100.0 mills each, payable 1994 February 28 and March 31. This prelevy rate represents 49.823% of the 1993 residential mill rate; and,
- (b) That a business tax prelevy mill rate of 236 mills be established for 1994 to be billed in one instalment, payable 1994 February 28. This prelevy rate represents 49.973% of the 1993 non-residential mill rate; and,
- (c) That a non-metered water and sewer surcharge prelevy, be established on behalf of the Regional Municipality of Hamilton Wentworth, based on approximately 50% of the 1993 charge, to be billed in two equal instalments, payable 1994 February 28 and March 31.

10. HAMILTON SESQUICENTENNIAL CELEBRATIONS EXECUTIVE COMMITTEE - Incorporation - Hamilton Sesquicentennial Celebrations Inc.

The Committee was in receipt of a report from the Co-Chairs of the Hamilton Sesquicentennial Celebrations Executive Committee dated 1994 January 17, respecting the above noted matter.

The Committee approved the following:

- (a) That approval be given to the Hamilton Sesquicentennial Celebrations Executive Committee to proceed with its incorporation as a non-profit organization; and,
- (b) That the City continue to provide the Board of Directors of the Hamilton Sesquicentennial Celebrations Inc. with meeting facilities and staff resources; and,
- (c) That "seed money" in an amount not to exceed \$3,000., be made available to this group and financed from the Unclassified Account, Centre Number 24210.

11. ALDERMANIC SUPPORT SERVICES TASK FORCE - 1994 Legislative Budget

The Committee was in receipt of a report from the Chairman of the Aldermanic Support Services Task Force dated 1993 December 22.

The Committee approved the following:

That the 1994 Legislative Budget be approved to form part of the 1994 budget submissions to be considered by Committee of the Whole and City Council.

12. PRIVATE AND CONFIDENTIAL AGENDA

The Committee moved into an In-Camera Session to discuss matters of a Private and Confidential nature.

The Committee then moved back into Regular Session and approved the following:

AA. CITY SOLICITOR AND DIRECTOR OF PUBLIC WORKS**(i) City of Hamilton -ats- Mafalda and Enzo Marconi; Ontario Court (General Division) Action No. 32340/91.**

That the City of Hamilton offer to settle Ontario Court (General Division) Action No. 32340/91 on the following terms:

- (a) That the City pay to the Plaintiffs Mafalda Marconi and Enzo Marconi, the sum of \$3,000., inclusive of all damages, interest and costs; and,
- (b) That the Plaintiffs be required to execute a Full and Final Release of the City of Hamilton in a form satisfactory to the City Solicitor; and
- (c) That the Plaintiffs provide an order dismissing the action without costs.

(ii) City of Hamilton -ats- Julie and Angus Middlemiss; Ontario Court (General Division) Action No. 19034/90.

- (a) That the City resolve Ontario Court (General Division) Action No. 19034/90 by the payment to the Plaintiffs, Julie and Angus Middlemiss of the sum of \$55,583.31 inclusive of all claims for damages, interest and costs; and,
- (b) That the Plaintiffs, Julie and Angus Middlemiss, be required to execute a Full and Final Release in a form satisfactory to the City Solicitor; and,
- (c) That Ontario Court (General Division) No. 19034/90 be dismissed, on consent, without costs.

(iii) City of Hamilton -ats- Taunton; Ontario Court (General Division) Small Claims Action No. 964/93.

- (a) That the City of Hamilton resolve Ontario Court (General Division) Small Claims Court Action No. 964/93 by the payment to the Plaintiff, Elizabeth Taunton, of the sum of \$1,750. in full satisfaction of her claim for damages, interest and costs; and,

- (b) That the Plaintiff, Elizabeth Taunton, be required to provide the City of Hamilton with full and Final Release in a form satisfactory to the City Solicitor; and,
- (c) That Ontario Court (General Division) Small Claims Action 964/93 be dismissed without costs.

BB. COMMISSIONER OF HUMAN RESOURCES - Hiring - Fire Chief

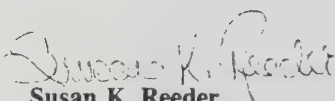
- (a) That the Commissioner of Human Resources be authorized and directed to take the necessary steps to post and advertise the position of Fire Chief consistent with the Selection Procedure adopted by City Council on 1982 January 26; and,
- (b) That a Staff Committee comprised of the Chief Administrative Officer, Commissioner of Human Resources, one Department Head and a Fire Chief from a similar sized municipality review all applications received and make recommendations to the Selection Committee for interviewing; and,
- (c) That a Selection Committee comprised of the Mayor, Chairman of the Finance and Administration Committee, Vice Chairman of the Finance and Administration Committee and Alderman T. Cooke and Alderman T. Anderson as the two members of the Finance and Administration Committee be formed to consider the applications for interviewing and recommend a candidate to Council.

14. ADJOURNMENT

There being no further business, the meeting then adjourned.

Taken as read and approved,

**ALDERMAN D. ROSS, CHAIRPERSON
FINANCE AND ADMINISTRATION COMMITTEE**


Susan K. Reeder
Secretary
1994 January 20

SKR/dbm

CITY OF HAMILTON
- RECOMMENDATION -

B.

DATE: 1994 January 31

REPORT TO: Susan Reeder, Secretary
Finance and Administration Committee

FROM: Mayor R. Morrow

SUBJECT: The Secretariat For The North American Commission On
Environmental Cooperation

- Bid to locate in Hamilton

RECOMMENDATION:

1. a) That the City of Hamilton bid to locate the Secretariat For The North American Commission On Environmental Cooperation in the City of Hamilton.
- b) That the Go-Hamilton Environmental Excellence Task Force under the Chairmanship of Mr. Herman Turkstra be asked to prepare the bid package and make the formal presentation to represent the bid.
- c) That this item be referred to Economic Development and Planning Committee for financing.

R. Morrow

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

A. Bid Package

Approximately \$5,000.00 for outside contractual work plus in-house resources and staff (costs will be covered by the Economic Development Department).

B. Economic Spin-offs on NACE in the Community

Approximately \$6.4 million to \$9.8 million in positive capital economic gains will be immediately invested into the local economy. Moreover, approximately \$2.7 million to \$3.3 million annual growth will result from property taxes, conferences and increased consumer demand and expenditures as outlined in the following tables.

Local Economic Benefits

If NACE would be located in Hamilton, it would mean the creation of approximately 40-55 new full time jobs with Hamilton being the anticipated host of 50 meetings annually involving representatives of governments, business, environmental and other interest groups from the three countries. Furthermore, the community's various industries would inherent positive economic spin-offs and the City receive international exposure as a centre of environmental excellence. The following is a breakdown of anticipated economic spin-offs:

Capital Economic Benefits:

Full-Time Jobs	40	55
Housing Spin-offs (1)	\$6,400,000.00	\$8,800,000.00

(1) average cost per home in Hamilton - \$160,000.00

Annual Economic Benefits:

Full-Time Jobs	40	55
Property Taxes (2)	\$100,000.00	\$137,500.00
Disposable Income (3)	\$1,466,400.00	\$2,016,300.00
Total	\$1,566,400.00	\$2,153,800.00

(2) average paid taxes per household - \$2,500.00

(3) average net disposable income after taxes per household - \$36,660

Conferences	50
Total (4)	\$1,200,000.00

(4) average number of delegates x \$160.00 x 3.5 days x 3.5 multiplier
average number of participants x \$60.00 x 3.5 multiplier

ANNUAL GRAND TOTAL - \$2,766,400.00 - \$3,353,800.00

BACKGROUND:

The following are the criteria for assessing locations for the Secretariat For The North American Commission On Environmental Cooperation (NACE) and a brief description of the criteria are attached:

- accessibility
- translation facilities
- communications and media
- accommodation
- proximity to other environmental institutions
- housing and schools

A bid prepared by the Go-Hamilton Environmental Excellence Task Force, which has a very broad representation and cross-section of this community may be the optimum way of responding to the criteria and preparing a formal bid to locate NACE. The members of the Go-Hamilton Task Force are dedicated and committed leaders in our community, and include:

- Mayor of Hamilton;
- Regional Chairman;
- representatives of environmental, educational, industrial, commercial, professional and institutional companies and organizations; and
- senior staff of the City and Region.

A detailed list of the task force membership is attached. In addition, other information and statistics will be required from the Region's Economic Development Department.

NACE is a byproduct of the North American Free Trade Agreement. The mandate of this International body will be to review Canadian, United States, and Mexican environmental standards and enforce environmental aspects of the Trade Agreement.

The City of Hamilton can offer an impressive range of institutional resources related to environmental management, conference and accommodation facilities, and amenities. An official endorsement of the City's bid to locate NACE in Hamilton would demonstrate the commitment and leadership in the environmental field and would greatly enhance the City's bid presentation to the Federal Government.

VS/jgp

attach.

c.c. H. Turkstra, Chairman

M. Carson, Regional Chief Administrative Officer

N. Catalano, Director of Economic Development

**NORTH AMERICAN AGREEMENT ON
ENVIRONMENTAL COOPERATION
LOCATION OF THE
SECRETARIAT FOR THE NORTH AMERICAN
COMMISSION ON ENVIRONMENTAL COOPERATION**

The following are the criteria for assessing locations for the Secretariat for the North American Commission on Environmental Cooperation.

Accessibility

It is anticipated that staff of the Secretariat and other officials associated with the Commission will make about 200 domestic and international trips annually. In addition, the Secretariat could host up to 50 meetings annually involving representatives of governments, business, environmental and other interest groups from the three countries.

- . frequency and directness of flights from capitals and principal cities of interest groups (high/medium/low)

Translation Facilities

All documentation and information produced by the Secretariat must be available in English, French and Spanish. All submissions to the Secretariat will have to be translated into the two other languages. Simultaneous translation must be provided for most meetings.

- . accessibility of translation services (high/medium/low)

Conference Facilities

The annual meetings of the Ministerial Council and the Joint Public Advisory Committee and the Public Meeting could involve several hundred people. The Secretariat will also host a number of smaller workshops.

- . adequacy of available conference/meeting facilities (high/medium/low)

Communications and Media

The work of the Commission and the Secretariat will be of interest to the national news media in the three countries as the well as the international news media.

- . adequacy and proximity of communications and media facilities (high/medium/low)

Accommodation

"Green" office space with moderate security arrangements and a clear identity will be required. Existing "green" office space or a new "green" building constructed under a lease-back arrangement could be considered.

- . availability of "green" office space (high/medium/low)

Proximity to Other Environmental Institutions

The staff of the Secretariat will include scientists, environmental economists, policy analysts, etc. The work of the Secretariat will include all facets of environmental management. It would be advantageous for the Secretariat to be located near other institutions with staff that have similar interests and that are involved in various types of environmental studies.

- . number and variety of environmental institutions in the vicinity (high/medium/low)

Housing, Schools, etc.

Environment Secretariat will comprise a staff of 35 to 45 international civil servants with an equitable proportion of the professional staff being nationals of three countries. Housing, schooling and other amenities will be important in attracting the highest quality staff.

- . availability of affordable housing, schooling etc. (high/medium/ low)

Task Force Chair

Mr. Herman Turkstra
Turkstra, Mazza, Shinehoft, Mihailovich

Representatives from Environmental Associations

Mr. James MacDonald
Conservator Society of Hamilton and District Inc.

Mr. John Strueger
Hamilton Naturalist Club

Ms. Jacqueline Winters
Executive Director
Bruce Trail Association

Ms. Marian Pacey
Hamilton Beach Preservation Committee

Private Sector Representatives

Mr. David A. Moline
Acting Vice-President and Operations Manager
Hilton Works, Stelco

Mr. Wayne Marston
President
Hamilton and District Labour Council

Mr. Bill Filer
Past President
Chamber of Commerce

Mr. Ron Foxcroft
President
Fluke Transport

Mr. Allan Fracassi
President and CEO
Philip Environmental Group

Mr. Norm Lockington
Manager of Operations Technology
Dofasco

Ms. Joyce Mongeon

Mr. Alec Murray
President
Alec Murray Real Estate Co. Ltd.

Mr. Mack Rideout
Operations Manager
Lloyd D. Jackson Square

Mr. James Scarfone
Hamilton Law Association
Lewis, Brown, Scarfone, Hawkins

Mr. Lou Serafini
Property Manager
Fengate Real Estate Ltd.

Mr. Thomas Weisz
President
Effort Trust

Representatives from Educational Institutions

Dr. Ronald Childs
Vice-President (Research)
McMaster University

Mr. Hans Bastel
Dean of Faculty of Engineering and Health Technology
Mohawk College

Ms. Pat Gillie
Superintendent
Hamilton Board of Education

Representatives from Regional Municipality of Hamilton-Wentworth

Mr. Reginald J. Whynott
Regional Chairman

Mr. Wm. McMillin Carson
Chief Administrative Officer

Mr. Nick Catalano
Director, Economic Development Department

Ms. Cheryll Wrixon
Report Writer

Ms. Ollie Thomson
Regional Environmental Advisory Committee

Representatives from the Corporation of the City of Hamilton

Mr. Robert M. Morrow
Mayor

Mr. Dennis Carson
Executive Assistant, Mayor 's Office

Mr. Joe G. Pavelka
Chief Administrative Officer

Mr. Vincent Sferrazza
Task Force Co-ordinator and Researcher



HAMILTON PUBLIC LIBRARY

55 York Blvd., PO Box 2700, Hamilton, Ontario, L8N 4E4.

Telephone (905) 546-3200

- RECOMMENDATION -

DATE: 1994 January 26

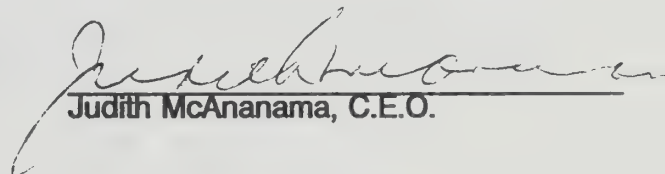
REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Judith McAnanama
Chief Executive Officer
Hamilton Public Library

SUBJECT: Reduction in Authorized Cost of Hamilton Public Library Capital Project

RECOMMENDATION:

That the City Treasurer be directed to reduce the authorized cost of Capital Project account 919251008 Automation and Collection Access-Phase IV from \$142,000 to \$90,000 with the excess funding to be transferred to its original source of financing:


Judith McAnanama, C.E.O.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation.

BACKGROUND:

The Hamilton Public Library Board approved the reduction in scope of the original approved project by the elimination of one component of the project and requested that the excess funding of the project be transferred to its original source of financing.

WG/

c.c. A.C. Ross, Treasurer
Treasury Department
Attention: N.R. Adhya

CITY OF HAMILTON
- RECOMMENDATION -

D.

DATE: 1994 January 26

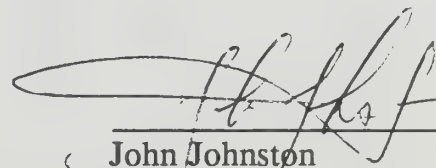
REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Mr. John Johnston
Commissioner of Human Resources

SUBJECT: Appointments To and Terminations From Permanent
Positions with the Corporation of the City of Hamilton
(C-002-094)

RECOMMENDATION:

That the attached listing of Appointments To and Terminations From Permanent positions with the Corporation to January 26, 1994 be approved.



John Johnston

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

BACKGROUND:

Attached.

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

<u>NAME</u>	<u>STATUS</u>	<u>CLASSIFICATION</u>	<u>DEPARTMENT</u>	<u>REASON HIRED</u>	<u>SALARY SCHEDULE</u>	<u>EFFECTIVE DATE</u>
Mr. Mike Berberick	I	Acting Supervisor Maintenance Management (A-I)	Public Works	Replacing Ms. J. McMurray - retired, Dec. 31/93	\$43,484.48 to \$51,205.44	Jan. 04/94
Mr. David Bowley	I	Landscaper (Beautification) (D-15)	Public Works	Department Reorganization Council Approved Sept. 28/93	\$36,416.64	Nov. 29/93
Ms. Jean Bulluss	I	Client Services Executive (H-12)	H.E.C.F.I.	Replacing Ms. R. McGinlay - resigned, Nov. 05/93	\$34,001.76 to \$36,824.32	Jan. 17/94
Mr. Richard Canfor	I	Landscaper (Beautification) (D-15)	Public Works	Department Reorganization Council Approved Sept. 18/93	\$36,416.64	Nov. 29/93

Prepared January 26/94

Status

Internal - I

External - E

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

<u>NAME</u>	<u>STATUS</u>	<u>CLASSIFICATION</u>	<u>DEPARTMENT</u>	<u>REASON HIRED</u>	<u>SALARY SCHEDULE</u>	<u>EFFECTIVE DATE</u>
Mr. Charlie Gibbs	I	General Foreman (K-3)	Public Works	Replacing Mr. C. Rogers - retired, Dec. 31/93	\$47,412.56 to \$55,811.08	Jan. 03/94
Mr. Mark Prime	I	Landscaper (Beautification) (D-15)	Public Works	Department Reorganization Council Approved Sept. 18/93	\$36,416.64	Nov. 29/93
Mr. Dennis Schram	I	Landscaper (Beautification) (D-15)	Public Works	Department Reorganization Council Approved Sept. 18/93	\$36,416.64	Dec. 16/93
Mr. John Taylor	I	Landscaper (Beautification) (D-15)	Public Works	Department Reorganization Council Approved Sept. 18/93	\$36,416.64	Dec. 16/93

Prepared January 26/94

Status

Internal - I

External - E

THE CORPORATION OF THE CITY OF HAMILTON

TERMINATIONS FROM PERMANENT POSITIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>LENGTH OF SERVICE</u>	<u>EFFECTIVE DATE</u>
Mr. Maurico Almeida	Asphalt Raker	Public Works	Retired	16 yrs, 7 months	Dec. 31/93
Mr. Domenico Barberini	Lead Hand/Truck Driver	Public Works	Retired	24 yrs, 8 months	Dec. 31/93
Mr. Stan Barnes	Chauffeur/Driver	Public Works	Retired	26 yrs, 8 months	Dec. 31/93
Mr. Al Benson	Senior Systems Analyst	Information Systems	Retired	15 years	Jan. 31/94
Mr. Patrick Bergie	Labourer-Districts	Public Works	Retired	16 yrs, 7 months	Dec. 31/93
Mr. Eric Blainey	Arena Attendant II	Culture & Recreation	Retired	26 yrs, 7 months	Jan. 01/94
Mr. Steve Botton	Firefighter I	Fire	Retired	29 yrs, 3 months	Dec. 01/93
Mr. Robert Brown	Garbage Worker	Public Works	Retired	21 yrs, 6 months	Nov. 30/93

Prepared January 26/94

Glossary of Terms

Terminated - long term disability
 - discharge
 - downsizing
 - redundant

Resigned - personal betterment
 - personal reasons

THE CORPORATION OF THE CITY OF HAMILTON

TERMINATIONS FROM PERMANENT POSITIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>LENGTH OF SERVICE</u>	<u>EFFECTIVE DATE</u>
Mr. Antonio Bruno	Concrete Finisher	Public Works	Retired	12 yrs, 3 months	Nov. 30/93
Mr. Joseph Buzit	Fleet Safety Supervisor	Public Works	Retired	37 yrs, 8 months	Nov. 30/93
Ms. Emily Cain	Clerk/Dispatcher	Public Works	Retired	7 yrs, 3 months	Dec. 31/93
Mr. Everisto Carreiro	Gardener II	Public Works	Retired	18 yrs, 7 months	Dec. 31/93
Mr. Herman Carte	Utilities Mtce. Operator	Property	Retired	21 yrs, 11 months	Dec. 31/93
Ms. Mary Clarke	Field Services Clerk I	Building	Retired	6 yrs, 7 months	Nov. 30/93
Mr. David Clinch	Yd. Attendant-Sanitation	Public Works	Retired	29 yrs, 6 months	Dec. 31/93
Mr. Guido D'Achille	Mtce. Foreman/Woman	Public Works	Retired (Early)	31 yrs, 6 months	Nov. 30/93

Prepared January 26/94

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<u>NAME</u>	<u>CLASSIFICATION</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>LENGTH OF SERVICE</u>	<u>EFFECTIVE DATE</u>
Mr. Antonio Dangelo	Garbage Worker	Public Works	Retired	25 yrs, 5 months	Dec. 31/93
Mr. Wayne Dans	Parking Control/ Pros Co-ordinator	Traffic	Retired	36 yrs, 4 months	Dec. 31/93
Mr. Pat Davis	Garbage Worker	Public Works	Retired	28 yrs, 8 months	Dec. 31/93
Mr. Mike Derby	Asphalt Raker	Public Works	Terminated	18 yrs, 4 months	Jan. 10/94
Mr. Anthony Difebo	Carpenter	Culture & Recreation	Retired	20 yrs, 4 months	Jan. 01/94
Mr. Romualdo Diloreto	Concrete Finisher	Public Works	Retired	16 yrs, 8 months	Jan. 31/94
Mr. Sam Esposto	Garbage Truck Driver	Public Works	Retired	37 yrs, 4 months	Dec. 31/93
Mr. Alex Fedora	Building Inspector	Building	Retired	29 yrs, 11 months	Jan. 01/94

Prepared January 26/94

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<u>NAME</u>	<u>CLASSIFICATION</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>LENGTH OF SERVICE</u>	<u>EFFECTIVE DATE</u>
Mr. William Freeman	Dispatcher	Clerk's	Retired	28 yrs, 7 months	Dec. 31/93
Mr. Henry Gysbers	Garbage Attendant III	Public Works	Retired	20 yrs, 6 months	Dec. 31/93
Ms. Helene Halblander	Admin Assistant II	Fire	Retired	16 yrs, 8 months	Jan. 31/94
Mr. Robert Hampson	Console Operator	Information Systems	Retired	35 yrs, 11 months	Dec. 31/93
Ms. Patricia Harper	Admin Assistant III	Housing	Retired	28 yrs, 8 months	Nov. 31/93
Mr. Vincenzo Iacobucci	Concrete Finisher	Public Works	Retired	15 yrs, 6 months	Nov. 30/93
Mr. John Jackson	Caretaker	Property	Retired	25 yrs, 6 months	Dec. 31/93
Mr. William Jelland	Catch Basin-Equipment Operator	Public Works	Retired	9 yrs, 1 month	Nov. 30/93

Prepared January 26/94

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TERMINATIONS FROM PERMANENT POSITIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>LENGTH OF SERVICE</u>	<u>EFFECTIVE DATE</u>
Mr. Mike Josic	Rink Attendant I	Culture & Recreation	Retired	11 yrs, 7 months	Jan. 01/94
Mr. Gabriel L'Homme	Tractor Opr-Parks/RinkII	Public Works	Retired	22 yrs, 6 months	Jan. 01/94
Mr. William Maloney	Garbage Worker	Public Works	Retired	29 yrs, 4 months	Nov. 30/93
Mr. Antonio Mancuso	Concrete Finisher	Public Works	Retired	27 yrs, 7 months	Dec. 31/93
Mr. Ron Marshall	Labourer	Public Works	Retired	8 yrs, 9 months	Jan. 31/94
Mr. Mathew Mathew	Support Services Tech.	Information Systems	Resigned	1 yr. 8 months	Jan. 10/94
Mr. Giuseppe Mattina	Concrete Finisher	Public Works	Retired	20 yrs, 7 months	Dec. 31/93
Mr. John McGowan	Garbage Worker	Public Works	Retired	23 yrs, 8 months	Dec. 31/93

Prepared January 26/94

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TERMINATIONS FROM PERMANENT POSITIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>LENGTH OF SERVICE</u>	<u>EFFECTIVE DATE</u>
Ms. Alexandra McMurray	Supervisor Maintenance Management	Public Works	Retired	26 yrs, 8 months	Dec. 31/93
Mr. Gary McMurray	Traffic Counter Operator	Traffic	Retired	37 yrs, 7 months	Dec. 31/93
Mr. Humbert Medeiros	Greenskeeper I	Public Works	Retired	20 yrs, 6 months	Dec. 31/93
Mr. Joseph Messina	Garbage Truck Driver	Public Works	Retired	28 yrs, 6 months	Dec. 31/93
Mr. Ken Morris	Mtce. Foreman/Woman	Public Works	Retired (Early)	22 yrs, 8 months	Jan. 01/94
Mr. Domenico Napoli	Concrete Finisher	Public Works	Retired	26 yrs, 10 months	Jan. 31/94
Mr. Ronald Newrick	Sports Groundskeeper I	Public Works	Retired	18 yrs, 2 months	Nov. 30/93
Mr. Francesco Notarangelo	Street Cleaner	Public Works	Retired	27 yrs, 1 month	Jan. 31/94

Prepared January 26/94

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THE CORPORATION OF THE CITY OF HAMILTON

TERMINATIONS FROM PERMANENT POSITIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>LENGTH OF SERVICE</u>	<u>EFFECTIVE DATE</u>
Mr. Remigio Passalacqua	Asphalt Raker	Public Works	Retired	13 yrs, 7 months	Jan. 31/94
Mr. Jim Pearson	Equipment Foreman/Woman Culture & Recreation Repair		Retired	26 yrs, 8 months	Jan. 01/94
Mr. Albert Pellegrini	Garbage Attendant II	Public Works	Retired	28 yrs, 7 months	Dec. 31/93
Mr. Camillo Pio	Sports Groundskeeper I	Public Works	Retired	27 yrs, 6 months	Dec. 31/93
Mr. William Pitkeathly	Lead Hand	Public Works	Retired (Early)	27 yrs, 8 months	Jan. 01/94
Mr. Allan Plant	Shipper & Receiver	H.E.C.F.I.	Retired	25 yrs, 8 months	Dec. 31/93
Mr. Robert Racey	Chief Steward	H.E.C.F.I.	Terminated	6 yrs, 10 months	Jan. 14/94

Prepared January 26/94

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THE CORPORATION OF THE CITY OF HAMILTON

TERMINATIONS FROM PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON	LENGTH OF SERVICE	EFFECTIVE DATE
Mr. Matthew Repasi	Supervisor Cleaners	Property	Retired	32 yrs, 6 months	Nov. 31/93
Mr. Charlie Rogers	General Foreman/Woman	Public Works	Retired	32 yrs, 6 months	Dec. 31/93
Mr. Pasquale Siena	Concrete Finisher	Public Works	Retired	15 yrs, 7 months	Dec. 31/93
Mr. Michele Sorbara	Concrete Finisher	Public Works	Retired	15 yrs, 7 months	Dec. 31/93
Mr. John Thompson	Manager Legislative Division	Clerk's	Retired	33 yrs, 2 months	Jan. 31/94
Mrs. Ernest Thurston	Lead Hand-Cemetery	Public Works	Retired (Early)	37 yrs, 6 months	Jan. 01/94
Mr. John Vucskan	Tractor Operator Parks	Public Works	Retired	28 yrs, 5 months	Dec. 31/93
Mr. Tom West	Garbage Worker	Public Works	Retired	20 yrs, 5 months	Dec. 31/93
Mr. George Whelan	Truck Driver-Cemetery	Public Works	Retired (Early)	23 yrs, 8 months	Jan. 01/94

Prepared January 26/94

Glossary of Terms

Terminated - long term disability
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E. (i)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 January 28

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: S. G. Hollowell
Acting City Clerk

SUBJECT: Use of stairwell for Hamilton Temple Band Photograph.

RECOMMENDATION:

That the Hamilton Temple Band of the Salvation Army be authorized to use the interior stairs of the City Hall for their Band photograph on 1994 March 26, in the early afternoon.

A. J. McLaughlin

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The Hamilton Temple Band of the Salvation Army is to visit England later this year, and in its preparations is planning to have a Band photograph taken. The interior stairs of Hamilton City Hall has previously been used as a photograph backdrop in the 1960s with favourable comments.

The photograph is to be used on advertising posters in the United Kingdom and also on the tour brochure, and should therefore stimulate conversation regarding the City of Hamilton.

TA/dbm

cc: Mayor's Office
Rob Swan, Manager, Property Maintenance Division
Information Desk
File

CITY OF HAMILTON
- RECOMMENDATION -

E. (ii)

DATE: 1994 January 28

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: S. G. Hollowell
Acting City Clerk

SUBJECT: Display of Artwork

RECOMMENDATION:

- (a) That approval be given to the request of Mr. Marco Lima to display paintings on the second floor of City Hall 1994 February 28, March 1, 2, 3, 4.
- (b) That the subject art be reviewed by the Arts Co-Ordinator to endorse the appropriateness of this display.

S. G. Hollowell

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The City has traditionally permitted occasional displays of original artwork by local artists in the public spaces of the first and second floors.

As an opportunity to increase community awareness of the Arts, temporary Art Displays in City Hall lobbies have proven effective, and have been well-received by the general Public.

Mr. Marco Lima is a new resident of Hamilton, having emigrated from El Salvador a few years ago. He is an accomplished painter who has participated in a 1993 Exhibit at Harbourfront in Toronto and more recently in a solo show scheduled for (1994 January 31 - February 6) at the Hamilton Public Library, Main Branch.

Mr. Lima is an independent artist who would appreciate the opportunity to display his paintings at City Hall.

E.
(iii)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 January 28

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: S. G. Hollowell
Acting City Clerk

SUBJECT: Use of Council chambers for Public Hearings on the
Federal Electoral Boundaries Commission.

RECOMMENDATION:

That the Federal Electoral Boundaries Commission be authorized to use the Council Chambers for the purpose of public meetings to be held 1994 May 16 and 17, at 10:00 o'clock a.m.

S. G. Hollowell

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The Federal Electoral Boundaries Commission for Ontario is holding meetings throughout Ontario to invite public input on the issue of Federal Electoral Boundaries.

TA/dbm

cc: Mayor's Office
Rob Swan, Manager, Property Maintenance Division
Information Desk
File

F.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 January 28

REPORT TO: Alderman D. Ross, Chairperson & Members
Finance and Administration Committee

FROM: Susan K. Reeder, Secretary
Finance and Administration Committee

SUBJECT: Information Items

RECOMMENDATION:

That the following Information Items, which have been previously forwarded to members of the Committee under separate cover, be received for information purposes:

- (a) Information Report - Treasurer - 1994 Assessment - report dated 1994 January 25.
- (b) Information Report - Treasurer - Capital Financing Requirements - Debenture Issue - report dated 1994 January 27th.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND;

The above-noted documents have been sent out to members of the Committee and the applicable staff for information purposes, and are being formally presented to the Committee in order to be officially received. Approval of this recommendation to receive these documents will ensure that the circulation procedure following for these matters is recorded.

/SKR

2.

OFFICE OF THE CITY CLERK
MEMORANDUM

TO:	Susan K. Reeder, Secretary Finance and Administration Committee	YOUR FILE:
FROM:	Mr. J. J. Schatz City Clerk	OUR FILE: PHONE: 546-2727
SUBJECT:	Referral Back by City Council of Section 15 of the First Report for 1994 of the Finance and Administration Committee	DATE: 1994 January 27

This will confirm that City Council at its meeting held Tuesday, 1994 January 25th, referred back Section 15 of the First Report for 1994 of the Finance and Administration Committee respecting Outstanding Amounts Owing to the City by the Hamilton Tiger-Cat Football Club as follows:

- "(a) That the City accept a proposal from the Hamilton Tiger-Cat Football Club to pay a prorated portion of the 1993 realty taxes at Ivor Wynne Stadium from 1993 October 1 to 1993 December 31, in the amount of \$3,090.39 based on the date of the financial reorganization of the Club and to pay all of the 1994 realty taxes as they become due; and,
- (b) That the City defer further collection action on the balance of the 1993 realty taxes, 1992 realty taxes and other debts owing in the total amount of \$26,587.11 and that a review of the status and ability to pay this account be undertaken, at a minimum, on an annual basis; and,
- (c) That in the event the Club defaults on the payment of the above amounts, or any other amounts billed by the City, all debts, including the deferred portion, will become due and payable and the Treasurer will advise the Finance and Administration Committee of the default and recommend appropriate collection procedures."

Would you please take the appropriate action in placing this item back before the Finance and Administration Committee at its next meeting.

JJS/SKR



CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 January 13

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: Outstanding amounts owing to the City by the Hamilton
Tiger-Cat Football Club

RECOMMENDATION:

- 1) That the City accept a proposal from the Hamilton Tiger-Cat Football Club to pay a prorated portion of the 1993 realty taxes at Ivor Wynne Stadium from October 1, 1993 to December 31, 1993 in the amount of \$ 3,090.39 based on the date of the financial reorganization of the Club and to pay all of the 1994 realty taxes as they become due.
- 2) That the City defer further collection action on the balance of the 1993 realty taxes, 1992 realty taxes and other debts owing in the total amount of \$ 26,587.11 and that a review of the status and ability to pay this account be undertaken, at a minimum, on an annual basis.
- 3) In the event the Club defaults on the payment of the above amounts or any other amounts billed by the City, all debts, including the deferred portion, will become due and payable and the Treasurer will advise the Finance and Administration Committee of the default and recommend appropriate collection procedures.

Allan C. Ross

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

A deferral of approximately \$26,000 in cash receipts due to the City.

*approved by F&A
Referred back at Council 1994 Jan 20*

BACKGROUND:

The following is a summary of the amounts owing to the City of Hamilton by the Hamilton Tiger-Cat Football Club as at December 31, 1993:

<u>Invoice #</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
00634	Nov .25/92	Insurance Coverage-Bash the Argomobile Event	\$ 250.00
00689	Dec. 14/92	Move bleachers, repairs to fence, etc.	1,248.08
00985	Feb. 18/93	1992 Realty Taxes-Ivor Wynne Stadium	13,925.81
01320	July 12/93	1993 Realty Taxes-Ivor Wynne Stadium	<u>14,253.61</u>
Total o/s			<u>\$29,677.50</u>

Discussions with the Football Club concerning these outstanding invoices have been ongoing since April of last year. On December 20, 1993 a meeting was held with officials from the Club to discuss their position with respect to the payment of these outstanding invoices in view of their announced financial reorganization. We were advised at that meeting that this reorganization involved a Limited Partnership who would only be responsible for costs related to the operation of the Club subsequent to their participation date of October 11, 1993.

Attached is a copy of a letter dated December 22, 1993 from Mr. Roger Yachetti in response to that meeting. In summary, Mr. Yachetti is stating that the Football Club is not in a position to pay the total amount owing at this time. The Club is proposing however, that due to the joint venture arrangement, it can pay the outstanding realty taxes applicable to the period from October 11, 1993 to December 31, 1993 and the taxes for 1994 as they fall due. Mr Yachetti is also proposing that the City bear with the Club in their attempt to eventually pay all the debt which has accumulated prior to October 11, 1993.

Based on a proration of the 1993 taxes from October 11, 1993, the City would expect to receive a payment of \$3,090.39 under this proposal and the balance of \$26,587.11 would remain outstanding.

While this is certainly not the most desirable arrangement from a collection perspective, it would appear the best arrangement that can be achieved at this time. In the absence of agreement with the Club, the only recourse would be to commence legal action through the Courts to recover the amounts owing in accordance with normal collection procedures.

I am therefore recommending that the City accept this proposal for the payment of the debts incurred by the Club subsequent to October 11, 1993, and that the City defer taking further collection action on the debts incurred prior to that date. I am also recommending that a review of the status of this account be undertaken at a minimum, on an annual basis to determine the collectibility and appropriate further collection action should it be warranted at that time.

Susan K. Reeder, Secretary
Finance and Administration Committee
1994 January 13 - Page 3

BACKGROUND:

In the event the Club fails to meet its commitment to pay the prorated balance of the 1993 realty taxes and the 1994 realty taxes as they come due, or any other future amounts billed by the City, the Treasurer will advise the Finance and Administration Committee of the default and recommend appropriate collection procedures.

TWD:jc

Att'd



Hamilton Tiger-Cat Football Club

14 Hughson St., S., Hamilton, Ontario L8N 4H3
Telephone: (416) 528-7534 Fax: (416) 528-5275

December 22, 1993

ROGER YACHETTI

Chairman
Board of Directors

Treasury Department
City of Hamilton
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

Attention: Allan C. Ross, Treasurer

Dear Mr. Ross:

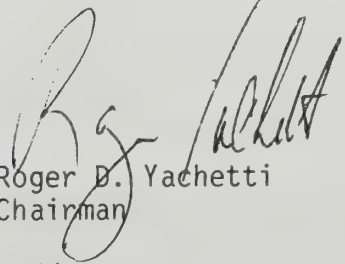
Further to our meeting on December 20th, I wish to formalize in this letter the request being put forward by the Club in regard to its outstanding indebtedness for realty taxes at the Stadium. As you know, the amount presently outstanding for 1992 and 1993 is approximately \$29,000.00.

The Club is simply not in a position to pay the total amount at this time. However, due to the joint venture arrangement which it has made with the Tiger-Cat Limited Partnership, it can pay those taxes which are applicable to the period from October 11th, 1993 to December 31st, 1993. Thereafter, the Club will be in a position to pay the taxes for 1994 as they fall due.

With respect to the amount which will remain owing for 1992 and 1993, may I simply ask that you bear with us as we struggle to reduce and eventually pay all of the debt which was accumulated prior to October 11th, 1993.

I expect that you will be placing this proposal before the appropriate Committee of council. If there is anything further that you require, please let me know.

Yours very truly,


Roger D. Yachetti
Chairman

RDY/mr



... unites Ontario's municipalities

1994 A.M.O.
MEMBERSHIP INVOICE

Association of Municipalities of Ontario

3.(a.)

Municipal Clerk
City of Hamilton
71 Main St. W.
Hamilton, Ontario

L8N 3T4

DATE OF INVOICE:

DEC. 15, 1993

BILLED TO	AMOUNT
City of Hamilton	\$13,161.52

As a non-profit association A.M.O. has elected not to charge GST on its membership fees.

The above amount represents an increase of 0% on the membership fee charged in 1993.

At its meeting on December 3rd, 1993 the AMO Board of Directors passed the association's 1994 which provides that membership fees be kept at their 1993 amounts during 1994.

If you have any questions regarding your municipality's membership fee or membership in AMO, please call **Doug Raven, Executive Director** at the number listed below.



Association of Municipalities

DISTRIBUTED F
TO MEMBERS C
C.C. MANAKAM

3. (b.)

December 15, 1993

The Head and Members of Council:

DATE

This past year has been a very trying one for municipalities. The Province's Expenditure Control Plan and Social Contract have placed tremendous pressure on municipalities' ability to provide essential services to their constituents. Yet the situation could have been much worse. Working on your behalf, AMO was able to protect municipal employers' management rights, and at the same time reducing the municipal sector target under the Social Contract from \$275 million to under \$200 million. A further \$50 million in savings were achieved in 1993 by getting the Province to agree to defer some of the social contract's impact until 1996. In addition, by ensuring that the Province would not reduce its conditional grant payments where municipal costs decreased as a result of the social contract, AMO was able to save municipalities another \$15 - 20 million.

Achieving these results and keeping members up-to-date on the status of the negotiations throughout the process placed a significant drain on the Association's financial resources. For example, it cost approximately \$20,000 just to keep members informed about the progress of the discussions. Based on the Association's current financial position, we would not be able to mount a similar campaign next year. Yet all indicators point to further attempts by the Province to cut municipal transfers in the near future.

Enclosed you will find your AMO membership renewal notice for 1994. In recognition of the financial pressures facing municipalities, for the second straight year there will be no increase in AMO's membership fees.

However, to help cover the costs incurred by AMO on your behalf during the social contract process, AMO is asking municipalities to make a one-time voluntary donation of a minimum of \$100 so that we will be able to continue to fight for municipal interests in the future.

Not only will your donation assist AMO to defend municipal interests on transfer issues, it will also help as to address many other issues on your behalf, including the work of the Sewell Commission, the report of the Fair Tax Commission, economic development, social assistance reform, child care reform, long term care reform, waste management financing reforms, and many others.

The City of Hamilton saved at least \$1,656,442. through AMO's efforts on the social contract issue alone this year. Please help AMO to ensure that it can continue to provide those savings next year, and for years to come.



4.

Kinsmen & Kinette Clubs of Canada
Les Clubs Kin du Canada

January 3, 1994

The City of Hamilton
Mayor Bob Morrow
71 Main St., W.
Hamilton, Ont. L8N 3T4

Dear Mayor Morrow and Councillors,

The Kinsmen and Kinette Clubs of Burlington, Flamborough, Hamilton and Stoney Creek will soon be joining with more than 930 other Kinsmen and Kinette clubs across Canada on February 20, 1994, to celebrate the 74th anniversary of the founding of our association in Hamilton, Ont. As we are all very aware, budget cutbacks and fiscal restraint at all levels of government are the order of the day. What this means for our Association is that Kinsmen and Kinette clubs are receiving more requests than ever before from communities in need of money from Kin fund-raising activities. In addition, our clubs are being asked to undertake an increasing number of hands-on service projects.

And how has the "family of Kin" responded to this challenge? Perhaps the best answer is to tell you that last year despite Canada's troubled economic times, our approximately 15,000 Kinsmen and Kinette members between the ages of 21-45 raised more than \$20.8 million for Canadian communities such as yours. To the best of our knowledge, our Association raises more money per member than any other service club in the world. We've also maintained our well-deserved reputation for being willing to "roll up our sleeves" and tackle service projects that call upon our members to donate their time and talents. These projects range from Kinettes planning social events for senior citizens to Kinsmen organizing work parties to build playgrounds, outdoor sports facilities and in some cases entire structures, such as community centres.

Your local Kin members raised \$95,748 of the \$20,833,553 national total to say nothing of spending countless hours planning and carrying out fund-raising and service projects. As an all-Canadian service club, Kinsmen & Kinette Clubs of Canada has a long and proud tradition of living up to its motto of "Serving the Community's Greatest Need" in good times as well as bad.

Our Association is a "not-for-profit" organization as opposed to a "charity" and hence neither our Association nor our members receive any tax breaks or qualify for special on-going assistance from the Provincial or Federal governments. Kinsmen and Kinettes pay annual dues from their own pockets in order to be members and they serve their community's greatest need because they are committed to making life better for others.

We recently completed a comprehensive survey of our members that confirms Kinsmen and Kinettes are indeed a unique group of volunteers. We now know that the vast majority of Kinsmen and Kinettes spend more money to participate in volunteer work than do most of Canada's approximately 5 million other volunteers. (In fact, almost 60% of our members currently spend more than twice the national average and of those members approximately 30% are spending more than four times the national average.) Clearly, our members are prepared to make a substantial financial commitment in order to serve their communities. Perhaps more importantly, the survey results show that almost 60% of our members dedicate more time to volunteer work than do most of the approximately 5 million other Canadian volunteers. (Nearly one quarter of Kinsmen and Kinettes donate twice as much time to volunteer activities each week as compared to the national average.) Clearly, our members are also prepared to commit a substantial amount of their leisure time to the betterment of their communities.

Once a year, Kinsmen and Kinettes across Canada ask their communities to help them. Each February on the anniversary of Kin's founding, our Association produces a special issue of its national publication – KIN Magazine

– featuring "Messages-of-Support" that recognize the valuable work performed by Kinsmen and Kinettes during the past year. We sincerely appreciate the support you've provided in the past by placing a "Message-of-Support" and we hope you will participate again this year.

Placing a "Message-of-Support" says "thank you" to Kinsmen and Kinettes for caring enough about their communities to donate their time and money to fund-raising and service work. All volunteers need encouragement, so a formal thank-you by placing a "Message-of-Support" is truly appreciated by our Kin members. Moreover, our Association's national headquarters, which provides administrative and support services to the more than 930 Kinsmen and Kinette clubs across Canada, is funded entirely by our members' annual dues along with a small profit from our internal sales division. **(None of the \$20.8 million from local fund-raising projects goes to offset the cost of running our national association. The money we raise in your community stays in your community!)**

Because the rising cost of annual dues makes it more difficult to recruit new members, our National Board of Directors budgets very carefully to keep annual dues increases to a minimum. However, just keeping pace with inflation in the last 10 years has meant significantly higher dues for Kinsmen and Kinettes. By placing a "Message-of-Support" during our 74th anniversary year, you will be investing in a very special group of volunteers at a time when our help is more and more in demand from communities such as yours. We are well aware that because of budget cutbacks and fiscal restraint it may be more difficult than ever for you to find the funds to place a "Message-of-Support" this year. However, please keep in mind that making a small investment in a dedicated group of volunteers such as Kinsmen and Kinettes will be repaid many times over. Placing a "Message-of-Support" will help ensure that your local Kin members can carry on the many fund-raising and service projects that are so necessary to maintaining the quality of life your community has come to enjoy. If all the communities our Association serves make this small investment by placing a "Message-of-Support," it will have a tremendous impact on our annual membership dues, making it possible for all Kinsmen and Kinettes to remain members and continue "Serving the Community's Greatest Need."

Enclosed is a 74th anniversary "Message-of-Support" order form listing the sizes of messages available along with the cost. You can provide a "camera-ready" message or send us a copy of your letterhead showing a logo and indicate the wording you want in the message. Or if you wish, we can simply update your last message for you and repeat it. In order to ensure your "Message-of-Support" appears in our special 74th anniversary issue of KIN Magazine, please return your material along with a completed order form before **Monday, February 14, 1994**.

We would like to respectfully request that you help us to continue serving your community by placing a "Message-of-Support" in the special 74th anniversary "Message-of-Support" issue of KIN Magazine. We look forward to your positive response.

Sincerely,

John & Dodie Glynn
Kinsmen & Kinette National Presidents
1993-94

encl.

CITY OF HAMILTON

- INFORMATION -

4.(a.)

DATE: 1994 January 31

REPORT TO: Members,
Finance and Administration Committee

FROM: Susan K. Reeder, Secretary
Finance and Administration Committee

SUBJECT: Kinsmen Magazine - Message of Support

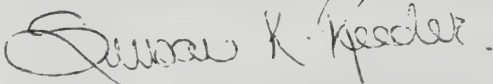
BACKGROUND:

The City of Hamilton has traditionally purchased a "Message of Support" advertisement in the Kinsmen Magazine.

The 1993 advertisement purchase was approved by City Council on 1993 March 9th, as follows:

10. That the City of Hamilton purchase a "Message of Support" advertisement for 1/12th page at a cost of \$235. in the Kinsmen Magazine complimenting Kinsmen and Kinettes on their service to our community. This cost to be charged to Account No. CH56302-12001.

The cost for 1994 for 1/12 page is now \$245. Funds are available in Avertising and Promotion Account, No. CH56302-12001 for this expenditure.



cc Dennis Carson, Mayor's Office

**CITY OF HAMILTON
- RECOMMENDATION -**

5.(a.)

DATE: 1994 January 28

REPORT TO: Susan Reeder, Secretary
Finance and Administration Committee

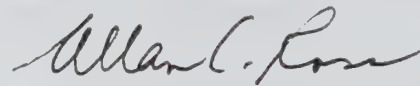
FROM: Allan C. Ross
Treasurer

SUBJECT: Hamilton Firefighters' Drum Corps Inc. - Maximum
\$300,000 Interest Free Loan

RECOMMENDATION:

- a) That the City of Hamilton provide a loan to the Hamilton Firefighters Drum Corps Inc. to be used towards the cost of building a practice facility on the Dartnall Road property which is to be leased from the City for 25 years, such loan to be on the following terms and conditions to be documented in a loan agreement satisfactory to the City Solicitor:
- (i) the maximum amount of the loan is \$300,000;
 - (ii) the loan is to be advanced after the Drum Corps have paid out the first \$120,000 (based on invoices) of the project costs and then on an instalment basis consistent with the progress of the construction;
 - (iii) the loan is to be re-paid to the City at the minimum rate of \$10,700 per quarter of a year with the appropriate balance to be included in the final payment for a period not to exceed twenty-eight (28) consecutive quarters or seven (7) years;
 - (iv) the first quarterly re-payment due to the City, on or before the first day of the month following the earlier of:
 - aa) the Drum Corps commencing use of the premises, or;
 - bb) the expiry of twenty (20) months from the start of construction;and the re-payments shall continue each annual quarter thereafter until the loan is fully repaid;
 - (v) the loan shall be open for payment in whole or in part at anytime prior to the maturity date of the loan which is within twenty-eight quarterly re-payments;
 - (vi) if the loan repayments are in arrears then:
 - aa) interest shall be payable on the arrears at the rate of interest of 6 percent per annum, and
 - bb) the City as landlord of the premises leased to the Drum Corps, may in accordance with the notice provisions of the lease terminate the lease and acquire title and possession to the building.

- b) that this loan be financed from the Reserve for Contingency Centre number Ch 00115 and all repayments are to be credited to this same reserve.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The reserve account has sufficient funds for this financing. The amount of interest that would be foregone to the reserve account for the period of seven years based on quarterly payments of \$10,700 at a rate of interest of 7.5% is approximately \$88,350.

BACKGROUND:

City Council at its meeting 1993 December 14 in adopting Item 10 of the 23rd Report of the Finance and Administration Committee approved establishing a lease between the City and the Firefighters Drum Corps Inc. for a parcel of industrial land on Dartnall Road. The land and relevant lease relates to the Drum Corps request for assistance to build a new practice facility.

Originally the Drum Corps had submitted a request for assistance as part of the 1993 General Grant deliberations. The Drum Corps which has rented an "H - Hut" building at the Hamilton Airport was served notice of the intent by the airport to vacate the premises. The grant request was referred to Alderman Merling. In August, Alderman Merling appeared before the Finance and Administration Committee along with members of the Drum Corps. The Committee asked that the Property Department assist in locating some City land for the Corps to build their facility. After the Property Department investigated various parcels of City land including Turner Farm, the recommendation noted above of leasing the property on Dartnall Road was approved by Council 1993 December 14.

As part of the December 14 Council resolution was a requirement that the Drum Corps report back to the Finance and Administration Committee on the issue of sharing its facilities with other community groups. The Drum Corps has submitted a response on this issue which is included separately on the Committee agenda.

With respect to the terms of the loan, staff from the Treasury, Law and Property Departments have met with representatives of the Drum Corps to review the terms of the loan. The Drum Corps will have to prepare new plans for the facility reflecting the property site on Dartnall Road. Accordingly a detailed budget for the project has not yet been prepared, however it is anticipated that the cost should be within the range of \$400,000. The Drum Corps has prepared a cash flow statement (attached) indicating that the source of funds for the repayment is due to their participation in Bingo and Nevada Lottery which averaged over the past 1.5 years \$13,271 per quarter. The proposed repayment amount of \$10,700 per quarter as a minimum repayment amount is within the range of their receipts from Bingo and Nevada. This is based on existing terms and conditions for these lotteries and assumes no significant activity change for them. The loan is interest free, and on that

basis the reserve for Contingency which is financing this loan would lose approximately \$88,350 of interest for the seven year loan period at a rate of interest of 7.5%. Should the loan go into default (as defined in the loan agreement which will be satisfactory to the City Solicitor) then interest will be payable on the arrears and the City may terminate the 25 year lease of the property and acquire possession of the property. The Drum Corps has agreed to use their own funds up to \$120,000 towards the project costs. The Drum Corps is responsible for all development and site plan charges for the project and will upon completion of the project be responsible for the maintenance, insurance, taxes and all other costs related to the facility and the property.

DKB

c.c. Dan Vyce, Director Property
Dave Powers, Senior Solicitor, Law Department
Bob Fyfe, President, Hamilton Firefighters' Drum Corps Inc.

HAMILTON FIREFIGHTERS DRUM CORPS

Loan Repayment Potential

CASH FLOW & ACCOUNT BALANCES

Cash Flow By Quarter 7/2/92 thru 12/31/93

Account Description	7/1/92-9/30/92	10/1/92-12/31/92	1/1/93-3/31/93	4/1/93-6/30/93	7/1/93-9/30/93	10/1/93-12/31/93	Overall Total
Nevada	6,174	3,407	4,215	2,553	292	1,605	18,249
Bingo/Bldg.Fund	8,206	6,267	13,231	11,485	12,951	9,239	61,378
OVERALL TOTAL	14,380	9,674	17,446	14,038	13,243	10,844	79,627

Therefore Income for 1.5 Years= \$79,627 divided by 6 quarters = average \$13,271 per quarter.

If \$300,000 loan was for a seven (7) year period (7x4=28 quarters), quarterly payments would be: \$300,000 divided by 28 = \$10,714 *10,700*

This would allow for shortfalls, however if average stayed at approx. \$13,250 (or improved) full payment could be achieved in less than six years (5.6). Provided that it is an OPEN loan.

Present Net Worth of HFFDC

Account Balances

Account	Bingo/Bldg. 12/29/93	Nevada 12/31/93	Regular Op's. 11/25/93	Overall Total
Balance	93,683	18,249	60,484	\$172,416

Cash Flow Report By Quarter

7/1/92 Through 12/29/93

Page 1

1/13/94

BINGO-Bank,Cash,CC Accounts

Account Description	7/1/92- 9/30/92	10/1/92- 12/31/92	1/1/93- 3/31/93	4/1/93- 6/30/93	7/1/93- 9/30/93	10/1/93- 12/29/93	OVERALL TOTAL
Bingo	7,981.67	5,011.20	13,215.70	11,425.54	12,765.48	7,733.07	58,132.66
Bond	15.05	22.23	0.00	0.00	0.00	0.00	37.28
Building Fund	209.26	1,233.26	15.00	59.21	185.61	1,505.90	3,208.24
OVERALL TOTAL	8,205.98	6,266.69	13,230.70	11,484.75	12,951.09	9,238.97	61,378.18

Balance Sheet

As of 12/29/93

Page 1

1/13/94

BINGO-All Accounts

	Acct	12/29/93 Balance
ASSETS		
Cash and Bank Accounts		
Bingo		80,526.44
Bond		3,565.17
Building Fund		9,541.97
CU Shares		50.00
Total Cash and Bank Accounts		93,683.58
Other Assets		
AdvanceToOthers		0.00
Total Other Assets		0.00
TOTAL ASSETS		93,683.58
LIABILITIES & EQUITY		
LIABILITIES		
Other Liabilities		0.00
AdvanceFromOthe		
Total Other Liabilities		0.00
TOTAL LIABILITIES		0.00
EQUITY		93,683.58
TOTAL LIABILITIES & EQUITY		93,683.58

Cash Flow Report By Quarter

7/1/92 Through 12/31/93

Page 1

1/13/94

NEVADA-Bank,Cash,CC Accounts

Account Description	7/1/92- 9/30/92	10/1/92- 12/31/92	1/1/93- 3/31/93	4/1/93- 6/30/93	7/1/93- 9/30/93	10/1/93- 12/31/93	OVERALL TOTAL
Advances	622.99	0.00	0.00	0.00	0.00	0.00	622.99
CU Shares	0.00	0.00	0.00	0.00	15.00	0.00	15.00
Nevada Chequing	5,551.47	3,407.01	4,215.55	2,553.63	277.73	1,605.95	17,611.34
OVERALL TOTAL	6,174.46	3,407.01	4,215.55	2,553.63	292.73	1,605.95	18,249.33

Balance Sheet

As of 12/31/93

1/13/94

NEVADA-All Accounts

Page 1

ASSETS	Acct	12/31/93 Balance
Cash and Bank Accounts		
Advances		0.00
CU Shares		40.00
Nevada Chequing		18,209.33
Total Cash and Bank Accounts		18,249.33
TOTAL ASSETS		18,249.33
LIABILITIES & EQUITY		
LIABILITIES		
Other Liabilities		0.00
Bldg.Fund		0.00
R.Fyfe		0.00
Total Other Liabilities		0.00
TOTAL LIABILITIES		0.00
EQUITY		18,249.33
TOTAL LIABILITIES & EQUITY		18,249.33

Balance Sheet

As of 1/13/94

Page 1

1/13/94
REGULAR-All Accounts

Acct	1/13/94 Balance
ASSETS	
Cash and Bank Accounts	
Current Acct.	3,785.70
Fifty Fifty	737.71
New Hats	1,800.00
New Pins	750.00
Petty Cash	5.33
Total Cash and Bank Accounts	7,078.74
Other Assets	
Investment Cert	10,000.00
Trust Account	43,405.64
Total Other Assets	53,405.64
TOTAL ASSETS	60,484.38
LIABILITIES & EQUITY	
LIABILITIES	
EQUITY	0.00
TOTAL LIABILITIES & EQUITY	60,484.38

CITY OF HAMILTON
- INFORMATION -

5. (b.)

DATE: 1994 January 31

REPORT TO: Alderman D. Ross, Chairperson and Members,
Finance and Administration Committee

FROM: Susan K. Reeder, Secretary
Finance and Administration Committee

SUBJECT: Information - Hamilton Firefighters' Drum Corp Inc.

BACKGROUND:

As members of the Committee are aware, the Director of Property presented a report to the 1993 December 9th meeting of the Finance and Administration Committee respecting the Hamilton Firefighters' Drum Corps Inc.'s request for a parcel of land upon which to build a Practice Facility.

As a result of discussions at this meeting, and concerns expressed about the needs of other community groups for practice facilities, the Committee added the following amendments to the recommendation presented to them:

- (c) That the Hamilton Firefighters' Drum Corp Inc. be encouraged to explore the possibility of sharing its facilities with other community groups; and,
- (d) That before the above-noted lease is finalized the Hamilton Firefighters' Drum Corp. Inc. report back to the Finance and Administration Committee on the possibility of sharing its facilities with other community groups.

A copy of the full recommendation approved by City Council on 1993 December 14th in this regard, is attached.

With respect to sub-section (d) of the recommendation, the Hamilton Firefighters Drum Corps have provided a response to the Finance and Administration Committee on the question regarding the possibility of sharing the proposed practice facility with other groups. Their submission is contained in Section 5(c) of the 1994 February 3rd Finance and Administration Committee Agenda.

Page Two

Information - Hamilton Firefighters' Drum Corp. Inc.

The Committee will now wish to consider if they are satisfied with the response of the Drum Corp on this issue, and if so, to authorize the Director of Property to proceed with the leasing of Lot 2 on Darnall Road, Hamilton Industrial Park No. 2, Plan 62M-658. .


cc

Alderman H. Merling

Alderman F. Eisenberger

J. Pavelka, Chief Administrative Officer

D. Vyce, Director of Property

Subjoined is a true copy of Section 10 of the **TWENTY-THIRD** Report for 1993 of the Finance and Administrative Committee which was adopted by Hamilton City Council at its meeting held Tuesday, 1993 December 14th:

10. (a) That the Regional Municipality of Hamilton-Wentworth be requested to convey Lot 2 on Dartnall Road, Hamilton Industrial Park No. 2, Plan 62M-658, to the Corporation of the City of Hamilton for the nominal sum of \$1. with the proviso that the Region's Industrial Reserve Account will be credited the amount of \$108,192. (revenue property would generate if sold at current market value) which in effect reduces the City's share of net proceeds to ultimately be derived from the sale of all lands in the said subdivision, and on the condition that the zoning is in place on the subject property to permit the use intended; and,
- (b) That the said Lot 2 be leased to The Hamilton Firefighters' Drum Corps for a term of 25 years on a net basis on terms and conditions to be documented satisfactory to the City Solicitor; and,
- (c) That the Hamilton Firefighters' Drum Corp Inc. be encouraged to explore the possibility of sharing its facilities with other community groups; and,
- (d) That before the above-noted lease is finalized the Hamilton Firefighters' Drum Corp. Inc. report back to the Finance and Administration Committee on the possibility of sharing its facilities with other community groups.

R. Fyfe
PRESIDENT

G. Almas
Vice President

P. Mason
SECRETARY

E. Grice
TREASURER

The Hamilton Firefighters



Drum Corps

Canada's Firefighting Ambassadors



DATE: December 9, 1993

TO: Susan K. Reeder, Secretary
Finance & Administration Committee

FROM: Peter Mason, Secretary
Hamilton Firefighters' Drum Corps Executive Committee

SUBJECT: Hamilton Firefighters' Drum Corps Inc. (HFFDC)
Request for a \$300,000 Interest Free Loan and a
Parcel of Land upon which to Build a Practice Facility

5.(c)

At the Finance & Administration Committee meeting held December 9, 1993, a question was raised regarding the possibility of sharing the proposed facility with other groups.

This topic was raised during the formative stages of our Building Committee over two years ago. The Building and Executive Committees of the Drum Corps have agreed that, if and when we raise a new building, that we would share it with charitable organizations, youth groups and senior citizen groups that are located in the City of Hamilton. It has been our intention from the outset, that this facility would be offered to non-profit groups for their use.

The HFFDC has a considerable investment in musical equipment, electronic equipment and valuable prizes, trophies and memorabilia that have been collected over our thirty-two years of performing for the public. We have a concern about letting other groups into the building, therefore, we instructed the designing architect to incorporate into the design, a sufficiently secure area so as to safeguard our trophy cases, wall plaques and other valuables. When we are sure of the security of the Drum Corps' belongings, we will offer the building for use by outside groups.

We have also been counselled on determining the "acceptability" of groups wishing to use the facility. We have had experience in lending our old building at Mt. Hope to other groups and, unfortunately, we have suffered severe damage to the building and our equipment from one of these "youth" groups. (Photographic evidence is available upon request)

The Hamilton Firefighters' Drum Corps prides itself on the discipline of its own membership and would expect other groups that use our building to respect the property and govern themselves appropriately.

The Drum Corps will establish a criteria of acceptance, rules of conduct and decorum. The Corps' will reserve the right to reject groups that violate our standards. We reserve this right in that the Drum Corps is raising the money to pay for the construction of this building, the property taxes and the general upkeep and maintenance of the property.

6.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 January 28

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: M. P. Kay, Secretary
Hamilton Municipal Retirement Fund Sub-Committee

SUBJECT: Hamilton Municipal Retirement Fund - Re-election of
Options

RECOMMENDATION:

- (a) That all pensioners or beneficiaries in receipt of a pension from the Hamilton Municipal Retirement Fund as at January 1, 1993 be offered the option of re-electing a Survivor's Benefit of either 50% or 60%. The cost of providing the optional Survivor's Benefit is to be shared equally by the member and the Hamilton Municipal Retirement Fund.
- (b) That the contribution rate for HMRF members whose normal retirement age is 65 be increased to 6.0% of contributory earnings up to the YMPE, plus 7.5% of contributory earnings over the YMPE, effective January 1, 1994.
- (c) That HMRF members whose normal retirement age is 65 be entitled to an unreduced pension after 30 years credited service when within ten (10) years of normal retirement age 65.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See attached reports.

BACKGROUND:

The above recommendations were approved by the Hamilton Municipal Retirement Sub-Committee at their meeting of January 26, 1994. Attached are three reports which provide the background information in detail.

Att'd

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1993 June 28

REPORT TO: Hamilton Municipal Retirement Fund
Sub-Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: H.M.R.F. Survivor Benefits Re-Election Option

RECOMMENDATION:

That all pensioners or beneficiaries in receipt of a pension from the Hamilton Municipal Retirement Fund as at January 1, 1993 be offered the option of re-electing a Survivor's Benefit of either 50% or 60%. The cost of providing the optional Survivor's benefit is to be shared equally by the member and the Hamilton Municipal Retirement Fund.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The maximum cost if all eligible pensioners elect the 60% survivor's benefit would be one-half of \$1,173,000 or \$586,500 which represents the overpayment received as a result of the pension not being reduced from the date of retirement for the enhanced benefit.

It is expected that only a portion of those eligible would take advantage of this offer and therefore the cost to the Fund is expected to be much lower than the maximum quoted.

A two part reduction to the current pension will take place. The first reduction represents the actuarial equivalent for the selection for the option for future payments. The second reduction which will be shared by the fund represents the overpayment since the date of retirement.

BACKGROUND:

See attached Regional Recommendation dated October 28, 1992.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 January 24

REPORT TO: Hamilton Municipal Retirement Fund
Sub-Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: Increase in contribution rate for HMRF "others".

RECOMMENDATION:

That the contribution rate for HMRF members whose normal retirement age is 65 be increased to 6.0% of contributory earnings up to the YMPE plus 7.5% of contributory earnings over the YMPE effective January 1,1994.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

OMERS changed the contribution rate effective January 1,1992. This change was implemented to offset the cost of increased benefits in particular the guaranteed indexing of pensions which also became effective January 1,1992. The contributory rate has already been changed for the "fire" members of the HMRF. HMRF pensioners receive the same increases awarded OMERS pensioner including a service method calculation which assists those pensioners with a smaller pension. This was approved by council resolution in 1982 and 1989.

- Allan C. Ross

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 January 19

REPORT TO: Hamilton Municipal Retirement Fund
Sub-Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: Early Retirement after 30 years of credited service for
NRA 65 members.

RECOMMENDATION:

That HMRF members whose normal retirement age is 65 be entitled to an unreduced pension after 30 years credited service when within ten (10) years of normal retirement age of 65.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

OMERS approved the 30 year retirement clause effective December 20, 1991. Details are in the attached OMERS update bulletin. Fire members of the HMRF plan are already entitled to retire after 30 years credited service with an unreduced pension. Historically where the cost is minimal the HMRF plan has been amended for the "others" to reflect the changes in OMERS benefits. There are only 2 active members in the "others" group of the HMRF plan.

MANAGEMENT TEAM

J. Pavelka, C.A.O., C.A.O.'s Office

M. Main, Director of Traffic Services, Traffic Department

D. Vyce, Director, Property Department

M. Mascarenhas, General Manager, City Housing

J. Schatz, City Clerk, City Clerk's Department

L. King, Commissioner, Building Department

P. Noé Johnson, Interim Director, Culture and Recreation

J. Johnston, Commissioner, Human Resources

D. Jones, Manager of Personnel Services, Human Resources

D. Lobo, Director, Public Works

G. Baker, Fire Chief, Fire Department

P. Baker, General Manager, Parking Authority

J. McAnanama, Chief Executive Officer, Hamilton Public Library

G. Macaluso, Managing Director/CEO, H.E.C.F.I.

J. Hindson, Director, Information Systems

A. C. Ross, Treasurer, Treasury Department

V. Abraham, Director, Planning Department

P. Noé Johnson, City Solicitor, Law Department

CITY OF HAMILTON

- INFORMATION -

DATE: 1994 February 16

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

J.J. Schatz
Acting C.A.O.

SUBJECT: 1994 Budget Timetable

BACKGROUND:

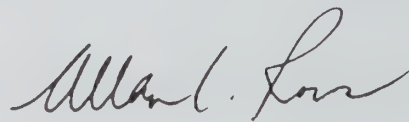
I am forwarding herewith for your information and attention the proposed schedule of meetings of the Committee of the Whole for the remainder of the 1994 Current and Capital Budgets process, as follows:

- a) 1994 February 24th:
Committee of the Whole
1:00 o'clock p.m. to 5:00 o'clock p.m. (approx.)
Room 233, City Hall
Discussion of Canada/Ontario Infrastructure Works for the City and 1994-2003
Provisional Capital Budget Program
- b) 1994 March 11th:
Committee of the Whole
1:00 o'clock p.m. to 5:00 o'clock p.m. (approx.)
Room 233, City Hall
Approval of 1994 Current and Capital Budget
- c) 1994 March 24th (if required):
Committee of the Whole
1:00 o'clock p.m. to 5:00 o'clock p.m. (approx.)
Room 233, City Hall
Backup and Leftovers from March 10th or 11th Meeting to finalize 1994 Current and
Capital Budgets

Susan K. Reeder, Secretary
Finance and Administration Committee
1994 February 16 - Page 2

In support of a) above, a copy will be provided of the City's draft of i) 1994-2003 Provisional Capital Budget Program along with ii) Canada/Ontario Infrastructure Works on Friday, February 18th, for your information and consideration.

In order to avoid conflicting meeting dates, I have provided the Region with a copy of the City's Budget Timetable.



NRA:jc

c.c. J.G. Pavelka, P.Eng., C.A.O.
Management Team

URBAN/MUNICIPAL
CA4 ON HBL A05
CSIF31
1994

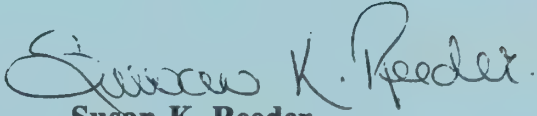


Urban/Municipal Librarian
Hamilton Public Library
2nd Floor

NOTICE OF MEETING

FINANCE AND ADMINISTRATION COMMITTEE

Thursday, 1994 February 17th
9:30 o'clock a.m.
Room 233, City Hall


Susan K. Reeder
Secretary

A G E N D A

1. CONSENT AGENDA

2. MANAGER OF PURCHASING

West Stair Extension, Hamilton City Hall

3. RESOLUTION

City of Stoney Creek - Sale, Rental and Distribution of Pornographic Material

4. TREASURER

- (a) Outstanding Amounts Owing to the City by the Hamilton Tiger-Cat Football Club.(copy to follow)
- (b) Financing of Parking Authority Land Acquisition - City Loan
- (c) Proposed 1993 Year End Surplus and Contingency Distribution
- (d) Change of Accounting Practice - Tax Remissions and Uncollectible Taxes (copy to follow)

Page Two

5. **DIRECTOR OF PROPERTY**

Information Report - Director of Property - Carpeting - City Hall Staircase - report dated 1994 February 8th

6. **PRIVATE AND CONFIDENTIAL AGENDA**

7. **OTHER BUSINESS**

8. **ADJOURNMENT**

FINANCE AND ADMINISTRATION COMMITTEE

THURSDAY, 1994 FEBRUARY 17TH

CONSENT AGENDA

A. MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE

Minutes of the regular meeting of the Finance and Administration Committee held Thursday, 1994 February 3rd.

B. MANAGER OF PURCHASING

Replacement of One (1) Articulating Wheel Loader, Unit #9281, Fleet Services.

C. TREASURER

- (i) Status of Unclassified revenues and expenditures as at 1993 December 31.
- (ii) Status of Hosting, Receptions and related accounts as at 1993 December 31.
- (iii) Remuneration and Expenses Paid to members of Council and Members of other bodies for the year 1993.

D. SECRETARY, FINANCE AND ADMINISTRATION COMMITTEE

Information Items.

Thursday, 1994 February 3
9:30 o'clock a.m.
Room 233, City Hall

The Finance and Administration Committee met.

There were present: Alderman D. Ross, Chairperson
Alderman B. Charters, Vice-Chairperson
Alderman V. Agro
Alderman T. Anderson
Alderman D. Agostino
Alderman G. Copps
Alderman D. Drury

A.

Regrets: Mayor Robert M. Morrow - City Business
Alderman T. Cooke - Vacation

Also present: Alderman F. Eisenberger
Alderman H. Merling
Alderman W. McCulloch
Alderman D. Wilson
J. Pavelka, Chief Administrative Officer
D. Powers, Law Department
K. Beattie, Grants Co-Ordinator, Treasury Department
Fire Chief Baker
T. Bradley, Manager of Purchasing
A. Ross, Treasurer
T. Daw, Treasury Department
D. Vyce, Director of Property
J. Johnston, Commissioner of Human Resources
S. Hollowell, Acting City Clerk
P. Noé Johnson, City Solicitor and Interim Director of
Culture and Recreation
J. Hindson, Director of Information Systems
Susan K. Reeder, Secretary

1. CONSENT AGENDA

The Committee was in receipt of its Consent Agenda and approved the following:

A. MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE

The Committee was in receipt of the minutes of its regular meeting held Thursday, 1994 January 20th and approved these minutes as circulated.

B. MAYOR ROBERT M. MORROW - City of Hamilton to endorse the efforts to bring the Secretariat of the North American Commission on Environmental Co-Operation (N.A.C.E.) to Hamilton.

The Committee was in receipt of a recommendation from the Mayor dated 1994 January 31, respecting the above noted matter. The Committee approved the following:

- (a) That the City of Hamilton's bid to locate the Secretariat for the North American Commission on Environmental Co-operation in the City of Hamilton be endorsed; and,
- (b) That the Go-Hamilton Environmental Excellence Task Force under the Chairmanship of Mr. Herman Turkstra be asked to prepare the bid package and make the formal presentation to represent the bid; and,

- (c) That this item be referred to the Region's Economic Development and Planning Committee for financing.

C. HAMILTON PUBLIC LIBRARY - Reduction in Authorized cost of Hamilton Public Library Capital Project.

The Committee was in receipt of a report from the C.E.O. of the Hamilton Public Library dated 1994 January 26, respecting the above noted matter and approved the following:

That the City Treasurer be directed to reduce the authorized cost of Capital Project Account No. 919251008 (Automation and Collection Access-Phase IV) from \$142,000. to \$90,000. with the excess funding to be transferred to its original source of financing.

D. COMMISSIONER OF HUMAN RESOURCES - Appointments to and Terminations from Permanent Positions with the City of Hamilton to 1994 January 26

The Committee was in receipt of a report from the Commissioner of Human Resources dated 1994 January 26, respecting the above noted matter and approved the following:

That the listing of Appointments To and Terminations From Permanent positions with the Corporation of the City of Hamilton to 1994 January 26, be approved.

E. CITY CLERK

(i) Use of stairwell for Hamilton Temple Band Photograph.

The Committee was in receipt of a report from the Acting City Clerk dated 1994 January 28, respecting the above noted matter and approved the following:

That the Hamilton Temple Band of the Salvation Army be authorized to use the interior stairs of the City Hall for their Band photograph on 1994 March 26, in the early afternoon.

(ii) Display of Artwork.

The Committee was in receipt of a report from the Acting City Clerk dated 1994 January 28, respecting the above noted matter and approved the following:

- (a) That approval be given to the request of Mr. Marco Lima to display paintings on the second floor of City Hall 1994 February 28, March 1, 2, 3, 4; and,
- (b) That the subject art be reviewed by the Arts Co-Ordinator to endorse the appropriateness of this display.

(iii) Use of Council Chambers for Public Hearings on the Federal Electoral Boundaries Commission.

The Committee was in receipt of a report from the Acting City Clerk dated 1994 January 28, respecting the above noted matter and approved the following:

That the Federal Electoral Boundaries Commission be authorized to use the Council Chambers for the purpose of public meetings to be held 1994 May 16 and 17, at 10:00 o'clock a.m.

F. SECRETARY, FINANCE AND ADMINISTRATION COMMITTEE -Information Items.

The Committee was in receipt of a report from the Secretary of the Finance and Administration Committee dated 1994 January 28, respecting the above noted matter and approved the following:

That the following Information Items, which have been previously forwarded to members of the Committee under separate cover, be received for information purposes:

- (a) Information Report - Treasurer - 1994 Assessment - report dated 1994 January 25.
- (b) Information Report - Treasurer - Capital Financing Requirements - Debenture Issue - report dated 1994 January 27th.

2. REFERRAL BACK FROM CITY COUNCIL - Outstanding amounts owing to the City by the Hamilton Tiger-Cat Football Club

The Committee was in receipt of a memorandum from the City Clerk dated 1994 January 27, advising that City Council at its meeting held Tuesday, 1994 January 25, referred back a recommendation from the Finance and Administration Committee respecting the above noted matter.

The Treasurer provided background to the Committee with respect to the reasons for the recommendation for Outstanding Realty Taxes owing by the Hamilton Tiger-Cat Football Club.

Considerable discussion ensued on the appropriateness of the City approving this recommendation.

Following deliberation on this issue, the Committee approved the following:

That the Treasurer be directed to meet with the Hamilton Tiger Cat Football Club in order to arrive at a full Repayment Plan of all outstanding debts and to report back with this Plan to the Finance and Administration Committee and City Council for approval.

3. ASSOCIATION OF MUNICIPALITIES OF ONTARIO

(a) 1994 A.M.O. Membership Invoice

The Committee was in receipt of an invoice from the Association of Municipalities of Ontario for 1994 Membership Dues in the amount of \$13,161.52.

Alderman Agostino raised concerns on the question of whether the City of Hamilton is deriving benefits from the A.M.O. In respect to this, he stated that in his view, the A.M.O. is more representative of smaller rural municipalities than larger urban areas.

Considerable discussion then ensued on this matter with a number of members of the Committee agreeing with Alderman Agostino's sentiments.

With respect to the establishment of a Task Force to Review the Concerns on A.M.O.'s Benefits to the City of Hamilton, Alderman Copps and Alderman Agostino advised that they will serve on this Task Force.

The Committee then approved the following:

- (a) That the City Clerk be authorized and directed to remit payment to the Association of Municipalities of Ontario in the amount of \$13,161.52 for the City of Hamilton's 1994 Membership Fee; and,
 - (b) That this cost be financed from Account No. CH56011-10032, Memberships; and,
 - (c) For the information of the members of City Council, the Finance and Administration Committee have established a Task Force to review the concerns that A.M.O. is not meeting the needs of the larger municipalities.
- (b) Request for municipalities to make a one-time voluntary donation of a minimum of \$100, to help cover the costs incurred by AMO during the social contract process.

The Committee was in receipt of correspondence from the A.M.O., respecting the above noted matter.

Some discussion ensued with respect to this request, and the Committee agreed to take no action.

4. CORRESPONDENCE - Request from the Kinsmen & Kinette Clubs of Canada for the City to purchase a "Message of Support" advertisement.

The Committee was in receipt of a request from the Kinsmen & Kinette Clubs of Canada dated 1994 January 3, for the City to sponsor a "Message of Support" in the Kinsmen Magazine.

The Committee was also in receipt of an Information Report from the Secretary of the Finance and Administration Committee dated 1994 January 31, providing information on the past practice that the City has taken with respect to this request.

The Committee then approved the following:

- (a) That the City of Hamilton purchase a "Message of Support" advertisement for 1/12th page at a cost of \$245. in the Kinsmen Magazine complimenting Kinsmen and Kinettes on their service to our community; and,
- (b) That this cost be charged to Account No. CH56302-12001 - Advertising and Promotion.

5. HAMILTON FIREFIGHTERS' DRUM CORP INC.

The Committee was in receipt of a recommendation from the Treasurer dated 1994 January 28, respecting the Hamilton Firefighters' Drum Corps Inc. - Maximum \$300,000. Interest Free Loan.

The Committee was also in receipt of an Information Report from the Secretary of the Finance and Administration Committee dated 1994 January 31, outlining the Committee's and Council's request for the Firefighters Drum Corp to explore the possibility of sharing its facilities with other community groups and report back on this possibility to the Finance and Administration Committee.

The Committee was in receipt of the requested correspondence from the Hamilton Firefighters' Drum Corp. Inc. dated 1993 December 9, as well as an additional letter of submission from the Drum Corp which had been previously distributed prior to the meeting dated 1994 January 29.

Some discussion ensued with respect to this matter, and members of the Hamilton Firefighters' Drum Corp. Inc. were in attendance to respond.

The Committee then approved the following:

- (a) That the City of Hamilton provide a loan to the Hamilton Firefighters Drum Corps Inc. to be used towards the cost of building a practice facility on the Dartnall Road property which is to be leased from the City for 25 years, such loan to be on the following terms and conditions to be documented in a loan agreement satisfactory to the City Solicitor:
 - (i) That the maximum amount of the loan is \$300,000.; and,
 - (ii) That the loan is to be advanced after the Drum Corps have paid out the first \$120,000. (based on invoices) of the project costs and then on an instalment basis consistent with the progress of the construction; and,
 - (iii) That the loan is to be re-paid to the City at the minimum rate of \$10,700. per quarter of a year with the appropriate balance to be included in the final payment for a period not to exceed twenty-eight (28) consecutive quarters or seven (7) years; and,
 - (iv) That the first quarterly re-payment due to the City, on or before the first day of the month following the earlier of:
 - (1.) The Drum Corps commencing use of the premises, or;
 - (2.) The expiry of twenty (20) months from the start of construction;and the re-payments shall continue each annual quarter thereafter until the loan is fully repaid;
 - (v) That the loan shall be open for payment in whole or in part at anytime prior to the maturity date of the loan which is within twenty-eight quarterly re-payments; and,
 - (vi) That if the loan repayments are in arrears then:

- (1.) Interest shall be payable on the arrears at the rate of interest of 6 percent per annum; and,
 - (2.) The City as landlord of the premises leased to the Drum Corps, may in accordance with the notice provisions of the lease terminate the lease and acquire title and possession to the building; and,
- (b) That this loan be financed from the Reserve for Contingency Centre Number CH 00115 and all repayments are to be credited to this same reserve; and,
 - (c) That the Director of Property be authorized to finalize the leasing of Lot 2 on Dartnall Road, Hamilton Industrial Park No. 2, Plan 62M-658 in accordance with the provisions approved by City Council on 1993 December 14, in Section 10 of the Twenty-Third Report for 1993 of the Finance and Administration Committee.

6. TREASURER - Hamilton Municipal Retirement Fund - Amendments to Plan

The Committee was in receipt of a report from the Secretary of the Hamilton Municipal Retirement Fund Sub-Committee dated 1994 January 28, respecting the above noted matter. The Committee approved the following:

- (a) That all pensioners or beneficiaries in receipt of a pension from the Hamilton Municipal Retirement Fund as at 1993 January 1, be offered the option of re-electing a Survivor's Benefit of either 50% or 60%. The cost of providing the optional Survivor's Benefit is to be shared equally by the member and the Hamilton Municipal Retirement Fund; and,
- (b) That the contribution rate for HMRF members whose normal retirement age is 65 be increased to 6.0% of contributory earnings up to the YMPE, plus 7.5% of contributory earnings over the YMPE, effective 1994 January 1; and,
- (c) That HMRF members whose normal retirement age is 65 be entitled to an unreduced pension after 30 years credited service when within ten (10) years of normal retirement age 65.

8. OTHER BUSINESS

Comprehensive Audit - Information Systems Department

The Chief Administrative Officer spoke to the Committee with respect to recent actions taken by the Region's Administrative Services Committee's recommendation which was approved by Regional Council on 1994 January 26, respecting the Comprehensive Audit of the Information Systems Department.

The C.A.O. advised that the resolution on this matter was approved as follows:

- (a) That the correspondence from the City of Hamilton, requesting endorsement of their resolution respecting a Comprehensive Audit of the Information Systems Department, be received;

- (b) That the Regional and City Chief Administrative Officers prepare a Terms of Reference for a Request for Proposal and report back to the Administrative Services Committee;
- (c) That City Council be advised of this resolution.

The Chief Administrative Officer expressed concerns with respect to the way this issue is being handled at the Region. He expressed concerns at the interpretation being made of the recommendations on this issue.

Discussion ensued with respect to the chronology of the actions that have occurred by both the Region and the City in respect of the Comprehensive Audit of the Information Systems Department. In this regard, it was agreed that a Information Report outlining these recommendations be forwarded to members of the Committee for perusal.

Alderman D. Wilson

Alderman Wilson spoke to the Committee with respect to his concerns at the practice of Aldermen who are sending out mass-mailings to Ward Constituents and crossing over into other Wards.

In regard to this, Alderman Agostino addressed these concerns and indicated that this may have happened due to the routes established by Canada Post for walk-mail. Alderman Agostino indicated that he will do his best to ensure and this does not happen again.

Alderman B. Charters

Alderman Charters requested clarification on the status of merit increases in the Corporation with respect to comments made at a recent H.E.C.F.I. meeting. The Commissioner of Human Resources indicated that merit increases are prohibited presently under the Social Contract, and that he will ensure that the General Manager of H.E.C.F.I. is aware of this legislation.

Alderman Charters also spoke with respect to the selection of a Head Librarian at the Hamilton Public Library. The Commissioner of Human Resources indicated that this is traditionally done by the Library Board members and that further to the Alderman's request on whether Council would have input, the Commissioner indicated that he will review the Library Act and report back on whether there is provision for Council input.

Alderman Charters also raised questions with respect to the pay equity issues raised by the Library and the possibility of funds from the Province being provided to assist the Library in meeting the costs generated in the pay equity legislation. The Commissioner of Human Resources indicated that this matter is at the preliminary stages only and that he will report back on any decisions in this regard.

7. PRIVATE AND CONFIDENTIAL AGENDA

The Committee then moved into Private and Confidential session to hear matters of a confidential nature.

The Committee then moved back into Regular session and approved the following:

AA. CITY SOLICITOR AND DIRECTOR OF PUBLIC WORKS**City of Hamilton -ats- Josephine Petta; Ontario Court (General Division) Small Claims Court Action No. 4684/93.**

- (a) That the City resolve Ontario Court (General Division) Small Claims Court Action No. 4684/93 by the payment to the Plaintiff, Josephine Petta, of the sum of \$900. inclusive of all damages, interest and costs; and,
- (b) That the Plaintiff be required to execute a Full and Final Release in a form satisfactory to the City Solicitor; and,
- (c) That Ontario Court (General Division) Small Claims Court Action No. 4684/93 be dismissed without costs.

CITY SOLICITOR AND COMMISSIONER OF HUMAN RESOURCES**City of Hamilton - ats- Brian Hotrum; Ontario Court (General Division) Action No. 413/93**


- (a) That the City of Hamilton resolve Ontario Court (General Division) Action No. 416/93 by the payment to the Plaintiff, Brian Hotrum, of the sum of \$12,500. inclusive of all claims for damages, interest and costs; and,
- (b) That the Plaintiff be required to execute a Full and Final Release in a form satisfactory to the City Solicitor; and,
- (c) That Ontario Court (General Division) Action No. 416/93 be dismissed without costs.

9. ADJOURNMENT

There being no further business, the meeting then adjourned.

Taken as read and approved,

**ALDERMAN D. ROSS, CHAIRPERSON
FINANCE AND ADMINISTRATION COMMITTEE**


Susan K. Reeder
Secretary
1994 February 3

SKR/dbm

CITY OF HAMILTON
- RECOMMENDATION -

B.

DATE: 1994 February 4

FEB 4 1994

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: T. Bradley
Manager of Purchasing

SUBJECT: Replacement of One (1) Articulating Wheel Loader,
Unit #9281, Fleet Services

RECOMMENDATION:

That a purchase order be issued to Case Power and Equipment, Grimsby, in the amount of \$98,763.45, including all taxes and trade-in, for the replacement of One (1) Articulating Wheel Loader, Unit #9281 for Fleet Services, being the lowest of three tenders submitted in accordance with specifications issued by the Manager of Purchasing and Vendor's tender, and be financed through Reserve for Mobile Equipment Account No. CH5X503 00101.

T. Bradley

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND: Tender Analysis

Case Power and Equipment, Grimsby	\$ 98,763.45
A.H. Van Camp Equipment Ltd., Stoney Creek	103,365.90
Westmetro Ford Equipment Sales, Rexdale	140,814.00

This tender was advertised and seventeen suppliers invited to bid. Three companies declined and eleven did not respond.

C.(i)

CITY OF HAMILTON
- INFORMATION -

DATE: 1994 February 10

REPORT TO: Susan Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: Status of Unclassified Revenue and Expenditures as at
December 31, 1993

BACKGROUND:

Attached are the analyses of the Unclassified Revenue account and the Unclassified Expenditures account as at December 31, 1993.

<u>for the year ended 1992</u>		<u>Description</u>	<u>Budget</u>	<u>Actual to date</u>	<u>Balance Available (to come)</u>
<u>Budget</u>	<u>Actual</u>				
\$(50,000.00)	\$(67,967.52)	Unclassified Revenue	\$(50,000.00)	\$(45,774.58)	\$(4,225.42)
65,000.00	75,583.18	Unclassified Expenditures	70,100.00	80,290.25	(10,190.25)

It should be noted that the Unclassified Expenditures 1993 budget was increased by \$5,100.00 over 1992, to \$70,100.00, due to a transfer from operating accounts for various agencies' meetings.

These accounts are forwarded to this Committee on a monthly basis for the information of the members.

Allan C. Ross

KL:kl
Attachment

CITY OF HAMILTON
TREASURY

UNCLASSIFIED REVENUE
AS AT DECEMBER 31, 1993

CENTRE NUMBER:CH 24201

Appropriation: \$ 50,000.00

COMMISSIONS:

Bell Telephone	6,961.85
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SALES:

Photocopier Revenue	58.66
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MISCELLANEOUS:

Cheques Written Off/Reinstated	33,493.19
Witness Fees	472.50
Sales Tax	314.62
Inventory Variance	303.82
Polling Revenue – Federal Election	1,167.00
Other Revenues	3,002.94

Total Revenue To Date	45,774.58
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Less: Appropriation	50,000.00
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Balance Available (To Come)	(4,225.42)
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CITY OF HAMILTON
TREASURY

UNCLASSIFIED EXPENDITURES
AS AT DECEMBER 31, 1993

Centre Number: CH 24210

Appropriation: \$ 70,100.00

LUNCHEONS, DINNERS, SANDWICHES, COFFEES, ETC.

City Council	3,613.68
Finance and Administration Committee	2,964.32
Parks and Recreation Committee	2,285.11
Planning and Development Committee	1,108.14
Transport and Environment Committee	1,699.63
Crystal Palace Subcommittee	614.95
Hamilton Historical Board	1,668.40
Citizen Advisory	912.42
Equitable Representation Advisory Board	10.66
Urban Design Subcommittee	497.31
Committee of Adjustment	725.62
Sesquicentennial Celebration Committee	97.02
CAIP Subcommittee	124.55
L.A.C.A.C.	1,685.19
License Subcommittee	812.53
Farmers Market Subcommittee	1,004.52
English Subcommittee	99.80
French Subcommittee	574.00
Taxi Advisory Committee	438.73
Insurance Advisory Subcommittee	152.45
Property Standards Subcommittee	35.58
Mum Show Subcommittee	239.76
Capital Budget Subcommittee	19.15
Current Budget Subcommittee	142.48
Mundilization Committee	120.88
Football Hall of Fame	1,749.54
Management Team	2,584.98
Canusa Games Committee	1,174.24
Civic Charity Committee	32.65
Bingo Task Force	62.16
Hamilton Arts Award	2,356.26
1 Tier Review Committee	29.69

Total Committee Expenditures

29,636.40

Continued on Page 2

CITY OF HAMILTON
TREASURY

UNCLASSIFIED EXPENDITURES
AS AT DECEMBER 31, 1993

MISCELLANEOUS

Collection Agency Fees	492.40
Bell Telephone – Misc.	34.00
Flowers & Wreaths	314.96
Parking and Cab expenses	303.21
Hydro Charges – Road Sign	207.28
C.N.R. & C.P.R. Realty Tax	6,574.86
Banner–Ontario Sports Legends	30.35
Federation of Canadian Municipalities	2,299.20
Gallery of Distinction Awards	577.57
CNIB Bus Charter	126.00
Corporate Challenge	2,615.03
ISC Paper Recycling Canada	8,497.50
Annual Christmas Carols	1,042.93
Blast–Off for United Way	24.72
Student Visit – Nancy, France	3,640.99
Francophone Association Membership	700.00
Great Lakes–Int. Joint Committee	6,492.30
City Hall Tours	280.00
Room rentals and meeting expenses – Various Boards	4,581.45
– Assessment Review Board	5,720.00
– Management Team	2,059.81
– Committee of the Whole	3,210.42
Association of Municipalities of Ontario	828.87
Total Miscellaneous Expenditures	50,653.85
Total Expenditures	80,290.25
Less: Appropriation	70,100.00
Balance Available	(10,190.25)

CITY OF HAMILTON

- INFORMATION -

C. (ii)

DATE: 1994 February 10

REPORT TO: Susan Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: Status of Hosting, Receptions and Related Accounts as at
December 31, 1993

BACKGROUND:

Attached are the following analyses of accounts related to hostings and receptions as at
December 31, 1993.

<u>for the year ended 1992</u>			<u>to December 31, 1993</u>		
<u>Budget</u>	<u>Actual</u>	<u>Description</u>	<u>Budget</u>	<u>Amount Spent & Committed</u>	<u>Balance Available</u>
\$16,000.00	\$17,354.37	Hosting of Conferences with Municipal Subject Content	\$16,000.00	\$16,000.00	\$ 0.00
10,000.00	9,483.69	Receptions - City Hall	10,000.00	5,368.63	4,631.37
40,000.00	32,177.46	Special Civic Receptions and Delegation Hosting	40,000.00	44,817.80	(4,817.80)
15,000.00	20,968.74	Civic Pins, Medals and Rings	15,000.00	14,400.76	599.24
<u>3,910.00</u>	<u>7,622.00</u>	Use of City Hall	<u>7,620.00</u>	<u>7,186.88</u>	<u>433.12</u>
<u>\$84,910.00</u>	<u>\$87,606.26</u>	- Outside Groups	<u>\$88,620.00</u>	<u>\$87,774.07</u>	<u>\$ 845.93</u>

These accounts are forwarded to this Committee on a monthly basis for the information of the members.

Allan C. Ross

KL:kl
Attach.

City of Hamilton
HOSTING OF CONFERENCES WITH MUNICIPAL SUBJECT CONTENT
Account CH 55307 80040
for the period ended December 31, 1993

COUNCIL MEETING	DESCRIPTION	AMOUNT \$	TOTAL \$
93/10/26	Transfer to reserve to offset cost of hosting of 1994 Children's International Games	16,000.00	
	Total Actual Expended and Committed to date		16,000.00
	LESS: Appropriation		16,000.00
	Balance Available		0.00

City of Hamilton
 RECEPTIONS – CITY HALL
 Account CH 55313 84010
 for the period ended December 31, 1993

DATE	DESCRIPTION	AMOUNT \$
93/01/28	Mayor's Office	58.16
93/02/05	125 Medal Presentation	53.28
93/02/15	Black History Month Proclamation	25.30
93/02/16	Visit of General from France	27.59
93/03/03	Mayor's Office	7.77
93/03/12	World Day of Prayer	137.09
93/03/31	Mayor's Office	15.54
93/04/01	Delegation from Canton China	7.77
93/04/08	Birmingham Divisional Youth Band	300.70
93/04/14	Mayor's Office	22.87
93/04/20	Visit of Honorable A. Pilkey	18.97
93/04/21	Gordon Price Elementary Students	39.68
93/04/28	Premier's Visit	209.84
93/04/28	Labour Council Day of Mourning	278.28
93/05/01	Canadian Polish Congress	410.70
93/05/02	Max Rothman Humanitarian Awards	542.79
93/05/16	Secondary School Oratorical Final	102.01
93/05/17	High School of Japan	131.54
93/05/19	Shrine Proclamation	37.41
93/05/25	Mayor's Office	74.93
93/05/28	Boy Scout	7.33
93/05/30	Father Burns High School – Oratorical	80.03
93/06/02	PBX Proclamation	15.10
93/06/05	Lusofest	251.58
93/06/07	Mayor's Office	15.54
93/06/15	Mayor's Office	16.21
93/06/18	Mayor's Office	15.54
93/06/23	Boris Brott Summer Music Festival	227.41
93/06/28	Mayor's Office	12.10
93/07/05	Mayor's Office	11.66
93/07/20	Fukoyama High School Students	535.67
93/07/22	Japanese Delegation	74.37
93/07/26	World Judo Meeting	15.54
93/07/27	Nelom Fukushi University Students	33.30
93/08/08	Hroshuma – Nagasaki Memorial	92.63
93/08/12	Visit of Captain from USS Boulder	15.10
93/08/14	Pakistan Independence Day	111.00
93/08/17	Mayor's Office	7.33
93/08/18	Wilfred Laurier University Students	60.38
93/08/23	Japanese Students Visit	33.53
93/08/26	Jobs Ontario Youth Awards	135.42
93/09/01	Arthritis Society Proclamation	54.72
93/09/08	Clement Chan and Delegation	52.61
93/09/09	United Way Proclamation	60.38
93/09/16	Legion Week Proclamation	15.10
93/09/20	Delegation from Abruzzo Italy	111.78
93/09/21	Judo Meeting	15.54
93/10/14	Columbus Week Proclamation	15.10
93/10/29	Downtown Sites and Renewal	34.13
93/11/01	Body Shop Presentation	15.54
93/11/04	Wife Assault Proclamation Month	30.20
93/11/16	Anhui Crovance China	15.54
93/11/22	Mayor's Office	7.77
93/11/24	Visit from Israeli Consul	26.31
93/12/01	Mayor's Office	15.54
93/12/09	Mayor's Office	29.09
93/12/10	Human Rights Day Proclamation	218.23
93/12/13	Hanukah Celebration	114.33
93/12/14	Ministry of Environment	12.10
93/12/18	Ticat Rally	211.29
93/12/20	Mayor's Office	24.47
93/12/21	Mayor's Office	19.87
Total Actual Expended to Date		5,368.63
LESS: Appropriation		10,000.00
Balance Available		4,631.37

City of Hamilton
SPECIAL CIVIC RECEPTIONS AND DELEGATION HOSTING
Account CH 55314 84010
for the Period Ended December 31, 1993

COUNCIL MEETING	DESCRIPTION	AMOUNT \$	TOTAL \$
93/01/26	Hosting of Edmund C. Bovey Municipal Clinic and Ontario Regional Meeting – February 27,28, 1993	2,785.78	
–	Special Foreign Dignitaries Luncheon – April 16, 1993	1,749.00	
–	Premier's Visit – April 27, 1993	300.00	
93/04/28	The Canadian Country Music Association September 16 – 19, 1993	20,000.00	
–	International Italian Delegation visit from September 1992	320.55	
–	P.R.C. Ambassador – April 14, 1993	933.25	
–	Japan Delegation – May 27, 1993	487.98	
93/05/11	3rd Annual Steel City Senior Bowl – June 24, 1993	500.00	
–	Hamilton Ballet Youth Ensemble – June 6, 1993	500.00	
92/12/8	Hamilton Air Show – June 19, 1993	8,500.01	
–	Reception for the Tchaikovsky Conservatory – June 19, 1993	500.00	
–	Canusa – 200 Ti-Cat Football Tickets – August 6, 1993	1,000.00	
–	World University Soccer – July 6, 1993	4,232.99	
–	HSR Charters from Hamilton to Holy Spirit Retreat Centre July 8, 1993	283.50	
–	Sarasota Twin City Meeting – July 31, 1993	110.24	
93/06/29	Publication of a Commemorative Programme Book for the National Convention of Canadian Clubs – September 23–25, 1993	500.00	
93/08/20	Canusa Delegation	425.50	
93/08/27	Hosting Japanese Vip's – Mohawk College Educational Programmes	1,000.00	
93/09/16	Sheraton Hamilton – Abruzzo Delegation	496.47	
93/09/17	Special Delegation	192.53	

	Total Expended		44,817.80
	LESS: Appropriation		40,000.00

	Balance Available		(4,817.80)
			=====

City of Hamilton
CIVIC PINS, MEDALS AND RINGS
Account CH 56126 84010
for the period ended December 31, 1993

DATE	DESCRIPTION	AMOUNT \$
93/01/15	2—GF Civic Champs pinette & 2 Boxes	57.43
93/10/21	Sterling Silver Civic Pins	2,627.64
216082	Civic Awards outstanding from September 1991 to present 150 Solid Walnut Plaque — Engraved	11,715.69
	Total Actual Expended to Date	14,400.76
	LESS: Appropriation	15,000.00
	Balance Available	599.24

City of Hamilton
 USE OF CITY HALL – OUTSIDE GROUPS
 Account CH 55222 10034
 for the period ended December 31, 1993

DATE	DESCRIPTION	AMOUNT \$
93/02/07	Caribbean Potpourri and Mundialization	469.86
93/03/07	Womens Centre of Hamilton	120.14
93/03/27	Labour Council	215.22
93/04/16	Heaven Piano Co. – Tuning Piano – 1st Floor	176.49
93/04/17	March For Jesus	64.57
93/04/24	Peace Run	67.58
93/04/25	Ride To Beat Cancer	229.63
93/04/28	Sound System for "Day of Mourning"	205.35
93/05/02	Polish Congress Celebration	96.91
93/05/02	Max Rothman Awards	283.29
93/05/09	Royal Canadian Legion Convention – Reviewing Stand	346.00
93/05/16	High School Oratorical Contests	234.96
93/05/16	Hamilton Aids Network	240.27
93/05/22	Property & Maintenance Overtime	90.10
93/05/29	Boy Scout Parade – Reviewing Stand	649.23
93/06/05	Luso Canadian Council	222.26
93/06/19	Dad's Day	67.50
93/06/19	Racalmutese Religious Festival	326.99
93/09/30	Heaven Piano Co.	85.47
93/09/26	Big Brothers Soap Box Derby	240.27
93/10/02	India Canada Association	315.36
93/10/31	Y.M.C.A. Run	131.69
93/09/06	Labour Day Parade – Reviewing Stand	726.00
93/06/20	Communita Racalmutese Maria – Reviewing Stand	726.00
93/11/13	Tiger Cat Rally	84.04
93/11/14	Veterans Parade	60.07
93/11/20	Lithuanian Celebration	90.10
93/11/20	Latvian Ceremonies	74.68
93/12/19	Local 167 Chistmas Party	285.32
93/12/31	New Years Eve Party	261.45
Total Actual Expended to Date		7,186.88
LESS: Appropriation		7,620.00
Balance Available		433.12

CITY OF HAMILTON
- RECOMMENDATION -

C. (iii)

DATE: 1994 February 14

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: Remuneration and Expenses Paid to
Members of Council and Members of
Other Bodies for the year 1993

RECOMMENDATION:

That the attached statement of the Treasurer summarizing remuneration and expenses paid to Members of Council and Members of Other Bodies for the year 1993 be received by City Council.

Allan C. Ross

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A.

BACKGROUND:

In accordance with the Municipal Act, Section 247, the Treasurer is required to report to Council on the Statement of remuneration and Expenses to members of Council and members of other bodies by the end of February, for the preceding year.

Attachments

IRH/irh

City of Hamilton
Treasury

STATEMENT OF THE TREASURER
for the period ending December 31, 1993

(Prepared Pursuant to sections 242, 243 and 247 of the Municipal Act,
R.S.O. 1990, Chapter M.45)

1. REMUNERATION

(a) Members of Council	Salary *
Agostino, D.	20,411.89
Agro, V. J.	20,411.89
Anderson, T.	20,411.89
Charters, R.	20,411.89
Cooke, T.	20,411.89
Copps, G.	20,411.89
D'Amico, F.	20,411.89
Drury, D.	19,798.12
Eisenberger, F.	20,411.89
Jackson, T.	19,798.12
Kiss, M.	20,411.89
McCulloch, W.	20,411.89
Merling, H.	20,411.89
Morelli, B.	20,411.89
Morrow, R.	65,317.64
Ross, D.	20,411.89
Wilson, D.	20,411.89
	<hr/>
	390,680.34

* One-third of these amounts deemed to be "Expenses" in accordance with
section 255 of the Municipal Act.

(b) Committee of Adjustment

Member	Honorarium
Dudzic, M.	2,600.00
Greenlee, M.	2,100.00
Korz, G.	2,100.00
Law, B.	2,100.00
Takhar, N.	2,100.00
	<hr/>
	11,000.00

City of Hamilton
Treasury

STATEMENT OF THE TREASURER
for the period ending December 31, 1993

(Prepared Pursuant to sections 242, 243 and 247 of the Municipal Act,
R.S.O. 1990, Chapter M.45)

(c) License Examining Board

Member	<u>Honorarium</u>
Allison, H.	800.00
Clothier, R.	900.00
Cooper, H.	1,200.00
Gibson, D.	1,000.00
Green, R.	1,000.00
Groves, L.	1,000.00
Hardie, D.	1,300.00
Holm, M.	1,200.00
Kaut, H.	1,100.00
Korz, G.	1,300.00
Langdon, D.	1,100.00
MacIntyre, D.	1,200.00
Penko, G.	1,200.00
Reilly, M.	900.00
Taffs, R.	900.00
VanDerbeek, P.	1,950.00
	<u>18,050.00</u>

2. EXPENSES

(Residence telephone allowance, travelling and local grant
to Mayor)

(a) Members of Council

	Amount
Agostino, D.	161.46 **
Agro, V. J.	501.36
Anderson, T.	1,874.63
Charters, R.	501.36
Cooke, T.	161.46 **
Copps, G.	0.00
D'Amico, F.	161.46 **
Drury, D.	2,893.74
Eisenberger, F.	2,060.75
Jackson, T.	161.46 **
Kiss, M.	161.46 **
McCulloch, W.	2,669.10
Merling, H.	161.46 **
Morelli, B.	161.46 **
Morrow, R.	27,577.42
Ross, D.	161.46 **
Wilson, D.	161.46 **
	<u>39,531.50</u>

**telephone allowance only

City of Hamilton
Treasury

STATEMENT OF THE TREASURER
for the period ending December 31, 1993

(Prepared Pursuant to sections 242, 243 and 247 of the Municipal Act,
R.S.O. 1990, Chapter M.45)

(b) Parking Authority Appointees

Alderman Agro, V. J.	2,256.06
Alderman Agostino, D.	3,525.58
Alderman D'Amico, F.	<u>1,500.00</u>
	<u>7,281.64</u>

(c) Public Library Appointees

Burns, P.	481.82
Down, T.	573.57
MacGillivray, M.	279.93
McCulloch, W.	201.82
Mitchell, P.	201.82
Philip, B.	201.82
Radigan, R.	451.32
Rogers, P.	579.82
Sbrissa, A.	201.82
Syko, J.	241.82
Wilson, D.	<u>201.82</u>
	<u>3,617.38</u>

(d) H.E.C.F.I. Appointees

M. Ryder	1,822.55
Mayor R. Morrow	<u>1,123.61</u>
	<u>2,946.16</u>

D.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 February 11

REPORT TO: Alderman D. Ross, Chairperson & Members
Finance and Administration Committee

FROM: Susan K. Reeder, Secretary
Finance and Administration Committee

SUBJECT: Information Items

RECOMMENDATION:

That the following Information Items, which have been previously forwarded to members of the Committee under separate cover, be received for information purposes:

- (a) Correspondence - Office of the Regional Clerk - Confirmation of Regional Council's approval of the City's recommendation re: Tobacco Control Policy. - letter dated 1994 February 2nd.
- (b) Minutes of the meetings of the Keep Hamilton Clean Committee held 1993 December 1 and 1994 January 5.
- (c) Memorandum - Rosemary Foulds, Roomers and Boarders Task Force - Study Group Meetings of the Roomers and Boarders Task Force - dated 1994 January 31.
- (d) Memorandum - Rosemary Foulds, Roomers and Boarders Task Force - Inviting Consumer Input to the Task Force Meetings - dated 1994 January 31.
- (e) Minutes of the Joint City of Hamilton and Regional Municipality of Hamilton-Wentworth Roomers and Boarders Task Force meeting held 1994 January 27th
- (f) Minutes of the Hamilton Status of Women Sub-Committee meeting held 1994 January 6th.
- (g) Correspondence from the City Clerk of the City of North York re: Adult Entertainment Parlours - Definition - Text Amendment - dated 1994 January 31.
- (h) Correspondence - Fire Chief Baker - confirming his retirement - letter dated 1994 January 18th

Susan K. Reeder.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND;

The above-noted documents have been sent out to members of the Committee and the applicable staff for information purposes, and are being formally presented to the Committee in order to be officially received. Approval of this recommendation to receive these documents will ensure that the circulation procedure following for these matters is recorded.

/SKR

CITY OF HAMILTON

- INFORMATION -

DATE: 1994 February 16

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: Distribution of one-time surplus
due to change in accounting practice

BACKGROUND:

The costs of tax remissions and uncollectible taxes, once so approved, are shared between the City, Region and School Boards on the basis of their respective shares of the tax levy. The Treasury Department's long standing practice with respect to tax remissions and uncollectible taxes has been to collect the Region and School Boards' share of current year tax remissions and write-offs in the next year, with no receivable entered on the City's books for the current year's charges.

After discussions with our auditors and Provincial Ministry representatives, we are changing our accounting practice to recognize a receivable on the books of the City at year end for the Region and School Boards' share of remissions and write-offs. This is being recommended based on sound accounting principles. For the year 1993, the one-time extraordinary revenue which results from this change amounts to \$5.61 million.

Attached to this report is my letter dated February 10, 1994 to our external auditors, MacGillivray Partners, together with their reply dated February 11, 1994 confirming acceptance of this revised accounting practice. As a change in accounting practice, however, which results in an extraordinary revenue for 1993, an explanatory note will be added to our 1993 financial statements which details the change and it's effects upon 1993 revenues and surplus.

As a one-time revenue, this item does not provide base budget revenues that can be used to offset mill rate pressures on an ongoing basis. The item can, however, be utilized to help offset one-time costs. In keeping with our recommended surplus strategy, we propose to transfer \$4.76 million from the tax remissions receivable to the Reserve for Tax

cont. page 2.....

Rec'd.
App'd by Committee 1994 Feb. 17
App'd by Council

Susan K. Reeder, Secretary
Finance and Administration Committee
1994 February 16, page 2

Stabilization. This amount will then be available to help fund one-time overdrafts in snow control (above the enhanced base budget) in 1994, and any transitional or other one-time costs. The remaining \$.85 million resulting from the uncollectible taxes receivable set-up will be credited to the Reserve for Working Funds, the account to which write-offs are normally charged, in keeping with our existing procedures.

Exact one-time expenditure requirements in 1994 will become better known as our 1994 budget deliberations proceed, and specific recommendations for any spending of these amounts can be addressed at that time.

A handwritten signature in cursive script, reading "Allan C. Ross".

c.c. Joe Pavelka, C. A. O.
Michael Collyer, MacGillivray Partners

Attachments

ACR/irh



City of
HAMILTON

1994 February 10

FAXED

Mr. Michael Collyer
MacGillivray Partners
Standard Life Centre, Suite 650
120 King Street West
Hamilton, On L8P4V2

Dear : Mr. Collyer

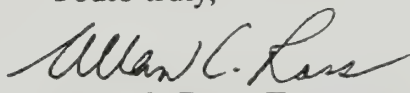
Re: CHANGE OF ACCOUNTING PRACTICE - TAX REMISSIONS
AND UNCOLLECTIBLE TAXES

Further to our discussion this week with respect to accounting for tax remissions and tax write-offs shared by the Region and the School Boards, this is to confirm our long standing practice which is to collect their share of current year remissions in the next year (through a deduction from their levy in the case of the School Boards, and an offset to Supplementary taxes in the case of the Region). For example, the City estimates (budgets for) total tax remissions occurring in the year 1993, reduced by the 1992 remission amounts applicable to the Region and School Boards, but we do not enter on our books their liability for the 1993, or current year, tax remissions.

We are not planning to make any changes to the cash flow arrangement we now have with the Region and the Boards on the collection of these charges, however, for the year ending December 31, 1993, we are proposing to recognize a receivable on our books for the share of 1993 remissions and write-offs to be collected in 1994 from the Region and the School Boards; this will produce a significant surplus on the City's books for the year ending 1993, being the 1993 remissions and write-offs applicable to the Region and School Boards amounting to some \$5.61 million of which \$4.76 million would be general surplus and \$.85 million would be attributable to our Reserve for Working Funds.

Would you please confirm that this change in accounting is acceptable from an accounting standpoint and conforms with applicable legislation governing reporting practices by Municipalities.

Yours truly,


Allan C. Ross, Treasurer

IRH/irh

MacGillivray Partners

Chartered Accountants

February 11, 1994

TREASURY		
1001 FEB 11		
ROUTE	NO	REC'D
A.C.R.		
L.R.N.		
M.N.T.		
T.C.		
T.E.		
G.D.		
A.N.		

Standard Life Centre, Suite 650
120 King Street West
Hamilton, Ontario L8P 4V2
Telephone: (905) 523-7732
Facsimile: (905) 572-9333

Bruno K. J. Bragoli
W. Michael Cashion
Michael G. Collyer
Colin C. Dalingwater
John C. Dow
Paul Gibel
Bruce R. Horsley
William B. Stephenson

Mr. Allan C. Ross, CMA
Treasurer
Treasury Department
Corporation of the City of Hamilton
71 Main Street West
Hamilton, Ontario
L8N 3T4

Change of Accounting Policy -
Tax Remissions and Uncollectible Taxes

Dear Mr. Ross:

In response to your letter of February 10, 1994 in which you outline a proposed change in accounting policy, we confirm that this change meets the requirements of generally accepted accounting principles and conforms with applicable legislation and regulations setting out reporting practices by municipalities.

Yours very truly

MACGILLIVRAY PARTNERS

per *Michael Collyer*

Michael G. Collyer, FCA
Partner/b



U..BAN M


MAR - 1994

GOVERNMENT DOCUMENT

NOTICE OF MEETING

FINANCE AND ADMINISTRATION COMMITTEE

Thursday, 1994 March 3rd
9:30 o'clock a.m.
Room 233, City Hall


Susan K. Reeder
Secretary

A G E N D A

DELEGATION - 10:00 O'CLOCK A.M.

1. CONSENT AGENDA

2. CHIEF ADMINISTRATIVE OFFICER

Hamilton Corporate Challenge

3. CITY CLERK

(a) Monte Carlo Events and Extended Hours of Public Halls

(b) To Amend By-Law 76-32, respecting Body-Rub Parlours

4. CITY SOLICITOR

(a) By-law to Amend By-laws 93-069 and 93-240 respecting Hours of Operation of Monte Carlo Events

(b) Amendment to By-law No. 76-32 limiting the locations and number of licences for body-rub parlours

5. COMMISSIONER OF HUMAN RESOURCES

Whistleblowing Policy

Urban/Municipal Librarian
Hamilton Public Library
2nd Floor

Page Two
Finance and Administration Committee
1994 March 3rd

6. **DIRECTOR OF PROPERTY**

255 West Avenue North (formerly West Avenue School)

DELEGATION - 10:00 O'CLOCK A.M.

7. Cam Stableford, General Manager, HSPCA re: Capital Construction Grant - HSPCA Headquarters - Proposed project - Canada/Ontario Infrastructure Works.

8. **REFERRAL FROM COMMITTEE OF THE WHOLE**

Project Ranking - Proposed Canada/Ontario Infrastructure Works Program

9. **PRIVATE AND CONFIDENTIAL AGENDA**

10. **OTHER BUSINESS**

11. **ADJOURNMENT**

**OUTSTANDING ITEMS
FINANCE AND ADMINISTRATION COMMITTEE**

Page 1

<u>ITEM</u>	<u>DATE REQUESTED</u>	<u>ACTION BY</u>
1. (a) Policy to exempt Parking Authority from realty and business tax.	1990 February 23 & 1990 March 22	Treasurer
(b) Examine feasibility of directing the net revenue from parking fines into the Reserve Account.	1990 March 22	Treasurer
2. Additional Proposed Development Charges Amendments.	1992 April 23	Building
3. City Hall Grounds Study - being reviewed by interest groups for input.	1993 January 21	Arts Co-Ordinator
4. Report - Partnership Agreements at the Hamilton Farmers' Market.	1993 January 21	City Solicitor
5. Women's Safety Audit Project Report - Chief Administrative Officer to meet with the Status of Women Sub-Committee and staff and report back on the implementation procedures.	1993 March 25	Chief Administrative Officer
6. Report back on the issue of other municipalities which have discriminated against the hiring of the local construction industry due to restrictive policies.	1993 August 31	Chief Administrative Officer & City Solicitor
7. Report back - Discussions with Junior Achievement on negotiations on rental rate for space in the Upper Wentworth Composite Building.	1993 September 23	Chief Administrative Officer, & Director of Property
8. Information Report - Civic Awards.	1993 November 25	Culture and Recreation
9. Steering Committee - Comprehensive Audit - Information Systems.	1993 November 25	Steering Committee

<div> <div>OUTSTANDING ITEMS</div> <div>FINANCE AND ADMINISTRATION COMMITTEE</div> </div>				PAGE 2 - Continued
ITEM	DATE REQUESTED	ACTION BY		
10. Public Meeting - Transportation of Persons with Special Needs.	1993 November 25	City Clerk		
11. Report - Wheelchair Accessible Integrated Taxicab Licences (to go to Taxi Advisory Committee first)	1993 November 25	City Clerk		
12. One year monitoring of decisions made by the Assessment Review Board.	1993 December 9	Treasurer - to report back in 1994 November		
13. Report - Request for private legislation to require expanded requirements for sprinkler systems.	1993 December 9	City Solicitor Building Commissioner Fire Chief		
14. Comprehensive Audit - Culture and Recreation.	1993 December 9	Chief Administrative Officer		
15.(a) Report - Action Plan to provide a "Smoke-free Community by the Year 2000".	1993 December 9	Medical Officer of Health		
(b) Presentation - Hamilton-Wentworth Council on Smoking and Health - Status on Tobacco Control Issues.	1993 December 9	Hamilton-Wentworth Council on Smoking & Health		
16. Funding Report from Treasurer dated 1994 January 12, tabled pending a Status Report from the Interim Director of Culture and Recreation on the Hamilton-Scourge Project.	1994 January 20	Interim Director of Culture and Recreation		
17. Task Force to Review Benefits derived by the City of Hamilton from A.M.O.	1994 February 3	Alderman Copps & Alderman Agostino		

1994 February 25

2.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 February 28

REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Mr. J. J. Schatz
Acting Chief Administrative Officer

SUBJECT:

Hamilton Corporate Challenge

RECOMMENDATION:

- (a) That consistent with previous years, an amount of \$2,625.80 be approved for the Hamilton Corporate Challenge to be used towards the cost of entering and sponsoring two (2) teams of Civic employees taking part in the Hamilton Corporate Challenge being organized by the Hamilton and District Chamber of Commerce on Sunday, 1994 June 12th at Christie Conservation Area; and,
- (b) That this expenditure be financed from the Unclassified Account.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The sponsorship of a team has been increased by \$5. per team by the Hamilton and District Chamber of Commerce. However, the above-noted recommendation is to maintain the same funding allocation from the previous year. The difference caused by the increase can be found by savings in uniform purchases.

BACKGROUND:

The City of Hamilton has sponsored teams since 1986. Each team consists of twenty (20) employees from various Civic departments (10 male and 10 female). The aim of the Corporate Challenge is to promote good health and physical activity. It is also hoped that the "Challenge" will help to foster greater understanding and co-operation amongst all members of the Corporate community.

cc A. Ross, Treasurer
 Gil Mazetti, Team Captain, Information Systems Department
 Melissa Gould, Team Captain, Public Works Department

3(a)

552 100

CITY OF HAMILTON
- RECOMMENDATION -


DATE: 1994 February 24

REPORT TO: Susan K. Reeder
Secretary, Finance and Administration Committee

FROM: Mr. J. J. Schatz
City Clerk

SUBJECT: Monte Carlo Events and
Extended Hours of Public Halls

RECOMMENDATION:

- (a) That Licence By-law 93-069 and Lottery By-law 93-240 be amended to permit Public Halls to extend the hours of closing to 4:00 a.m. for the holding of Provincially licensed Monte Carlo Events; and
 - (b) That the City Solicitor be authorized to prepare the appropriate amending by-law for presentation to City Council.
- 

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

Licence By-law 93-069 and Lottery By-law 93-240 were amended to permit Public Halls to extend the hours of closing to 4:00 a.m. on a 6-month trial basis, effective August 1, 1993, for the holding of Provincially licensed Monte Carlo Events. Licence Division staff conducted inspections of 20 events during the 6-month trial period. Particular attention was paid to those events being held in residential areas.

Inspections were conducted at all halls at various times and days especially during the 1:00 a.m. to 4:00 a.m. time period. The purpose of the inspections was to observe any problems such as excessive noise, parking conditions, loitering and closing procedures that would impact on the areas surrounding the halls. Assistance was also requested from the City's By-law

Enforcement Division (parking violations), Noise Control Officer and the Hamilton-Wentworth Regional Police.

To date, the Licence Division has not received any complaints pertaining to the location of these Casinos. The Licence Inspectors report that the events were professionally managed, closed at the proper hour and, in their opinion, did not have a negative effect at any location which was inspected. Metro Casino Management, which operated most of these 3-day events, provides Barnes Security at each casino.

The information received from the other Inspecting Departments supports staff's position that there is no problem with the extended hours of operation. The Traffic Department did receive a complaint on behalf of the patrons who were ticketed at an event. Tickets were issued because of the "through street" parking regulations which are necessary so that the Public Works Department can perform street cleaning and maintenance. This is unlikely to occur again if By-law Enforcement is notified in advance of an upcoming casino event.

With regard to the actual conducting of these Monte Carlo events, each casino averaged approximately 1000 patrons over the 3-day period. There were approximately 100-125 patrons between 10:00 p.m. and 1:00 a.m., which gradually decreased to 25-35 patrons between 3:00 p.m. and 4:00 p.m.

The Licence Division also reviewed the financial reports of 24 of these 3-day Monte Carlo events. On average, each charity earned approximately \$6,500. profit. The profits of these groups ranged from \$1,500. to \$18,000. Three of the twenty-four events lost money, ranging from \$300. to \$7,000. According to Metro Casino Management, loses were due to the method of operation, particularly the set-up procedures, in which too many \$1.00 tables were operating. Changes were then made by the management.

The Licence Division did, however, receive several complaints from members of the public about smoking in the casino. Public Halls are required to provide a 60/40 ratio in favour of non-smokers. Metro Casino Management has been notified of their responsibilities with regard to enforcing the smoking requirements and ensuring that all casinos are properly signed. Enforcement of this By-law will prove to be difficult for both Licence Inspectors and Casino Management. Casinos are usually located in small rooms and separation of smokers and non-smokers will present a problem.

From both the Charities' and Casino Management's point of view, they are pleased with the success of the Casino events and are not aware of any problems caused by the extended hours of operation. It is their intention to continue to operate Casinos until 4:00 a.m. if City Council permits the extended hours. Several charities have recently expressed concern about the number of events occurring at the same time, thus potentially affecting profits. While it is not presently a concern, the frequency of these events may become an issue in the future and we are currently reviewing this matter with the Provincial Ministry with a view to clarifying the City's authority in this regard.

In addition to the approval of Monte Carlo licences, the City issues licences to the Public Halls which hold these events in locations abutting residential areas. If problems should arise in the future, the licences of these facilities can be called into question.

In summary, the extended hours of operation for Public Halls have not impacted negatively in areas where Monte Carlo events are being held and the holding of these events have been generally successful for the charities.

c.c. P. Noe Johnson, City Solicitor

3 (b)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 February 25

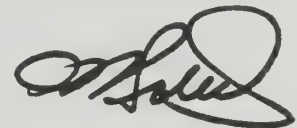
REPORT TO: Susan K. Reeder
Secretary, Finance and Administration Committee

FROM: J. J. Schatz
City Clerk

SUBJECT: To Amend By-Law 76-32, respecting Body-Rub Parlours

RECOMMENDATION:

- (1) That City of Hamilton By-law 76-32, respecting Body-Rub Parlours, be amended to provide for the following:
 - (a) A limit of three Body-Rub Parlour licenses;
 - (b) A restriction on where a Body-Rub Parlour may locate, to limit the opening or moving of locations to industrial zones with a separation of 500 metres from residential and school uses; and
 - (c) A reduction of licence numbers from three to two, if a licence expires without renewal, or if surrendered or lawfully revoked.
- (2) That the City Solicitor be authorized to prepare the appropriate amending by-law for presentation to City Council.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Law Department has confirmed that the amendment is within the authority of Council, and stops short of creating a monopoly by keeping a minimum of two licences.

BACKGROUND:

On January 27, 1976, City Council passed By-law 76-32 to license Body Rub Parlours. A Body-Rub Parlour licence is required for premises where a body-rub is performed, but does not include any premises where body-rubs are performed for the purpose of medical or therapeutic treatment and are performed by persons otherwise duly qualified, licensed or registered to do so under the laws of the Province of Ontario.

Currently, there are three (3) licensed Body-Rub Parlours operating in the City of Hamilton. These premises are located at 893 King Street East, 1285 Main Street East and 754 Queenston Road.

This legislation is similar to the Adult Entertainment Parlour and Adult Video Stores By-laws.

c.c. Patrice Noe Johnson, City Solicitor

CITY OF HAMILTON
- RECOMMENDATION -

RE 4(a)
FE

DATE: February 23, 1994

LAW DEPARTMENT

REPORT TO: S. K. Reeder, Secretary
Finance and Administration Committee

FROM: P. Noé Johnson
City Solicitor

FILE 34 1994

SUBJECT: By-law to Amend By-laws 93-069 and 93-240 Respecting
Hours of Operation of Monte Carlo Events

RECOMMENDATION:

That the attached By-law be enacted by City Council.


P. Noé Johnson

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

On March 8, 1994 City Council in adopting the Report of the Finance and Administration Committee will recommend that the City Solicitor prepare the attached By-law. The attached draft by-law continues the extended hours of operation for charitable monte carlos, which had been provided on a six month trial basis through By-law 93-171.

The attached By-law is to be enacted concurrently only if the Report of the Finance and Administration Committee is adopted by Council.

cc City Clerk

The Corporation of the City of Hamilton

BY-LAW NO. 94-

To Provide for the Hours of Operation for Monte Carlo Licences

WHEREAS it is desirable to extend the hours of operation of Monte Carlo events to 4 a.m., and in conjunction to permit the hours of operation for public halls where such events may be held to be extended up to 4 a.m., when operating an event under a provincial Monte Carlo licence;

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. Section 4 of Schedule 15 of By-law 93-069 as amended, is further amended by adding paragraph (cc) immediately after paragraph 4(c) as follows:

"(cc) Subject to the terms and conditions of the charitable gaming licence, a public hall which may be used to conduct a Monte Carlo event under a provincial charitable gaming licence is permitted to open for the licensed event until up to 4 a.m. local time."

2. By-law 93-240 as amended, is further amended by adding the following as subsection 6(3), immediately after subsection 6(2) :

"(3). A Provincial Licence for a Monte Carlo event may be approved for events with a duration of one to three days, with hours of operation for each day extending from that day to no later than 4 a.m. local time of the next day.

3. In all other respects By-law 93-069 as amended, and By-law 93-240 are confirmed without change.

PASSED this

day of

A.D. 1994.

CITY CLERK

MAYOR

4 (b)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 February 25

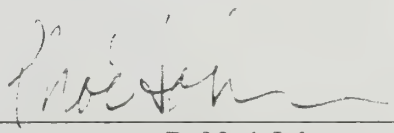
REPORT TO: S.K. Reeder, Secretary
Finance and Administration Committee

FROM: P. Noé Johnson
City Solicitor

SUBJECT: Amendment to By-law No. 76-32 Limiting the Locations
and Number of Licences for Body-Rub Parlours

RECOMMENDATION:

- (1) That City of Hamilton By-law 76-32 respecting Body-Rub Parlours, be amended to provide for the following:
 - (a) A limit of three Body-Rub Parlour licences;
 - (b) A restriction on where a Body-Rub Parlour may locate, to limit the opening or moving of locations to industrial zones with a separation of 500 metres from residential and school uses; and
 - (c) A reduction of licence numbers from three to two, if a licence expires without renewal, or if surrendered or lawfully revoked.
- (2) That the amending by-law be enacted.


P. Noé Johnson

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See below.

BACKGROUND:

On February 17, 1994, the Finance and Administration Committee recommended preparation of a by-law limiting the spread of body-rub parlours, with reference to measures taken for adult entertainment.

DISCUSSION:

By-law 76-32 licences and regulates body-rub parlours under the authority of section 224 of the Municipal Act. The By-law and the Municipal Act distinguish between body-rub parlours and "... any premises or part thereof where the body-rubs performed are for the purpose of medical or therapeutic treatment and are performed by persons otherwise duly qualified, licensed or registered so to do under the laws of the Province of Ontario." There are several health related disciplines that fall within the exception and the practise of such, for example physiotherapy, does not require a body-rub parlour licence.

Section 224 is similar to section 225 of the Municipal Act dealing with adult entertainment parlours, including the power under subsection (3) to "... define the area or areas of the municipality in which body-rub parlours may or may not operate and may limit the number of licences ...". The amendment is within the authority of Council, and stops short of creating a monopoly by keeping a minimum of two licences.

The amendment contains the same restrictions on location as passed in By-law 93-045 respecting adult video stores, which are understood to restrict operations near schools and residential areas. There are problems with such parlours in residential areas, mainly parking concerns. Concerns of prostitution or other criminal activity are referred to police. Permitted locations under the amendment are in industrially zoned areas, based on Zoning By-law 6593 as amended, with an additional separation of 500 m from residential areas. Existing locations are recognized as exceptions and are not forced to relocate. A person may transfer a licence to another person, but a transfer of location would be subject to the location restrictions. Existing locations should be recognized, unless there is a study undertaken to collect proof of conflicts with neighbouring uses. Attempts to relocate existing stores would attract claims of bad faith and discrimination, along with claims for compensation, which may require defence through evidence of conflict. If body-rub parlours relocate, it is suggested the attached draft by-law would result in movement to industrial lands without the added complexity and cost.

There were problems encountered when the same restrictions were applied to adult video stores, due to a store that claimed to have been open before the date of passage. But body-rub parlours are already required to be licensed, so legally open stores would be restricted to the three currently licensed. The previous problem should therefor be avoided. An application received before enactment of the amendment would still have to be considered under the existing by-law, which has no restriction on number or location. If an application is received, the draft by-law must be amended to allow for a licence hearing and possible added licence. The Licence Division advises to date that no application has been received.

cc J. Schatz, City Clerk

The Corporation of the City of Hamilton

BY-LAW NO. 94-

To Amend By-law 76-32 Respecting:

BODY-RUB PARLOUR LICENCES

WHEREAS the Corporation of the City of Hamilton enacted By-law 76-32 to licence Body-Rub Parlours;

AND WHEREAS it is desirable to limit the number of licences and provide for further reduction of the number licences, and to apply the restrictions on locating body-rub parlours near residential and other prohibited areas;

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. By-law 76-32, as amended, is hereby further amended by adding immediately after section 2, the following section as section "2a":

"2a. (1) Notwithstanding section 2, no body-rub parlour shall be located, and no licence may be granted, except for parlours in areas as permitted by this section, and no licences shall be issued in number greater than permitted by this section.

(2) Subject to (3), a body-rub parlour shall only be located or licensed where it is in a "J" District, "K" District, or "M-11" District as provided and described in City of Hamilton Zoning By-law 6593 as amended, provided however, that the body-rub parlour shall be located on a lot having a minimum radial separation distance of 500 metres from the lot line to the lot line of every lot in a residential district, as also provided and described in Zoning By-law 6593 as amended, and further subject to compliance with all applicable law.

(3) Subject to this by-law, the premises at the following municipal addresses licensed and in actual use as a body-rub parlour at the date of enactment of this section, are each hereby defined as an area in which one body-rub parlour is permitted to operate and eligible to be licensed, provided that once licensed the premises continues to be used for such purposes and maintains its licence, and the parlour, business and trade carried on therein is in compliance with all other applicable law :

- (a) 754 Queenston Road, Hamilton;
- (b) 893 King Street East, Hamilton; and
- (c) 1285 Main Street East, Hamilton.

(4) Subject to (5), the total number of body-rub parlour licences to be granted under this by-law is 3.

(5) The total number of body-rub parlour licences to be granted under this by-law shall be reduced from 3, if a body-rub parlour licence expires without renewal by the licence holder or if a licence is otherwise surrendered or lawfully revoked, so that the number of licences is reduced to 2.

2. This By-law comes into force and effect on the date of enactment, and in all other respects By-law 76-32 as amended is confirmed without change.

PASSED this day of A.D. 1994.

City Clerk

Mayor

CITY OF HAMILTON
- RECOMMENDATION -

5.

DATE: 1994 February 23

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Mr. John Johnston
Commissioner of Human Resources

SUBJECT: WHISTLEBLOWING POLICY (C-004-094)

RECOMMENDATION:

- (a): That the Draft "WHISTLEBLOWING POLICY be received by the Committee; and
- (b): That the Commissioner of Human Resources circulate the Draft Policy to all Members of Council, all Employees, and the Presidents of the City Unions; and
- (c): That written submissions to amend the policy be forwarded to the Commissioner of Human Resources within 30 days of the distribution; and
- (d): That pursuant to the Social Contract Municipal Sectoral Agreement the Commissioner of Human Resources review these submissions in consultation with the City Unions and amend the Draft Policy as appropriate; and
- (e): That the Commissioner of Human Resources conclude the consultation within 90 days and report to the Finance and Administration Committee including a report on those suggestions received and not incorporated into the Policy


John Johnston

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

At the meeting of Regional Council held on Tuesday, February 1, 1994 it was requested that I refer the draft "Whistleblowing Policy" to the City of Hamilton for their consideration. I consulted with Alderman Don Ross, Chairman of the Finance and Administration Committee and the draft policy and my original report are forwarded for your consideration.

Original Report

At a meeting of the Environmental Services Committee held on 1993 December 14, I was requested to prepare a policy to address the receipt and investigation of complaints presently being brought forward through anonymous letters. I advised the Environmental Services Committee that I would prepare the report and present it to the Administrative Services Committee for Council's consideration.

Various organizations both public and private and most recently in the United States during the last decade have faced the dilemma of how to permit employees to bring wrongdoing into the open while retaining a confidentiality which assures the individual that they will not suffer harm as a result of their actions. Whistleblowing Policies retain confidentiality but do not include anonymity. This is critically important in giving those charged with the investigation the ability to interview first hand those persons with direct knowledge of the alleged wrongdoing. Many anonymous letters are filled with allegations but lack the basic facts which allow investigators to focus their efforts.

Anonymous letters can be generated for one of two purposes. A positive purpose is to alert persons in authority to wrongdoing within the public service of a substantive nature where the persons reporting the wrongdoing fear reprisal if they reported it through the normal chain of command. A negative purpose is where an anonymous letter is used with malicious intent by a person hiding behind the cloak of anonymity to do damage to the reputation of other individuals within the corporation or to the corporation itself.

Most recently, the Government of Ontario tabled Bill 117, An Act to amend the Crown Employees Collective Bargaining Act, the Public Service Act, and the Labour Relations Act, which provides an extensive legislative framework for whistleblowing protection for provincial civil servants. In preparing this report I have relied heavily on the Provincial legislation since it is my understanding, communicated to us during the Social Contract discussions, that similar legislation may be forthcoming for municipalities. Using the legislation as the basis for our Policy ensures that little revision will be required if Provincial Legislation is brought forward. In addition the Municipal Sectoral Agreement under the Social Contract Act in Article 4.8 states "The parties support the provision of whistleblowing protection for employees across the municipal sector".

The most difficult issue in drafting this Policy was the question of who is the appropriate person to receive and investigate allegations. The Provincial Government is creating the new position of Counsel and this individual will be an Officer of the Provincial Legislature. The City Government could pursue a similar course of action however this would incur costs estimated between \$50,000 and \$100,000 depending on the number of allegations brought forward. This position could be structured similar to the Provincial initiative or external legal counsel could be considered as an option. Other alternatives to be considered include the External Auditor who could receive allegations and either carry out investigations or monitor investigations carried out by internal staff under the direction of the Chief Administrative Officer. The Chief Administrative Officer himself could be the person to receive the allegations. The two issues which must be addressed in reaching this decision are (a) the cost considerations, and (b) the necessity for employees to have trust in the process. In this first draft I have relied on the use of internal resources because of the cost considerations.

For the purposes of this draft I have referred to this individual as the "Designated Person". I will seek input from the other Parties in the consultative process and a priority will be placed on defining a recommendation for the Council.

I have addressed anonymous letters in Section 8 of the Draft Policy and the intention is that anonymous letters which provide clear factual information in the view of the Designated Person should be considered for investigation. This is of particular import where there is a safety, or environmental hazard, or where there is the possibility of a criminal action. Where there is no factual information and the anonymous letter is simply a collection of personal attacks the letter would be reviewed by the Designated Person who would have the authority to disregard it. Writers of anonymous letters, whether factual or otherwise, would be offered no protection by the corporation given that they had made the decision to operate outside of a Policy which had been designed for the purpose of protecting them.

Section 6 recommends public disclosure of the findings of investigations subject to a number of conditions. The input of members of Council as well as a full legal review will be important in finalizing this section of the Draft Policy.

The purpose of this policy is to provide a protected environment to employees therefore I have recommended a wide circulation amongst the workforce and a consultative process which will provide an opportunity for input prior to approval by the Council. Given all of the circumstances currently faced by the City I have brought this Policy forward as a draft rather than a recommended document to allow the widest latitude for involvement and discussion by others.

WHISTLEBLOWING POLICY

The purpose of this policy is to protect employees of the Corporation of the City of Hamilton from retaliation when, acting in good faith, they allege serious government wrongdoing and to provide a means for making reports of investigations into those allegations public.

1: INTRODUCTION

1.1: SERIOUS WRONGDOING is defined as an act or omission of the City Government, or a Member of City Council, or an Employee acting in the course of his or her employment and if,

- (a) it contravenes a statute or regulation; or
- (b) it represents gross mismanagement in violation of City Policy or Council directive; or
- (c) it causes a gross waste of money in violation of City Policy or Council directive; or
- (d) it poses a grave health or safety hazard to any person or a grave environmental hazard.

1.2: The DESIGNATED PERSON shall be authorized to advise employees concerning allegations of serious government wrongdoing and to provide a means for investigating those allegations.

The DESIGNATED PERSON shall be responsible directly to the Council of the City of Hamilton through the appropriate Committee as designated by the Council.

1.3: The DESIGNATED PERSON shall advise employees concerning,

- (a) what constitutes serious government wrongdoing that ought in the public interest to be investigated;
- (b) whether particular information may reveal serious government wrongdoing that ought in the public interest to be investigated;

- (c) the process by which information is investigated and disclosed to particular agencies or the public
- (d) the DESIGNATED PERSONS powers and duties
- (e) the employee's rights and obligations in seeking to have allegations of serious government wrongdoing investigated through the DESIGNATED PERSONS or in seeking to disclose those allegations to any other person.

2: DISCLOSURE OF INFORMATION

- 2.1 An employee may disclose to the DESIGNATED PERSON information that the employee is required to keep confidential in order to seek advice from the DESIGNATED PERSON or if the employee believes that the information reveals serious government wrongdoing that ought to be investigated in the public interest.
- 2.2 Notwithstanding section 2.1, no professional employed by the City shall disclose to the DESIGNATED PERSON any privileged information that the professional received in confidence from an employee in their professional capacity.
- 2.3 An employee may for the purposes of section 2.1 copy a record and may disclose that record to the DESIGNATED PERSON. An employee is not authorized to remove an original record from the City Government for the purpose of disclosing it to the DESIGNATED PERSON.
- 2.4 No employee is liable to discipline by the City Government for disclosure under this section of the policy except where the employees actions violate Ontario Statutes such as the Municipal Freedom of Information and Protection of Privacy Act or where it is shown that the employee acted in bad faith.

3: CONFIDENTIALITY

- 3.1 Neither the DESIGNATED PERSON nor any person working for the DESIGNATED PERSON shall disclose information received under this policy to any person without the consent of the employee who disclosed the information.
- 3.2 If an employee seeks advice from or discloses information to the DESIGNATED PERSON neither the DESIGNATED PERSON nor an employee of the DESIGNATED PERSON shall disclose the identity of the employee to any person without the employee's consent.

- 3.3 Notwithstanding Sections 3.1 and 3.2, the DESIGNATED PERSON may disclose information received from an employee and the employee's identity to the Hamilton Wentworth Regional Police if the DESIGNATED PERSON believes on reasonable grounds that,
- (a) a crime has been committed; or
 - (b) a crime is likely to be committed and disclosure is necessary to prevent the crime
- 3.4 Notwithstanding Sections 3.1, the DESIGNATED PERSON may disclose information received from an employee to the Chief Administrative Officer where it reveals an imminent grave health or safety hazard to any person or an imminent grave environmental hazard.

4: DISCLOSURE OF SERIOUS GOVERNMENT WRONGDOING

- 4.1 On request by an employee, the DESIGNATED PERSON shall review information an employee has disclosed to determine whether, in the DESIGNATED PERSON'S opinion the information, if correct, may reveal serious government wrongdoing.
- 4.2 The DESIGNATED PERSON shall determine based on the review whether an investigation is required by the DESIGNATED PERSON or whether the Chief Administrative Officer should conduct an investigation into the matter.
- 4.3 The DESIGNATED PERSON may refuse to carry out an investigation after review if in the opinion of the DESIGNATED PERSON:
- (a) it would be more appropriate for the employee to bring the allegation of wrongdoing to the attention of the responsible official of the City Government to whom the information relates; or
 - (b) it would be more appropriate for the employee to bring the allegation of wrongdoing to the attention of the Hamilton Wentworth Regional Police or an agency whose mandate is to investigate similar allegations.
- 4.4 Where the DESIGNATED PERSON determines that an investigation is not required, the DESIGNATED PERSON shall disclose to the City Council sufficient information to inform the City Council of the receipt of a complaint and the reasons for not proceeding with an investigation subject to compliance with Section 3.2.

5: INVESTIGATIONS AND REPORTS

- 5.1 Subject to Section 3.1 and 3.2 the DESIGNATED PERSON shall determine whether it is appropriate for;
- (a) the DESIGNATED PERSON or persons representing the DESIGNATED PERSON to carry out an investigation; or
 - (b) the Chief Administrative Officer to be requested to carry out an investigation and report the findings of that investigation to the DESIGNATED PERSON.
- 5.2 Where the DESIGNATED PERSON carries out an investigation the DESIGNATED PERSON shall make every effort to utilize the resources of the City Government including but not limited to, the Internal Audit Section, the Legal Department, and the Human Resource Centre.
- 5.3 Where an employee of the City Government, pursuant to Section 5.2, is requested to participate in an investigation carried out under Section 5.1(a), they shall consider themselves for the purposes of the investigation to be employees of the DESIGNATED PERSON.
- 5.4 Where the Chief Administrative Officer receives a request for an investigation under Section 5.1(b) the Chief Administrative Officer shall cause an investigation to be carried out and shall report on the findings to the DESIGNATED PERSON within thirty (30) days or such other time as agreed to by the DESIGNATED PERSON. If because of the nature of the allegation of wrongdoing the Chief Administrative Officer believes that rather than preparing a report that it would be more appropriate to refer the matter to the Hamilton Wentworth Regional Police, or any other appropriate enforcement agency, the Chief Administrative Officer may do so.
- 5.5 Reports from investigations carried out under this Section shall set out;
- (a) the steps taken in the investigation
 - (b) a summary of the evidence obtained from the investigation
 - (c) any serious government wrongdoing that was discovered in the course of the investigation, and
 - (d) any corrective action that has been taken or that will be taken as a result of the investigation.

- 5.6 Where the DESIGNATED PERSON receives a report from the Chief Administrative Officer the DESIGNATED PERSON may request the Chief Administrative Officer to revise the report if the report is not in compliance with the Municipal Freedom of Information and Protection of Privacy Act or if the report, directly or indirectly, identifies the employee whose information initiated the investigation.
- 5.7 Where the Chief Administrative Officer does not carry out the investigation requested by the DESIGNATED PERSON or where the Chief Administrative Officer does not provide to the DESIGNATED PERSON a report as requested the DESIGNATED PERSON shall place this information before the City Council at its next regularly scheduled meeting.

6: PUBLIC DISCLOSURE

- 6.1 After receiving a report under Section 5 the DESIGNATED PERSON shall provide the report to the City Council through the appropriate committee of Council, with a recommendation for disclosure or non disclosure, and the City Council shall make the report public, subject to the Municipal Freedom of Information and Protection of Privacy Act, unless the City Council determines that it is not in the public interest to do so pursuant to its Procedural By-Law.
- 6.2 Where parts of a report would contravene the Municipal Freedom of Information and Protection of Privacy Act the City Council may disclose to the public those parts of the report not in contravention where the City Council deems it in the public interest to do so.
- 6.3 To determine whether it is in the public interest to make the report public, the Council shall consider all of the relevant circumstances including,
- (a) if the report does not disclose serious government wrongdoing, whether publication of the report would unfairly damage the reputation of a person or an institution;
 - (b) whether the disclosure could reasonably be expected to endanger the life or physical safety of any person;
 - (c) whether the disclosure could reasonably be expected to prejudice or interfere with a law enforcement investigation; and

- (d) whether the report might identify who the employee was whose information initiated the investigation.

7: PROTECTION OF EMPLOYEES

- 7.1 No person acting on behalf of the City Government shall take adverse employment action against an employee because,
- (a) the employee, acting in good faith, has disclosed information to the DESIGNATED PERSON, or
 - (b) the employee, acting in good faith, has exercised any right under this policy.
- 7.2 An employee who feels Section 7.1 has been contravened may request the DESIGNATED PERSON to review their complaint or may seek any other remedy at law available to them.

8: GENERAL

- 8.1 The Chief Administrative Officer shall create the means by which employees can communicate with the DESIGNATED PERSON directly and shall cause this process to be communicated to all employees.
- 8.2 Where an employee forwards an anonymous letter to the DESIGNATED PERSON it shall be the decision of the external auditor whether to review the letter pursuant to this policy.
- 8.3 Where an employee forwards an anonymous letter to a person other than the DESIGNATED PERSON the employee shall not be considered to be acting in good faith and shall not be subject to any protection outlined in this policy.

6.

CITY OF HAMILTON
- RECOMMENDATION -

FEB 22 1994

DATE: 1994 February 21

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: D. W. Vyce
Director of Property

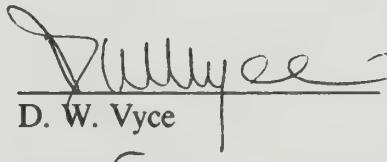
SUBJECT: 255 West Avenue North formerly West Avenue School

RECOMMENDATION:

- a) That the City of Hamilton grant a release to Theatre Aquarius for any claim the City may have with respect to damage caused by Theatre Aquarius to the gymnasium floor of the City owned property at 255 West Avenue North, upon payment of \$1,819.00 by Theatre Aquarius to The Social Planning & Research Council, the City's present tenant of the building and the party who has incurred the expense of repairing the damage;
- b) That the City of Hamilton obtain a release from The Social Planning & Research Council relative to any claim it may have relative to the damage and repair costs of the said gymnasium floor.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

As above.


D. W. Vyce

BACKGROUND:

Theatre Aquarius occupied the above mentioned property as a tenant of the City for 3 1/2 years. The building is now leased by The Social Planning & Research Council, who have their offices on site and as well operate a Self Help Centre.

On 1993 August 5, Mary Ann Seldon, President of the Board of the S.P.R.C. advised that during the course of renovations of the building, the S.P.R.C. discovered that the previous

7.

OFFICE OF THE CITY CLERK
MEMORANDUM

TO: Susan K. Reeder, Secretary
Finance and Administration Committee

YOUR FILE:

FROM: Mr. J. J. Schatz
City Clerk
Office of The City Clerk

OUR FILE:
PHONE: 546-2727

SUBJECT: Referral from the Committee of the Whole DATE: 1994 February 25

This is to advise that the Committee of the Whole, at its meeting held Thursday, 1994 February 24th, agreed to refer the Proposed Canada/Ontario Infrastructure Works Program to the Standing Committees of Council with the direction that each Committee review the projects under its jurisdiction and rank them in priority order.

In this regard, I am attaching herewith a Schedule of the Proposed Projects for the Infrastructure Program as they pertain to your Committee. To assist the Committee, I am also attaching a copy of the Draft Provisional 1994-2003 Capital Budget Program.

Would you please ensure that this matter is placed before the next meeting of the Finance and Administration Committee for its deliberation.



JJS/SKR
Attachments.

c.c.- Members of City Council

- Members, Management Team

The Corporation of the City of Hamilton

1994-2003 PROVISIONAL CAPITAL BUDGET PROGRAM

DRAFT
Schedule No. "B"

PROJECTS BY YEAR ORDER WITH DEPARTMENT, SOURCE OF FINANCING & COSTS

(Thousands of Dollars)

DRAFT

PROJ NO.	DEPT	PROJECT DESCRIPTION	PROJECT											NET FINANCING											NATURE OF DEBT		ANNUAL OPERATING COST	NOTES																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
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DRAFT
Schedule No. "B"

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(Thousands of Dollars)

DRAFT

PROJ NO.	DEPT	PROJECT DESCRIPTION	NET FINANCING														NATURE OF DEBT	ANNUAL CHARGES	ANNUAL OPERATING COST	NOTES
			PROJECT		GROSS RECEIPTS															
			START	FINISH	COST	SUBSIDY	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)
131.1	C&R	PUBLIC ART PROGRAMME	1994	1994	120	120											CL		NEW	
132.0	C&R	CHANGE AREA/BASKET ROOM CONVERSION TO LOCKER ROOM	1994	1994	550	550											DEB	87	(250)	NEW
133.0	PWD-P	PARK DEVELOPMENT AND REDEVELOPMENT PROGRAMME	1994	1994	587	587											RPL			38
134.0	PWD-P	CREATIVE PLAYSTRUCTURE - NEW DEVELOPMENT	1994	1994	126	26	100										RPL		10	
135.0	PWD-P	PARKLAND ACQUISITION	1994	1994	400	400											RPL		13	Revised Provision
136.0	PWD-P	IVOR WYNNE - RENOVATIONS AND REPAIRS	1994	1994	90	90											CL			
137.0	PWD-P	CHEDOKE MOUNTAIN STEPS	1994	1994	378	378											DEB	60		
140.1	PWD-P	IVOR WYNNE STADIUM - RENOVATIONS AND REPAIRS	1994	1994	250	250											RWS			
141.1	PWD-P	LIGHTING SAFETY - IMPROVEMENTS	1994	1994	233	233											DEB	37		
160.0	HECF1	CONVENTION CENTRE - WENTWORTH EXHIBITION HALL RENOVATIONS	1994	1994	70	70											RCP-H		(100)	
161.0	HECF1	REPLACEMENT & RENOVATION FOR FACILITIES & EQUIPMENT	1994	1994	130	130											RCP-H			
163.0	HECF1	HAMILTON PLACE - RETROFIT/REFURBISH EXTERIOR SIGN	1994	1994	230	230											RCP-H		(70)	NEW
165.1	HECF1	HAMILTON PLACE - CASUAL FURNITURE REPLACEMENT	1994	1994	60	60											RCP-H			
169.5	HECF1	COPPS COLISEUM - CASH MANAGEMENT SYSTEM	1994	1994	130	130											RCP-H			NEW
171.0	HPL	AUTOMATED COLLECTION DEVELOPMENT - PHASE VI	1994	1994	153	153											RCP-L		17	
179.0	PWD-C	CROWN POINT EAST/MCANULTY - PHASE I	1994	1994	532	132	400										DEB	63	19	
189.0	X	GENERAL CAPITAL CONTINGENCY	1994	1994	500	500											RCP/CL			
Sub-total			1994 Projects (Other than Parking Authority)		27,474	4,684	20,541	2,249	0	0	0	0	0	0	0	0	0	2,496	(380)	
			(Net Cost 22,790)																	
1995 - 2003 Projects (Other than Parking Authority):																				
3.1	IS	COMPUTER SOFTWARE	1995	1995	150	150											CL		30	
5.0	JID	MUNICIPAL NON-PROFIT HOUSING CORP - LAND BANKING	1995	2003	9,000	9,000														
12.1	PROP	MAJOR MAINTENANCE TO CIVIC BUILDINGS	1995	1995	400	400											CL			
13.1	PROP	CUP-VARIOUS CAPITAL REPLACEMENTS/REVISIONS & NEW EQUIPMENT	1995	1995	70	70											CL			
24.2	PROP	BARRIER FREE DESIGN ACCESS - RECREATION BUILDINGS	1995	1995	268	268											CL			Cost reduced by \$50,000 for project No. 109
26.2	PROP	ENERGY CONSERVATION PROJECT	1995	1995	200	200											CL			
28.0	PROP	CITY HALL - ROOF REPLACEMENT	1995	1995	330	330											CL			
29.0	PROP	MOUNTAIN ARENA - REPLACEMENT OF ROOF	1995	1995	425	425											DEB	67		
31.0	PROP	CUP - BUILDING AUTOMATION SYSTEM UPGRADE	1995	1995	154	154											CL			
32.0	PROP	SPLIT/BALANCE CITY HALL POWER SUPPLY FOR COMPUTER SYSTEMS	1995	1995	100	100											CL		1	
33.1	PROP	PROPERTY PURCHASES - GENERAL	1995	1995	300	300											RPP			REVISED PROVISION
34.0	PROP	UNINTERRUPTABLE POWER SUPPLY FOR COMPUTER SYSTEMS	1995	1995	200	200											RCP	1	Revised from 1996 to 1995	
34.2	PROP	CENTRAL FIRE - REPLACE FLAT ROOFS	1995	1995	75	75											RCP		NEW	
54.3	PROP	WEST AVENUE SCHOOL - RETROFIT HEATING SYSTEM	1995	1995	170	170											CL		NEW	
60.0	HSPCA	CAPITAL CONSTRUCTION GRANT - HSPCA HEADQUARTERS	1995	1996	5,000	5,000	2,500	1,250									DEB/RefH	356		Revised City contribution from 1994 to 1995
69.1	ROAD	CITY'S SHARE OF SERVICES THROUGH UNSUBDIVIDED LANDS	1995	1995	1,273	1,273											RSTUL/DE	161		

1994-2003 PROVISIONAL CAPITAL BUDGET PROGRAM

DRAFT
Schedule No. "B"

PROJECTS BY YEAR ORDER WITH DEPARTMENT, SOURCE OF FINANCING & COSTS

(Thousands of Dollars)

DRAFT

PROJ NO.	DEPT	PROJECT DESCRIPTION	PROJECT		GROSS RECEIPTS		NET FINANCING										NATURE OF	ANNUAL		NOTES		
			START	FINISH	COST	SUBSIDY	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003		FUNDING	CHARGES		DEBT	OPERATING
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)		
75.0	TRAFF	PEDESTRIAN PRIORITY TRAFFIC SIGNALS	1995	1995	60	15	45										CL			(14)		
80.1	PWD-L	CITY'S SHARE OF LOCALS - RESIDENTIAL	1995	1995	650	163	487										CL					
81.1	PWD-L	ROADWAYS & SIDEWALKS RECONSTRUCTION PROGRAM - LOCAL ROADS	1995	1995	7,225	1,806	5,419										DEB	854				
85.0	PWD-S	FERGUSON YARD - CONSTRUCTION - PHASE 1 & 2	1995	1996	320		150	170									DEB	50		Project No. 85 & 90 combined		
87.0	PWD-S	SNOW BLOWERS MOUNTED	1995	1995	139		139										RDC					
88.1	PWD-S	UPGRADING MAINTENANCE DEPOTS - CONSTRUCTION	1995	1995	50	50											RCP					
89.0	PWD-S	REFUSE PACKER - 25 CUBIC YARD, HIGH DENSITY	1995	1995	140		140										RDC	81				
105.0	C&R	RIVERDALE RECREATION CENTRE - CONSTRUCTION	1995	1996	6,100	1,830	2,000	2,270									DEB	673	540	REVISED SUBSIDY		
106.2	C&R	HAMILTON PLAYSTRUCTURE REDEVELOPMENT	1995	1995	100		100										RPL	9				
113.0	C&R	WADING POOL CONVERSIONS	1995	1995	110		110										RCP	5				
131.2	C&R	PUBLIC ART PROGRAMME	1995	1995	120		120										RCP		NEW			
138.0	PWD-P	GORE PARK WALKWAY RESTORATION	1995	1995	315		315										CL					
139.0	PWD-P	HARBORFRONT PARK IMPROVEMENTS	1995	1996	1,482		972	510									DEB	233	40	NEW		
140.2	PWD-P	IVOR WYNN STADIUM - RENOVATIONS AND REPAIRS	1995	1995	150		150										CL		0			
142.1	PWD-P	PARK DEVELOPMENT AND REDEVELOPMENT PROGRAMME	1995	1995	600		600										RPL	38				
143.1	PWD-P	CREATIVE PLAYSTRUCTURE - NEW DEVELOPMENT	1995	1995	126	26	100										RPL	10	NEW			
144.1	PWD-P	PARKLAND ACQUISITION	1995	1995	400		400										RPL	13	REVISED PROVISION			
150.0	PWD-P	HAMILTON BEACH BREEZEWAY MASTER PLAN - IMPLEMENTATION	1995	1997	4,500	4,500													50			
161.1	HECF1	REPLACEMENT & RENOVATION FOR FACILITIES & EQUIPMENT	1995	1995	120		120										RCP-H					
162.0	HECF1	HAMILTON PLACE-ADDL. FUNDING FOR SOUND REINFORCEMENT SYSTEM	1995	1995	240		240										RCP-H		NEW			
165.2	HECF1	HAMILTON PLACE - CASUAL FURNITURE REPLACEMENT	1995	1995	60		60										RCP-H					
166.0	HECF1	HAMILTON PLACE - REPLACEMENT OF SEATING, GREAT HALL	1995	1996	540		340	200									RCP-H					
167.0	HECF1	CONVENTION CENTRE - CARPET REPLACEMENT	1995	1995	240		240										RCP-H		NEW			
172.0	HPL	AUTOMATED COLLECTION DEVELOPMENT - PHASE VII	1995	1995	105		105										RCP-L	15				
189.1	X	GENERAL CAPITAL CONTINGENCY	1995	1995	500		500										RCPCL					
3.2	IS	COMPUTER SOFTWARE	1996	1996	150			150									CL		30			
12.2	PROP	MAJOR MAINTENANCE TO CIVIC BUILDINGS	1996	1996	500		500										CL					
13.2	PROP	CUP-VARIOUS CAPITAL REPLACEMENTS/REVISIONS & NEW EQUIPMENT	1996	1996	80		80										CL					
24.3	PROP	BARRIER FREE DESIGN ACCESS - RECREATION BUILDINGS	1996	1996	188		188										CL			Cost reduced by \$62,000 for project No. 116 & 121		
26.3	PROP	ENERGY CONSERVATION PROJECT	1996	1996	100		100										CL					
33.2	PROP	PROPERTY PURCHASES - GENERAL	1996	1996	300		300										RPP					
35.1	PROP	CONVERT AIR CONDITIONING EQUIPMENT FROM CFC11 TO SUVA-123	1996	1996	164		164										CL					
36.0	PROP	COPPS COLISEUM - MAJOR OVERHAUL - REFRIGERATION & A/C EQUIPMENT	1996	1996	236		236										CL					
37.0	PROP	CITY HALL - REPLACE EXISTING CHILLERS & ASSOCIATED EQUIPMENT	1996	1996	353		353										DEB	56				
38.0	PROP	DUNDURN CASTLE - HOT WATER BOILER SYSTEM	1996	1996	130		130										CL					
39.0	PROP	CHEDOKE GOLF CLUBHOUSE - REROOFING	1996	1996	40		40										CL		NEW			
61.0	FIRE	PUBLIC SAFETY TRUNKING RADIO - INCREASED COST	1996	1996	420		420										DEB	66		Revised from 1994-1995 to 1996		

1994 - 2003 PROVISIONAL CAPITAL BUDGET PROGRAM

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(Thousands of Dollars)

DRAFT

NO.	DEPT	PROJECT DESCRIPTION	PROJECT START	PROJECT FINISH	GROSS COST	SURPLUS	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	NATURE	ANNUAL
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	OP	DEBT
62.0	FIRE	FIRE STATION - WOODWARD & MELVIN - CONSTRUCTION	1996	1997	3,660				300	3,360								DEB	577
62.2	ROAD	CITY'S SHARE OF SERVICES THROUGH UNSUBDIVIDED LANDS	1996	1996	1,311													RSTUL/CL	
76.1	TRAFF	TRAFFIC SIGNALS	1996	1996	79	20			59									CL	1
80.2	PWD-L	CITY'S SHARE OF LOCALS - RESIDENTIAL	1996	1996	670	168			502									CL	
81.2	PWD-L	ROADWAYS & SIDEWALKS RECONSTRUCTION PROGRAM - LOCAL ROADS	1996	1996	7,445	1,861			5,584									DEB	880
86.0	PWD-S	SUBDIVISION STREET SWEEPER	1996	1996	180				180									RDC	48
88.2	PWD-S	UPGRADING MAINTENANCE DEPOTS - CONSTRUCTION	1996	1996	50				50									CL	
91.0	PWD-S	SNOW BLOWERS MOUNTED	1996	1996	144				144									RDC	
92.0	PWD-S	MOTOR VEHICLE REQUIREMENTS - SIGNALS AND HOISTS	1996	1996	60				60									RDC	
106.3	C&R	HAMILTON PLAYSTRUCTURE REDEVELOPMENT	1996	1996	100				100									RPL	9
116.0	C&R	CORONATION ARENA AND OUTDOOR POOL	1996	1997	2,228				856	1,372								DEB	351
131.3	C&R	PUBLIC ART PROGRAMME	1996	1996	120				120									CL	
140.3	PWD-P	IVOR WYNN STADIUM - RENOVATIONS AND REPAIRS	1996	1996	90				90									CL	
142.2	PWD-P	PARK DEVELOPMENT AND REDEVELOPMENT PROGRAMME	1996	1996	600				600									RPL	38
143.2	PWD-P	CREATIVE PLAYSTRUCTURE - NEW DEVELOPMENT	1996	1996	126	26			100									RPL	10
144.2	PWD-P	PARKLAND ACQUISITION	1996	1996	400				400									RPL	13
151.0	PWD-P	LANDSCAPING - STORM WATER MANAGEMENT FACILITY - HARBOURFRONT	1996	1996	278				278									CL	4
161.2	HECFI	REPLACEMENT & RENOVATION FOR FACILITIES & EQUIPMENT	1996	1996	220				220									RCP-H	
164.0	HECFI	HAMILTON CONVENTION CENTRE - ROOF REPLACEMENT	1996	1996	350				350									RCP-H	
73.0	HPL	AUTOMATED COLLECTION DEVELOPMENT - PHASE VIII	1996	1996	108				108									RCP-L	15
74.0	HPL	CENTRAL LIBRARY RENOVATIONS - PHASE II	1996	1996	340				340									DEB	54
80.0	PWD-C	CROWN POINT EAST/MCANULTY - PHASE II	1996	1996	532	132			400									DEB	63
89.2	X	GENERAL CAPITAL CONTINGENCY	1996	1996	500				500									RCP/CL	
7.0	HID	UPGRADE OF ADA PRITCHARD AND MACASSA PARK APARTMENTS	1997	1998	1,319				1,080	279								DEB	211
12.3	PROP	MAJOR MAINTENANCE TO CIVIC BUILDINGS	1997	1997	500				500									CL	
13.3	PROP	CUP-VARIOUS CAPITAL REPLACEMENTS/REVISIONS & NEW EQUIPMENT	1997	1997	80				80									CL	
13.3	PROP	PROPERTY PURCHASES - GENERAL	1997	1997	300				300									RPP	
15.2	PROP	CONVERT AIR CONDITIONING EQUIPMENT FROM CFC11 TO SUVA-123	1997	1997	177				177									CL	
40.0	PROP	CHEDOK GOLF CLUBHOUSE - BUILDING ENVELOPE REFURBISHING	1997	1997	150				150									CL	
42.0	PROP	HILL PARK - POOL MECHANICAL/ELECTRICAL REFURBISHING	1997	1997	300				300									CL	
43.0	PROP	CITY HALL - BOILER REPLACEMENT	1997	1997	150				150									CL	
45.0	PROP	HAMILTON PLACE - PUMP REPLACEMENT	1997	1997	50				50									CL	
46.0	PROP	SUMMERS LANE - SPRINKLER REPLACEMENT	1997	1997	70				70									CL	
47.0	PROP	MACNAB STREET TRUCK TUNNEL - RAMP HEATING	1997	1997	70				70									CL	
49.6	PROP	PROVISION FOR SPRINKLER SYSTEM - CITY BUILDINGS	1997	1997	750				750									CL	
43.0	FIRE	FIRE STATION - RAY STREET - DESIGN	1997	1997	300				300									DEB	47
5.0	FIRE	SECOND APPARATUS DOOR AT TWO FIRE STATIONS	1997	1997	108				108									CL	1

The Corporation of the City of Hamilton

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PROJ NO.	DEPT	PROJECT DESCRIPTION	PROJECT		GROSS RECEIPTS		NET FINANCING										NATURE OF		ANNUAL DEBT CHARGES	ANNUAL OPERATING COST	NOTES																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																						
			START	FINISH	COST	SUBSIDY	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	FUNDING	(17)				(18)	(19)	(20)	(21)																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																		
			(4)	(5)																						(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
(1)	(2)	(3)	1997	1997	1,351																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																						

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1994-2003 PROVISIONAL CAPITAL BUDGET PROGRAM

PROJECTS BY YEAR ORDER WITH DEPARTMENT, SOURCE OF FINANCING & COSTS

(Thousands of Dollars)

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PROJ NO.	DEPT	PROJECT DESCRIPTION	PROJECT		GROSS RECEIPTS		NET FINANCING							NATURE OF PENDING		ANNUAL DEBT CHARGES		ANNUAL OPERATING COST	NOTES	
			START	FINISH	COST	SUBSIDY	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	(18)			(19)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)
106.5	C&R	HAMILTON PLAYSTRUCTURE REDEVELOPMENT	1998	1998	100												RPL		9	
111.0	C&R	HAMILTON AQUATIC CENTRE - CONSTRUCTION	1998	2000	14,900	9,933											DEB	783	550	REVISED SUBSIDY OR PRIVATE FUNDING
140.4	PWD-P	IVOR WYNNIE STADIUM - RENOVATIONS AND REPAIRS	1998	1998	90												CL			NEW
141.2	PWD-P	LIGHTING SAFETY - IMPROVEMENTS	1998	1998	46												CL			NEW
142.4	PWD-P	PARK DEVELOPMENT AND REDEVELOPMENT PROGRAMME	1998	1998	600												RPL	38		REVISED PROVISION
143.4	PWD-P	CREATIVE PLAYSTRUCTURE - NEW DEVELOPMENT	1998	1998	126	26											RPL	10		NEW
144.4	PWD-P	PARKLAND ACQUISITION	1998	1998	400												RPL	13		REVISED PROVISION
148.0	PWD-P	PARKING LOT AND PATHWAY REPAIRS-VARIOUS LOCATIONS	1998	1998	1,160												CL			
152.0	PWD-P	BRIDGE REPAIR - GOLF COURSES	1998	1998	75												CL			NEW
158.0	PWD-P	BRIAN TIMMIS - REPAIR	1998	1998	90												CL			
161.4	HECFI	REPLACEMENT & RENOVATION FOR FACILITIES & EQUIPMENT	1998	1998	375												RCP-H			
168.0	HECFI	HAMILTON PLACE - CARPET REPLACEMENT	1998	1998	225												RCP-H			NEW
169.0	HECFI	FACILITY MANAGEMENT SYSTEM (FMS)	1998	1999	600												RCP-H	73		
181.0	PWD-C	FERGUSON AVENUE REVITALIZATION - IMPLEMENTATION	1998	1999	1,800												DEB	284	67	Revised from 1997-98 to 1998-99
184.0	PWD-C	PARKVIEW (EAST & WEST)	1998	1998	266	66											DEB	32	19	
189.4	X	GENERAL CAPITAL CONTINGENCY	1998	1998	500												CL/RCP			
12.5	PROP	MAJOR MAINTENANCE TO CIVIC BUILDINGS	1999	1999	600												CL			
13.5	PROP	CUP-VARIOUS CAPITAL REPLACEMENTS/REVISIONS & NEW EQUIPMENT	1999	1999	90												CL			
33.5	PROP	PROPERTY PURCHASES - GENERAL	1999	1999	300												RPP			
53.0	PROP	CUP - TRIGENERATION	1999	2000	6,852												DEB	1,079	(954)	NEW - Revised from 1998-99 to 1999-2000.
55.0	PROP	MAJOR ACCOMMODATION REFURBISHING - CITY HALL	1999	2000	4,500												DEB/CL	394		Revised from 1998-99 to 1999-2000
56.0	PROP	CHEDOKE GOLF CLUBHOUSE - MECHANICAL/ELECTRICAL UPGRADE	1999	1999	200												CL			NEW
59.7	PROP	PROVISION FOR SPRINKLER SYSTEM - CITY BUILDINGS	1999	1999	800												CL			5 NEW - Project # 66, 170 & Part of 55 Combined
69.5	ROAD	CITY'S SHARE OF SERVICES THROUGH UNSUBDIVIDED LANDS	1999	1999	1,433												RSTUL/CL			
72.3	ROAD	RAILWAY CROSSING - HI RAIL INSTALLATION	1999	1999	96												CL			
76.4	TRAFF	TRAFFIC SIGNALS	1999	1999	84	21											CL			1
82.1	PWD-L	CITY'S SHARE OF LOCALS - RESIDENTIAL	1999	1999	730	183											CL			
83.1	PWD-L	ROADWAYS & SIDEWALKS RECONSTRUCTION PROGRAM-LOCAL ROADS	1999	1999	8,135	2,034											DEB	961		
88.5	PWD-S	UPGRADING MAINTENANCE DEPOTS - CONSTRUCTION	1999	1999	50												CL			
98.0	PWD-S	MOTOR VEHICLE REQUIREMENTS - SIGNALS AND HOISTS	1999	1999	66												RDC			
112.0	C&R	BOCCE COURT DEVELOPMENT	1999	1999	80	5											CL			9 Revised from 1994 to 1999
119.0	C&R	DALEWOOD RECREATION CENTRE - RETROFIT	1999	1999	538												CL			(5) REVISED CONSTRUCTION START
120.0	C&R	TENNIS COURT REDEVELOPMENT	1999	1999	300												CL			10 Revised 1998 to 1999
140.5	PWD-P	IVOR WYNNIE STADIUM - RENOVATIONS AND REPAIRS	1999	1999	90												CL			NEW
142.5	PWD-P	PARK DEVELOPMENT AND REDEVELOPMENT PROGRAMME	1999	1999	600												RPL	38		REVISED PROVISION
143.5	PWD-P	CREATIVE PLAYSTRUCTURE - NEW DEVELOPMENT	1999	1999	126	26											RPL	10		NEW
144.5	PWD-P	PARKLAND ACQUISITION	1999	1999	400												RPL	13		REVISED PROVISION

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PROJ NO.	DEPT	PROJECT DESCRIPTION	PROJECT		NET FINANCING										NATURE OF		ANNUAL		NOTES	
			START	FINISH	GROSS COST	SUBSIDY	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	PENDING	DEBT CHARGES		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)
161.5	HECFI	REPLACEMENT & RENOVATION FOR FACILITIES & EQUIPMENT	1999	1999	325							325					RCP-H			
189.5	X	GENERAL CAPITAL CONTINGENCY	1999	1999	500							500					RCP/CL			
12.6	PROP	MAJOR MAINTENANCE TO CIVIC BUILDINGS	2000	2000	700								700				CL			
13.6	PROP	CUP-VARIOUS CAPITAL REPLACEMENTS/REVISIONS & NEW EQUIPMENT	2000	2000	100								100				CL			
33.6	PROP	PROPERTY PURCHASES - GENERAL	2000	2000	300								300				RPP			
57.0	PROP	LAURIER - MECHANICAL/ELECTRICAL REFURBISHING	2000	2000	310								310				CL			
58.0	PROP	LAURIER RECREATION CENTRE - REROOFING	2000	2000	100								100				CL		NEW	
69.6	ROAD	CITY'S SHARE OF SERVICES THROUGH UNSUBDIVIDED LANDS	2000	2000	1,476								1,476				CL			
72.4	ROAD	RAILWAY CROSSING - HI RAIL INSTALLATION	2000	2000	98								98				CL			
76.5	TRAFF	TRAFFIC SIGNALS	2000	2000	88	22							66				CL		1	
82.2	PWD-L	CITY'S SHARE OF LOCALS - RESIDENTIAL	2000	2000	750	188							562				CL/RCP			
83.2	PWD-L	ROADWAYS & SIDEWALKS RECONSTRUCTION PROGRAM-LOCAL ROADS	2000	2000	8,380	2,095							6,285				DEB	990		
88.6	PWD-S	UPGRADING MAINTENANCE DEPOTS - CONSTRUCTION	2000	2000	50								50				CL			
99.0	PWD-S	SANDER WING FLOW UNIT	2000	2000	143								143				RDC	10		
121.0	C&R	EASTWOOD ARENA	2000	2000	1,917								1,917				CL		(5) Combined with project # 24 part, delayed 2 yrs	
122.0	C&R	WESTMOUNT RECREATION CENTRE - RETROFIT	2000	2000	985								985				CL		90	
140.6	PWD-P	IVOR WYNNIE STADIUM - RENOVATIONS AND REPAIRS	2000	2000	90								90				CL		N I W	
142.6	PWD-P	PARK DEVELOPMENT AND REDEVELOPMENT PROGRAMME	2000	2000	600								600				RPL	38	REVISED PROVISION	
143.6	PWD-P	CREATIVE PLAYSTRUCTURE - NEW DEVELOPMENT	2000	2000	126	26							100				RPL	10	NEW	
144.6	PWD-P	PARKLAND ACQUISITION	2000	2000	400								400				RPL	13	REVISED PROVISION	
161.6	HECFI	REPLACEMENT & RENOVATION FOR FACILITIES & EQUIPMENT	2000	2000	300								300				RCP-H			
189.6	X	GENERAL CAPITAL CONTINGENCY	2000	2000	500								500				DEB	79		
12.7	PROP	MAJOR MAINTENANCE TO CIVIC BUILDINGS	2001	2001	700									700			CL			
13.7	PROP	CUP-VARIOUS CAPITAL REPLACEMENTS/REVISIONS & NEW EQUIPMENT	2001	2001	100									100			CL			
33.7	PROP	PROPERTY PURCHASES - GENERAL	2001	2001	400									400			RPP			
59.0	PROP	HILL PARK RECREATION CENTRE - REROOFING	2001	2001	100									100			CL		NEW	
59.8	PROP	PROVISION FOR SPRINKLER SYSTEM - CITY BUILDINGS	2001	2001	920								920				CL		5	NEW - Project # 66, 170 & Part of 55 Combined
69.7	ROAD	CITY'S SHARE OF SERVICES THROUGH UNSUBDIVIDED LANDS	2001	2001	1,520									1,520			CL			
72.5	ROAD	RAILWAY CROSSING - HI RAIL INSTALLATION	2001	2001	101									101			CL			
76.6	TRAFF	TRAFFIC SIGNALS	2001	2001	90	22								68			CL		1	
82.3	PWD-L	CITY'S SHARE OF LOCALS - RESIDENTIAL	2001	2001	775	194								581			CL			
83.3	PWD-L	ROADWAYS & SIDEWALKS RECONSTRUCTION PROGRAM-LOCAL ROADS	2001	2001	8,630	2,158								6,472			DEB/CL	829		
88.7	PWD-S	UPGRADING MAINTENANCE DEPOTS - CONSTRUCTION	2001	2001	50									50			CL			
100.0	PWD-S	SUBDIVISION STREET SWEEPER	2001	2001	220									220			RDC	48		
142.7	PWD-P	PARK DEVELOPMENT AND REDEVELOPMENT PROGRAMME	2001	2001	600									600			RPL	38	REVISED PROVISION	
143.7	PWD-P	CREATIVE PLAYSTRUCTURE - NEW DEVELOPMENT	2001	2001	126	26								100			RPL	10	NEW	
144.7	PWD-P	PARKLAND ACQUISITION	2001	2001	400									400			RPL	13	REVISED PROVISION	

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			START	FINISH	COST	SUBSIDY	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003		DEBT	OPERATING	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)
161.7	HECFI	REPLACEMENT & RENOVATION FOR FACILITIES & EQUIPMENT	2001	2001	230									230			RCP-H			
185.0	PWD-C	BLAKELEY/ST. CLAIR P.R.I.D.E. PROGRAM	2001	2001	532	132								400			CL			19 Revised from 2000-2001 to 2001
189.7	X	GENERAL CAPITAL CONTINGENCY	2001	2001	500									500			CL			
12.8	PROP	MAJOR MAINTENANCE TO CIVIC BUILDINGS	2002	2002	800										800		CL			
13.8	PROP	CUP-VARIOUS CAPITAL REPLACEMENTS/REVISIONS & NEW EQUIPMENT	2002	2002	110										110		CL			
33.8	PROP	PROPERTY PURCHASES - GENERAL	2002	2002	400										400		RPP			
69.8	ROAD	CITY'S SHARE OF SERVICES THROUGH UNSUBDIVIDED LANDS	2002	2002	1,566										1,566		CL			
72.6	ROAD	RAILWAY CROSSING - HI RAIL INSTALLATION	2002	2002	104										104		CL			
76.7	TRAFF	TRAFFIC SIGNALS	2002	2002	92	23									69		CL			1
82.4	PWD-L	CITY'S SHARE OF LOCALS - RESIDENTIAL	2002	2002	800	200									600		CL			
83.4	PWD-L	ROADWAYS & SIDEWALKS RECONSTRUCTION PROGRAM - LOCAL ROADS	2002	2002	8,890	2,223									6,667		DEB/CL		934	
88.8	PWD-S	UPGRADING MAINTENANCE DEPOTS - CONSTRUCTION	2002	2002	50										50		CL			
101.0	PWD-S	REFUSE PACKER - 25 CUBIC YARD, HIGH DENSITY	2002	2002	220										220		RDC		183	
102.0	PWD-S	MOTOR VEHICLE REQUIREMENTS - SIGNALS AND HOISTS	2002	2002	72										72		RDC			
103.0	PWD-S	SANDER WING PLOW UNIT	2002	2002	152										152		RDC		10	
132.5	C&R	HAMILTON EAST KIWANIS BOYS AND GIRLS CLUB	2002	2002	7,014	3,182									3,832		DEB		604	NEW - Revised from 1995 to 2002
142.8	PWD-P	PARK DEVELOPMENT AND REDEVELOPMENT PROGRAMME	2002	2002	600										600		RPL		38	REVISED PROVISION
143.8	PWD-P	CREATIVE PLAYSTRUCTURE - NEW DEVELOPMENT	2002	2002	126	26									100		RPL		10	NEW
144.8	PWD-P	PARKLAND ACQUISITION	2002	2002	400										400		RPL		13	REVISED PROVISION
149.0	PWD-P	TURNER PARK DEVELOPMENT PHASE II	2002	2003	5,190										2,525		DEB		818	80 NEW - INFRASTRUCTURE CONSIDERATION
161.8	HECFI	REPLACEMENT & RENOVATION FOR FACILITIES & EQUIPMENT	2002	2002	200										200		RCP-H			
186.0	PWD-C	HUGHSON ST REDEVELOPMENT - DOWNTOWN ACTION PLAN PHASE I	2002	2002	743										743		CL			26 Revised from 2001-2003 to 2002
188.0	PWD-C	COMMERCIAL IMPROVEMENT PROGRAMME - PHASE II	2002	2003	2,500										1,000		CL		701	NEW - Revised from 1999-2003 to 2001-2003
189.8	X	GENERAL CAPITAL CONTINGENCY	2002	2002	500										500		CL			
12.9	PROP	MAJOR MAINTENANCE TO CIVIC BUILDINGS	2003	2003	800										800		CL		NEW	
13.9	PROP	CUP-VARIOUS CAPITAL REPLACEMENTS/REVISIONS & NEW EQUIPMENT	2003	2003	110										110		CL		NEW	
33.9	PROP	PROPERTY PURCHASE - GENERAL	2003	2003	400										400		RPP		NEW	
69.9	ROAD	CITY'S SHARE OF SERVICES THROUGH UNSUBDIVIDED LANDS	2003	2003	1,613										1,613		CL		NEW	
72.7	ROAD	RAILWAY CROSSING - HI RAIL INSTALLATION	2003	2003	108										108		CL			
76.8	TRAFF	TRAFFIC SIGNALS	2003	2003	95	24									71		CL		1	
82.5	PWD-L	CITY'S SHARE OF LOCALS - RESIDENTIAL	2003	2003	820	205									615		CL		NEW	
83.5	PWD-L	ROADWAYS & SIDEWALKS RECONSTRUCTION PROGRAM - LOCAL ROADS	2003	2003	9,160	2,290									6,870		DEB		1,082	NEW
88.9	PWD-S	UPGRADING MAINTENANCE DEPOTS - CONSTRUCTION	2003	2003	50										50		CL			
142.9	PWD-P	PARK DEVELOPMENT AND REDEVELOPMENT PROGRAMME	2003	2003	600										600		RPL		38	REVISED PROVISION
143.9	PWD-P	CREATIVE PLAYSTRUCTURE - NEW DEVELOPMENT	2003	2003	126	26									100		RPL		10	NEW
144.9	PWD-P	PARKLAND ACQUISITION	2003	2003	400										400		RPL		13	REVISED PROVISION
157.0	PWD-P	MOUNTAIN BROW PARKLAND LANDSCAPING	2003	2003	984										984		CL		12	NEW

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PROJ NO.	DEPT	PROJECT DESCRIPTION	PROJECT		GROSS RECEIPTS		NET FINANCING												NATURE OF DEBT		ANNUAL OPERATING COST		NOTES
			START	FINISH	COST	SUBSIDY	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	FINDING	CHARGES					
			(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)				
(1)	(2)	(3)	2003	2003	6,275	5,275											1,000	DEB	158	50	Revised from 2001 to 2003	(21)	
159.0	PWD-P	CRYSTAL PALACE - STUDY AND CONSTRUCTION	2003	2003	180												180	RCP-H					
161.9	HECF	REPLACEMENT & RENOVATION FOR FACILITIES & EQUIPMENT	2003	2003	500												500	RCP/CL					
189.9	X	GENERAL CAPITAL CONTINGENCY	2003	2003																			
Sub-total 1994-2003 PROJECTS							261,102	62,428	20,541	20,516	19,713	19,366	22,322	21,544	21,934	13,462	20,710	18,566	18,530	2,259			
							(NET CITY COSTS - 198,674)																
							(Net City Costs - 170,313)																
							28,361																
							(Over or (Under) Request																

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			START	FINISH	COST	SUBSIDY	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	(18)	(19)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)
22002	CL	CAPITAL LEVY (1993 - \$2.2 Millions, 1994 - 2.2 Millions, 1995 - 3 Mills, 1996 - 4 Mills, 1997 - 5 Mills, 1998 & On - 6 Mills)	1994	2003	51,802	2,200	3,032	4,063	5,105	6,156	6,187	6,218	6,249	6,280	6,312					
CH102	RPP	RESERVE FOR PROPERTY PURCHASE	1994	2003	3,190	190	300	300	300	300	300	300	400	400	400		RESTRICTED			
CH201	RDC	RESERVE FOR DEVELOPMENT CHARGES	1994	2002	2,071		279	384	0	535	66	143	220	444			USE OF			
CH203	RCP	RESERVE FOR CAPITAL PROJECTS - GENERAL	1994	2003	3,235	1,111	1,007	185	347	310	0	236	0	0	39		RESERVES			
CH107	RSTUL	RESERVE FOR CITY'S SHARE - UNSUBDIVIDED LAND	1994	1999	2,195	1,000	250	250	250	250	195									
CH201	RPL	RESERVE FOR PARKS LAND - 5% LAND DEDICATION	1994	2003	11,562	1,187	1,200	1,200	1,275	1,200	1,100	1,100	1,100	1,100	1,100		- CITY POLICY			
CH202	ROSP	RESERVE FOR OFF- STREET PARKING	1994	2003	15,900	150	150	150	4,550	150	5,150	150	5,150	150	150					
CH209	HSPCA	RESERVE FOR H.S.P.C.A.	1995	1995	241		241													
CH204	RCP-L	RESERVE FOR CAPITAL PROJECTS - LIBRARY	1994	1996	366	153	105	108												
CH205	RIWS	RESERVE FOR IVOR WYNNE STADIUM - PARK IMPROVEMENTS	1994	1994	250	250														
CH206	RCP-H	RESERVE FOR CAPITAL PROJECTS - HECFI	1994	2003	5,070	620	1,000	770	245	900	625	300	230	200	180					
CH319	HLRL	HAMILTON HANDICAPPED LOAN PROGRAMME	1994	1994	99	99														
Sub - total FINANCING FROM CAPITAL LEVY AND RESERVES					95,981	6,960	7,564	7,410	12,072	9,801	13,623	8,447	13,349	8,574	8,181					
TOTAL COST TO BE FINANCED BY THE ISSUANCE OF DEBENTURE			118,593	1994	2003	291,402	172,809	13,731	13,102	12,453	11,844	12,671	13,071	13,637	5,263	12,286	10,535	18,530	2,259	
LESS CITY LINE OF CREDIT - Parking Authority			0	1994	2003	14,400	14,400	0	0	0	0	0	0	0	0	0	0	0	0	
TOTAL DEBENTURE ISSUE - Municipal			118,593	1994	2003	277,002	158,409	13,731	13,102	12,453	11,844	12,671	13,071	13,637	5,263	12,286	10,535	18,530	2,259	
NOTE: THE IMPLEMENTATION OF ANY PROJECT (1995 AND AFTER) FINANCED FROM RESERVES & RESERVE FUNDS IS SUBJECT TO THE AVAILABILITY OF RESERVES & RESERVE FUNDS																				
ASSUMPTIONS: DEBENTURE INTEREST RATE - AMORTIZED OVER 10 YEARS AT 9.25% - ANNUAL PRINCIPAL AND INTEREST PAYMENT PER \$1,000 - \$157.5431208																				
195.0	PWD	OWNERS SHARE OF LOCAL IMPROVEMENTS - RESIDENTIAL	1994	1994	710	178	532													
196.0	PWD	OWNERS SHARE OF LOCAL IMPROVEMENTS - RESIDENTIAL	1995	1998	3,065	767	547	566	585	600										
197.0	PWD	OWNERS SHARE OF LOCAL IMPROVEMENTS - RESIDENTIAL	1999	2003	4,365	1,091														
Sub - total (NET OWNERS' COST - 6.104)					8,140	2,036	532	547	566	585	600	615	634	656	675	694				
TOTAL CAPITAL BUDGET PROGRAM					299,542	174,845	14,263	13,649	13,019	12,429	13,271	13,686	14,271	5,919	12,961	11,229	18,530	2,259		

PROJECTS BY YEAR ORDER WITH DEPARTMENT. SOURCE OF FINANCING & COSTS

DRAFT

- PAGE 11 -

1994-2003 PROVISIONAL CAPITAL BUDGET PROGRAM

PROJECTS BY YEAR ORDER WITH DEPARTMENT, SOURCE OF FINANCING & COSTS

(Thousands of Dollars)

DRAFT

PROJ NO.	DEPT	PROJECT DESCRIPTION	GROWTH RELATED PROJECTS FOR FUTURE CONSIDERATION (Outside the Ten - Year Plan):										NATURE OF FUNDING		ANNUAL DEBT CHARGES	ANNUAL OPERATING COST	NOTES (21)			
			PROJECT		GROSS RECEIPTS		NET FINANCING													
			START	FINISH	COST	SUBSIDY	1994	1995	1996	1997	1998	1999	2000	2001				2002	2003	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	
GROWTH RELATED PROJECTS FOR FUTURE CONSIDERATION (Outside the Ten - Year Plan):																				
125.0	C&R	SOUTH/EAST MOUNTAIN RECREATION CENTRE	2003	2004	12,600	4,200										8,400		1,323	700	OUTSIDE 10 YEAR PLAN IN '93 - REVISED SUBSIDY
126.0	C&R	SOUTH/WEST MOUNTAIN RECREATION CENTRE	2003	2004	12,800	4,266										8,534		1,344	700	OUTSIDE 10 YEAR PLAN IN '93 - REVISED SUBSIDY
176.0	HPL	NEW LIBRARY BRANCH CONSTRUCTION - SOUTH EAST MOUNTAIN	2003	2004	8,349	2,783										5,566		877	1,111	OUTSIDE 10 YEAR PLAN IN '93 - Added Subsidy
177.0	HPL	NEW LIBRARY BRANCH CONSTRUCTION - SOUTH WEST MOUNTAIN	2003	2004	5,606	1,869										3,737		589	695	OUTSIDE 10 YEAR PLAN IN '93 - Added Subsidy
Sub-total			Availability of Funding from Development Charge/NET CITY COST -				26,237	39,355	13,118	0	0	0	0	0	0	26,237		4,133	3,206	

NOTE:

GROWTH RELATED PROJECT - TIMING DEPENDS ON THE AVAILABILITY OF FUNDING FROM THE RESERVE FOR DEVELOPMENT CHARGES.
BUDGET AS PROPOSED REFLECTS PROJECTED DEVELOPMENT CHARGE FUNDING AVAILABILITY BASED UPON PRESENT DEVELOPMENT CHARGE LEVELS ONLY.

PROJECTS COMBINED OR DELETED (NOT REQUIRED):

15.0	PROP	INCH PARK POOL - POOL FILTRATION RENOVATIONS	1994	1994	439																
30.0	PROP	PARKDALE POOL - POOL FILTRATION RENOVATION	1995	1995	448																
41.0	PROP	CORONATION POOL - POOL FILTRATION RENOVATION	1997	1997	470																
54.2	PROP	CENTRAL FIRE - REPLACE FLAT ROOFS	1995	1995	\$																
54.3	PROP	WEST AVENUE SCHOOL - RETROFIT HEATING SYSTEM	1995	1995	10																
55.0	PROP	MAJOR ACCOMMODATION REFURBISHING - CITY HALL	1998	1999	500																
66.0	FIRE	RETROFIT FOUR FIRE STATIONS WITH SPRINKLER SYSTEMS	1999	1999	1,070																
90.0	PWD-S	FERGUSON YARD - CONSTRUCTION - PHASE 2	1995	1995	170																
95.0	PWD-S	BRAMPTON STREET YARD CONSTRUCTION	1998	1999	1,050																
110.0	C&R	HAMILTON - SCOURGE PROJECT	1994	1994	110																
170.0	HECFI	HAMILTON PLACE - SPRINKLER SYSTEM	1994	1994	900																
					5,172																

PROJECT DELETED BY THE DEPARTMENT
PROJECT DELETED BY THE DEPARTMENT

DEPARTMENT ABBREVIATION:

C&R	CULTURE AND RECREATION	HRC	HUMAN RESOURCE CENTRE	PUBLIC WORKS - COMMUNITY RENEWAL	HPL	HAMILTON PUBLIC LIBRARY
ENG	REGIONAL TRANSPORT/	HSPCA	THE HAMILTON SOCIETY FOR THE	PUBLIC WORKS - LOCAL ROADS	PROP	PROPERTY DEPARTMENT
	ENVIRONMENTAL SERVICES GROUP	IS	PREVENTION OF CRUELTY TO ANIMALS	PUBLIC WORKS - PARKS DIVISION		
HID	HOUSING DEPARTMENT	PA	INFORMATION SYSTEMS DEPARTMENT	PUBLIC WORKS - STREETS DIVISION		
HECFI	HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.	PLAN	PARKING AUTHORITY	TRAFFIC DEPARTMENT		
			PLANNING DEPARTMENT	TREASURY DEPARTMENT		

FINANCE AND ADMINISTRATION COMMITTEE

THURSDAY, 1994 MARCH 3RD

CONSENT AGENDA

A. MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE

Minutes of the regular meeting of the Finance and Administration Committee held Thursday, 1994 February 17th.

B. CITY CLERK

- (i) Use of Council Chambers - Spotless Debate
- (ii) Use of City Facilities - Awareness Walk
- (iii) Use of City Facilities - Canadians for Positive Community Standards - United Nations "Year of the Family" celebration
- (iv) Taxicab Priority List Annual Renewal for 1993

C. COMMISSIONER OF HUMAN RESOURCES

Appointments to and terminations from permanent positions with the Corporation of the City of Hamilton to 1994 February 23rd.

D. DIRECTOR OF PROPERTY

Grant of an Easement over the rear of City Hall grounds to Union Gas Limited

E. TREASURER

- (i) Funding - 1994 Servicing Expenditures Related to Subdivisions - Claudette Gardens - Phase 5 and 6
- (ii) Payment of Legal Bill - Fire Traffic Charge

F. KEEP HAMILTON CLEAN COMMITTEE

Appointment of members

G. SECRETARY, FINANCE AND ADMINISTRATION COMMITTEE

Information Items.

Thursday, 1994 February 17
9:30 o'clock a.m.
Room 233, City Hall

The Finance and Administration Committee met.

There were present: Alderman D. Ross, Chairperson
Alderman B. Charters, Vice-Chairperson
Mayor Robert M. Morrow
Alderman T. Anderson
Alderman D. Agostino
Alderman G. Copps
Alderman T. Cooke
Alderman D. Drury

A.

Regrets: Alderman V. Agro - Regional Business

Also present: J. Schatz, Acting Chief Administrative Officer and City Clerk
L. Bourns, Human Resources Centre
T. Daw, Treasury Department
P. Noé Johnson, City Solicitor and Interim Director of
Culture and Recreation
A. Ross, Treasurer
R. Hammel, Treasury Department
R. Sabo, Law Department
T. Bradley, Manager of Purchasing
B. Desnoyers, Property Department
Susan K. Reeder, Secretary

1. CONSENT AGENDA

The Committee was in receipt of its Consent Agenda and approved the following:

A. MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE

The Committee was in receipt of the minutes of its regular meeting held Thursday, 1994 February 3rd and approved these minutes as circulated.

B. MANAGER OF PURCHASING - Replacement of One (1) Articulating Wheel Loader, Unit #9281, Fleet Services.

The Committee was in receipt of a report from the Manager of Purchasing dated 1994 February 4, respecting the above noted matter and approved the following:

That a purchase order be issued to Case Power and Equipment, Grimsby, in the amount of \$98,763.45, including all taxes and trade-in, for the replacement of One (1) Articulating Wheel Loader, Unit #9281 for Fleet Services, being the lowest of three tenders submitted in accordance with specifications issued by the Manager of Purchasing and Vendor's tender, and be financed through Reserve for Mobile Equipment Account No. CH5X503 00101.

C. TREASURER

(i) Status of Unclassified revenues and expenditures as at 1993 December 31.

The Committee was in receipt of an information report from the Treasurer dated 1994 February 10, respecting the above noted matter and agreed to receive this document for information purposes.

(ii) Status of Hosting, Receptions and related accounts as at 1993 December 31.

The Committee was in receipt of an information report from the Treasurer dated 1994 February 10, respecting the above noted matter and agreed to receive this document for information purposes.

(iii) Remuneration and Expenses Paid to members of Council and Members of other bodies for the year 1993.

The Committee was in receipt of a report from the Treasurer dated 1994 February 14, respecting the above noted matter and approved the following:

That the Statement of the Treasurer, summarizing remuneration and expenses paid to Members of Council and Members of Other Bodies for the year 1993, be received by City Council.

D. SECRETARY, FINANCE AND ADMINISTRATION COMMITTEE - Information Items.

The Committee was in receipt of a report from the Committee Secretary dated 1994 February 11, respecting the above noted matter and approved the following:

That the following Information Items, which have been previously forwarded to members of the Committee under separate cover, be received for information purposes:

- (a) Correspondence - Office of the Regional Clerk - Confirmation of Regional Council's approval of the City's recommendation re: Tobacco Control Policy. - letter dated 1994 February 2.
- (b) Minutes of the meetings of the Keep Hamilton Clean Committee held 1993 December 1 and 1994 January 5.
- (c) Memorandum - Rosemary Foulds, Roomers and Boarders Task Force - Study Group Meetings of the Roomers and Boarders Task Force - dated 1994 January 31.
- (d) Memorandum - Rosemary Foulds, Roomers and Boarders Task Force - Inviting Consumer Input to the Task Force Meetings - dated 1994 January 31.
- (e) Minutes of the Joint City of Hamilton and Regional Municipality of Hamilton-Wentworth Roomers and Boarders Task Force meeting held 1994 January 27.
- (f) Minutes of the Hamilton Status of Women Sub-Committee meeting held 1994 January 6.
- (g) Correspondence from the City Clerk of the City of North York re: Adult Entertainment Parlours - Definition - Text Amendment - dated 1994 January 31.
- (h) Correspondence - Fire Chief Baker - confirming his retirement - letter dated 1994 January 18.

2. MANAGER OF PURCHASING - West Stair Extension, Hamilton City Hall

The Committee was in receipt of a report from the Manager of Purchasing dated 1994 January 28, respecting the above noted matter. The Committee approved the following:

- (a) That a purchase order be issued to James Kemp Construction Limited, Hamilton, in the amount of \$107,522.16, including an \$8,000. contingency, for the West Stair Extension at City Hall, being the lowest of five tenders received in accordance with specifications issued by the Manager of Purchasing and Vendor's tender; and,
- (b) That this expenditure be financed through Accommodation Requirements Account No. CF3285 41101 (\$46,889.), CF3190 41002 (\$40,662.) and CF3191 41003 (\$19,971.16); and,
- (c) That a contract be entered into satisfactory to the City Solicitor.

3. RESOLUTION - City of Stoney Creek - Sale, Rental and Distribution of Pornographic Material

The Committee was in receipt of a resolution from the City of Stoney Creek respecting the above noted matter.

Some discussion ensued with respect to this and Alderman Copps indicated that she feels the City should draft its own resolution on this issue. In this regard, it was agreed that this matter be referred to Alderman Copps for her to write a resolution for the consideration of the Finance and Administration Committee.

4. TREASURER**(a) Outstanding Amounts Owning to the City by the Hamilton Tiger-Cat Football Club.**

The Committee was in receipt of a report from the Treasurer dated 1994 February 14, respecting the above noted matter. Mr. John Michaluk, General Manager of the Hamilton Tiger-Cat Football Club was in attendance to respond to questions from the Committee with respect to this recommendation.

Some discussion ensued and the Committee approved the following:

That the Treasurer be authorized and directed to accept the following payment arrangements from the Hamilton Tiger-Cat Football Club for amounts owing to the City of Hamilton:

- (a) An immediate payment of \$3,592.69 representing the prorated portion of the 1993 Realty Taxes at Ivor Wynne Stadium for the period 1993 October 1, to 1993 December 31, (based on the Club's financial reorganization date), plus interest which has accumulated to date; and,
- (b) A commitment from the Football Club to pay all of the 1994 Realty Taxes and other amounts billed by the City as they become due; and,
- (c) A payment of \$2,000. per month commencing in 1994 March to be applied to the balance of the 1993 Realty Taxes, 1992 Realty Taxes and other debts owing in the amount of \$26,587.11; and,

CITY OF HAMILTON
- RECOMMENDATION -

B (i)

DATE: 1994 February 15

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: J. J. Schatz
City Clerk

SUBJECT: Use of Council Chambers - Spotless Debate

RECOMMENDATION:

- a) That approval be granted to the Keep Hamilton Clean Committee to use the Council Chambers on Thursday, 1994 April 7 from 12:00 o'clock noon to 3:00 o'clock p.m. to conduct the 1994 "Spotless Debate", a debate on litter-related issues for Hamilton High School Students; and,
- b) That the City Clerk be authorized to approve of a similar use in future years, provided it does not interfere with any other activity.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: n/a



BACKGROUND:

1994 marks the second consecutive year that the Keep Hamilton Clean Committee has organized a "Spotless Debate", a debate on litter-related issues for Hamilton High School Students.

The 1993 "Spotless Debate" was successful in educating the students on litter-related issues and in promoting the Pitch-In Week activities.

cc Stella Glover, Legislative Assistant, City Clerk's Department
Charlene Touzel, Secretary, Keep Hamilton Clean Committee
Mayor's Office
Rob Swan, Manager, Property Maintenance Division
Information Desk

B (ii)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 February 28

REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

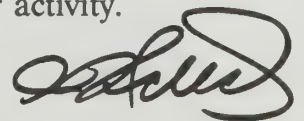
FROM: Mr. J. J. Schatz
City Clerk

SUBJECT:

Use of City Hall facilities - Awareness Walk - Sexual Assault Prevention Month

RECOMMENDATION:

- (a) That permission be granted to the Y.W.C.A., A.S.A.P., Women's Centre and Big Sister Youth Services, Charlton Hall to use the City Hall forecourt and all other pertinencies, to begin and end an Awareness Walk on Sunday, 1994 May 01 from 1:30 p.m. to 3:30 p.m. to mark the beginning of Sexual Assault Prevention Month; and,
- (b) That access be provided to the first floor City Hall washrooms; and,
- (c) That permission be granted for use of the second floor lobby area for the purpose of displays for the month of 1994 May; and,
- (d) That the City Clerk be authorized to approve of a similar use in future years, provided it does not interfere with any other activity.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Sufficient funds are available in Account CH55222-10034 - Use of City Facilities by Outside groups in the approximate amount of \$150. for Property Maintenance staff overtime associated with this event.

Finance and Administration Committee
Re: Awareness Walk

BACKGROUND:

The Y.W.C.A., A.S.A.P., the Women's Centre and Big Sister Youth Services, Charlton Hall are planning an Awareness Walk to mark the beginning of Sexual Assault Prevention Month, 1994 May.

The groups are requesting the use of the City Hall forecourt to start a walk along Main Street to John Street, north on John Street to King Street, west of King Street to Bay Street and back to City Hall where the marchers will disperse after refreshments. They have also requested the use of the second floor foyer to display posters.

JJS/SKR

cc

Mayor's Office
R. Swan, Manager, Property Maintenance Division
Information Desk
File

CITY OF HAMILTON
- RECOMMENDATION -

B(iii)

DATE: 1994 February 28

REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

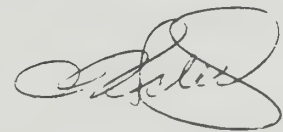
FROM: Mr. J. J. Schatz
City Clerk

SUBJECT:

Use of City facilities - Canadians for Positive Community Standards - United Nations "Year of the Family" celebrations.

RECOMMENDATION:

- (a) That permission be granted for the Canadians for Positive Community Standards to use the City Hall forecourt and all other pertinencies, to hold a celebration of the United Nations theme of "Year of the Family" on Saturday, 1994 June 18th from 10:30 a.m. to 2:30 p.m.; and,
- (b) That permission be granted for the use of the first floor foyer area for the purpose of displays; and,
- (c) That access be provided to the first floor City Hall washrooms; and,
- (d) That the City Clerk be authorized to approve of a similar use in future years, provided it does not interfere with any other activity.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Sufficient funds are available in Account CH55222-10034 - Use of City facilities by outside groups in the approximate amount of \$150. for Property Maintenance staff overtime associated with this event.

Finance and Administration Committee

Canadians for Positive Community Standards - Use of City facilities

BACKGROUND:

The United Nations has proclaimed 1994 as "The Year of the Family". In this regard, the Canadians for Positive Community Standards organization plans to sponsor a celebration of this theme.

The celebration activities will consist of a proclamation ceremony by the Mayor; music provided by Children's choirs; autographs and photo sessions with the Hamilton Tiger Cats and their families; balloons, face-painting for children; clowns; distribution of Hamilton pins and flags, and distribution of literature from organizations such as Focus on the Family, Neighbourhood Watch, Child Find, etc.

JJS/SKR

cc Mayor's Office
R. Swan, Manager, Property Maintenance Division
Information Desk
File

B. (iv)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 February 11

REPORT TO: Susan K. Reeder
Secretary, Finance and Administration Committee

FROM: Mr. J. J. Schatz
City Clerk

SUBJECT: Taxicab Priority List Annual Renewal for 1993

RECOMMENDATION:

- (a) That the attached list of 250 names of individuals who have renewed their names on the Taxicab Priority List, in accordance with Licence By-law 93-069, be adopted.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

At their meeting of 1994 January 12 the City of Hamilton Licensing Committee was in receipt of the following report from the Manager of the Licence Division. The Committee approved the attached Taxicab Priority List and made the above recommendation.

"For the year ending December 31, 1992, 280 persons were approved on the Taxicab Priority List. Between January 1, 1993 and August 11, 1993, 49 individuals paid the fee of \$60.00 to request that their name be maintained on the 1993 Taxicab Priority List.

On August 11, 1993, a Reminder Notice was sent by ordinary mail to the remaining 231 persons on the Taxicab Priority List. In addition to the sending of the Reminder Notices, similar Notices were posted at the three Brokerages and Taxicab Inspection Office.

As a result of the sending of the Reminder Notice on August 11, 1993 and the posting of Notices, a total of 189 persons paid the \$60.00 fee to maintain their names on the list. In total, 238 persons have paid to maintain their names on the list by September 30, 1993.

On October 26, 1993, the Taxicab By-law was amended to provide for a late payment fee of \$100.00 after September 30, 1993 and on or before December 31, 1993 in order to maintain one's name on the Priority List. Reminder Notice were forwarded to 42 individuals who had not paid the fee of \$60.00 by September 30, 1993. The addresses of these 42 individuals were checked with the existing licence records for any address change. As a result, only one letter was returned by the Post Office undelivered. All three taxicab brokerages were contacted, but this individual has not been located.

Twelve individuals renewed their name on the Taxicab Priority List between October 1, 1993 and December 31, 1993 for a fee of \$100.00. As a result, there are 250 individuals who are requesting that their name be approved for the 1993 Taxicab Priority List."

**CITY OF HAMILTON
TAXICAB PRIORITY LIST**

NOTE: Plate issuances are NOT automatic for any reason.

**All applications are considered within the terms
and conditions contained in relevant by-laws as
enacted by Hamilton City Council.**

**All addresses without the name of a City/Town are located
within the City of Hamilton.**

**EFFECTIVE: JULY 25, 1989 - City Council
REVISED: Dec. 31, 1993**

APPLICATION DATE YR/MO/DAY	NAME	ADDRESS	PHONE NUMBER
71.11.17 (Medical deferment - March 12, 1987)	Heinz Kruger	13 Strathcona Ave N. #3	
73.5.11	Lou Parco	751 Auburn Cr. Burlington	637-1402
75.8.18	Simon Hishmeh	74 Garden Crescent	389-0397
75.9.15	Hassan Agha	35 Fennell Avenue West	387-4058
78.1.25	Barbara Jean O'Neill	R. R. #2 Nanticoke, Ont.	776-2310
78.2.1	Marilyn Majoros	501-99 Herkimer Street	528-8607
78.2.13	Paul Hathaway	136 Gage Avenue South	547-8889
78.2.15	Theresa Donald	270 Kensington Avenue North	545-6230
78.2.15	Roman Jankevicius	219-555 Queenston Rd	577-2775
78.2.16	Cecil Snow	25 Carene Avenue	561-6789
78.2.23	Robert Offen	1165 Fennell Ave. E. #505	383-6127

78.3.7	George Kepenyés	50 Governor's Road #901, Dundas	628-4939
78.4.3	Hans Wienhold	517 Stone Church Road West	387-6296
78.4.17	Khalil Zourob	404 Upper Ottawa Street	575-1232
78.7.24	Ishar Singh Thiara	2055 Deer Run Avenue Burlington	335-4375
78.12.5	William T. Winship	262 Tragina Avenue North	545-1522
79.1.2	George J. Racik	81 Victoria N. Effort Sq PO 91093 L8N 4G3	525-8934
79.3.30	Joseph Kubina	13 Warwick Rd. Stoney Creek	664-4282
79.4.3	Peter C. Eldridge	3055 Glencrest Rd #805, Burlington	
79.5.9	Muriel Truelove	31 Fern Place	383-5922
79.5.9	John Driscoll	9113 Twenty Road, Mount Hope	679-6089
79.5.9	Ken Muschik	375 Melvin Avenue #3	547-5970
79.5.9	Gordon Simigian	59 Earl Street	544-5850
79.5.9	Gary A. Vere	121 Hunter St. W. #1110	523-1310
79.5.9	Richard M. Stolman	75 Queen Street North #1904	522-0080
79.5.10	Gerald J. McRoberts	66 Greendale Unit 15	385-3643
79.5.10	Garry C. Gardiner	644 Main Street West #1018	523-6106
79.5.10	Petros Iliou	182 Rothsay Avenue	548-6405
79.5.10	Steve Iliou	78 Garden Crescent	575-5986
79.5.10	Norman L. Domenico	107 Belmont Ave.	549-1385
79.5.11	Norman G. Chatten	536 James Street North	529-4984
79.5.11	June Luke	110 San Remo Drive	387-0350
79.5.11	Donald Fraser	170 Prospect Street South	544-8791

79.5.14	Judith Offen	1165 Fennell Ave E. #505	383-6127
79.5.15	Daniel Gagnon	459 Knightbridge Cr. Ancaster	648-0689
79.5.16	Sydney Sinclair	133 Herkimer Street #705	529-5024
79.5.17	Edward J. Halloran	111 South Bend E.	385-9110
79.5.18	Walid Chafic	1420 Garth Street, #39	388-0402
79.5.18	Leopauld G. Beauchamp	175 West Avenue North	525-9348
79.5.22	Yair Ziser	39 Yarmouth Court	527-1600
79.5.23	Hannibal Rizzuto	33 Nellida Cr R R #1 Ancaster	383-3206
79.5.28	Malcolm R. Moore	113 Highway #8, Dundas	627-8330
79.5.28	Colin O'Rourke	75 Wendover Drive #111	
79.5.28	William D. Cranston	493 Mohawk Road West	574-2489
79.6.1	Thomas G. Brown	57 East 33rd St. #8	522-0927
79.6.4	Lynne B. Clay	633 Upper James #210	383-1943
79.6.6	Leonard Willetts	159 Prospect St. S., #101	544-8502
79.6.26	Gerald J. Tremblay	377 Charlton Avenue West	525-7142
79.6.28	Earl J. Shaidle	120 Strathcona Ave. N #319	523-0041
79.7.5	Stan Krok	75 Queen Street North, #1903	522-8877
79.7.12	Wainwright Cruickshank	56 Yorkdale Cr. Stoney Creek	578-7930
79.7.13	Gordon Cumming	9 Stroud Road	
79.8.15	Adnan Shedhadeh	44 Queen Street North, #611	528-6440
79.8.24	Susan D. Jackson	61 Norman Street	545-7645
79.9.11	Sharon Bellamy	350 Britannia Avenue	547-0283

79.10.01	Daniel L. Bernier	35 Beechwood Avenue	549-0234
79.10.5	Lorraine Mooney	26 Gerrick Court	389-8430
79.10.30	William J. Perkins	50 Strawberry Drive	578-4002
79.11.9	Larry Roberge	487 Knightsbridge Ct Ancaster, Ontario	648-2183
79.11.14	Roger Francoeur	15 Isidore Pl. Stoney Creek	578-5872
79.11.19	Michael McLoughlin	819 Lee Ct. Burlington	637-5265
79.12.6	Peter Obratoski	5 Empire Court	560-0635
79.12.17	Zuhair Shihadeh	11 Kendale Ct. #207	574-3864
79.12.18	Dan Bissett	8 Tuer Avenue, Grimsby	945-0131
80.1.14	Antal Takacs	240 Mohawk Road East #608	385-0603
80.2.11	J. Michael Grant	2601 King St. E., #502	578-4322
80.2.12	Marc Stuart Hathaway	14 Twilight Court	560-7135
80.2.14	Yoginder K. Sharma	217 MacIntosh Dr. Stoney Creek	664-1963
80.2.27	Adelia Balice	326 Darlington Court	388-7674
80.2.28	Cosimo Balice	326 Darlington Court	388-7674
80.3.26	Paul Voloundakis	339 East 19th Street	383-7757
80.7.14	Anthony Paul DiCiccio	834 Mohawk Road West	389-9471
80.7.29	Inam-Ur-Rehman	15 Nicklaus Drive, #801	578-7253
80.10.6	Joginder S. Sanghera	2029 Hunterwood Dr Burlington	336-5039
80.10.6	Gurdip S. Soor	85 Brant Haven Drive	560-3690
80.12.5	Mohammad Ahmed	177 Templemead Drive	387-2493

80.12.18	William T. Stokoe	93 East 38th Street	575-1230
80.12.22	Kalous Kaloustian	121 Hunter Street West #610	525-0419
80.12.23	Robert Koczerzat	35 Melrose Avenue N.	unknown
80.12.24	Solomon Marcellin	260 Rexford Dr	387-0347
81.1.7	Randall G. Cruden	157 Ranwood Ct	575-7121
81.1.20	Michele A. Gilmour	21 Lorne Avenue	
81.4.8	Nathan Anderson	144 Albion Falls Blvd.	388-1743
81.4.22	John Weiss	8 Brae Crest, Stoney Creek	664-4878
81.4.30	Shirley Hathaway	14 Twilight Court	
81.8.6	Daniel Veltri	413 Britannia Avenue	662-2443
81.10.26	Stephen Jones	218 West 2nd Street	383-9050
81.10.30	Ronald Mladenich	223 Charlton Street E	522-9239
81.11.24	Wayne Stewart McGregor	241 Edgemont South	547-0480
81.12.14	Elaine Suggett	R R #6 Simcoe, Ontario	428-1870
81.12.16	George Truelove	31 Fern Place	383-5922
81.12.18	Larry E. Fitzpatrick Sr.	418 Paling Avenue	549-5991
82.1.13	Donald Horrocks	858 Upper James Street P O Box 20256, Hamilton	574-1617
82.1.18	Richard Urban	232 Gibson Avenue	545-3970
82.1.28	John Francis Mooney	26 Gerrick Court	389-8430
82.1.28	Anthony Rizzuto	8 Chateau Court	388-3310
82.2.1	Philip Dales	195 Wellington St. S. #143	572-6174
82.2.8	Drago Basic	1224 Wilson Street	523-0120

82.2.10	Alecia Davis	858 Upper James St. P O Box 20256, Hamilton	574-1617
82.2.26	John C. MacDonald	89 Balmoral Avenue North	544-8554
82.3.18	Theodors Toma	23 Quincy Court	385-9664
82.4.5	Putrus Isak	180 Mississauga Valley Blvd. #112, Mississauga	549-5770
82.4.14	Jogindar Singh Dhaliwal	563 Queen Victoria Drive	385-7625
82.6.8	Keith Johnson	P.O. Box 65547, Dundas	524-1968
82.6.10	Donna Bourke	60 Jerome Crescent #506	
82.6.24	William Khammo	51 Markham Crescent	561-0195
82.6.24	Andrea Rochelle Rosart	70 Falkirk Drive	383-0168
82.6.30	Paul Robertson	500 Greens Road, #917 Stoney Creek	662-6841
82.7.6	Pat Rostron	945 Queenston Road, #67	
82.7.6	Randy Rostron	945 Queenston Road, #67	
82.7.21	Thomas F. Sebisty	1266 Fennell Avenue East #405	575-0974
82.7.21	Pierre Richard	227 Catharine St. N.	525-0582
82.8.9	Frederick R. Neale	201 Rosslyn Avenue North	549-0326
82.9.21	Dale Martin	162 Tragina Avenue North	544-2265
82.10.8	Richard Sindall	569 Timber Lane, Burlington	637-2603
82.10.18	Harbans Singh Kalsi	43 Sundrop Ct, Ancaster	383-2296
82.11.1	Mark Granby	35 East 23rd Street	
82.11.8	Uffe Mortensen	257 Cope Street	544-2450
82.11.8	William G. Romans	5880 Walkers Road, Mount Hope	679-6689

82.12.1	Sam Veltri	159 Barnesdale Avenue North	544-4241
82.12.17	Elizabeth Jane Milligan	160 Garside Avenue North	549-3900
82.12.17	Tessie Mary Manson	624 Stone Church Rd E	574-3665
82.12.23	Ahmad Malik	1001 Main Street West #822	524-2784
83.1.4	Glen Bridges	21 Garvey Crescent	561-3755
83.2.21	Ronald Geer	303 Orkney St. W. Caledonia	
83.4.27	Basil W. Scime	123 Rosedene Avenue	387-4769
83.5.18	Devinder Bains	2068 Headon Forest Dr Burlington	336-5983
83.6.9	Sandra Fukumoto	180 Lavender Drive	648-8943
83.7.4	Dane Hathaway	366 Templemead Dr	389-0495
83.8.15	Madan Lal Arora	38 Regis Ct, Stoney Creek	
83.9.1	William A. Gravelle	17 Holly Avenue	549-6548
83.9.19	Brenda Roberge	487 Knightsbridge Cr Ancaster, Ontario	648-2183
83.10.25	Mohinder Singh Lamba	111 Highland Rd West Group c, Box 46, Stoney Creek	578-9468
83.12.29	Selewa Y. Younathan	61 Dragoon Dr	575-7616
84.1.26	Lee Micheal Vidovich	803 West 5th Street	
84.1.31	Richard VanKleef	135 Stewartdale Avenue	522-0748
84.7.12	Rudolph A. Cizek	1115 Paramount Dr. #72 Stoney Creek, Ontario	578-3965
84.8.2	Jefferson Lee Singler	36 Huxley Avenue North	
84.10.1.	Alan R. Kent Sr.	42 Collegiate Drive Stoney Creek, Ontario	662-6229

84.10.1	Alan R. Kent	67 Northridge Dr. Grp 1 Box 5, Smithville, Ontario	957-2507
84.10.1	Janice Parry Kent	67 Northridge Dr. Grp 1 Box 5, Smithville, Ontario	957-2507
84.10.3	Collette Roberge	30 Atkins Drive	575-9777
84.10.10	Anthony P. Tartaglia	33 Nellida Cr. R R #1 Ancaster, Ontario	383-3206
84.10.10	Al Reichert	856 Upper James St PO 20213, Hamilton	318-1345
84.10.22	Anne Scime	123 Rosedene Avenue	387-4769
84.10.23	Robert J. Wilson	Box 1021, Hagersville	776-3431
84.10.24	Alphonso Franco	48 Caroga Ct, U63	318-9160
84.10.30	Paul Marshall	60 Birch Avenue	545-5388
84.10.31	Darryl Scott Friend	536 James Street North	529-4984
84.11.20	Bruce Griffith	104 Sherman Avenue S. #9	
84.12.14	Kidane Gebre Zerezghi-Tewolde	63 Anson Avenue	575-4116
84.12.19	Michael Roth	117 Fairleigh Ave. S. #3	547-6024
84.12.19	Ben Kalika	8313 Twenty Road E	679-6326
84.12.28	Ronald W. Moroz	176 Balsam Avenue South	544-3940
85.1.24	Sukhdev Singh Bhatti	631 Rexford Drive	389-4822
85.2.26	Mohammad Naeem Khan	4 Orphir Road	544-5837
85.4.4	Naomi E. Brink	977 Mohawk Road East, #4G	389-9773
85.5.29	Delmer(Wayne)Robinson	55 Victoria Ave. South #602	527-1221
85.9.25	Michael J. Bernier	54 Melbourne Street	527-5442

86.1.16	Leonard Roberge	30 Atkins Drive	575-9777
86.1.31	Jack H. Yachouh	315 Queen Victoria Drive	388-7109
86.1.31	Karlis Valodze	78 Dundurn Street North	522-4754
86.2.6	Rudolf J. Weber	66 Afton Avenue	545-3567
86.5.8	Ian E. Morrice	PO Box 3849, Stn C	524-5042
86.7.2	Michael Geer	P.O. Box 3624, Stn C, Hamilton	664-2702
86.7.3	Denise Georgian	166 East 34th Street	388-7657
86.8.5	Shabir Ahmed	177 Templemead Drive	387-2493
86.8.12	Reginald Hackett	960 Stone Church Road East	575-0907
86.8.27	Harmen Bontekoe	7 Imelda Court	383-4646 383-5615
86.9.5	Habte-ab Tecle-Mariam	631 Upper James Street #304	387-4641
86.10.2	Ibrahim Saddik	129 Adis Avenue	575-9156
86.10.23	Peter H. Robertson	867 McNaughton St., Warton	
86.12.10	John Fischer	191 Main Street We. #2206	523-6034
86.12.15	Jeff Sindall	300 Mohawk Rd E #57	389-3534
86.12.29	Anthony R. Rizzuto	8 Chateau Court	388-3310
86.12.29	Felita Anderer	440 Quigley Rd.	560-2716
86.12.29	J. Wayne Vanderham	673 Knox Avenue	547-5081
86.12.29	Lance Vanderham	79 Janet Ct	578-3514
86.12.29	Shahid Butt	6 Elsa Ct	574-6547
86.12.30	Shakil Siddiqui	100 Quigley Road, U121	578-1230

87.1.2	Rob Hathaway	136 Gage Avenue South	547-8889
87.1.5	Basharat Butt	1020 Main Street West	521-0853
87.1.8	William Majoros	28 Elmore Drive	318-0729
87.1.9	Eric Shepherd	295 Sirente Drive	383-7950
87.1.20	Ken A. Watson	125 Meadowlark Drive	388-7015
87.1.26	Wayne Lepine	453 Upper Sherman Avenue	383-3878
87.2.10	Dirk J. Van Boort	99 Grosvenor Avenue North	545-3899
87.2.19	Gordon A. Greb	18 Lord Crt	573-7532
87.2.23	Edward Seeley	162 Tragina Avenue North	544-2265
87.2.26	Radmila R. Iliou	182 Rothsay Avenue	548-6405
87.3.6	Peter Kalika	8313 Twenty Road East	679-6326
87.3.18	Charles Manning	170 East 23rd Street	388-0579
87.4.21	John R. Kurpeikis	23 Myrtle Avenue	521-3064
87.5.1	Joseph Vanderheyden	181 Jackson Sreet West #907	383-4202
97.5.16	Nabo Terika	40 Sherman Avenue North	544-4776
87.5.29	Kenneth C. Reichert	42 Limeridge Road East	388-9218
87.5.29	Cindy F. Blackbarow	775 Concession Street #H-3	318-1345
87.8.31	Alisa A. Bellamy	350 Britannia Avenue	547-0283
87.10.8	Bonnie L. Roubos	P.O.Box 3624 Stn C, Hamilton	664-2702
87.10.27	John Scime	13 Beland Avenue South	545-0762
87.11.25	William P. McKenna	633 Upper James Street #110	389-4512
87.12.21	Joseph Varga	492 Second Rd, Stoney Creek	

88.1.4	Berhane Asghedom	240 Mohawk Road East #605	575-1793
88.1.5	Frederick J. Muldoon	132 Gage Avenue South	549-5770
88.1.6	Mario Posteraro	91 Regent Avenue	575-9439
88.1.13	Jagir Multani	29 Tuna Court	388-6167
88.1.14	Gurdeep Braich	287 Morgan Crt, Burlington	332-0030
88.1.18	Paul J. Shaver	700 Winston Road, Grimsby	332-0030
88.1.29	Mohammad Farooq	16 Fiona Crescent	575-0807
88.2.10	Michael J. Magee	P.O. 23, Millgrove, Ont.	689-7298
88.2.12	James Whittaker	111 Teal Avenue, Stoney Creek	
88.2.15	Michael K. Bezuyen	99 Herkimer Street #902	528-7461
88.2.22	Raphael Kolenko	247 Hwy 8 East Stoney Creek, Ontario	662-8960
88.2.22	Al Arthurs	354 Lake St. Grimsby, Ont.	945-1177
88.2.26	Martha Ferguson	687 Ferguson Rd., Jerseyville	648-3687
88.2.26	Sam Sleiman	149 Ravenbury Drive	575-4804
88.3.8	Paul J. DiCasa	430 Cannon Street East	522-3539
88.3.31	Brian Cosgrove	56 Lochearne Street	524-2325
88.4.19	Rodger McEachern	151 Gateshead Cr. #43	662-1505
88.4.25	Audrey Johnson	36 Huxley Avenue North	545-5107
88.5.4	Pantelis Ilios	629 Upper Horning Road	575-7870
88.5.11	Farrukh Qureshi	128 Guildwood Drive	575-3840
88.6.24	Ijaz H. Syed	R.R. #2 Lowbanks	774-7761

88.8.7	Ronald Airth	63 Lilacside Drive	389-4133
88.9.6	Claudio Balice	326 Darlington Court	388-7674
88.9.19	Ghulam N. Butt	36 Birchcliffe Crescent	575-8124
88.10.20	Michael G. Ford	107 Victoria Avenue South	529-0892
88.11.4	Robert Maschewski	158 Ironwood Crescent	385-9104
88.11.10	George Hutchinson	201 Stewartdale	547-3067
88.11.16	Sandra Hathaway	136 Gage Avenue South	547-8889
88.12.30	Sudhir Verma	114 Adis Avenue	575-0446
89.1.10	Ronald VanKleef	121 Central Avenue, Grimsby	945-0732
89.1.11	Brent J. Dawson	116 Catharine St. S.	529-9578
89.1.13	Ray Maurice	72 Stone Church Rd. W. Upper James PO 20271 L9C 7M8	577-7244
89.1.24	Jerry Zaraski	30 Clinton Street	545-2359
89.2.13	Larry P. E. Broadbent	56 Jameston Avenue	389-9062
89.4.5	Daniel Sullivan	76 Graham Avenue South	547-1449
89.4.24	Mary Button	210 Province Street North	544-7053
89.7.13	Josephine Rizzuto	8 Chateau Crt	388-3310
89.7.26	Peter Rihbany	28 Barton Street East	524-1268
89.8.3	Dimitrios Alkabakopoulos	39 Larkspur Cr. Ancaster	648-0377
89.8.8	Elizabeth Elkan	Jackson Sq.P.O. Box 57263 L8P 4X1	522-3539
90.06.15	William Perks	38 Valery Court	388-8665
90.08.31	Gail Rizzuto	8 Chateau Court	388-3310

91.02.20	Ronald Roberge	487 Knightsbridge, Ancaster	648-2183
91.03.26	Edward C. Beattie	1255 Upper Gage Ave #22	387-6541
91.04.17	Tokunbo(Dave)Ogunlade	310 East 36th Street	574-3149
92.01/03	Jagtar Singh Chahal	36 Russet Ct., Stoney Creek	
92.01.16	Jagtar Singh (DOB: May 10, 1947)	201 Parkwood Crescent	383-3199
92.07.07	James Monahan	1324 Monterey Ave. S. #204	545-7612
92.09.04	Angela Rizzuto	175 Hunter St. E. #512	546-5180

C.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 February 23

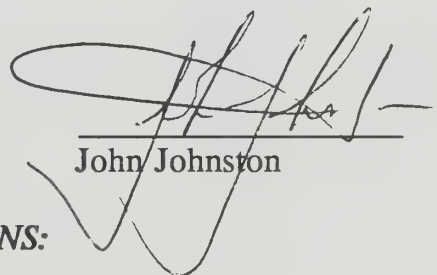
REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Mr. John Johnston
Commissioner of Human Resources

SUBJECT: Appointments To and Terminations From Permanent
Positions with the Corporation of the City of Hamilton
(C-003-094)

RECOMMENDATION:

That the attached listing of Appointments To and Terminations From Permanent positions with the Corporation to February 23, 1994 be approved.



John Johnston

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

BACKGROUND:

Attached.

THE CORPORATION OF THE CITY OF HAMILTON
TERMINATIONS FROM PERMANENT POSITIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>LENGTH OF SERVICE</u>	<u>EFFECTIVE DATE</u>
Mr. Donald Begon	Firefighter I	Fire	Retired	27 years, 9 months	Jan. 03/94
Ms. Kathleen Christie	Legal Secretary	Law	Retired (Early)	4 years, 5 months	Jan. 27/94
Mr. Robert Cowell	Senior House Plan Examiner	Building	Retired (Early)	34 years, 6 months	Jan. 31/94
Mr. Frank Digiambatista	Arena Attendant II	Culture & Recreation	Retired (Early)	25 years, 3 months	Jan. 31/94
Mr. John Ivins	Signs/Markings Specialist	Traffic	Retired (Early)	32 years	Feb. 28/94
Mr. Robert Underhill	Supervisor Subsidies	Treasury	Retired (Early)	33 years, 7 months	Jan. 31/94
Ms. Joanne Wigmore	Parking Control Officer	Traffic	Resigned	9 years, 7 months	Feb. 04/94

Prepared February 23/94

Glossary of Terms

Terminated - long term disability
- discharge
- downsizing
- redundant

Resigned - personal betterment
- personal reasons

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

<u>NAME</u>	<u>STATUS</u>	<u>CLASSIFICATION</u>	<u>DEPARTMENT</u>	<u>REASON HIRED</u>	<u>SALARY SCHEDULE</u>	<u>EFFECTIVE DATE</u>
Ms. Michelle Bezeau	I	Cashier (9-C)	Treasury	Replaced Mr. J. Whitwell - promoted, Dec. 14/92 Ms. D. Clague - promoted, Aug. 10/92	\$23,898.52 to \$30,202.64	Feb. 17/94

Prepared February 23/94

Status

Internal - I
External - E

CITY OF HAMILTON
- RECOMMENDATION -

D.

DATE: 1994 February 22

FEB 23 1994

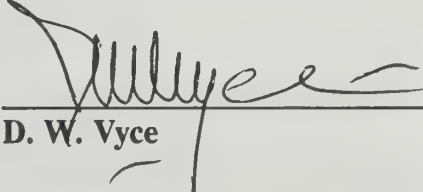
REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: D. W. Vyce
Director of Property

SUBJECT: Grant of an Easement over the rear of
City Hall Grounds to Union Gas Limited

RECOMMENDATION:

- a) That the City grant an easement to Union Gas Limited on a portion of City Hall's rear parking lot, designated as Part 1 on Plan 62R-12710, for the purpose of installing, operating, maintaining and replacing a buried Union Gas line.
- b) That the documentation for the easement be prepared to the satisfaction of the City Solicitor and registered on Title at the sole expense of Union Gas Limited.
- c) That the Mayor and City Clerk be authorized and directed to execute the necessary documents.



D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

BACKGROUND:

In the Fall of 1992, construction work was being carried out on the lower parking lot area of City Hall for the purpose of increasing parking availability and allowing for better traffic movement through these areas. In 1992 November, Union Gas Limited requested permission to undertake the replacing of the existing gas line with an upgraded line which would run along the rear of City Hall between Bay Street South and Jackson Street beside the Football Hall of Fame building. This work was to be done as soon as possible (1992 November) prior to the completion of the parking lot in an attempt to avoid the digging up of what would be a newly surfaced parking lot at some point in the future, which would be costly for Union Gas Limited and create a great inconvenience for both the public and staff using the lot.

As the laying of the new pipeline had to be undertaken almost immediately since the parking lot contractor was nearing completion of his work, it left no time for an Easement Agreement to be entered into and for a survey plan showing the new location of the new line to be completed. Subsequently, a Letter of Intent was executed by the Mayor and Acting Clerk on 1992 November 4, allowing the pipeline to be put in place with the understanding that once the required survey was completed and approved, a proper Easement Agreement would be put in place.

The survey plan of the subject easement was completed and registered 1993 July 27, and has been approved by the Manager of Legal Surveys. We therefore respectfully recommend that the City enter in an Easement Agreement with Union Gas Limited as was set out in the previously noted Letter of Intent.

KN/nw
Attach.

c.c. Robert M. Morrow, Mayor, Mayor's Office

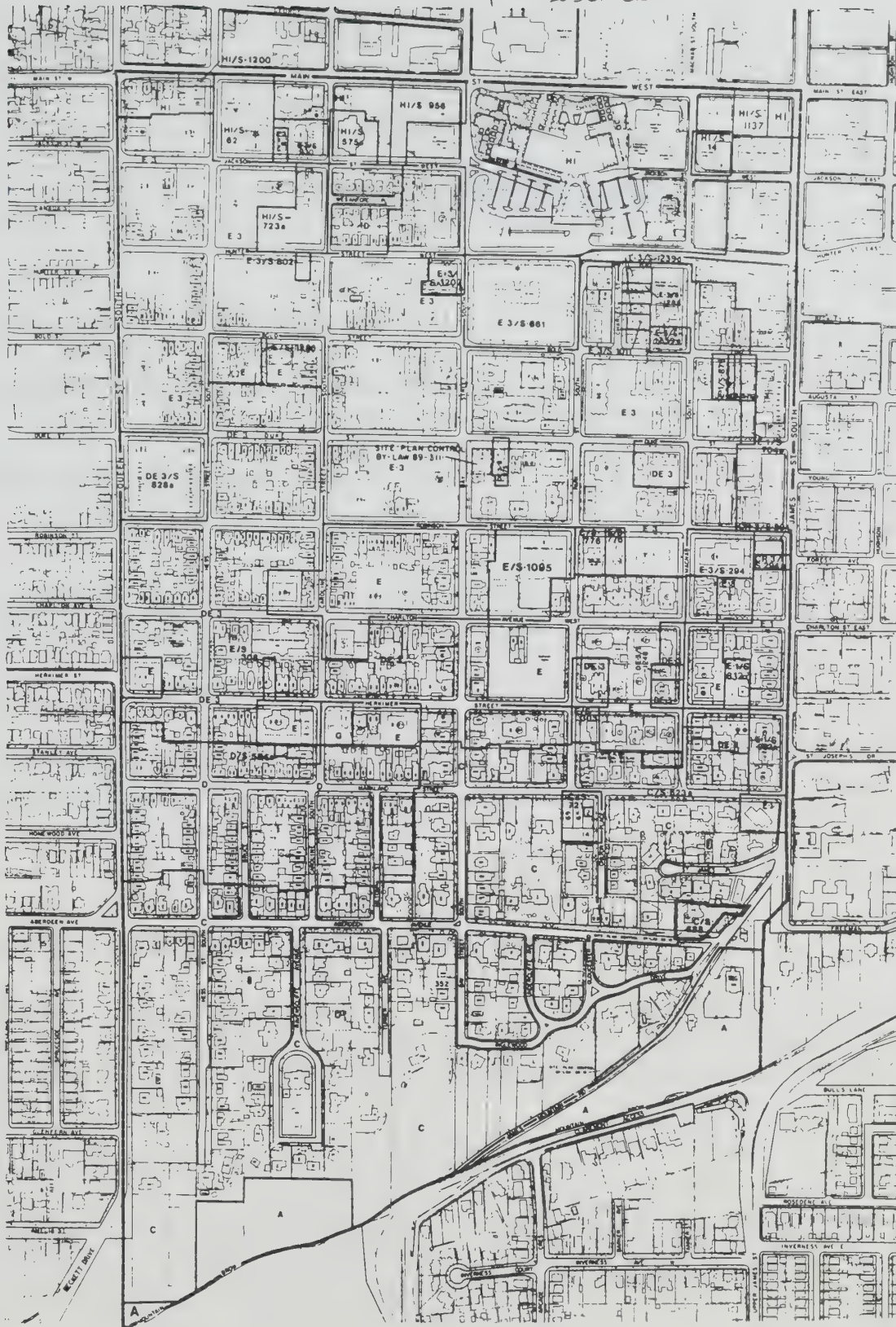
P. Noé Johnson, City Solicitor, Law Department

J. J. Schatz, City Clerk, City Clerk's Department

C. Bandurka, Property Clerk, Surveys, Roads Department

R. Swan, Manager, Building Operations and Maintenance Division

Easement



All Lands Within This Neighbourhood Is Subject
To Site Plan Control By-law No. 90-285

104 21 10	CITY OF HAMILTON
82 41 31	
93 123 22	
<p>This is not a Legal Document For Zoning Verification Please Contact City Building Department</p>	
<p>Neighbourhood Boundary Zoning Boundary</p>	<p>0 100m SCALE 50m</p>
<p>Prepared for The City of Hamilton by the Planning and Development Department of The Regional Municipality of Hamilton Wardens</p>	<p>6701 41</p>

E (i)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 February 28

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: City's Share of "Claudette Gardens - Phase 5"

RECOMMENDATION:

That the City's share of "Claudette Gardens - Phase 5" Servicing, at a cost of \$46,111.20, be financed from Centre No. CH 00107 - "Reserve for Services Through Unsubdivided Lands".

Allan C. Ross

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The net amount to be financed for all 1994 projects related to subdivision expenditures, including this recommendation, is \$46,111.20. The draft 1994 Capital Budget includes a provision of \$1,236,000 for the City's share of subdivision expenditures in 1994.

BACKGROUND:

The Transport and Environment Committee will be considering this report at their meeting of 1994, February 28. The details of the project cost is outlined in the letter of Mr. E.M. Gill, Senior Director, Roads Department, dated 1994, February 16.

NRA:jc
Attachment

c.c. E.M. Gill, Senior Director, Roads Department
K. Christenson, Secretary, Transport and Environment Committee
D.W. Vyce, Director of Property

CITY OF HAMILTON
- RECOMMENDATION -

1994 FEB 25	
POINT	
A	
B	
C	
D	
E	
F	
G	
H	

DATE: 1994 February 16
S703-86, M.J. Inrig
S703-87

REPORT TO: K. Christenson, Secretary
Transport and Environment Committee

FROM: Mr. E. M. Gill, P.Eng.
Senior Director
Roads Department

SUBJECT: 1994 Servicing Expenditures Related to Subdivisions R-94-14

RECOMMENDATION:

- a) i) That the submitted schedule of works be adopted for inclusion in the subdivision agreement with the Owners for the estimated cost of services in:

"CLAUDETTE GARDENS - PHASE 5", Hamilton

City's Share - \$ 46,111.20 Owner's Share - \$ 152,953.97

"CLAUDETTE GARDENS - PHASE 6", Hamilton

City's Share - \$ -NIL- Owner's Share - \$ 25,202.60



- ii) That the Mayor and City Clerk be authorized and directed to execute the proposed subdivision agreements with the owners of "Claudette Gardens - Phase 5", Hamilton and "Claudette Gardens - Phase 6", Hamilton as well as any other related documents for these developments, subject to the approval of the City Solicitor.
- iii) That approval of the above noted clauses be subject to the condition that no work be commenced until the final plans and subdivision agreements have been registered.

Cont'd...

1994 Servicing Expenditures Related to Subdivisions R-94-14

Cont'd.....

- iv) That in the event the Owners wish to proceed prior to the registration of the Final Plans and Subdivision Agreements, they should be allowed to do so at their own risk provided they enter into a standard agreement with the City of Hamilton for Pre-Servicing.
- v) That the City's share of services in "Claudette Gardens - Phase 5", Hamilton (\$ 46,111.20) be approved and the Finance and Administration Committee recommend the source of funding.


 E.M. Gill, P.Eng.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

"CLAUDETTE GARDENS - PHASE 5"

The total estimated cost of the City's share of services to be approved for "Claudette Gardens - Phase 5" is \$ 46,111.20. All costs have been calculated in accordance with current City cost sharing policies.

A portion of the City's share (\$ 36,620.09) is associated with above ground works and sewers and watermains on Claudette Gate adjacent to City owned lands which are designated for park purposes. This portion of the City's share is non recoverable in the future.

The remaining portion of the City's share on Claudette Gate (\$ 9,491.11) is associated with the adjacent lands of "Rymal Estates" subdivision. Under the City's subdivision agreement for "Rymal Estates", the City is holding security for future works on Claudette Gate adjacent to lands of "Rymal Estates". When works are completed on Claudette Gate the City will invoice the developer of "Rymal Estates" subdivision and recover this portion of the City's share for "Claudette Gardens - Phase 5".

"CLAUDETTE GARDENS - PHASE 6"

There are no costs to the City associated with this development.

Cont'd...

1994 Servicing Expenditures Related to Subdivisions R-94-14

Cont'd.....

BACKGROUND:

"CLAUDETTE GARDENS - PHASE 5", Hamilton

On 1990 October 29 City Council in adopting Item 8 of the Planning and Development Committee Report 17-90 approved the proposed draft plan for "Claudette Gardens" under the condition that the Owner (800064 Ontario Inc.) enter into a subdivision agreement with the City. "Claudette Gardens - Phase 5" is a smaller phase of the original approved draft plan.

"Claudette Gardens - Phase 5" will result in the creation of thirty four (34) single family residential lots, the extension of Claudette Gate northerly and the establishment of Adele Court. An estimate of costs for the subdivision has been calculated in accordance with current City cost sharing policies and it was determined that there will be a City share of \$ 46,111.20 as discussed in the Financial Section of this report.

The lands of "Claudette Gardens - Phase 5" are located west of Garth Street and north of Rymal Road West in the Falkirk East Planning Neighbourhood.

"CLAUDETTE GARDENS - PHASE 6", Hamilton

On 1990 October 29 City Council in adopting Item 8 of the Planning and Development Committee Report 17-90 approved the proposed draft plan for "Claudette Gardens" under the condition that the Owner (800064 Ontario Inc.) enter into a subdivision agreement with the City. "Claudette Gardens - Phase 6" is a smaller phase of the original approved draft plan.

"Claudette Gardens - Phase 6" will result in the creation of four (4) single family residential lots. Three lots will be established on Claudette Gate and one lot will front on Alfrin Court. Claudette Gate and Alfrin Court are existing streets built and established under "Rymal Estates" subdivision, Plan 62M-679. In "Rymal Estates" subdivision, the City cost shared for above ground services adjacent to the lands of "Claudette Gardens - Phase 6" and a 0.30 metre reserve was established. The City will recover these costs from the developer of "Claudette Gardens - Phase 6" as a cash payment in the City's subdivision agreement.

Cont'd...

-Page 4-
1994 February 16

1994 Servicing Expenditures Related to Subdivisions R-94-14

Cont'd.....

As above ground works are existing on Alfrin Court and Claudette Gate the Owner is merely required to complete sodding, tree planting and lot grading for the proposed lots in Phase 6 of "Claudette Gardens" subdivision. All estimated costs have been calculated in accordance with present City cost sharing policies and there will be no City share for this development.

The lands of "Claudette Gardens - Phase 6" are located west of Garth Street and north of Rymal Road West in the Falkirk East Planning Neighbourhood.

M/MJI:

cc: Councillor D. Ross, Chairman, Finance and Administration Committee
cc: S. Reeder, Secretary, Finance and Administration Committee
cc: A. Ross, City Treasury Department

1994 SUBDIVISION EXPENDITURE SUMMARY

CITY'S SHARE
OF EXPENDITURES

Name of: - SUBDIVISION - DEVELOPER - CONSULTANT - SURVEYOR	# OF LOTS and LOCATION	SUBDIVISION AGREEMENT AUTHORIZATION	DESCRIPTION OF WORKS	0.3 METRE RESERVE COSTS	NON-RECOVERABLE & OVERSIZED COSTS	TOTAL CITY'S SHARE	TOTAL SUBDIVIDER'S SHARE	TOTAL SERVICING COSTS
"CLAUDETTE GARDENS PHASE 5" 800064 ONTARIO INC. URBEX ENGINEERING LTD. J.P. WOOLLEY SURVEYING	34 Lots Hamilton	Council 90-10-09 P+D Report 17-90 Item 8	Catch Basins & Connections	\$1,064.42	\$2,330.01			
			Curbs & Sidewalks	\$2,463.44	\$5,385.89			
			Finished Roads	\$5,082.62	\$11,124.92			
			Dead End Barricade	\$0.00	\$565.00			
			Street Lighting	\$470.40	\$1,029.60			
			Seeding/Sodding	\$410.23	\$897.90			
			Sewers & Watermain	\$0.00	\$15,286.77	\$46,111.20	\$152,953.97	\$199,065.17
"CLAUDETTE GARDENS PHASE 6" 800064 ONTARIO INC. URBEX ENGINEERING LTD. J.P. WOOLLEY SURVEYING	4 Lots Hamilton	Council 90-10-09 P+D Report 17-90 Item 8	Catch Basins & Connections	\$0.00	\$0.00			
			Curbs & Sidewalks	\$0.00	\$0.00			
			Finished Roads	\$0.00	\$0.00			
			Dead End Barricade	\$0.00	\$0.00			
			Street Lighting	\$0.00	\$0.00	\$0.00	\$25,202.60	\$25,202.60
TOTALS:				\$9,491.11	\$36,620.09	\$46,111.20	\$178,156.57	\$224,267.77

* OVERSIZING EXPENDITURES are Non-Recoverable
* 0.3 METRE RESERVE EXPENDITURES are Fully Recoverable



E. (ii)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 February 18

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: Payment of Legal Bill
Fire Traffic Charge

RECOMMENDATION:

That payment of \$500 (plus GST) made by the Hamilton Professional Fire Fighters Association (HPFFA) to Stanley Simpson, Solicitor who represented the Fire Department in a traffic violation charge in 1992 which was subsequently dismissed, be reimbursed to the HPFFA and charged to Unclassified Account CH 55195-24201.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Allan C. Ross

Costs for these occasional incidents have in the past consistently been charged to the Unclassified Account for which sufficient funds are available to cover this amount.

BACKGROUND:

The charge in 1992 of "failure to stop at a red light", which prompted the HPFFA to seek legal representation, was withdrawn and charges dismissed, and the Law Department of the City has recommended reimbursement to the solicitor for the HPFFA in the amount of \$500, plus GST.

F.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 February 21

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Charlene J. Touzel, Secretary
Keep Hamilton Clean Committee

SUBJECT: Appointment of Members - Keep Hamilton Clean
Committee

RECOMMENDATION:

That Lori Nethercut and Sandro Principato be appointed to the Keep Hamilton Clean Committee for a term to expire 1996 November 30.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: n/a

BACKGROUND:

In 1993 October, vacancies on the Keep Hamilton Clean Committee and a number of other City Committees were advertised and citizens interested in applying for membership were invited to attend mandatory Orientation Sessions.

Four vacancies on the Keep Hamilton Clean Committee existed, however, only one person applied for membership and was subsequently appointed. This left the Committee still three members short of its full complement. Given that all four positions were not filled, the Committee has experienced difficulties in establishing a quorum at meetings. The Committee also finds itself severely short-handed for the annual Pitch-In Week activities planned for 1994 April.

At the Committee's request, the four citizens that applied for membership the last time vacancies on the Committee were advertised were contacted and asked to re-submit letters of application if they were still interested in serving on the Committee. No letters were received in this regard. Committee Members were then asked to contact individuals they feel might be interested in serving on the Committee, hence the letters of application from Lori Nethercut and Sandro Principato.

Attached are the letters of application received from Lori Nethercut and Sandro Principato.
attached

February 1, 1994

Keep Hamilton Clean Committee
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

Ladies and Gentlemen:

Attached please find my resume for your perusal.

I would like to be considered for the opening on the Keep Hamilton Clean Committee. I have lived in Hamilton for three years and have been looking for a way to become more involved in my community.

I have always been proud of our provinces' reputation for cleanliness and would like the opportunity to help maintain this image.

I am a hard-working individual with the time, interest level and commitment to become a valuable member of your committee.

Should you require any further information please do not hesitate to contact me. I look forward to your response.

Faithfully,

A handwritten signature in dark ink, appearing to read 'Lori M. Nethercut', with a stylized flourish at the end.

Lori M. Nethercut

:attach.

LORI M. NETHERCUT

17 Leaway Avenue
Hamilton Ontario
L8W 1S6
(905) 383-4982

EXPERIENCE

UNITED PARCEL SERVICE LTD.
Stoney Creek

On-call Dispatcher
October 1993 - Present

Part-time position as relief on-call dispatcher for Hamilton, Burlington, St.Catharines, Welland, Niagara Falls and Brantford centres. Involved in various clerical duties, customer service, parcel pickups and deliveries and special events coordination.

MESABA AVIATION (NORTHWEST AIRLINK)
Hamilton

Customer Service Agent
May 1992 - September 1993

Lead-Agent position involving reservations, ticketing, customer service, baggage handling, security, aircraft grooming and de-icing, weights and balances calculation, customs documentation and maintaining a clean and orderly working environment. Clerical duties included report preparation, accounting, stock auditing and filing.

DISCOVERY PRODUCTIONS
Toronto

Front Office Co-ordinator/Audio Technician
October 1986 - May 1992

Office duties included studio bookings, bookkeeping, payroll, inventory control, job quotations, client relations, special events co-ordination, daily office operations and employee orientation. Technical duties involved audio transfers (rushes), sound effects creation and selection and equipment maintenance.

MEDIA COMMUNICATION SERVICES LTD.

Toronto

Receptionist

October 1985 - September 1986

Involved switchboard operation, invoicing, filing, greeting clients, typing and other required office duties. Responsible for studio client bookings and set-up of studios prior to sessions.

BEACHES TRAVEL CENTRE LTD.

Toronto

Travel Counsellor

October 1984 - September 1985

Dealt with telephone reservations, invoicing, delivery and accounting. Involved in both retail and commercial sales.

EDUCATION

MESABA AVIATION - Airline Cross Training

1992

Trained on PARS reservations system, weights and balances calculation, customer service tactics and ramp safety and procedures.

KOSTER, SPINKS AND KOSTER - Computer Accounting

1990 - 1991

Received certificate in NewViews accounting software.

CENTENNIAL COLLEGE - Travel Counselling

1982 - 1984

Course of studies contained computer functions, typing, conversational French, salesmanship, accounting, small business management and interpersonal relations. Graduated in top 5% of class.

STEPHEN LEACOCK COLLEGIATE INSTITUTE

1977 - 1981

Completed Ontario Secondary School Graduation Diploma with Honours.

SKILLS

- Word Perfect 5.0 and 5.1
- NewViews accounting software
- One Write System - manual bookkeeping
- Multi-line telephone systems
- Data entry
- Collections
- Pricing and invoicing
- Accounts payable; accounts receivable
- Manual and computerized payroll
- Petty cash management
- Exceptional planning and organizational skills
- Customer service oriented
- Creative problem solving

INTERESTS

- Reading, baseball, music, quilting, cooking and self improvement.

REFERENCES

- Attached

SANDRO PRINCIPATO

481 Queen Victoria Drive
Hamilton, Ontario
L8W 1G8

Tel: (416) 388-1406

EDUCATION

ARCHITECTURAL TECHNICIAN

Mohawk College of Applied Arts & Technology
Hamilton, Ontario
Grade Point Average: 3

Sir Allan MacNab Secondary School
Hamilton, Ontario
Final Academic Year: 73.5%

ADDITIONAL CERTIFICATES & TRAINING

RSIC (Reinforced Steel Institute of Canada)

Presently enroled in
Computer-Aided Interactive Graphics Certificate Program
at Mohawk College (AUTOCAD)

EMPLOYMENT HISTORY

REINFORCING STEEL DETAILER

May, 1991 - October, 1992

Harris Rebar
Stoney Creek, Ontario

Duties:

- Coordinated the reinforcing steel requirements of multi-million dollar construction projects across Canada and in the U.S.A.
- Negotiated changes with Engineers, Architects, Project Managers and Contractors to reduce construction costs
- Travelled to Vancouver to provide service and to complete a customer contract
- Consulted with Plant Manager to ensure reinforcing steel was fabricated to engineering specifications
- Delegated work to junior staff members
- Entered data into computer via detailing software
- Prepared shop drawings to Engineers specifications

REINFORCING STEEL DETAILER

Ennis-Paikin Steel Ltd.

Hamilton, Ontario

January, 1989 - April, 1991

Duties:

- Similar duties to above including:
- Worked on a two-man team to complete a major local project with approximately 5,000 tons of reinforcing steel for Metro Hall, Toronto
- Assisted in one of the company's largest projects, Sky Dome, Toronto

SECURITY

Copps Coliseum

Hamilton, Ontario

March, 1987 - March, 1990

(Part-time)

Duties:

- Verified that all individuals attending scheduled events have appropriate tickets.
- Ensured that individuals attending performances did not cause personal or property damage

SURVEYOR 1

City of Burlington

Burlington, Ontario

January, 1988 - April, 1988

(Co-op - Full-time)

Duties:

- Assisted in all aspects of field surveying, including the operation of surveying equipment

CREATIVE & LEISURE INTEREST

Enjoy a variety of indoor and outdoor sports including golf, downhill skiing and bowling. Other pastimes include photography and working with personal computers

REFERENCES

Available upon request

G.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 February 25

REPORT TO: Alderman D. Ross, Chairperson & Members
Finance and Administration Committee

FROM: Susan K. Reeder, Secretary
Finance and Administration Committee

SUBJECT: Information Items

RECOMMENDATION:

That the following Information Items, which have been previously forwarded to members of the Committee under separate cover, be received for information purposes:

- (a) Memorandum - Regional Clerk - Report of the Administrative Services Committee adopted by Regional Council respecting a Comprehensive Audit of the Information Systems Department - memo dated 1994 February 17th.
- (b) Agenda - Joint City of Hamilton and Regional Municipality of Hamilton-Wentworth Roomers and Boarders Task Force - 1994 February 23rd.
- (c) Memorandum - Regional Clerk's Office - Report of the Regional Health and Social Services Committee adopted by Regional Council respecting the USARCO Incident - memo dated 1994 February 16th.
- (d) Information Report - City Clerk - 1993 Freedom of Information Officer's Report

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND;

The above-noted documents have been sent out to members of the Committee and the applicable staff for information purposes, and are being formally presented to the Committee in order to be officially received. Approval of this recommendation to receive these documents will ensure that the circulation procedure following for these matters is recorded.

Susan K. Reeder.

OFFICE OF THE CITY CLERK

*Urban/Municipal Librarian
Hamilton Public Library*

MEMORANDUM

TO: Alderman D. Ross, Chairperson
and Members,
Finance and Administration Committee

YOUR FILE:

FROM: Susan K. Reeder, Secretary
Finance and Administration Committee

OUR FILE:
PHONE:

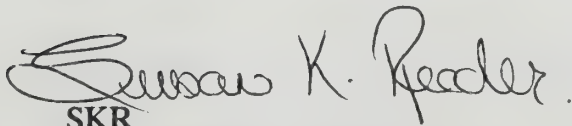
SUBJECT: Finance and Administration Committee
Agenda for the meeting to be held
Thursday, 1994 March 3rd.

DATE: 1994 March 1

Attached herewith are the following pages for the Finance and Administration Committee meeting to be held Thursday, 1994 March 3rd:

- (a) Section 6 - Director of Property - 255 West Avenue North - Page 2 of the Report
- (b) Section 8 - Referral from Committee of the Whole - Project Ranking - Proposed Canada/Ontario Infrastructure Works Program - Draft Schedule "A" listing the projects under the jurisdiction of the Finance and Administration Committee.

These pages were inadvertently omitted during the printing process.


SKR

cc Members, City Council
Members, Management Team

LIBRARIAN
MAR 1 1994
GOVERNMENT

tenant (Theatre Aquarius) had glued wooden sub-flooring to the tile floor of the gymnasium which was in good condition when the Theatre initially assumed control of the building. The unsightly sub-flooring could not be removed without completely ruining the tile floor of the gymnasium. The cost to provide a new flooring surface was an unexpected cost to the S.P.R.C. of \$3,638.00 which the S.P.R.C. is requesting the City to pay.

The Lease between the City and Theatre Aquarius dated 1988 June 11 calls for the tenant to be responsible for repairing damage to the Landlord's premises which occurred during their occupancy.

Over the past months, we have corresponded with Theatre Aquarius and requested payment for the damages as our position was that they had damaged the floor of the building and it required entire replacement.

Theatre Aquarius on 1994 February 7 proposed an offer of settlement of 50% of the claim of \$3,638 or \$1,819.00. We have discussed the offer with the S.P.R.C.. I indicated in my opinion, the offer was fair and reasonable to all parties. The S.P.R.C. will accept the offer, if it is reimbursed the sum of \$1,819.00 for the new floor covering it placed in the City's building.

We envisage a payment will be made directly by Theatre Aquarius to the S.P.R.C. with the City acting as intermediary. No doubt Theatre Aquarius will ask for a release from any claims relative hereto from both the City and the S.P.R.C.. The City will also require a release from the S.P.R.C. since it has formerly put the City on notice of its request for reimbursement of their unexpected expense.

DWV/dcr

c.c. Mayor R. Morrow
Alderman D. Ross, Chairman, Finance and Administration Committee
D. Carson, Executive Director, Mayor's Office
P. Noé Johnson, City Solicitor
Attention: D. Powers
K. Nutley, Senior Property Officer, Real Estate Division
R. Swan, Manager, Building Operations & Maintenance Division

DRAFT
Schedule No. "A"

The Corporation of the City of Hamilton
CANADA / ONTARIO INFRASTRUCTURE WORKS
(Thousands of Dollars)

PROPOSED PROJECTS IN RANKING ORDER

PROJ NO.	DEPT (2)	PROJECT DESCRIPTION (3)	Without Infrastructure			With Infrastructure Works			Cumulative GROSS COST (12)	
			GROSS COST (4)	Receipts Subsidy (5)	Budgeted NET COST (6)	Operating COST/ (Savings) (7)	Combined Cap/Ont Contributions (8)	NET CITY COSTS (9)		JOB Creation (11)
FINANCE & ADMINISTRATION COMMITTEE:										
PROJECTS FOR CONSIDERATION:										
53.0	PROP	CUP - TRIGENERATION (1)	6,852		6,852	(954)	4,200	2,100 (4)	129.2	6,300
60.0	HSPCA	CAPITAL CONSTRUCTION GRANT - HSPCA HEADQUARTERS	5,000	2,500 (2)	2,500		3,333	1,667	0 (10)	11,300
32.0	PROP	SPLIT/BALANCE CITY HALL POWER SUPPLY FOR COMPUTER SYSTEMS	100		100	1	67	33		11,400
24.2	PROP	BARRIER FREE DESIGN ACCESS - RECREATION BUILDINGS	268		268		179	89	5.5	11,668
34.0	PROP	UNINTERUPTABLE POWER SUPPLY FOR COMPUTER SYSTEMS	200		200	1	200	67	4.1	11,868
24.3	PROP	BARRIER FREE DESIGN ACCESS - RECREATION BUILDINGS	188		188		125	63	3.9	12,056
164.0	HECF	HAMILTON CONVENTION CENTRE - ROOF REPLACEMENT	350		350		233	117 (5)	7.2	12,406
	PROP	BARRIER FREE DESIGN ACCESS - CITY OWNED BUILDINGS (3)	2,900		2,900		1,933	967	59.5	15,306
174.0	HPL	CENTRAL LIBRARY RENOVATIONS - PHASE II	340		340		227	113	7.0	15,646
26.2	PROP	ENERGY CONSERVATION PROJECT	200		200		133	67	4.1	15,846
39.0	PROP	CHEDOKE GOLF CLUBHOUSE - REROOFING	40		40		27	13	0.8	15,886
38.0	PROP	DUNDURN CASTLE - HOT WATER BOILER SYSTEM	130		130		87	43	2.7	16,016
25.0	PROP	BARRIER FREE DESIGN ACCESS - ALL CITY OWNED BUILDINGS (PILOT PROJ.) (9)	300		300		200	100	6.2	16,316
24.1	PROP	BARRIER FREE DESIGN ACCESS - RECREATION BUILDINGS (9)	394		394		263	131	8.1	16,710
62.0	FIRE	REPLACEMENT/RENOVATION FIRE STATION - WOODWARD & MELVIN (Revised)	2,500		2,500		1,667	833	51.3	19,210
40.0	PROP	CHEDOKE GOLF CLUBHOUSE - BUILDING ENVELOPE REFURBISHING	150		150		100	50	3.1	19,360
29.0	PROP	MOUNTAIN ARENA - ROOF REPLACEMENT	425		425		283	142	8.7	19,785
54.3	PROP	WEST AVENUE SCHOOL - RETROFIT HEATING SYSTEM	170		170		113	57	3.5	19,955
54.2	PROP	CENTRAL FIRE - REPLACE FLAT ROOF	75		75		50	25	1.5	20,030
28.0	PROP	CITY HALL - ROOF REPLACEMENT	330		330		220	110	6.8	20,360
	PA	CAR PARK RENOVATIONS - NO. 37 (CONVENTION CENTRE) & 68 (EATON'S) (3)	1,200		1,200		800	400 (6)	24.6	21,560
51.0	PROP	LIBRARY - FIRE PANEL/PUBLIC ADDRESS SYSTEM REPLACEMENT	175		175		117	58	3.6	21,735
46.0	PROP	SUMMER'S LANE - SPRINKLER SYSTEM	70		70		47	23	1.4	21,805
52.0	PROP	BELFOUR ESTATE - BUILDING ENVELOPE RESTORATION	200		200		133	67	4.1	22,005
Total			22,557	2,500	20,057	(952)	14,670	1,667	5,668	451.6

1994 - 1995 INFRASTRUCTURE PROJECTS

DRAFT
Schedule No. "A"

The Corporation of the City of Hamilton
CANADA / ONTARIO INFRASTRUCTURE WORKS

(Thousands of Dollars)
PROPOSED PROJECTS IN RANKING ORDER

PROJ NO.	DEPT	PROJECT DESCRIPTION	Without Infrastructure				With Infrastructure Works				Cumulative GROSS COST (12)
			GROSS COST	Receipts Subsidy	Budgeted NET COST	Operating COST/ (Savings)	GROSS COST	Combined Can/Ont Contributions	Sharing of Costs	NET CITY COST	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(4)	(8)	(9)	(10)	(11)

The combined Canada - Ontario contributions available for the City of Hamilton are \$14,123,648 and the City's share of the costs \$7,061,824 giving a total of \$21,185,472.

Timing: Eligible costs after January 24, 1994 to March 1997

(1) GROSS COST OF THIS PROJECT WILL BE REDUCED BY \$552,000 IF THE PROJECT STARTS IN 1994

(2) INCLUDE \$1.9 MILLION PUBLIC CONTRIBUTIONS AND \$600,000 JOB ONTARIO CONTRIBUTION

(3) PROJECTS OUTSIDE THE PROPOSED 1994-2003 CAPITAL BUDGET:

(4) FINANCING - POTENTIAL PRIVATE FUNDING

(5) FINANCING - RESERVE FOR CAPITAL PROJECTS - HECFI

(6) FINANCING - RESERVE FOR OFF-STREET PARKING

(9) PROJECT IS PRESENTLY IDENTIFIED AS A 1994 PROJECT IN THE DRAFT 1994 CAPITAL BUDGET.

PLEASE NOTE THAT THEY WILL NOT BE ELIGIBLE FOR INFRASTRUCTURE PROJECTS.

(10) FINANCING - HSPCA WILL ASSUME 1/3 OF THE COST AND NO COST TO THE CITY

CA4 ON HBL AOS
C 51F31
1994



Urban/Municipal Librarian
Hamilton Public Library
2nd Floor

NOTICE OF MEETING

FINANCE AND ADMINISTRATION COMMITTEE

Thursday, 1994 March 24th
9:30 o'clock a.m.
Room 233, City Hall

1994
MAR
GOVERNMENT DOCUMENTS

Susan K. Reeder
Secretary

AGENDA

1. **CONSENT AGENDA**
2. **MAYOR MORROW AND ALDERMAN B. CHARTERS**
Reception for Charrette-Housing Design Exercise
3. **CANADIAN FOOTBALL HALL OF FAME AND MUSEUM MANAGEMENT COMMITTEE**
 - (a) 1995 Canadian Football League College Draft
 - (b) 1994 Grey Cup Parade Float - Vancouver, B.C.; 1994 Oktoberfest Parade Float - October 10 - Kitchener, Ontario.
4. **HAMILTON STATUS OF WOMEN SUB-COMMITTEE**
 - (a) Members of Status of Women Sub-Committee to attend 1994 National Action Committee on the Status of Women Conference.
 - (b) Appointment of member to Hamilton Status of Women Sub-Committee

5. **DIRECTOR OF INFORMATION SYSTEMS**

- (a) **Presentation** - 1993 Annual Information Systems Report
- (b) Feasibility report on internal chargeback system for information technology services.

6. **REFERRAL FROM REGIONAL COUNCIL**

Regional Summer Hires

- (a) Report - Commissioner of Human Resources - "Student - Summer Hires".

7. **COMMISSIONER OF HUMAN RESOURCES**

Reclassifications - Building Department

8. **CITY SOLICITOR AND INTERIM DIRECTOR OF CULTURE AND RECREATION**

- (a) Requested Information Report - 1994 Hamilton-Scourge Project Status Report
- (b) Report - Treasurer - 1994 Hamilton-Scourge Project (**previously tabled**)

9. **DIRECTOR OF PROPERTY**

- (a) First Floor renovations at the Central Library
- (b) Sale of Land to the Region for Freeway Purposes - part of 1000 Limeridge Road East (No. 5 Fire Hall) - Parts 1 and 2, Plan 62R-12792

10. **PRIVATE AND CONFIDENTIAL AGENDA**

11. **OTHER BUSINESS**

12. **ADJOURNMENT**

**OUTSTANDING ITEMS
FINANCE AND ADMINISTRATION COMMITTEE**

Page 1

<u>ITEM</u>	<u>DATE REQUESTED</u>	<u>ACTION BY</u>
1. (a) Policy to exempt Parking Authority from realty and business tax.	1990 February 23 & 1990 March 22	Treasurer
(b) Examine feasibility of directing the net revenue from parking fines into the Reserve Account.	1990 March 22	Treasurer
2. Additional Proposed Development Charges Amendments.	1992 April 23	Building
3. City Hall Grounds Study - being reviewed by interest groups for input.	1993 January 21	Arts Co-Ordinator
4. Report - Partnership Agreements at the Hamilton Farmers' Market.	1993 January 21	City Solicitor
5. Women's Safety Audit Project Report - Chief Administrative Officer to meet with the Status of Women Sub-Committee and staff and report back on the implementation procedures.	1993 March 25	Chief Administrative Officer
6. Report back on the issue of other municipalities which have discriminated against the hiring of the local construction industry due to restrictive policies.	1993 August 31	Chief Administrative Officer & City Solicitor
7. Report back - Discussions with Junior Achievement on negotiations on rental rate for space in the Upper Wentworth Composite Building.	1993 September 23	Chief Administrative Officer, & Director of Property
8. Information Report - Civic Awards.	1993 November 25	Culture and Recreation
9. Steering Committee - Comprehensive Audit - Information Systems.	1993 November 25	Steering Committee

**OUTSTANDING ITEMS
FINANCE AND ADMINISTRATION COMMITTEE**

PAGE 2 - Continued ...

<u>ITEM</u>	<u>DATE REQUESTED</u>	<u>ACTION BY</u>
10. Public Meeting - Transportation of Persons with Special Needs.	1993 November 25	City Clerk
11. Report - Wheelchair Accessible Integrated Taxicab Licences (to go to Taxi Advisory Committee first)	1993 November 25	City Clerk
12. One year monitoring of decisions made by the Assessment Review Board.	1993 December 9	Treasurer - to report back in 1994 November
13. Report - Request for private legislation to require expanded requirements for sprinkler systems.	1993 December 9	City Solicitor Building Commissioner Fire Chief
14. Comprehensive Audit - Culture and Recreation.	1993 December 9	Chief Administrative Officer
15. Report - Action Plan to provide a "Smoke-free Community by the Year 2000".	1993 December 9	Medical Officer of Health
16. Task Force to Review Benefits derived by the City of Hamilton from A.M.O.	1994 February 3	Alderman Copps & Alderman Agostino
17. Report - Outstanding Property Taxes (requested by Alderman Copps)	1994 March 14	Treasurer

1994 March 18

FINANCE AND ADMINISTRATION COMMITTEE

THURSDAY, 1994 MARCH 24TH

CONSENT AGENDA

A. MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE

Minutes of the regular meeting of the Finance and Administration Committee held Thursday, 1994 March 3rd.

B. CITY CLERK

Use of City facilities - Women's Coalition for Employment Equity

C. COMMISSIONER OF HUMAN RESOURCES

Hiring - Fire Chief

D. MANAGER OF PURCHASING

- (i) Replacement of one (1) 35,000 lb. GVW Chassis with Dump Body and Articulating Crane, Unit No. 9281.
- (ii) Replacement of three (3) lightweight Fairway Mowers, Unit Nos. 0039, 0114, 9636, Fleet Services.

E. SECRETARY, FINANCE AND ADMINISTRATION COMMITTEE

Information Items.

Thursday, 1994 March 3
9:30 o'clock a.m.
Room 233, City Hall

The Finance and Administration Committee met.

There were present: Alderman D. Ross, Chairperson
Alderman B. Charters, Vice-Chairperson
Alderman T. Cooke
Alderman D. Agostino
Alderman G. Copps
Alderman T. Anderson
Alderman V. Agro
Alderman D. Drury

A.

Regrets: Mayor Robert M. Morrow - City Business

Also present: J. Pavelka, Chief Administrative Officer
S. Hollowell, Acting City Clerk
S. Dembe, City Clerk's Office
A. Ross, Treasurer
D. Vyce, Director of Property
R. Sabo, Law Department
P. Noé Johnson, City Solicitor
Fire Chief Baker
J. Johnston, Commissioner of Human Resources
Susan K. Reeder, Secretary

1. CONSENT AGENDA

The Committee was in receipt of its Consent Agenda and approved the following:

A. MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE

The Committee was in receipt of the minutes of its regular meeting held Thursday, 1994 February 17, and approved these minutes as circulated.

B. CITY CLERK

(i) Use of Council Chambers - Spotless Debate

The Committee was in receipt of a report from the City Clerk dated 1994 February 15, respecting the above noted matter and approved the following:

- (a) That approval be granted to the Keep Hamilton Clean Committee to use the Council Chambers on Thursday, 1994 April 7 from 12:00 o'clock noon to 3:00 o'clock p.m. to conduct the 1994 "Spotless Debate", a debate on litter-related issues for Hamilton High School Students; and,
- (b) That the City Clerk be authorized to approve of a similar use in future years, provided it does not interfere with any other activity.

(ii) Use of City Facilities - Awareness Walk

The Committee was in receipt of a report from the City Clerk dated 1994 February 28, respecting the above noted matter and approved the following:

- (a) That permission be granted to the Y.W.C.A., A.S.A.P., Women's Centre and Big Sister Youth Services, Charlton Hall to use the City Hall forecourt and all other pertinencies, to begin and end an Awareness Walk on Sunday, 1994 May 1 from 1:30 p.m. to 3:30 p.m. to mark the beginning of Sexual Assault Prevention Month; and,
- (b) That access be provided to the first floor City Hall washrooms; and,
- (c) That permission be granted for use of the second floor lobby area for the purpose of displays for the month of 1994 May; and,
- (d) That the City Clerk be authorized to approve of a similar use in future years, provided it does not interfere with any other activity.

(iii) Use of City Facilities - Canadians for Positive Community Standards - United Nations "Year of the Family" celebration

The Committee was in receipt of a report from the City Clerk dated 1994 February 28, respecting the above noted matter and approved the following:

- (a) That permission be granted for the Canadians for Positive Community Standards to use the City Hall forecourt and all other pertinencies, to hold a celebration of the United Nations theme of "Year of the Family" on Saturday, 1994 June 18 from 10:30 a.m. to 2:30 p.m.; and,
- (b) That permission be granted for the use of the first floor foyer area for the purpose of displays; and,
- (c) That access be provided to the first floor City Hall washrooms; and,
- (d) That the City Clerk be authorized to approve of a similar use in future years, provided it does not interfere with any other activity.

(iv) Taxicab Priority List Annual Renewal for 1993

The Committee was in receipt of a report from the City Clerk dated 1994 February 11, respecting the above noted matter and approved the following:

That the list of 250 names of individuals who have renewed their names on the Taxicab Priority List, in accordance with Licence By-law 93-069, be adopted.

C. COMMISSIONER OF HUMAN RESOURCES - Appointments to and terminations from permanent positions with the Corporation of the City of Hamilton to 1994 February 23rd.

The Committee was in receipt of a report from the Commissioner of Human Resources dated 1994 February 23, respecting the above noted matter and approved the following:

That the listing of Appointments To and Terminations From Permanent positions with the Corporation of the City of Hamilton to 1994 February 23, be approved.

D. DIRECTOR OF PROPERTY - Grant of an Easement over the rear of City Hall grounds to Union Gas Limited

The Committee was in receipt of a report from the Director of Property dated 1994 February 22, respecting the above noted matter and approved the following:

- (a) That the City grant an easement to Union Gas Limited on a portion of City Hall's rear parking lot, designated as Part 1 on Plan 62R-12710, for the purpose of installing, operating, maintaining and replacing a buried Union Gas line; and,
- (b) That the documentation for the easement be prepared to the satisfaction of the City Solicitor and registered on Title at the sole expense of Union Gas Limited; and,
- (c) That the Mayor and City Clerk be authorized and directed to execute the necessary documents.

E. TREASURER

(i) Funding - 1994 Servicing Expenditures Related to Subdivisions - Claudette Gardens - Phase 5 and 6

The Committee was in receipt of a report from the Treasurer dated 1994 February 28, respecting the above noted matter and approved the following:

That as referred to in Section 24 of the Fifth Report for 1994 of the Transport and Environment Committee, the City's share of "Claudette Gardens - Phase 5" Servicing, at a cost of \$46,111.20, be financed from Centre No. CH 00107 - "Reserve for Services Through Unsubdivided Lands".

(ii) Payment of Legal Bill - Fire Traffic Charge

The Committee was in receipt of a report from the Treasurer dated 1994 February 18, respecting the above noted matter and approved the following:

That payment of \$500. (plus GST) made by the Hamilton Professional Fire Fighters Association (HPFFA) to Stanley Simpson, Solicitor who represented the Fire Department in a traffic violation charge in 1992 which was subsequently dismissed, be reimbursed to the HPFFA and charged to Unclassified Account CH 55195-24201.

F. KEEP HAMILTON CLEAN COMMITTEE - Appointment of members

The Committee was in receipt of a report from the Secretary of the Keep Hamilton Clean Committee dated 1994 February 21, respecting the above noted matter. The Committee approved the following:

For the information of the members of City Council, the Finance and Administration Committee have appointed Lori Nethercut and Sandro Principato to the Keep Hamilton Clean Committee for a term to expire 1996 November 30.

G. SECRETARY, FINANCE AND ADMINISTRATION COMMITTEE - Information Items.

The Committee was in receipt of a report from the Secretary of the Finance and Administration Committee dated 1994 February 25, respecting Information Items. The Committee approved the following:

That the following Information Items, which have been previously forwarded to members of the Committee under separate cover, be received for information purposes:

- (a) Memorandum - Regional Clerk - Report of the Administrative Services Committee adopted by Regional Council respecting a Comprehensive Audit of the Information Systems Department - memo dated 1994 February 17th.
- (b) Agenda - Joint City of Hamilton and Regional Municipality of Hamilton-Wentworth Roomers and Boarders Task Force - 1994 February 23rd.
- (c) Memorandum - Regional Clerk's Office - Report of the Regional Health and Social Services Committee adopted by Regional Council respecting the USARCO Incident -memo dated 1994 February 16th.
- (d) Information Report - City Clerk - 1993 Freedom of Information Officer's Report .

2. CHIEF ADMINISTRATIVE OFFICER - Hamilton Corporate Challenge

The Committee was in receipt of a report from the Acting Chief Administrative Officer dated 1994 February 28, respecting the above noted matter and approved the following:

- (a) That consistent with previous years, an amount of \$2,625.80 be approved for the Hamilton Corporate Challenge to be used towards the cost of entering and sponsoring two (2) teams of Civic employees taking part in the Hamilton Corporate Challenge being organized by the Hamilton and District Chamber of Commerce on Sunday, 1994 June 12 at Christie Conservation Area; and,
- (b) That this expenditure be financed from the Unclassified Account.

Note: Alderman Copps opposed.

3. CITY CLERK**(a) Monte Carlo Events and Extended Hours of Public Halls**

The Committee was in receipt of a report from the City Clerk dated 1994 February 24, respecting the above noted matter and approved the following:

- (a) That Licence By-law 93-069 and Lottery By-law 93-240 be amended to permit Public Halls to extend the hours of closing to 4:00 a.m. for the holding of Provincially licensed Monte Carlo Events; and,
- (b) That the City Solicitor be authorized to prepare the appropriate amending by-law for presentation to City Council.

Note: Alderman Copps opposed.

4. CITY SOLICITOR**(a) By-law to Amend By-laws 93-069 and 93-240 respecting Hours of Operation of Monte Carlo Events.**

The Committee was in receipt of a report from the City Solicitor dated 1994 February 23, respecting the above noted matter and approved the above noted By-law for presentation to City Council for enactment.

3. CITY CLERK**(b) To Amend By-Law 76-32, respecting Body-Rub Parlours**

The Committee was in receipt of a report from the City Clerk dated 1994 February 25, respecting the above noted matter and approved the following:

- (a) That City of Hamilton By-law 76-32, respecting Body-Rub Parlours, be amended to provide for the following:
 - (i) A limit of three Body-Rub Parlour licenses;
 - (ii) A restriction on where a Body-Rub Parlour may locate, to limit the opening or moving of locations to industrial zones with a separation of 500 metres from residential and school uses; and,
 - (iii) A reduction of licence numbers from three to two, if a licence expires without renewal, or if surrendered or lawfully revoked.
- (b) That the City Solicitor be authorized to prepare the appropriate amending by-law for presentation to City Council.

4. CITY SOLICITOR**(b) Amendment to By-law No. 76-32 limiting the locations and number of licences for body-rub parlours**

The Committee was in receipt of a report from the City Solicitor dated 1994 February 28, respecting the above noted matter. The Chairperson advised that the first part of the recommendation is identical to that proposed by the City Clerk, and that only the amending By-law is properly before the Committee from the City Solicitor. In this regard, the Committee approved the amending By-law to Amend By-law No. 76-32 - limiting the locations and number of licences for body-rub parlours.

5. COMMISSIONER OF HUMAN RESOURCES - Whistleblowing Policy

The Committee was in receipt of a report from the Commissioner of Human Resources dated 1994 February 23, respecting the above noted matter and approved the following:

- (a) That the Draft "Whistleblowing Policy" be received by the Finance and Administration Committee; and,
- (b) That the Commissioner of Human Resources circulate the Draft Policy to all Members of Council, all Employees, and the Presidents of the City Unions; and,
- (c) That written submissions to amend the policy be forwarded to the Commissioner of Human Resources within 30 days of the distribution; and,
- (d) That pursuant to the Social Contract Municipal Sectoral Agreement the Commissioner of Human Resources review these submissions in consultation with the City Unions and amend the Draft Policy as appropriate; and,
- (e) That the Commissioner of Human Resources conclude the consultation within 90 days and report to the Finance and Administration Committee including a report on those suggestions received and not incorporated into the Policy.

6. DIRECTOR OF PROPERTY - 255 West Avenue North (formerly West Avenue School)

The Committee was in receipt of a report from the Director of Property dated 1994 February 21, respecting the above noted matter. The Committee approved the following:

- (a) That the City of Hamilton grant a release to Theatre Aquarius for any claim the City may have with respect to damage caused by Theatre Aquarius to the gymnasium floor of the City owned property at 255 West Avenue North, upon payment of \$1,819. by Theatre Aquarius to The Social Planning & Research Council, the City's present tenant of the building and the party who has incurred the expense of repairing the damage; and,
- (b) That the City of Hamilton obtain a release from The Social Planning & Research Council relative to any claim it may have relative to the damage and repair costs of the said gymnasium floor.

ADDED - Appointment - Hamilton Harbour Commissioners

The Chairperson spoke to the Committee with respect to the renewal of appointment of the City's representative to the Hamilton Harbour Commissioners. In this regard, he indicated that the present City representative, Duncan Beattie, has now been appointed as the Chairman of the Hamilton Harbour Commissioners.

Some discussion ensued and it was agreed that the Committee would recommend the following to City Council:

That notwithstanding Section 26 of the Eighteenth Report for 1992 of the Finance and Administration Committee adopted by City Council on 1992 September 29, respecting the appointment of members to Committees/Boards/Commissions, that Duncan Beattie be appointed to serve as the City's representative on the Hamilton Harbour Commissioners for a term to expire 1997 March 8.

ADDED - Smoking Control Policy

The Chairperson spoke to the Committee with respect to the invitation to the Hamilton-Wentworth Council on Smoking and Health to make a presentation to the Committee with respect to the status of the Tobacco Control issue. Further to this, it was indicated that City Council has agreed to request the Regional Health and Social Services Committee to authorize its Medical Officer of Health to prepare a report in this regard, and it is anticipated that this report will be coming back in a few months time.

Some discussion ensued with this matter, and it was agreed that it would be more appropriate for the Hamilton-Wentworth Council on Smoking and Health to be present when the Medical Officer of Health's report is presented.

ADDED - Alderman Copps - Resolution from the Corporation of the Township of West Carlton - opposition to Bill 77 - restructuring of Ottawa-Carlton's Regional Government Representation.

Alderman Copps raised an interest in a recent resolution received from the Corporation of the Township of West Carlton, respecting opposition to Bill 77 respecting restructuring of Ottawa-Carlton's Regional Government representation. Alderman Copps requested that this matter be placed before the Committee for discussion and it was agreed that this would be placed on a future Agenda for the Committee.

ADDED - Alderman Copps request for a Delegation

Alderman Copps spoke to the Committee with respect to correspondence she had received from Mr. Blacquiére of "We Care Kennel". Alderman Copps requested that he be invited in to speak to the Committee and the Committee agreed to invite Mr. Blacquiére to attend a future meeting as a Delegation.

DELEGATION - HSPCA - Request for support for Funding for the HSPCA Headquarters - Capital Construction Grant - Canada/Ontario Infrastructure Works.

Mr. Cam Stableford, General Manager of the HSPCA was in attendance, along with John Headin, Chairman of the Board, Owen Boris, Member, Barbara Watson, Member, Marilyn Hawrik, Member, John Christi, Member and Paul Hanover, Member, to speak to the Committee regarding Capital Construction Grant to the HSPCA Headquarters.

Mr. John Headin was the Spokesperson for this Delegation and advised the Committee of the fundraising to date, whereby they have cash-on-hand in the amount of \$923,000., pledges in the amount of \$241,000., an amount of \$242,000. set aside in the City's Reserve for the matching funds commitment, as well as the need to raise an additional \$194,000. towards the cost of construction of a new HSPCA Headquarters.

Some discussion ensued with respect to the Committee on the Project and their fundraising amounts, as well as the Project within the perimeters of the ranking it presently holds for the Canada/Ontario Infrastructure Works Program.

The Chairperson advised that presently the HSPCA Project is listed as Number 2 in the ranking order from the Finance and Administration Committee.

Following this presentation, the Committee thanked the Representatives from the HSPCA for their attendance and indicated that the Committee would be supporting it's Number 2 Ranking for the HSPCA Project.

8. REFERRAL FROM COMMITTEE OF THE WHOLE - Project Ranking - Proposed Canada/Ontario Infrastructure Works Program

The Committee was in receipt of the Proposed Ranking of Projects under the jurisdiction of the Finance and Administration Committee, along with the 1994-2003 Provisional Capital Budget Program. The Committee reviewed the Draft Ranking Priorities Listing and agreed to make the following recommendations:

- (a) That the following list of projects under the jurisdiction of the Finance and Administration Committee be considered by the Committee of the Whole in the overall ranking of the City's "Canada/Ontario Infrastructure Works Program" submission;

<u>Project No.</u>	<u>Dept.</u>	<u>Project Description</u>	<u>Gross Cost</u>
53.0	Prop	C.U.P. Trigeneration (1)	\$6,300,000.
60.0	HSPCA	Capital Construction Grant - HSPCA Headquarters	\$5,130,000.**
24.2	Prop	Barrier Free Design Access - Recreation Buildings	\$268,000.
24.3	Prop	Barrier Free Design Access - Recreation Buildings	\$188,000.
32.0	Prop	Split/Balance City Hall Power Supply for Computer Systems	\$100,000.

** HSPCA Headquarters - Gross cost is \$5,130,000. less infrastructure contribution of \$3,200,000. less HSPCA cost of \$1,688,000. = City cost balance of \$242,000.

9. PRIVATE AND CONFIDENTIAL AGENDA

The Committee then moved In-Camera to discuss matter of a Private and Confidential nature.

The Committee then moved back into Regular Session and approved the following:

AA. CITY SOLICITOR AND DIRECTOR OF PUBLIC WORKS**(i) City of Hamilton -ats- Joanne and John Sinai**

- (a) That the City of Hamilton resolve Ontario Court (General Division) Action No. 36830/92 by the payment to the Plaintiffs, Joanne and John Sinai of the sum of \$2,000. inclusive of all damages, interest and costs; and,
- (b) That the Plaintiffs be required to provide a Full and Final Release in a form satisfactory to the City Solicitor; and,
- (c) That Ontario Court (General Division) Action No. 36830/92 be dismissed without costs.

(ii) City of Hamilton -ats- Thompson; Ontario Court (General Division) Action No. 14648/89

That the City of Hamilton settle Ontario Court (General Division) Action No. 14648/89 on the following terms:

- (a) That the City pay to the Plaintiffs Kenneth and Sadie Thompson, the sum of \$6,000. inclusive of all damages, interest, costs and disbursements; and,
- (b) That the Plaintiffs be required to execute a Full and Final Release in a form satisfactory to the City Solicitor; and,
- (c) That Ontario Court (General Division) Action No. 14648/89 and all crossclaims and Third Party claims be dismissed, as against the Corporation of the City of Hamilton without costs.

BB. CITY SOLICITOR - City of Hamilton -ats- Gallagher; Ontario Court (General Division) Action No. 14544/89

That the City of Hamilton offer to settle Ontario Court (General Division) Action No. 14544/89 on the following terms:

- (a) That the City pay to the Plaintiffs Rose Gallagher, William Joseph Gallagher, and William Allen Gallagher, the sum of \$7,200. inclusive of all damages and interest; and,
- (b) That the City pay to the Plaintiffs costs and GST in the amount of \$1,177.; and,
- (c) That the City pay to the Plaintiffs thirty percent of taxable disbursements to be agreed or assessed; and,


- (d) That the Plaintiffs be required to execute a Full and Final Release in a form satisfactory to the City Solicitor; and,
- (e) That Ontario Court (General Division) Action No. 14544/89 and all crossclaims be dismissed, as against the Corporation of the City of Hamilton without costs; and,
- (f) That the Director of Property be directed to approach the Hamilton and District Association for the Mentally Retarded to seek amendments to the lease of 191 York Boulevard, to add standard terms including exclusive possession of the premises by the Lessee, indemnity of the City by the Lessee and insurance requirements.

11. ADJOURNMENT

There being no further business, the meeting then adjourned.

Taken as read and approved,

ALDERMAN D. ROSS, CHAIRPERSON
FINANCE AND ADMINISTRATION COMMITTEE


Susan K. Reeder
Secretary
1994 March 3

CITY OF HAMILTON
- RECOMMENDATION -

B.

MAY 11 1994

DATE: 1994 March 10

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Mr. J. J. Schatz
City Clerk

SUBJECT: Use of City Facilities - Women's Coalition for
Employment Equity

RECOMMENDATION:

- a) That approval be granted to the Hamilton Status of Women Sub-Committee and the Women's Coalition for Employment Equity to use Room 219 on Friday, 1994 March 25 from 6:30 p.m. to 9:30 p.m. and on Saturday, 1994 March 26 from 8:30 a.m. to 4:30 p.m. to conduct a Workshop on Employment Equity; and,
- b) That the City Clerk be authorized to approve of a similar use in future years, provided it does not interfere with any other activity.

[Signature]

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Hamilton Status of Women Sub-Committee will assume all staffing costs in the approximate amount of \$200. (CH 55305 82010) for the Saturday Workshop.

BACKGROUND:

The Hamilton Status of Women Sub-Committee at its meeting held 1994 March 3 agreed to co-sponsor this event with the Women's Coalition for Employment Equity to bring women together to review the impending Ontario Government's Employment Equity legislation and its impact on women.

The Workshop will provide training tools for women to facilitate and to educate others about Employment Equity as well as providing an opportunity for women to network with other women, female Employment Equity practitioners and trainers.

cc Stella Glover, Legislative Assistant, City Clerk's Department
Mayor's Office
Rob Swan, Manager, Property Maintenance Division
Information Desk
Charlene Touzel, Secretary, Hamilton Status of Women Sub-Committee

CITY OF HAMILTON
- RECOMMENDATION -

C.

MAR 16 1994

DATE: 1994 March 10

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Mr. John Johnston
Commissioner of Human Resources

SUBJECT: Hiring - Fire Chief (C-005-094)

RECOMMENDATION:

That section 21 of the First Report of the Finance and Administration Committee report for City Council held 1994 January 25 be rescinded.



John Johnston

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

BACKGROUND:

D(i)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 March 2

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: T. Bradley
Manager of Purchasing

SUBJECT: Replacement of One (1) 35,000 lb. GVW Chassis with
Dump Body and Articulating Crane, Unit No. 9281

RECOMMENDATION:

That a purchase order be issued to Atlas Polar Company Limited, Toronto, in the amount of \$101,717.50 including all applicable taxes, for the replacement of One (1) 35,000 lb. GVW Chassis with dump body and articulating crane, Unit #9281, being the lowest of seven tenders received in accordance with specifications issued by the Manager of Purchasing and Vendor's tender and be financed through Reserve for Mobile Equipment Account No. CH5X503 00101.

T. Bradley

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:
N/A

BACKGROUND: Tender Analysis

		<u>Body Make</u>	<u>Crane Make</u>
Atlas Polar Company Limited, Toronto	\$101,717.50	Del CD14	Hiab Tico
Eastgate Ford, Hamilton	102,005.00	Crysteel	IMT4825
Atlas Polar Company Limited, Toronto	102,177.50	Del CD14	Hiab 081AW
Eastgate Ford, Hamilton	102,488.00	G&F WF4-15	IMT4825
Paikin Equipment Inc., Oakville	104,988.10	Del CD14	Ferrari
Palfinger Inc., Niagara Falls	105,264.10	Protec	Palfinger
Eastgate Ford, Hamilton	105,598.75	Del CD14	IMT4825

All bid Ford chassis.

D(ii)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 March 3

MAR 15 1994

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: T. Bradley
Manager of Purchasing

SUBJECT: Replacement of Three (3) Lightweight Fairway Mowers,
Unit Nos. 0039, 0114, 9636, Fleet Services

RECOMMENDATION:

That a purchase order be issued to Ontario Turf Equipment, London, in the amount of \$97,566 including all taxes, for the replacement of three (3) lightweight fairway mowers unit numbers 0039, 0114 and 9636, being the lowest acceptable of four tenders received in accordance with specifications issued by the Manager of Purchasing and Vendor's tender and be financed through Reserve for Mobile Equipment Account No. CH5X503 00101.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:
N/A

BACKGROUND: Tender Analysis

Turf Care Products, Newmarket	\$ 94,892.25 2 Wheel Drive Units
Ontario Turf Equipment, London	97,566.00 4 Wheel Drive Units
Podolinsky Farm Equipment, Petrolia	103,359.42 4 Wheel Drive Units
Turf Care Products, Newmarket	105,711.45 4 Wheel Drive Units

The 2 wheel drive units do not meet specification.

E.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 March 17th

REPORT TO: Alderman D. Ross, Chairperson & Members
Finance and Administration Committee

FROM: Susan K. Reeder, Secretary
Finance and Administration Committee

SUBJECT: Information Items

RECOMMENDATION:

That the following Information Items, which have been previously forwarded to members of the Committee under separate cover, be received for information purposes:

- (a) Minutes of the Joint City of Hamilton and Regional Municipality of Hamilton-Wentworth Roomers and Boarders Task Force meeting held Wednesday, 1994 February 23rd.
- (b) Information Report - City Clerk - Preparation of a report respecting proposed Advance Deposit for Taxicab Fares - report dated 1994 March 16th.
- (c) Minutes - Hamilton Status of Women Sub-Committee - meeting held 1994 February 3rd.

Susan K. Reeder

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND;

The above-noted documents have been sent out to members of the Committee and the applicable staff for information purposes, and are being formally presented to the Committee in order to be officially received. Approval of this recommendation to receive these documents will ensure that the circulation procedure following for these matters is recorded.



2.

March 18th, 1994

MEMO TO: Ald. Don Ross, Chairman
Finance & Administration Committee

Susan Reeder, Secretary
Finance & Administration Committee

FROM: Robert M. Morrow/Ald. Bob Charters

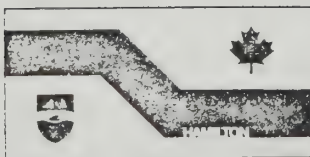
SUBJECT: RECEPTION FOR CHARRETTE-HOUSING DESIGN EXERCISE

RECOMMENDATION: That the City of Hamilton host a reception for 100 people at the Hamilton Convention Centre or the Piano Nobile Lounge of Hamilton Place as a kick-off to the Co-ordinating Council on Housing's Charrette-Housing Design Exercise on Friday May 27th from 7:30 p.m. to 9:30 p.m. The cost of this reception of \$950.00 to be charged to the City Hosting Account No. CH55314-84010.

BACKGROUND: Please see the attached letter dated February 10th, 1994 under the signature of Councillor Bob Charters, Chairman of the Co-ordinating Council on Housing, and a memo detailing events of March 15th, 1994.

RMM/DC/pb.

Attach.



PLANNING AND DEVELOPMENT DEPARTMENT

MEMORANDUM

TO: Dennis Carson

YOUR FILE:

FROM: Doug Frost

OUR FILE:

PHONE: 546-2193

SUBJECT: Charrette - Housing Design Exercise

DATE: 1994 March 15

Bob Charters asked that I send you some information on the charrette currently being planned by the Co-ordinating Council on Housing. I have included some information in this memo and also included the letter originally sent to all of the mayors and planning directors to make them aware of the plans for a design exercise event. I should point out that we are in the midst of making arrangements and finding participants, jurors, speakers and resource people for the event right now, so that alot of specifics have not been decided yet. However, the following issues have been decided on:

- 1) Unlike other housing-related charrettes held in Ontario over the past 10 years, Hamilton-Wentworth's design exercise will focus on the provision of people with special needs. Although the private-sector development industry and the non-profit housing corporations have been successful in providing certain types of housing, there remain large segments of society whose housing needs are not being adequately met. These include:
 - i) disabled people
 - ii) single parents
 - iii) extended families
 - iv) youth
 - v) people who want or need to work at home or in close proximity to home
 - vi) people who require shared eating, childcare or recreation facilities
 - vii) people who require a limited amount of assistance or supervision but who do not need to be institutionalized

An emphasis will also be placed on producing designs that lead to economic revitalization, providing better integration within neighborhoods, and include a large proportion of affordable units.

- 2) Three different sites will be utilized to address different types and scales of issues. One site will be on Barton in Hamilton, and will involve the redevelopment of a mixed retail/residential strip. This challenge will incorporate issues related to the redevelopment

S,
LF

of Hamilton's major older retail/residential arteries like Barton and Main. Another site will be a medium-density redevelopment in Dundas that will involve issues associated with a relatively large residential development in an older, built-up urban location. The third site will be a greenfields suburban location in Flamborough next to Waterdown that will deal with opportunities associated with developing a large, integrated community from scratch.

- 3) The charrette will take place on the last weekend of May (Friday, 27th, Saturday, 28th and Sunday, 29th) and will include a wine and cheese introduction with speakers on the Friday night followed by two days of actual design activities. Mission Services will be the site of the Saturday and Sunday design activities. A final supper will either precede or follow the judging of the various designs on Sunday.
 - 4) Each site will have several teams that each attempt to produce their own unique and innovative design; each team will have between three and nine people. Although a good mix of people is desirable in each team (e.g. one design professional, one contractor/developer, one housing consumer, one special service provider, etc.), the only basic requirement will be that each team have at least one person with design skills capable of putting the group's ideas onto paper. The Co-ordinating Council will try to put together three teams for each site that have a good mix of skills, knowledge and ideas, but will welcome any other teams put together by interested people. Between 50 and 100 people can be expected to participate in one capacity or another.
 - 5) A number of letters have been sent to potential speakers for the kick-off Friday night event, but no decisions have been made about speakers yet. No judges or teams have been selected at the present time. A number of people have been approached about acting as resource people to assist teams with technical issues, and a large number of people have shown their interest in participating in the charrette. The sites have just been chosen for the charrette, and Regional staff and members of the Co-ordinating Council are working on the program brief that will provide initial guidance to the teams.
 - 6) The Region, through the Co-ordinating Council's '93-'94 budget, will be providing up to \$6,000 for the charrette. Requests have been sent to CMHC and the Ministry of Housing to provide additional funding. Requests to other organisations will be forthcoming.
- IV,
LC



THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

Office of the Clerk
119 King Street West, 15th floor
Hamilton, Ontario

526-4154

Mailing Address:
P.O. Box 910, Hamilton, Ontario
L8N 3V9

February 10, 1994

Refer to File No
Attention of
Your file No.

Mr. Ron Marini, M.C.I.P.
Director of Planning
City of Stoney Creek
777 Highway No. 8
Box 9940
Stoney Creek, Ontario
L8G 4N9

Dear Mr. Marini:

The Co-ordinating Council is organizing a housing Charrette for the end of May this year. Housing Charrettes have been used by the architectural profession for many years to develop creative housing designs. They usually take place during a concentrated time period (48-72 hours). We want to modify this model a little to address some housing concerns which are confronting this community.

This Charrette will look at housing options for three sites in Hamilton-Wentworth, one to redevelop an area of downtown, the second to add housing to an established area and the third to develop housing on a new site. Each site will have different challenges.

Small groups will work on housing solutions for one of the three sites. Each would have a diverse group of people to work together to develop a housing solution. In addition to architects, we have invited people from social service agencies, potential residents, urban planners and community groups.

If you are aware of people who might like to be involved in the Charrette, or would be interested yourself, please contact Rosemary Foulds at 546-2185 or Doug Frost at 546-2193.

Yours truly,

Councillor Bob Charters
Chairman
Co-ordinating Council on Housing

Housing.Dirlet_gen

Mr. Ron Marini, M.C.I.P.
Director of Planning
City of Stoney Creek
777 Highway No. 8
Box 9940
Stoney Creek, Ontario
L8G 4N9

Mr. Patrick Hennessey
Director of Planning
Town of Ancaster
300 Wilson Street East
Ancaster, Ontario
L9G 2B9

Mr. Brian Smith, M.C.I.P.
Director of Planning
Town of Flamborough
P. O. Box 50
Waterdown, Ontario
L0R 2H0

Mr. Morgan Pirie
Consultant
May, Pirie & Associates
3310 South Service Road
Burlington, Ontario
L7N 3M6

Mr. Louis A. Spittal
Planning Co-ordinator
Town of Dundas
60 Main Street
P. O. Box 8584
Dundas, Ontario
L9H 5E7

Mr. Victor Abraham
Director of Planning
City of Hamilton
71 Main Street West
Hamilton, Ontario
L8 3T4

Mayor Robert E. Wade
Town of Ancaster
300 Wilson Street East
Ancaster, Ontario
L9G 2B9

Mayor John Addison
Town of Dundas
60 Main Street
P. O. Box 8584
Dundas, Ontario
L9H 5E7

Mayor Don Granger
Town of Flamborough
P. O. Box 50
Waterdown, Ontario
L0R 2H0

Mayor Glen Etherington
Township of Glanbrook
2965 Homestead Drive
Box 130
Mount Hope, Ontario
L0R 1W0

Mayor Robert Hodgson
City of Stoney Creek
777 Highway No. 8
Box 9940
Stoney Creek, Ontario
L8G 4N9

Mayor Bob Morrow
City of Hamilton
71 Main Street West
Hamilton, Ontario
L8 3T4

Ms. Joy Shikaze
Public Relations
Hamilton Real Estate Board
505 York Blvd.
Hamilton, Ontario
L8R 3K4

Hamilton-Halton Home Builders
Association
1112 Rymal Road East
Hamilton, Ontario
L8W 3N7

CITY OF HAMILTON

- RECOMMENDATION -

3 (a.)

DATE: 1994 March 16

REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Tina Agnello, Secretary
Canadian Football Hall of Fame and Museum Management Committee

SUBJECT: 1995 Canadian Football League College Draft

RECOMMENDATION:

That a formal Bid for the 1995 Canadian Football League College Draft be submitted and that the Canadian Football Hall of Fame and Museum Management Committee and Managing Director lend its assistance for events associated with the Draft.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

It is anticipated that events for the Draft will receive corporate and agency sponsorship.

As per the 1994 Bid, the Regional Economic Development Department will be requested to lend its assistance toward the drafting of the Bid.

BACKGROUND:

In 1992, and every year since 1988, Hamilton has been the Host of the Canadian Football League College Draft. As the Hosts of the Draft, the City of Hamilton receives National coverage. In addition, people are flown in from all parts of the Country and this provides a boost to the Hamilton economy, especially the service industries.

TA/jt

cc: J. Smith, Managing Director, Canadian Football Hall of Fame and Museum
Bill Tidball, Chairperson, Canadian Football Hall of Fame and Museum
Management Committee
Eileen Bidulka, Product Development Officer/Conventions, Regional Economic
Development Department

CITY OF HAMILTON
- RECOMMENDATION -

3(b.)

DATE: 1994 March 16

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Tina Agnello, Secretary
Canadian Football Hall of Fame and Museum Management Committee

SUBJECT: (a) 1994 Grey Cup Parade Float - Vancouver, B.C.
(b) 1994 Oktoberfest Parade Float - Kitchener, Ont., October 10

RECOMMENDATION:

That consideration be given for the City of Hamilton to parade a float in the 1994 Grey Cup Parade to be held in Vancouver on 1994 November 27 and the 1994 Oktoberfest Parade to be held in Kitchener on 1994 October 10.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

An upset fee of \$25,000. would be required to refurbish the existing Vancouver float so that it could be used at the Grey Cup Parade. An additional upset fee of \$25,000. would be required to refurbish the existing Hamilton float for use at the Oktoberfest Parade.

BACKGROUND:

The Canadian Football Hall of Fame and Museum Management Committee at its meeting of 1994 March 14 was in receipt of a report from the Managing Director recommending that a float be paraded in the 1994 Grey Cup Parade. The Committee was also in receipt of correspondence from the Kitchener-Waterloo Oktoberfest Parade Committee requesting the same. Since the finance of the Grey Cup float has to come from the City, the Committee's decision was to refer the report and correspondence to the Finance and Administration Committee for a decision.

cc: J. Smith, Managing Director, Canadian Football Hall of Fame and Museum
B. Tidball, Chairperson, Canadian Football Hall of Fame and Museum Management Committee
A. Ross, Treasurer, City of Hamilton

4 (a.)

CITY OF HAMILTON
- RECOMMENDATION -

MAR 11 1994

DATE: 1994 March 11

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Charlene J. Touzel, Secretary
Hamilton Status of Women Sub-Committee

SUBJECT: Members of Status of Women Sub-Committee to Attend
1994 National Action Committee on the Status of
Women Conference

RECOMMENDATION:

- a) That Katherine Side and Christine Templeton represent the Hamilton Status of Women Sub-Committee at the 1994 National Action Committee on the Status of Women Conference to be held in Ottawa from 1994 June 10 - 13; and,
- b) That costs for the attendance be charged to the Hamilton Status of Women Sub-Committee Travel Account No. CH 55201 82010.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Approximately \$1,600. (Registration, Travel, Accommodations, Additional Expenses ie. Transportation, Meals, etc.) to be charged to Account No. CH 55201 82010.

BACKGROUND:

The Hamilton Status of Women Sub-Committee at its meeting held 1994 March 3 approved that the two above-noted Members attend the 1994 National Action Committee on the Status of Women Conference.

Every year, for the past several years, two Committee Members have attended this Conference. This year's theme is "International Perspectives: Women and Global Solidarity".

4 (b.)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 March 18

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Charlene J. Touzel, Secretary
Hamilton Status of Women Sub-Committee

SUBJECT: Appointment of Member to Hamilton Status of Women
Sub-Committee

RECOMMENDATION:

That the Finance and Administration Committee take appropriate action to fill the one citizen member vacancy on the Hamilton Status of Women Sub-Committee created by the resignation of Janet Stewart for a term to expire 1994 November 30.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

There would be an advertising cost of approximately \$200.00 if the Committee advertised for applicants for the Committee. No costs would be incurred if the Committee selected a citizen member from the list of applications on file.

BACKGROUND:

The Hamilton Status of Women Sub-Committee at its meeting held 1994 March 3 received a letter of resignation from Committee Member Janet Stewart who is moving to another country.

Attached for the Committee's information are applications from interested citizens who attended Orientation Sessions in 1992 November when vacancies were advertised, as well as two additional letters of application that have since been received and kept on file.

Christine Templeton, Chairperson of the Hamilton Status of Women Sub-Committee would like to be invited to meet with the Selection Committee when the filling of the vacancy is considered.

attached

cc Christine Templeton, Chairperson, Hamilton Status of Women Sub-Committee

Hamilton Status of Women Sub-Committee

1 to be appointed for a term to expire 1994 November 30

Applicants:

- a) Marla Adams, 19 Lottridge Street, Hamilton, L8L 6T7
- b) Kirk Cavanagh, 84 First Road West, Stoney Creek, L8J 2S9
- c) Eleanor Johnstone, 14 Cortina Crescent, Hamilton, L8K 4K4
- d) Jacqueline Ruch, 211 Ferguson Avenue South, Hamilton, L8N 2N2
- e) Sandy Shaw, 53 Barnesdale Avenue South, Hamilton, L8M 2V3
- f) Linda Wallace, 82 Gilbert Avenue, Ancaster, L9G 1R4

Nov 13/92
4:20
BQ

APPLICATION FORM

1. Application for appointment to: HAMILTON STATUS OF WOMEN
(please specify Committee/Board/Commission of interest - maximum of two)

2. Name: NARLA ADAMS

3. Home Address: 19 LOTTRIDGE ST HAMILTON ONTARIO
L5L 6T7

4. Telephone Number (s): Home: 549-6293
Work: 521-7815

5. Please state why you are interested in serving on this Committee/Board/Commission and what do you feel you can contribute? Please list related experience and/or interests.

THROUGH MY POSITION AS COMMUNITY DEVELOPMENT
CO-ORDINATOR FOR THE HAMILTON-MIDTLEBORTH HOUSING
AUTHORITY I AM EXPOSED DAILY TO ISSUES
AFFECTING WOMEN. MY KNOWLEDGE AND EXPERIENCE
I AM OFFERING TO YOUR COMMITTEE.

6. How did you learn about this position? i. ___ Newspaper (please specify)

ii. ___ Community Organization

iii. ___ Brochure

iv. ___ Radio/Television
(please specify which program)

v. ___ Word of Mouth

vi. ✓ Other (please specify)

Classmate - Martene Thoma, Catherine

7. Additional Information:

See Resume attached

Michael Adams

Signature

November 14/92

Date

APPLICANTS ARE ENCOURAGED TO SUBMIT A RESUME

Your resume should not refer to any prohibited grounds of discrimination, i.e. race, ancestry, place of origin, citizenship, creed, sex, sexual orientation, age, colour, ethnic origin, record of offenses, marital status, family status or handicap.

PLEASE RETURN TO: City Clerk
Hamilton City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

BY FRIDAY, 1992 NOVEMBER 13

RESUME
MARLA ADAMS
19 LOTTRIDGE STREET
HAMILTON, ONTARIO
L8L 6T7
(416) 549-6293

EMPLOYMENT HISTORY:

Mar. 1991- HAMILTON-WENTWORTH HOUSING AUTHORITY
present Community Development & Recreation Co-ordinator

Develop strategies for supporting the frail elderly in the context of Long Term Care Redirection. Oversee the development and administration of amenity space. Seek service partnerships for supporting tenants with mental health problems. Prepare submissions to the Board on a wide range of topics. Maintaining links with key organizations. Monitor program expenditures. Administer tenant association funding. Organization and editing of the tenant newsletter. Prepare grant proposals. Represent the HWWHA on the provincial race relations task force. Responsible for all aspects of the recreation programs which includes hiring and supervision of 25 staff, training, program development, implementation and evaluation. Also responsible for supervision of co-op students and College placement students.

Jan. 1990- HAMILTON-WENTWORTH HOUSING AUTHORITY
Oct. 1990 Acting Maintenance Supervisor

Supervision and administration of all resources required for the day today maintenance of buildings, equipment and grounds in a portfolio of family units. This included the implementation of preventative maintenance programs, the preparation of maintenance budgets, recommendation and administration of approved budgets and frequent site visits and supervision of site maintenance staff, painters and contractors, determination of appropriate action to correct deficiencies and estimating of cost of such repairs and the requisition of the payment recommendation for these goods and services.

June 1988-
Dec. 1988

HAMILTON-WENTWORTH HOUSING AUTHORITY
Acting Tenant Placement Supervisor

Supervision of clerical staff involved in the processing and determination of eligibility of applications. Ensuring that vacant units are promptly rented to the most suitable and in need applicants. Responds to complex and sensitive applicant problems (ie. upcoming eviction, the homeless, child abuse, etc.). Administration of the Rent Supplement Program currently consisting of agreements under a variety of housing programs as well as referrals to Co-op and Non-Profit Housing developments. Also responsible for adjustments to the Rent Supplement landlord accounts and the payments to them. This position acts as Project Manager for the program as well.

Nov. 1987
Jan. 1989

FAIRHOLT LODGES
Owner/Administrator

Responsible for the hiring, supervision and scheduling of a staff of twelve for a twenty-four hour operation. Other duties of this position were payroll, banking, purchasing, accounts receivables and payable. This facility operated on a full time basis with part-time management. This meant that since I was unavailable in day time hours to supervise that staff must be extremely reliable and able to work with a minimum of supervision., Staff selection therefore was an extremely important aspect of this position.

Dec. 1975-
Present

INCOME PROPERTY
Property Manager

During this time period I have been the owner and Property Manager of several different income properties. This entails record keeping, screening of tenants, general and preventative maintenance of units, as well as general caretaking services. Knowledge of the real estate market, rent review legislation, and taxation laws are of primary concern to this operation.

Feb. 1977-
Mar. 1991

HAMILTON-WENTWORTH HOUSING AUTHORITY
Home Visitor

Conducting thorough investigations of all applications made for subsidized accommodation in the Hamilton Wentworth area. Client groups consisted of family, seniors and individuals with mental, physical and/or developmental handicaps. Duties included preparation of a lengthy report detailing the suitability and eligibility of each applicant. Also included preparation of follow up reports detailing landlords references, confirming sources of income and verification of information. Job duties also included referrals to various social service agencies based on the individual needs of the applicants. Sensitivity, diplomacy, confidentiality, tact and a common sense approach to safety were necessary for this position.

EDUCATION:

1991-present **Mohawk College, Hamilton, Ontario**
Presently seeking the Non-Profit Development Certificate.

1989 **University of Guelph, Guelph, Ontario**
Real Estate Property Appraisal, Course 101
Towards my C.R.A. designation.

1984-1986 **Mohawk College, Hamilton, Ontario**
Ontario Management Development Studies Certificate
Business Management

1978-1983 **McMaster University, Hamilton, Ontario**
Part-time student, 2nd year of my B.A.

1974-1975 **University of Waterloo, Waterloo, Ontario**
Completed the 1st year of my B.A.

1971-1973 **Mohawk College, Hamilton, Ontario**
Graduate with a Diploma in Social Services

OTHER RELEVANT COURSES:

Investigative Skills 2
Crisis Intervention in Social Work
Construction Practices (1990)
Construction Estimating by Computer (1990)

SPECIAL SKILLS & KNOWLEDGE:

Valid First Aid Certificate & C.P.R.
Valid Driver's License
Proficient at WP 5.1
Working knowledge of Lotus 123, Dbase 111 Plus

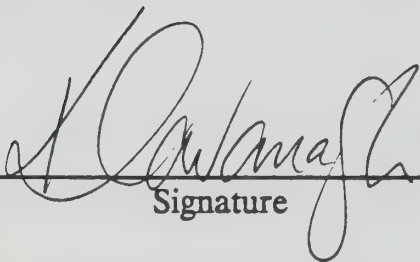
REFERENCES: Available upon request

APPLICATION FORM

1. Application for appointment to: HAMILTON STATUS OF WOMEN SUB-COMMITTEE
(please specify Committee/Board/Commission of interest - maximum of two)
2. Name: KIRK CAVANAGH
3. Home Address: 84 FIRST ROAD WEST
STONEY CREEK ONTARIO L8J 2S9
4. Telephone Number (s): Home: 578-9509
Work: 544-3761 EXT 6087
5. Please state why you are interested in serving on this Committee/Board/Commission and what do you feel you can contribute? Please list related experience and/or interests.
I AM INTERESTED IN ASSISTING THIS COMMITTEE IN
PROVIDING A BALANCED POINT OF VIEW, REPRESENTATIVE
OF THE COMMUNITY AT LARGE
I HAVE EXPERIENCED GENDER BIAS, BOTH AS A BENEFICIARY
AND AS A VICTIM, AND AM ABUNDANTLY AWARE OF MANY OF
THE INEQUITIES WHICH NEED TO BE ADDRESSED.
6. How did you learn about this position?
 - i. ☒ Newspaper (please specify)
HAMILTON SPECTATOR
 - ii. ☐ Community Organization
 - iii. ☐ Brochure
 - iv. ☐ Radio/Television
(please specify which program)
 - v. ☐ Word of Mouth
 - vi. ☐ Other (please specify)

7. Additional Information:

SEE RESUME


Signature

13 November 1992
Date

APPLICANTS ARE ENCOURAGED TO SUBMIT A RESUME

Your resume should not refer to any prohibited grounds of discrimination, i.e. race, ancestry, place of origin, citizenship, creed, sex, sexual orientation, age, colour, ethnic origin, record of offenses, marital status, family status or handicap.

PLEASE RETURN TO: City Clerk
Hamilton City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

BY FRIDAY, 1992 NOVEMBER 13

Name: Kirk Edward Cavanagh

Address: 84 First Road West, Stoney Creek Ontario, L8J 2S9

Phone: (416) 578-9509 (home)
(416) 544-3761 ext 6087 (work)

Employment History:

Dofasco Inc (Lift Truck Operator)	1963-1966
Slater Steel Industries (Lift Truck Operator)	1966-1967
Hoover Company Limited (Senior Scheduler)	1967-1972
Powerflow Products Limited (Production Manager)	1972-1974
Canadian Westinghouse Limited (Supervisor)	1974-1983
Smith Equipment (Fabricator)	1983-1984
Dofasco Inc. (Programmer Analyst)	1984-present

Volunteer History:

Westinghouse Old Boys Lacrosse - Assistant Coach 1971

Hoover Employees' Credit Union (Board of Directors) 1970-1972

United Electrical Workers - Local 550 (Salaried) Chief Steward 1976-1978

North-east Off Road Drivers' Association - Vice President 1981-1983

Dofasco Minor Baseball - Manager, Tyke T-Ball 1989

G.W.R.R.A./Jimmy Lomax Operation Santa Claus Toy Ride 1990, 1991

Fathers For Justice - Vice President 1991-present

Languages written/spoken:

French (moderate fluency), German (limited fluency)

Education - full-time:

Central Public School - Timmins Ontario 1950-1952
Parkdale School - Hamilton 1952-1955
W.H. Ballard Public School - Hamilton 1955-1958
Delta Secondary School - Hamilton 1958-1963

Education - part-time courses:

Delta Secondary School
- Mechanical Drafting 1965-1968

McMaster University
- Canadian Institute of Management Certificate 1970-1973

Sir John A. MacDonald Secondary School
- Basic Accounting 1978

Sir Winston Churchill Secondary School
- Oxyacetylene welding 1980

Mohawk College
- Computer-Aided interactive Graphics 1984
- Performance Suspension Tuning 1984
- Starting a Small Business 1984
- Ferrous Metallurgy 1984
- Programming For Microcomputers 1985
- Welding SMAW & GMAW 1985
- IBM PC-DOS Features and Functions 1986
- Microcomputer Pascal Programming 1986
- Microcomputer Statistical Analysis 1986
- Basic Airbrushing Techniques 1986
- Desktop Publishing/Graphic Design 1988
- C Language Programming 1992

Canadian Westinghouse (internal course)
- interactive Management 1982

Dofasco (internal courses)
- Statistical Process Control Level 1b 1986
- Statistical Process Control Level II 1987
- Q.I.S. End User Interface 1987
- ADABAS/Natural Programming 1987
- SAS/Base Programming 1987
- All-in-one user 1987
- S.P.C. IIIa - Hypothesis Testing 1988
- S.P.C. IIIb - Regression Analysis 1988
- S.P.C. IIIc - Design of Experiments 1988
- Novell System Supervisor Course 1989
- Natural Programming (advanced) 1989

Hobbies: computers, hockey, autosport, golf

APPLICATION FORM

1. Application for appointment to: STATUS OF WOMEN.
(please specify Committee/Board/Commission of interest - maximum of two)
2. Name: ELEANOR JOHNSTONE
3. Home Address: 14 CORTINA CRES HAMILTON
L8K 4K4
4. Telephone Number (s): Home: 416-545-9681
Work: _____
5. Please state why you are interested in serving on this Committee/Board/Commission and what do you feel you can contribute? Please list related experience and/or interests.
CONCERNED FOR WOMEN + CHILDREN
AND THEIR SAFETY - RE VIOLENCE
INVOLVED IN EDUCATING PUBLIC THE
HARMFUL EFFECTS OF PORNOGRAPHY
HAVE SPOKEN TO CITY HALL OFFICIALS
AREA MAYORS + COUNCIL - EDUCATION
SYSTEM - SPOKEN WITH KIM CAMPBELL +
OTTO JELINEK'S OFFICE
OTTAWA
6. How did you learn about this position?
 - i. _____ Newspaper (please specify)

 - ii. ☒ Community Organization
 - iii. _____ Brochure
 - iv. _____ Radio/Television
(please specify which program)
 - v. _____ Word of Mouth
 - vi. _____ Other (please specify)

RECEIVED

NOV 05 1992

CITY CLERKS

7. Additional Information:

Eleanor Johnston
Signature

11/2/92
Date

APPLICANTS ARE ENCOURAGED TO SUBMIT A RESUME

Your resume should not refer to any prohibited grounds of discrimination, i.e. race, ancestry, place of origin, citizenship, creed, sex, sexual orientation, age, colour, ethnic origin, record of offenses, marital status, family status or handicap.

PLEASE RETURN TO: City Clerk
Hamilton City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

BY FRIDAY, 1992 NOVEMBER 13

RESUME

ELEANOR JOHNSTONE

Married to Bill Johnstone who is employed as a Technician at Proctor & Gamble

Mother of two children, daughter Alayna Honor Graduate from McMaster University and is now a Community Health Nurse. Son Rob was 16 yrs old, died 5 years ago.

Past Work Experiences: Head Teller at the Toronto Dominion Bank for 5 years, for 7 years worked at the Cdn Imp Bank of Commerce doing various tasks. Have worked at several retail outlets, did bookkeeping accts payable and receivable.

Volunteer: Co-ordinator for the Neighbourhood Watch, Tele-Senior Phone Friend, am the Hospitality Rep at Philpott Memorial Church, a rep for Council of Women (pornography convenor)

I am the co-founder and president of Canadians For Positive Community Standards. This group grew out an awareness of the increasing availability of hard core pornography in every corner store. This coupled with the increase in violence against young women in this area. The goal of the organization is to educate the public to the Harmful effects that even the Supreme Court recognizes it may create. As of October 1992 we are now a Non-profit organization.

As we see community Standards changing, I would like to be involved in the Status of Women as I see a real need to protect women and children especially in Hamilton. We have lost our freedom to be and feel safe, while men in general are still able to function without changing their life style.

I would appreciate an interview as I believe I could assist the Status of Women in making the necessary decisions, recommendations and then working together to make this a better city for our women.

In closing I would urge every one to only accept a 0 Tolerance to Violence as I certainly believe this can be accomplished.

Thank You

Eleanor Johnstone
Eleanor Johnstone

11/4/92

August 11, 1993

211 Ferguson Avenue South
Hamilton, Ontario L8n 2N2

Hamilton Status of Women Committee
c/o Charlene Coutts
City Clerk's Office
71 Main Street West
Hamilton, On L8N 3T4

Dear Charlene

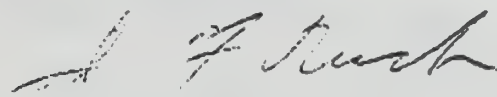
Christine Templeton suggested that I fax a copy of my resume to you to be considered for membership on the Status of Women's Committee.

Christine also mentioned that there is an information package available and I would appreciate it if you could fax me a copy if it isn't too extensive, otherwise I can drop by and pick it up. My fax number is 528-6311.

If you have any questions or need to contact me I may be reached at 528-0854.

Thanks for your time and consideration.

Sincerely



Jacqueline F. Ruch

RESUME

Jacqueline F. Ruch
211 Ferguson Avenue South
Hamilton, ON L8N 2N2

(416) 526-9424

CAREER OBJECTIVE

To work in a capacity that promotes challenge, opportunity for growth and the utilization of my many diverse skills and talents to my utmost advantage.

SKILLS

Excellent verbal and written communication skills; strong clerical, organizational, public relations/networking, supervisory, problem solving and motivation skills. Advanced WordPerfect 5.1, DBase III Plus, Print Master, and DOS.

EDUCATION

Mohawk College of Applied Arts - 1991
Hamilton Ontario
Business Computer Applications Certificate Program

Successfully completed D-Base III Plus Level 1

Wentworth County School Board Continuing Education - 1990
Saltfleet High School
Stoney Creek
Modern Office Procedures Co-op Program

Received Ontario Secondary Diploma upon completion of a six month co-op course which included working in the main office and the library of Sir Winston Churchill High School where I assumed the primary core duties of the Library Secretary as well as learning the basic procedures of several office positions including attendance and switchboard.

St. Charles' Adult Centre of Education - 1986
Hamilton, Ontario
Career Planning and Exploration Program

Successfully completed a co-op course which included working as the assistant to the Constituency Office Secretary of the Ministry of Citizenship and Culture. My responsibilities included answering constituency enquiries and accessing relevant information pertaining to their circumstance re: Social Services, Canada Pension, UIC, Workman's Compensation as well as pertinent government programs on a provincial, federal and municipal level; organization of constituent files; receptionist and clerical duties.

WORK EXPERIENCE

Hamilton AIDS Network - 1990 - 1993

Office Services Coordinator

I currently perform all the duties of receptionist/clerk/typist; provide administrative assistance and clerical support to staff and volunteers in all aspects of practical, daily office procedures and policies; train, supervise, and evaluate volunteers to work in an administrative capacity and liaison with and provide the first line of interaction between the agency and community.

Reception Committee for Latin-American Refugees - 1986 - 1987

I was responsible for public relations and community outreach; organizational development of the office and volunteers; research and collection of data pertinent to the integration and settlement of refugees; solicitation of funding and equipment from various charitable organizations and government programs; clerical and receptionist duties.

Zeller's Skillet Restaurant - 1980 - 1985

I was responsible for opening and closing, housekeeping, cash transactions, inventory, all aspects of customer relations, sales promotions and training new employees.

Part-time - 1988 -1990

During this period I worked as a waitress, bartender and short order cook. I became more familiar with and proficient in all aspects of the Food and Beverage Industry.

VOLUNTEER AND LEISURE ACTIVITIES

I have been a volunteer with Revenue Canada preparing income tax returns since 1990. In 1987, I was a volunteer tutor with the Hamilton Public Library Literacy Program.

I value and enjoy time spent with family and friends, creative writing, baking and cake decorating.



Dominic Agostino

Alderman — Ward 5
Regional Councillor

City Hall, 71 Main Street West
Hamilton, Ontario L8N 3T4
Tel. 546-2730 • Res. 574-0179
Fax 546-2095



1993 July 7

Mr. J. Schatz,
City Clerk

Dear Mr. Schatz:

Please find enclosed a letter and resume I have received from Ms. S. Shaw. Ms. Shaw is keenly interested in serving on a Committee or a Board for the City of Hamilton.

I would appreciate it if you could forward this to the appropriate staff person in order to keep the information on file for when a opening does occur.

Thank you for your attention to this matter.

Yours sincerely,

DOMINIC AGOSTINO, ALDERMAN,
WARD 5

DA:tb

c.c. Ms. S. Shaw
53 Barnesdale South
Hamilton, Ontario
L8M 2V3

OFFICE OF THE CITY CLERK

JUL 09 1993

REC. BY oef DATE

REF'D. TO DATE

REF'D. TO J.D.T. DATE

REF'D. TO C.T. DATE

ACTION: F.Y.A.

Sandy Shaw
53 Barnesdale Ave. S.
Hamilton, Ontario
L8M 2V3
(416) 549 2559

Monday, June 7, 1993

Alderman Agostino,

Thanks once again for taking the time to visit the Women's Centre. We were happy to have had the opportunity to show you some of the valuable work that we do.

Your guidance regarding a grant application is much appreciated. I trust that our Director, Renate Manthei will have forwarded the proposal to you.

Enclosed is a copy of my resume. As we discussed I am very interested in serving on a municipal board or committee. I have spent a lot of time in non-profit social services and the women's community. I am interested in expanding my experience into other areas. Any suggestions you might have would be a great help.

I look forward to hearing from you at your convenience. I may be reached any time at the above address or number.

Best Regards,

Sandy Shaw
President
Women's Centre of Hamilton Wentworth.

SANDY SHAW

53 Barnesdale Avenue S.
Hamilton, Ontario
L8M 2V3
(416) 549 2559

EMPLOYMENT HISTORY

1991-1993

Instructor

I am currently teaching in an adult education programme, which provides learning skills in Computer Basics, ESL, Labour adjustment and Academic upgrading. I am also the Health and Safety Committee representative.

Employer: The Worker Education Centre
Kenilworth Ave.
Hamilton, Ontario

1991

Project Coordinator

As head of a provincial association, my primary mandate was to network with government agencies in an attempt to secure permanent funding for the Women's Centres of Ontario.

Employer: Ontario Association of Women's Centres
Ottawa, Ontario

1988-1991

Sales & Marketing Supervisor

In this capacity I supervised the order entry department. I was also responsible for our advertising budget, and computer applications. I frequently gave sales and information seminars to our francophone customers.

Employer: Morganite Canada
1185 Walkers Line N.
Burlington, Ontario

1979-1988

Operator Services

In my years with Bell Canada, I had the opportunity to work in both the directory assistance and long distance offices. I also worked in the Billing Centre, providing services in both French and English.

Employer: Bell Canada
700 Bay Street
Toronto, Ontario

EDUCATIONAL HISTORY

- 1978 Ontario Secondary School Honours Graduation
Newtonbrook High School, Toronto, Ontario.
- 1985 French Language
Queen's University, Kingston, Ontario.
- 1988 DOS, IBM Mapics Mainframe, WordPerfect, Lotus123
IBM Services, Toronto, Ontario.
- 1987 French Conversation, Business French, Level 5
Mohawk College, Hamilton, Ontario

VOLUNTEER SERVICE

President, Women's Centre of Hamilton Wentworth.
I have also served as vice-president, treasurer and
personnel committee chair.

Volunteer Tutor
Penrose Adult Literacy, Kingston, Ontario.

Board of Education Council Representative.
Hamilton Board Home and School Association

Steering Committee Chair
Ontario Association Women's Centres

Campaign volunteer & Scrutineer
Various municipal and provincial elections.

REFERNCES

Available on request.

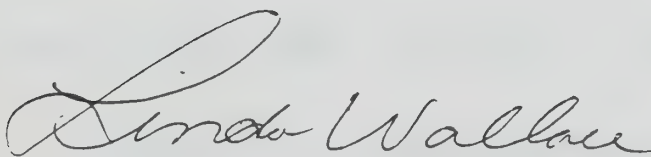
APPLICATION FORM

1. Application for appointment to: Hamilton Status of Women Sub-Com
(please specify Committee/Board/Commission of interest - maximum of two) mittee
2. Name: Linda Wallace
3. Home Address: 82 Gilbert Avenue, Ancaster
L9G 1R4
4. Telephone Number (s): Home: 416-648-8877
Work: 416-521-2100 ext 6284
5. Please state why you are interested in serving on this Committee/Board/Commission and what do you feel you can contribute? Please list related experience and/or interests.
* PLEASE SEE ATTACHED.

6. How did you learn about this position?
 - i. ☒ Newspaper (please specify)

 - ii. ☐ Community Organization
 - iii. ☐ Brochure
 - iv. ☐ Radio/Television
(please specify which program)
 - v. ☐ Word of Mouth
 - vi. ☒ Other (please specify)
I phoned City Hall
to enquire about this
committee and was
informed there would soon
be an ad in the Spectator.

7. Additional Information:



Signature



Date

APPLICANTS ARE ENCOURAGED TO SUBMIT A RESUME

Your resume should not refer to any prohibited grounds of discrimination, i.e. race, ancestry, place of origin, citizenship, creed, sex, sexual orientation, age, colour, ethnic origin, record of offenses, marital status, family status or handicap.

PLEASE RETURN TO: City Clerk
Hamilton City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

BY FRIDAY, 1992 NOVEMBER 13

For many years I have made a point of familiarizing myself with issues relating to women. I read everything I can get my hands on dealing with this vital subject. I am a journalist and medical professional at McMaster where this is, for the most part, the topic of conversation with colleagues.

While I believe it is true that women, in some ways, have inched closer to equality with men, and people are better acquainting themselves

with the issues, there is still much work to be done

For example, Toronto Star columnist, Doris Anderson, reminds us that despite pay equity, women continue to earn 66 cents for every dollar a man earns. Government statisticians report that women and children overwhelmingly fill the charts of Canadians living below the poverty level. Author Naomi Wolf writes a grim account of women's self-hatred in her book *The Beauty Myth*.

All of this at the same time a well-known and influential

local radio talk show host concedes that whistles, jeers, and jokes about women are harmless, and "cleverly" refers to the women organizing the annual 'Take Back the Night' walk as **FEMBOSS**.

These are just a few of many issues concerning women which I find to be disturbing and not to be taken lightly.

This brings me to my reasons for wanting to serve on this committee. One of the aspects I like most about living in this area is that it is progressive. Hamiltonians

(4)

welcome and encourage change.

I truly believe that our strength lies in the voices of the citizens. And the citizens of Hamilton are outspoken.

I would like to be a part of this committee because I believe that with hard work and perseverance I can, in my own small way, help strive toward equality for our citizens, and contribute to making Hamilton a role model for other communities.

Linda Wallace

LINDA WALLACE
82 Gilbert Avenue
Ancaster, Ontario. L9G 1R4
Telephone: (416) 648-8877

EDUCATION:

Mohawk College
Broadcast Journalism Program
Honours Graduate April 1991, Diploma

Mohawk College
Medical Laboratory Technology Program
Graduated June 1983, Diploma

Hill Park Secondary School
Graduated June 1980, OSSGD

WORK EXPERIENCE:

April 1991 - June 1991
CHCH-TV, Hamilton. Responsible for gathering material and writing script for the show "Entertainment Extra". Prepared instructional information and tapes for commercial tagging. Prepared programing schedule for a marketing agency dealing in promotional considerations.

July 1983 - present
McMaster Medical Centre
Hematology and Blood Bank Departments
Medical Laboratory Technologist

August 1990
CHAM Radio-Hamilton
Newsroom vacation relief.
Duties included: traffic reporting, news reading and reporting.

VOLUNTEER EXPERIENCE:

April 1990 - present
Rogers Niagara Cable 14 in Stoney Creek. Writer, producer and host of "Stoney Creek Magazine", an information and entertainment program about events in the city of Stoney Creek.

October 1989 - January 1990

CHMR Radio- Mohawk College: On-air announcer. Responsibilities included music selection and show preparation.

CAREER GOALS:

To try all areas of television news. I hope to become involved in news reporting and eventually, specialize in medical reporting.

INTERESTS:

All aspects of the broadcasting industry are of interest to me. Observing human behaviour in general and how it relates to politics. I have taken a number of general interest courses at night school, including creative writing. In my spare time, I enjoy playing tennis, and to relax - gardening.

REFERENCES:

Mr. Paul Osborn, Executive Producer
National and International
Programming
CHCH-TV
163 Jackson Street West
Hamilton, Ontario

Mr. Brian Fisher, News Director
820 CHAM Radio
151 York Blvd
Hamilton, Ontario

Mr. Warren Beck, Course Coordinator
Broadcast Journalism Department
Mohawk College
Hamilton, Ontario

Mr. John Vanderboom, Chief
Technologist
Department of Hematology
McMaster University Medical Centre
1200 Main Street West
Hamilton, Ontario

5(a)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 March 17

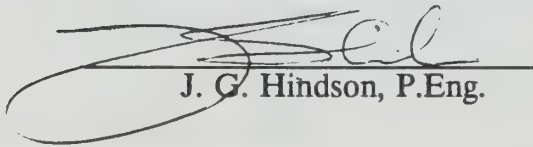
REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Mr. J. G. Hindson, P.Eng.
Director of Information Systems

SUBJECT: 1993 Annual Information Systems Report (INF 94-108)

RECOMMENDATION:

That the 1993 Annual Report of the Operations of the Information Systems Department be received.


J. G. Hindson, P.Eng.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The Information Systems provides information technology (IT) services for the City of Hamilton and the Region of Hamilton-Wentworth. In order to provide information on the operations of the Department, an annual report will be published at the end of each fiscal year that includes information for the reporting year as well as longer term trends and issues.

The Annual Report includes financial expenditures and revenues, an overview of the types, quantities and costs of all services provided and major issues and milestones for the reporting year.

An executive summary of the report is provided on pages i through iii.

5 (b.)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 March 17

REPORT TO: Mrs. Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Mr. J. G. Hindson, P.Eng.
Director of Information Systems

SUBJECT: Feasibility report on internal chargeback system for
information technology services (INF 94-109)

RECOMMENDATION:

- a) That the Director of Information Systems report back on the feasibility of implementing an internal chargeback system for information technology services provided to City Departments.
- b) That the Director receive input from all City Departments in the preparation of the feasibility report.


J. G. Hindson, P.Eng.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

Information Systems currently provides information technology services to all Region and City Departments and the City Boards (HECFI, Library and Parking Authority). There is an internal charging mechanism in place for the Region and the City Boards but services to the City Departments are provided via expenditure accounts administered within the Information Systems budget only.

It is our view that information technology expenditures, priority-setting, and our own accountability would be more effective if there is a customer/supplier relationship between the City Departments and the provider of technology services (Information Systems). In particular, this method would improve the information available for "business-case" analysis; the determination of the cases where technology is cost-effective and cases where it is not cost-effective in meeting a particular business need.

The basis of the proposal would be the distribution of the information technology expenses to the Departments and corresponding cost-recovery in the Information Systems cost-centre. Centralized information would still be available regarding the total information technology costs to the Corporation. However, the Departments would also have better cost information for decision-making purposes.

As we already provide this cost-allocation type of service for our other clients (Region and City Boards), there is minimal impact on our ability to provide this service to the City Departments.

We recognize that there may be concerns from the Departments about this type of change, and would recommend receiving their input and addressing any concerns as part of the feasibility stage.

c.c. Mr. J.G. Pavelka P.Eng., Chief Administrative Officer
Mr. Allan C. Ross, Treasurer



REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

Office of the Clerk

Robert C. Prowse, Clerk
Michael A. Rallo, Deputy Clerk

March 7, 1994

6.

Mr. J. Schatz, Clerk
City of Hamilton
77 Main Street West
Hamilton, Ontario
L8P 1H4

Dear Mr. Schatz:

**Re: Health and Social Services Committee
Report 4-94, Item 1**

Subjoined, please find Item 1 of Report 4-94 of the Health and Social Services Committee which was approved by Regional Council at its meeting held on Tuesday, March 1, 1994.

1. Regional Summer Hires

- a) That the Region adopt a policy for municipal employment positions on a goal of 50/50 ratio to be shared between both students and Social Assistance Recipients;
- b) That this recommendation be forwarded to Area Municipalities and to the Administrative Services Committee for consideration.

Your assistance in forwarding this recommendation and attached report to the appropriate Committee of your Council is appreciated. Should you require further information with respect to this item, please do not hesitate to contact our office.

Yours truly,

Mary L. Gallagher
Legislative Assistant

REGION OF HAMILTON-WENTWORTH

- RECOMMENDATION -

DATE: 1994 February 15

REPORT TO: Chairman and Members
Health and Social Services Committee

FROM: Mr. M. J. Schuster
Commissioner of Social Services

SUBJECT: Hiring - Summer Students - 50/50 Summer Employment Placement

RECOMMENDATION:

"That the Region adopt a policy for municipal summer employment positions on a goal of 50/50 ratio to be shared between both students and Social Assistance Recipients and that this recommendation be forwarded to area municipalities and to the Administrative Services Committee for consideration".



M. J. Schuster

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Ministry of Community and Social Services calculates cost savings for individuals going off assistance to employment by multiplying an individual GWA budget by 12 months and adding 15% for benefits received while on assistance, such as OHIP and drug cards. The average monthly assistance cheques is \$600.00.

Last year 139 students were hired by the Region and the City of Hamilton for a minimum average of 2 months \$166,800. gross.

BACKGROUND:

Regional Council approved the above recommendation on Tuesday, March 23, 1992 and again on February 21, 1993.

Staff of the Social Services Department worked in conjunction with Human Resource staff to refer qualified Social Assistance Recipients to various Regional and City Departments for employment interviews. The final decision to hire the candidates was left with individual departments.

Prepared by: Alfred Spencer, Director of Income Maintenance

FEB 14 04 10N 12-91 EMPLOYMENT SERVICES FAX NO. 505 5100

50/50 SUMMER EMPLOYMENT PLACEMENT

Date: July 7, 1993
Period Covering: March 22, 1993-June 30, 1993

Pre-screening Interviews

No. of pre-screening interviews scheduled	252
No. of pre-screening interviews/applications completed	228
No. of failed to report	14
No. of individuals not eligible	11
No. of individuals already working/not interested	16
Total No. of individuals contacted	<u>269</u>
No. of referrals unable to contact	216
<u>Total No. of referrals to Job Developer</u>	<u>485</u>

Regional Positions

No. of positions proposed	39
No. of positions cancelled/no longer available	11
No. of positions available	28
No. of applications forwarded to departments	112
No. of final interviews granted	50
No. of positions still available	0
No. of positions filled to date	28

City Positions

No. of positions available	89
No. of applications forwarded	197
No. of final interviews granted	147
No. of positions still available	0
No. of positions filled to date	111

NR:mm
09.07.93

6 (a.)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 March 10

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Mr. John Johnston
Commissioner of Human Resources

SUBJECT: Student - Summer Hires (C-006-094)

RECOMMENDATION:

That the Corporation of the City of Hamilton adopt a policy of giving preference for summer employment to students receiving social assistance (50% of hires, in 1994.



John Johnston

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

BACKGROUND:

At its meeting of March 1, 1994 Regional Council approved the following recommendation:

"a) That the Region adopt a policy for municipal employment positions on a goal of 50/50 ratio to be shared between both students and Social Assistance Recipients;

"b) That this recommendation be forwarded to Area Municipalities and to the Administrative Services Committee for consideration."

As a result of the implementation of this resolution last year we are currently addressing a grievance by Local 5 asking that we pay a higher rate to non student G.W.A. recipients. As this has not been resolved, at this time we are recommending that only students currently on G.W.A. access this program.

7.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: March 9, 1994

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Mr. John Johnston
Commissioner of Human Resources

SUBJECT: Reclassifications - Building Department (C-007-094)

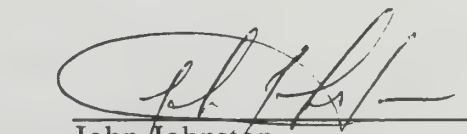
MAR 16 1994

RECOMMENDATION:

That the following reorganization and reclassification of three positions in the Field Services Section of the Building Department be approved as follows:

Integrate the position of Supervisor of Building Standards with the two Supervisors of Inspection Services and retitle the position to Supervisor of Field Services (3 incumbents).

Reclassify the position from Level "K" (\$47,412.56 - \$55,811.08) to Level "J" (\$53,779.96 - \$63,398.40) as approved by City Core Group at its meeting of February 9, 1994 with a retroactive date of November 24, 1993.


John Johnston

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The financial impact of this reclassification will be assumed by the department.

BACKGROUND:

In the Fall of 1990 City Council approved a reorganization of the Inspections Division in the Building Department. Coincidentally, during the first year of operations following the reorganization, an unprecedented volume of citizen complaints regarding numerous by-law infractions was received by the department. As a result, the department elected to integrate the responsibilities of two Supervisors of Inspections and one Supervisor of Building Standards into one position and retitle the new position Supervisor, Field Services.

For the information of Council, the integration of these positions has provided greater flexibility and efficiency in meeting the needs of the public and the construction industry, as well as, the ability to respond more promptly to enquiries initiated by elected officials acting on behalf of their constituents.

The new evaluation recognizes the broader mix of responsibilities associated with the new work arrangements and was presented to and approved by City Core Group at its meeting of February 9, 1994.

CITY OF HAMILTON
- INFORMATION -

8 (a.)

DATE: 1994 February 10

REPORT TO: Susan Reeder, Secretary
Finance and Administration Committee

FROM: P. Noé Johnson
City Solicitor and
Interim Director of Culture and Recreation

SUBJECT: 1994 HAMILTON-SCOURGE Project Status Report

BACKGROUND:

P. Noé Johnson

At the 1994 January 20th meeting of the Finance and Administration Committee, the following recommendation was tabled, pending a status report on the HAMILTON-SCOURGE Project:

"That the 1994 HAMILTON-SCOURGE Project Development Plan, Item 1 of the First Report of the Special Committee to administer the HAMILTON-SCOURGE Project for 1994 adopted by Council 1993, November 30 be financed from Account Centre No. 738841002 Conservation Laboratory Centre at a cost not to exceed \$74,000".

DISCUSSION:

The details of the Project Plan is included in Appendix "A" of the First Report of the Special Committee to administer The HAMILTON-SCOURGE Project, adopted by Council 1993, November 30.

Note: Item #5 on page 3 herein relates directly to the cost item in the above recommendation.

The following represents the current status of the recommendations Items #1 to 7.

Item #1 HAMILTON-SCOURGE Development Plan

This Plan was prepared in consultation and collaboration with the Ministry of Tourism, Culture and Recreation. It provides the defined approach for the short and long term planning of the Project. It is clearly a recommended and long overdue approach towards the "desirable" and "sustainable" future for the Project. It is the cornerstone for direction, partnership and support. (Appendix A)

**Item #2 Enlisting the Support of a Contract Archaeologist
& #3 Under the Terms of a "Letter of Engagement"**

The Contract Archaeologist, Mr. Phil Wright has been retained as per the Council Resolution. The Letter of Engagement with terms satisfactory to the City Solicitor respecting the services of Mr. Wright has been engaged.

Mr. Wright, as the Project Archaeologist, is commissioned with responsibility of balancing the technical requirements of the several disciplines, ie: archaeology, conservation, engineering, display and interpretation to achieve the best possible results for all and ensuring minimal intervention into the site, to work with the Core Team on identifying other funding sources, Federally, provincially or Corporately and to finalize and prepare the required licence applications through the Ministry of Tourism, Culture and Recreation.

As Project Archaeologist, his first role was to attend Woods Hole Oceanographic Institute (December 14-17th, 1993) to co-ordinate and determine what is needed for the retrieval of all the relevant data from the Jason Project Imagery Data. Mr. Wright has done this and the Project is now awaiting confirmation on the costs from Woods Hole (due mid February) to translate this data. He has also developed the technological requirements necessary to operate the Data Base Management System in order for he, as the Project Archaeologist and the Project Conservator, to analyze and data base the information. Mr. Wright was retained on a letter of Engagement not to exceed \$10,000. This money was realized as seed monies to ensure the development of the Data Base Management System. Additional funding would be explored through other funding sources. We have identified and submitted a grant request to D.O.C., Heritage Canada Federal Archival Grants Program to provide grant monies to archive the data and cover staffing costs necessary to do the required work. Currently, Mr. Wright's fees for the above work is \$7,234.41, to be funded from CH55261-73001.

**Item #4 Co-ordination and Retrieval of all Relevant Jason Project
Imagery Data Base from Woods Hole Oceanographic Institute**

We recognize the importance of the 1990 Woods Hole Oceanographic Institute (W.H.O.I.) data and that the retrieval of all the relevant Jason Project Imagery Data Base from Woods Hole is crucial to our Strategic Plan. The Data Base Management System is necessary if we are to prepare a Licence Application to the Ministry of Culture, Tourism and Recreation. The Data Base Information provides the foundation for the grant applications. If current timelines are met, we are positioned for a 1995 Sample Recovery Dive which will require a licence application. Licence application may also include a joint project dive with the Ministry of Culture, Tourism and Recreation.

**Item #5 Capital Expenditure from the Conservation
Laboratory Centre Capital Account**

The Data Base Management System request for \$74,000. from the Conservation laboratory Capital Account #738841002 is in two parts and is the reason for the recommendation currently tabled in Committee.

- . Part One - recognizing the importance of the 1990 Woods Hole Oceanographic Institute data and the retrieval of all the relevant Jason project Imagery data bases from Woods Hole is crucial to our Strategic Plan. The Capital Costs are to confirm the data is translated in an accessible format and to permit analysis by Hamilton and Scourge Project staff. Woods Hole Oceanographic Institute is the only source to translate the data as it is currently stored in its original format, i.e. acoustic and optical data which is digitally-based at the source and can only be translated by special computers.

- . Items for the Data Base Management system are identified as:

- Item #1- ESC Data (Electronic Still Camera)
- #2- Navigation Net (X,Y points)
- #3- Mesotech and Spotrange Sensors (XYZ) Data

Capital Cost Estimates for above items is approximately \$41,000.
(Appendix B identifies what each item represents)

- . Part Two - is the technological requirements necessary to operate the Data Management System.

- . Technological requirements are two work stations set up for the Contract Archaeologist and the Contract Conservator. Technological requirements include:

- CD-ROM Reader and Writer
- Multimedia PC
- Monitor
- MCI (Media Control Interface)
- Video Digitizing Board
- Modems and Software
- Adobe Photoshop Software
- Printer

Capital Cost estimates for above equipment is approximately \$33,000.

Within the Data Base Management System, there are five items or areas for which information must be translated. After the visit to Woods Hole, the above three items are of highest priority to meeting the goals and answering the critical questions and can be funded within the requested \$74,000. As indicated, above an application for a Federal Archive Grant has been applied for. It will cover the costs for the remaining 2 items and staffing costs, but does not support the technological requirements.

In addition, we will now have the ability to examine some of the earlier imagery from the Cousteau and the National Geographic expeditions, something we have not been able to do. This data is currently in the City Archives awaiting the Data Base Management System.

**Item #6 Finalize Application to the Ministry of
Culture, Tourism and Recreation**

Current status regarding applications for future expeditions requires the expertise of an Archaeologist. The Archaeologist is required as the Licence is granted to the person not the Project. Mr. Wright is eligible to receive a Licence under the terms of the Ontario Heritage Foundation who issue the Licences through the Ministry. The project is still outstanding the closure of the 1990 Jason Dive Licence. Dr. Rule, as the Licensed Archaeologist for the 1990 Jason Dive was required to finalize the terms of the Licence. This has not been completed and all responses indicated it will not occur. Through the retrieval of data from Woods Hole, Mr. Wright will be able to satisfy the terms of Dr. Rule's Licence and enable the Project to close the file and establish a new foundation for future Licences.

#7 IMAX Corporation

The request to negotiate an agreement with IMAX Corporation to film an IMAX Documentary on the HAMILTON and SCOURGE no longer requires attention. After preliminary discussions, a number of findings indicate the interest in IMAX is only a proposal and no firm response is forthcoming. The Core Team, through the Special Committee to administer the Hamilton Scourge Project will recommend the Project pursue an expedition once the Data Base Management System has enabled all in-hand data to be examined and analyzed. Current Strategic Plan identifies a timeframe for the next phase the "Sample Recovery Dive" in 1995 and IMAX may be included in this expedition if interested in the Project and that the Corporation of the City of Hamilton negotiate with IMAX Corporation directly.

REPORT OF THE SPECIAL COMMITTEE TO ADMINISTER THE HAMILTON-SCOURGE PROJECT

To the Council of the Corporation of the City of Hamilton

Members of Council:

The Special Committee to Administer the Hamilton-Scourge Project presents its **FIRST** Report for 1993 and respectfully recommends:

1. That the 1994 HAMILTON-SCOURGE Project Development Plan be approved as contained in Appendix "A".
2. That the Director of Culture and Recreation be authorized to initiate a Letter of Engagement with a Contract Archaeologist for the next phase of the Hamilton-Scourge Project at a 1994 cost not to exceed \$10,000, financed from operating account CH55261-73001.
3. That the terms of the Letter of Agreement be satisfactory to the City Solicitor.
4. The Director of Culture and Recreation be authorized to co-ordinate the retrieval of all relevant Jason Project Imagery data base from Woods Hole Oceanographic Institute for preparation of a Licence application to the Ministry of Culture, Tourism & Recreation for a joint project dive in July-August 1994.
5. That the Finance and Administrative Committee be requested to approve the funding for this capital expenditure from the Conservation Laboratory Centre Capital Account #738841002.
6. That the Director of Culture and Recreation be authorized to finalize applications to the Ministry of Culture, Tourism and Recreation for the funding necessary for the Government (Provincial and Municipal) to cost share the joint project.
7. That the Director of the Culture and Recreation be authorized to negotiate an agreement subject to approval with the City Solicitor with IMAX Corporation to manage the licence application and Hamilton-Scourge Site Project '94 with tri-party partnership with W.H.O.I.

**HAMILTON-SCOURGE PROJECT
DEVELOPMENT PLAN**

October 1993

HAMILTON-SCOURGE PROJECT

DEVELOPMENT PLAN - October 1993

PREAMBLE

The need for a defined "approach" to the development of the Project has been emphasized for sometime. The need to consolidate long and short term planning is required as we look to the future.

The Woods Hole Oceanographic Institute is now ready to provide support for a Licence Application with IMAX Corporation for a follow-up from the Jason Project.

It is the intent of this report to present an action based, pro-active approach towards a "desirable" future for the Project. To initiate much needed credibility and acceptance on a wide scale for the HAMILTON-SCOURGE Project.

Section # 1 BACKGROUND

History of the Project

- | | |
|------|--|
| 1971 | The HAMILTON-SCOURGE Project was initiated by the Office of the Chief Archaeologist of the Royal Ontario Museum, Toronto. The driving force behind the search was Dr. Daniel A. Nelson, Research Associate, New World Archaeology, Royal Ontario Museum. |
| 1973 | HAMILTON and SCOURGE were located with the co-operation of the Canada Centre for Inland Waters (CCIW), using side-scan sonar. |
| 1975 | Videotape recordings of HAMILTON's hull and rudder as well as spars, a platter, the ship's board, human bones and a box of cannonballs were obtained from the TV camera of TROV, a prototype unmanned submersible. |
| 1978 | Another unmanned television photographic probe, Sea Scanner, observed a gun, the ships railing, some sweeps (oars) and spar. |
| 1980 | The City of Hamilton sought, and consequently was granted, title to the two wrecks.

The Jacques Cousteau team visited the site during an expedition to the Great lakes (NBF film called "Stairway to the Sea"). The diving submersible, SOUCOUP, made several dives on HAMILTON, providing approximately 40 minutes of movie footage and many 35mm photographs. |
| 1981 | The HAMILTON and SCOURGE Foundation, Inc. was incorporated. It is a non-profit group whose main purpose is to raise funds for the Project. |

- 1982 The HAMILTON and SCOURGE Society, a non-profit organization, was formed. The primary purpose of this organization is to bring together those citizens interested in the vessels HAMILTON and SCOURGE.
- National Geographic Society and the HAMILTON-SCOURGE Foundation, Inc. conducted an underwater photographic survey. Approximately 26 hours of videotape and about 1,800 slides were obtained. This material is extremely valuable for both scientific and publicity purposes.
- 1983 National Geographic magazine published a 17 page article, authored by Dr. Nelson, about the search and discovery of HAMILTON and SCOURGE. This has contributed significantly to world-wide recognition of the Project.
- 1983/1984 Publication of GHOST SHIPS, by Emily Cain, an exquisitely illustrated 160 page book, published by the Musson Publishing Group in Canada and the United States, and by the Foundation in Great Britain.
- 1986 Establishment of the HAMILTON-SCOURGE Project Feasibility Study Steering Committee, with representation from Parks Canada, the provincial Ministry of Citizenship and Communications, and the Corporation of the City of Hamilton. The Steering Committee was to oversee the work of a Technical Study Team of specialists in Archaeology, Conservation, and Engineering in drawing up a Feasibility Study Plan for the Project.
- 1988/1989 Completion and approval of the HAMILTON-SCOURGE Project Feasibility Study Plan, and initiation of Study process.
- Jan. 1989 Dr. Jack Wade, Chairman of the HAMILTON-SCOURGE Feasibility Study Steering Committee requests Dr. Ballard make his offer in relation to the Feasibility Plan.
- May 1989 The HAMILTON SCOURGE Project Feasibility Study Plan and Dr. Ballard's offer in relation to this Plan accepted by Resolution of Hamilton City Council.
- 1990 During an expedition by Dr. Robert D. Ballard and his team from the Woods Hole Oceanographic Institution (Project Archaeologist, Dr. Margaret Rule) relation to the Jason Foundation for Education, detailed electronic photography and other measurements were completed of both vessels on site. Project management was provided by Canada Centre for Inland Waters (CCIW). 250,000 students participated in live scientific research by attending broadcasts at fourteen downlink sites across North America. Turner Broadcasting created the television programming which the electronic Data System (EDS) Corporation transmitted via satellite.

- 1992 Dr. Margaret Rule, C.B.E., F.S.A. presents THE HAMILTON-SCOURGE Project, Jason Underwater Archaeological Final Report listing a number of recommendations that require addressing before the feasibility of preserving, raising and conserving the HAMILTON and SCOURGE can be determined.

Section # 2

BASIC PRINCIPLES

This development plan outlines the basic principles required to deliver the credibility, acceptance and course of action necessary to ensure a successful future on a wide scale for the Project and most importantly to deliver the integral goal of sustainability for the Project.

o OPERATIONAL REVIEW

The infrastructure of staff levels and committee require modification to address a different intensity of activity.

The core team commands a cohesive, co-operative team representing the various involved elements and disciplines in order to weld a team capable of achieving the Project objectives.

The first step towards a focused purpose will be to consolidate the resources on an employee level. The development of a Core Team to include:

- o Director of Culture and Recreation
 - to direct the Program
- o Manager of Planning
 - to co-ordinate and administer the Project
 - to ensure final recommendations are transmitted to appropriate committee
- o Business (Administrative) Assistant
 - to communicate and follow up through with on-going administrative requirements
- o Contractual Project Archaeologist
 - to be responsible for seeing that the objectives are attained following the prescribed guidelines
 - more specifically responsible for balancing the technical requirements of the several disciplines to achieve the best possible results for everyone and with minimal intervention into the site.

- Contractual Project Conservator
 - to preserve and maintain the heritage value of all objects that are retrieved. The feasibility of doing this is to determine by: (1) predicting the outcome of proven approaches to conservation (based on the results of similar work on comparable projects and test samples from the unique environment and condition of the Hamilton-Scourge site itself; (2) comparing those predications with the present in situ appearance/condition of the wrecks; and, (3) assessing, with the assistance of archaeology and other appropriate disciplines, the effect(s) of any changes in condition on the heritage value of the object(s).

Additional Core Team Members (Advisory) external to staff deployment includes:

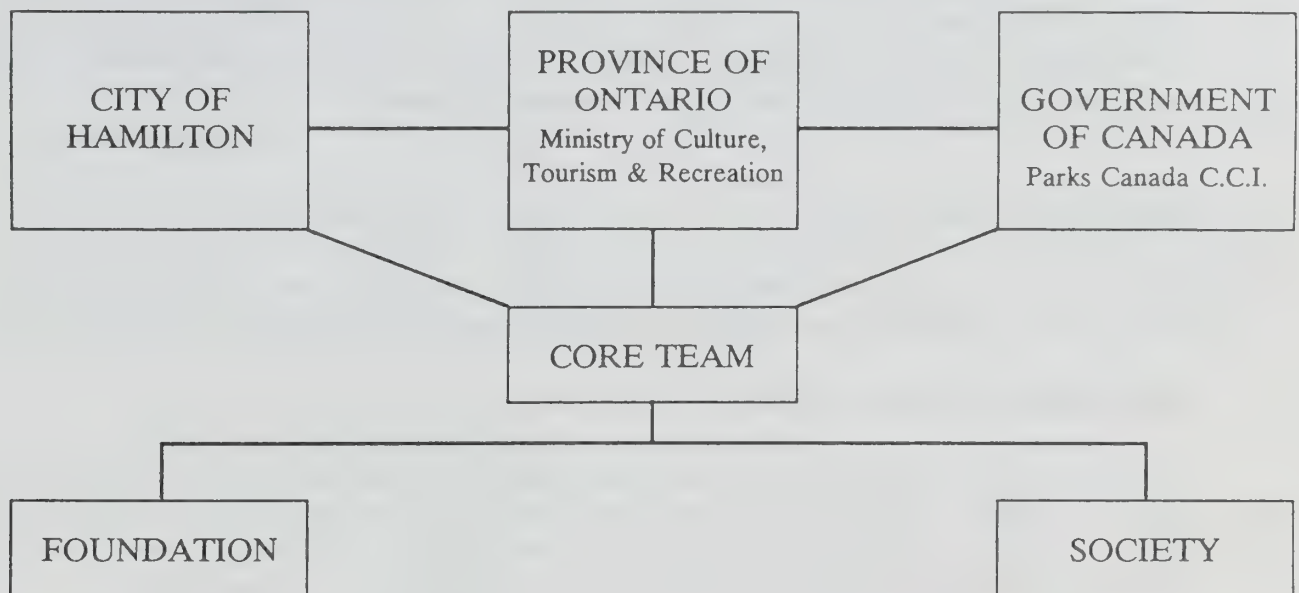
- Province of Ontario - Ministry of Culture, Tourism and Recreation Archaeological Research Branch
 - To be included and in receipt of all core team happenings for participation, support, assistance and partnership.
- Government of Canada
 - a) PARKS Canada
 - To be used in a resource capacity, primary function the provision of advise and consultation.
 - b) Canadian Conservation Institute
 - To be used in a resource capacity, primary function the provision of advise and consultation.
- John Ames
 - John brings to the core committee, a naval background, a wealth of historical knowledge, - task to assist in the development statements of historical significance to determine a proper research perspective. John also brings a long commitment and involvement with the Hamilton and Scourge Project.

This CORE TEAM will be charged with:

- Review the Hamilton Scourge Feasibility Study in relation to analyzed W.H.O.I. data.
- To discuss the recommended short and long range projects as presented in the 1990 Jason Archaeological Report.
- Develop a renewed foundation with senior levels of government.
- To clearly present a sequence of events.
- The ability and provision to access wide areas of relevant expertise
- Most importantly a chain of command and a process of decision making.
- To create and identify "spin offs" with private sector partners to build a scientifically-based successful programme around the vessels.

A LOOK AT THE ORGANIZATIONAL STRUCTURE...

HAMILTON SCOURGE ORGANIZATIONAL STRUCTURE



This organization structure operates in a stream lined manner and provides the foundation for building competency and trust. All participants can clearly understand their roles.

There will be a need to assemble a technical committee of professional on an ad-hoc basis who respond with the relevant expertise required to address the operational sequence of events. This is where the expertise of C.C.I.W., Wood Hole Oceanographic Institute, etc. support and assist in the Project's operational plan.

Section # 3

BUSINESS PLAN

The Business Plan need not be complex but flow from an agreed mandate.

No one can doubt that the remains of the Hamilton and Scourge represent important national, and in certain respects, international heritage resources. As the sites have received extensive publicity, any future work, subjected as it would to world-wide scrutinizing, has to be conducted in a proper manner. It must be free of controversy and must meet acceptable scientific and ethical standards.

Project Goals

The Hamilton and Scourge Project has been organized to investigate, recover, preserve and develop these unique and important resources. Accomplishing these goals will require a systematic archaeological investigation supported by sophisticated engineering, complex conservation, curation, innovation display, and interpretation. Within the context of those overall goals, a complex series of objectives must be met.

Objectives

The first objective is to generate sufficient data to support basic decisions about on-site archaeology, engineering, conservation, display and interpretation.

Methodology and Rationale

Before the site is revisited, all in-hand data must be exhaustively studied and interpreted. Only by knowing what we have, can what we need be ascertained. Success is only achievable if the work is fully understood and defined. It is here that the Project's credibility and acceptance has experienced a shortfall.

The previous dives including the Jason Project have provided a tremendous amount of raw data. Simply put this wealth of information has not been processed into an accessible format which can be reduced, studied and translated. It is imperative that we implement a data base and management plan.

Data Base Management

The project is being conducted in phases in order to give us strategic information for identification, dating, and archaeological interpretation; collect engineering data for eventual lifting and raising; conservation data and interpretation so as to enable the determination of the actual condition of the ship and its associated artifacts; and also provide information on the degree of success of a particular conservation treatment procedure.

Our current status presents a long awaited "Data Reduction Phase" whereby both acoustic and optical data acquired in 1990 using state-of-the-art technology needs to be reduced and studied. In preparation for the next phase "The Conservation Sample Recovery Programme."

The massive electronic database in Woods Hole is digitally-based at source. This information needs to be translated into imagery by special computers; sorted by increasing X and Y posits in relation to the HAMILTON and SCOURGE and merged with SHARPS (Sonic high frequency ranging and positioning systems) and Spot range.

The data is not yet in our possession and remains yet unedited. ESC times have NOT been checked with the precision necessary to do a proper final merge with the other time series data streams. Only after these anomalies are streamlined, can we begin to translate the data into imagery.

Reduction of this data will enable us to create a computer grid for the site for use in the Conservation Sample Recovery Programme in the next phase, where test sample will be retrieved for study.

It will enable us to create a permanent record of spatial distribution and relationships of associated artifacts into the debris fields that (a) will be retrieved for sampling purposes or temporary surface examination, or (b) moved from one location to another and backfilled into sediment underwater for staged artifacts retrieval or to providing access to the ships.

It will be used to identify corridors of access to the two ships for obtaining superficial and core samples of architectural elements.

In addition to planning for the Conservation Sampling, it will also serve an archaeological function for interpreting:

- the dynamics of sinking
- natural and man-made post-sinking disturbances,
- ship architecture, and
- ship organization
- interpretation of the ships in the context of the historical period which produced them

The Data Base Management Plan is imperative for our future, the information provides the foundation to the future. It becomes the evaluating tool for all future developments visual records, acoustical surveys and integrity assessment. Most importantly it is component necessary to close and finalize the 1990 Licence requirements, which presently remains outstanding.

The collaboration between the levels of government, if to continue focuses on the establishment of a Data Base Management Plan. Each level of government has clearly indicated the priority for the establishment of the data base.

The Operational Review, the Core Team and Data Base Management Plan inaugurates new awareness initiatives for the Project which can result in much needed support and sustainability.

The Project would be on the leading edge in technology, the first in Canada to possess such recent technology. The provision for such technology enables the Project to conduct research and analyze raw digital data into photo imagery. The technical know how and the equipment provides a wealth of knowledge and expertise that would serve as a valuable tool for both the project and training and development opportunities in the fields of archaeology, engineering and conservation.

We would be positioned to publish papers both nationally and internationally, enhance and broaden our speaking opportunities on a international scale, attract a larger focus in public, fundraising and field support. We would have the capacity to assist in the educational training in the fields of conservation, engineering and archaeology.

Section # 4 RECOMMENDATIONS

Proposed herein is the provision for the HAMILTON and SCOURGE Project to obtain a Data Base Management System.

- (a) That the Project execute an agreement with Phil Wright for the position of Contractual Archaeologist. Phil has a long history with the project and the expertise necessary in our operational review and will contribute to our goals of sustainability and a future for the project. The position for an archaeologists is critical for three reasons:

1. satisfying 1990 license requirements
2. for the preparation of the next phase - Conservation Sample Recovery Dive, 1995.
3. for building a successful program around the two vessels.

The number of days of service and tasks to be conducted are to be discussed and will be set out in letter of engagement. Preliminary discussions with Phil indicate a requirement of 2 to 7 days a month, with work station commitments that are compatible, upgraded to handle processed data and apart of the communications network.

Current funds are available in the Hamilton Scourge operating account for Consultant Services -Interpretive.

- (b) That the project be provided with the ability to access and retrieve imagery data collected by the Woods Hole Oceanographic Institution (WHOI) for the JASON Foundation for Education. In particular this imagery data consists of, but in not limited to, the following:

- o Processed Electronic Still Camera Images
- o Processed 35 mm Film Images

- Images Mosaics
- Selected Real-Time Video Images

Included within this specification is an image archive/data management system. This system will allow the exact description of single-frame images to be stored and accessed through a variety of different means. The image archive software and database information will be resident upon a personal computer, and will allow the user to sort images by data fields. Each data field will constitute a set image descriptor parameter as defined by WHOI and the Project. Some example data fields would be: Time, X/Y Position, Data type, and Object Imaged. This data base will also be thesaurus-driven in the sense that the software will allow for different users or terms to be used and still relate to the same image. Storage and access to other HAMILTON-SCOURGE data sets from previous years' expeditions will also be attempted.

- (c) Labour estimates for this project are on a best-case, assuming that the project will provide someone in residence at Woods Hole for assistance in the image transfer and operations, and to take part in system training.
- (d) That the Project Conservator and Contractual Archaeologist take the necessary action to attend Woods Hole to begin the work and training sessions.
- (e) That the capital dollars (\$74,000.) currently allocated for the development of a Conservation Laboratory be re-appropriated to purchase the raw data and equipment necessary for the Data Base Management System.
- (f) That the Conservation Treatment Laboratory development be put on hold until all raw data is analyzed and Project is positioned for the next phase, "Conservation Sample Recovery Programme".

Present status of Lab and what we are in receipt of is:

- complete Design Plans and cost estimates for an upgraded conservation lab
- common equipment required for a standard conservation lab design in relation to mechanical, electrical and structural reference, ie. Freeze Dryer, combination frig/freezer, air abrasive unit.

With the analysis of raw data and test samples still outstanding, and if we are successful in the establishment of the data base management system, we are still approximately 16 months from the Conservation Sample Recovery Programme, and 3 1/2 years away for a conservation treatment lab which will be required during the Sample Retrieval Phase currently estimated to be in 1997/98.

In the meantime, funding alternatives can be explored as the data base management plan is implemented.

- (g) That the contract of Project Conservator's be a one-year contract. The Project Conservator's key role will be to administer the Data Base Management Plan with the support and assistance from the Contractual Archaeologist. This work will take approximately one year to complete.

This approach will provide the HAMILTON and SCOURGE Project with the best means to analyze and store their data while offering a new approach to revisit and integrate past data sets.

If all is approved, the core team is in place and work commences immediately we will be positioned for an early 1995 Conservation Sample Recovery Dive.

Section # 5

CONCLUSIONS

This report has been prepared in consultation and collaboration with the Ministry. It provides the defined approach for the short and long term planning of the Project. It is clearly a recommended and a long overdue approach towards a "desirable" and "sustainable" future for the Project.

If recommendation are approved, this will be the cornerstone for the Project both in terms of direction, partnership and support.

APPENDIX B

Five items of 1990 data processing were identified on December 15th. Each item was reviewed in terms of getting enough details to prepare quotes etc. on December 16th.

Item #1 ESC Data:

ESC data should be transferred onto CD_ROM as TIFF file and manipulated on a 486 multi-media PC II work stations with Adobe photographic workshop software. Histogram equalization must be performed to make it into 8 bit master files. The "stretched" histograms will give better resolution but there will be some distortion to its true scale. It was felt that we wouldn't immediately set it TIFF files in the Window NT format as there is still no clear decision on what the standards will be.

With ESC imagery in TIFF files a positional framework can be imposed on the whole AhGt-9 site. This 3-D skeleton will provide the available XYZ positional point and attitude (direction facing) for each ESC frame and the observations made on each frame.

It is estimated that there are some 6,000 frames of ESC data. It is important that the data be put in a format that can be manipulated. It was felt important to set up the data in a layout format that resembles a photographic B&W contact print sheet. It will operate using the CD_ROM system with each ESC frame set up in a TIFF file. The most urgent objective is to ensure the data is being archived.

The quote being prepared by WHOI will be for a smaller image catalogue album and for what it would cost to put 6,000 images on two complete sets of disks. Each complete set will contain approximately 10 CD_ROM disks. One set is for archiving the 1990 data and one set is for use with the computer work stations. It was pointed out that it was more cost effective to do the data processing for whole site rather than ship by ship. Pointed out we may only be able to afford an operation that deals with only one ship on this site.

Item #2 Navigation net (X,Y points)

The navigation positional XY data exists for only discrete sets of operations. Not all of it has been "locked together". The primary task is to review this XY data and see what it does cover, determine its level of accuracy, etc.

The first task will be to determine how degraded the navigational data has become and if it can be used for our purposes? Will the data include both side scan and SHARPS data? It is important to recognize that it is necessary to verify any of the resulting navigation data at the beginning of the (P3D2) operation (using the Point Cloud mapping technique). This is necessary as there will be a loss in point accuracy when plotting this type of locational data. The Point Cloud mapping technique can be used to upgrade the locational information.

There is a need to approach Hank Don, CCIW for information on the miniranger position data, how the barge was brought on site using a side-scan and miniranger data, etc.

A number of files need to be created to deal with data that offers various sets of X, Y positions. Andy Bowen identified 3 sets of data and the necessary tasks to produce each set for our use. The creation of these sets of files will take considerable time. It will probably require having graduate students and other researchers and institutions processing the data over a period of time. Funding will have to come via research grants, etc.

The sets of files are:

- 1) File A: This file will review the body of data that identifies the real times for the flight positions of Jason around the AhGt-9 site. Most of this data can be identified and verified in the log books. It can be verified, where necessary, by comparing the different sets of time log data associated with the video and the ESC imagery. This data can be referenced to specific locations. It is important to realize that there will be a change in the degree of accuracy. This is due to the magnitude of the constant error of the two approaches of using real time and location to define the XY points. This operation will be very time consuming and will focus on only those areas of the site that will require further verification. The type of questions that this data will be used to answer will occur as specific locational points are identified.
- 2) File B: This file will try and take the File A positional XY data and merge it with the ESC data thus producing both position and attitude. This would provide the XYZ point framework of the site on which the observations from the 6,000 ESC images can be imposed or positioned on the AhGt-9 site.
- 3) File C: This file will try to merge the File A and File B positional data with the system log events data.

Item #3 Mesotech & Spotrange Sensors (XYZ) Data

There is also XYZ positional data from the Mesotech sonar and the Spotrange laser. Like the navigation XY data, the positional XYZ data is for only specific and discrete sets of operations. These sets of data have not been "locked together".

This data was identified as being important in providing random points of reference or convenient site datums with XYZ positional information. This data is also important for setting up the P3D2 access corridors, sample locations, etc. It remains to be seen how many of these random site datum points will be useful in answering specific locational. These particular questions will begin to be defined as the other forms of data, such as video, ESC, are processed and analyzed.

All of this XYZ data is time based using current navigation and attitude angles, etc. This data will be used to form Point Cloud distribution maps, packages).

While the Spotrange data is the more accurate to use, 2 types of files can be made:

- 1) File D: This file will contain the Spotrange XYZ/time data.
- 2) File E: This will contain Mesotech acoustic XYZ/time data.

These files are the most cost effective data to produce. In terms of priority, the creation of the XYZ files will be the last task to be undertaken.

Item #4 SLR 35 mm Slides

There is a collection of slides that have to be processed. The slides are of a very poor quality and should be examined after other forms of imagery have been studied. It can be used to help fill in any specific gaps in our knowledge of the AhGt-9 site.

Item #5 Video Data

There are approximately 174 video tapes, many of which had no applicable data. Over 100 video tapes have visual coverage of the site that is associated with the XY and XYZ data. This video coverage is required to verify the XY and XYZ positional data. This is the type of research that could be done by graduate students. The chief problem is that the video is in the almost "extinct" Beta RGB format.

Noted that we had a video digitising board to capture images from all video and that there is a loss of resolution using it in a VHS format. The pros and cons of what format, cost, etc. should be used was discussed. It was acknowledged that the Beta format has another format in a straight bulk order as soon as possible. Once again, it was pointed out that it is necessary to create a set of archival tapes. This is necessary to guarantee future research on this data. The archived set is critical in that the video tape is fast approaching the end of its shelf life. It must be transferred before there is a loss of data.

It is also important to create a working set of the video tapes (most likely in VHS format) for reviewing. It is important to define the limitation of the resolution of these duplicated video tapes. It has been noted that this video tape does not have a poor resolution due to extremely low visibility around the wrecks. The working set must have the time code on the audio track. It is necessary to be able to look at the time code since all the data is linked through real time data management.

CITY OF HAMILTON
- RECOMMENDATION -

8 (b.)

DATE: 1994 January 12

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: 1994 Hamilton-Scourge Project

JAN 13 1994

RECOMMENDATION:

That the 1994 Hamilton-Scourge Project Development Plan, Item 1 of the First Report of the Special Committee to administer The Hamilton-Scourge Project for 1994 adopted by Council 1993, November 30 be financed from Account Centre No. CF 738841002 Conservation Laboratory Centre at a cost not to exceed \$74,000.00.

Allan C. Ross

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

As above.

BACKGROUND:

The details of the Project Plan is included in Appendix "A" of the First Report of the Special Committee to administer The Hamilton-Scourge Project, adopted by Council 1993, November 30.

NRA:jc

Tabled by FAH 1994 Jan 20.
pending Status Report on the
Project

CITY OF HAMILTON
- RECOMMENDATION -

9. (a.)
MAR 17 1994

DATE: 1994 March 8

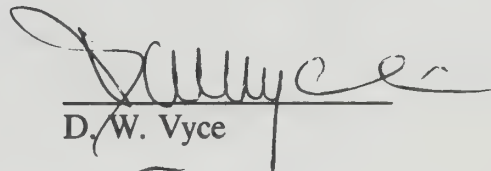
REPORT TO: Susan K. Reeder, Secretary ✓
Finance and Administration Committee

FROM: D. W. Vyce
Director of Property

SUBJECT: First Floor Renovations at the Central Library

RECOMMENDATION:

That The Corporation of the City of Hamilton as Lessor under a lease dated 1987 January 14 with The Hamilton Public Library Board (Library) as Lessee, grant formal approval to the Library for alterations and improvements to the first floor of the property known as the Central Library at 55 York Blvd. as detailed on architectural plans known as Project 9007, Drawings A-1 to A-8, M-1 and E-1, prepared for the Library by Brisbin, Brook, Beynon, Architects.


D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

BACKGROUND:

Renovations proposed for the first floor of the Central Library on York Blvd. were contained in the 1992 Capital Budget and approved by City Council. The renovations, estimated to cost \$450,000, proposes a combined check in and check out circulation area, improved security for library materials, the replacement of flooring at the library entrance, and improvements to the first floor washroom facilities. These improvements will correct an inefficient use of space on the first floor of the Central Library for both the public and staff and result in a fairly substantial reduction in operating costs as a result of the combined circulation area.

1994 March 8

Finance and Administration Committee

Page 2

The lease between The Corporation of the City of Hamilton or Lessor and The Hamilton Public Library Board as Lessee dated 1987 January 14 with respect to the Central Library provides that the tenant (Library) may make alterations and improvements to the premises of a non-structural nature, subject to the written approval and consent of the Lessor (City) which must be obtained prior to the commencement of such work. The Landlord's consent shall not be unreasonably withheld.

Architectural drawings prepared for the Library Board have now been received by the City for its approval. They have been reviewed by City staff and found to be acceptable.

As a result, it is being recommended that the City grant approval to The Hamilton Public Library Board, in accordance with Section C, subsection 11(a) of the lease between the City and the Library dated 1987 January 14 of the renovations proposed for the first floor of the building and detailed on the plans prepared for the Library by Brisbin, Brook, Beynon, Architects.

c.c. P. Noé Johnson, City Solicitor
R. Swan, Manager, Building Operations & Maintenance Division
R. Desnoyers, Assistant Manager, Building Operations & Maintenance Division
J. McAnanama, Chief Executive Officer, Hamilton Public Library
Attention: W. Guise

9. (b)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 March 17

MAR 17 1994

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: D. W. Vyce
Director of Property

SUBJECT: Sale of Land to the Region for Freeway Purposes
Part of 1000 Limeridge Road East (No. 5 Fire Hall)
- Parts 1 and 2, Plan 62R-12792

RECOMMENDATION:

- a) That an Offer to Purchase Agreement, executed by Regional Officials on 1994 March 7, and scheduled to close on or before 1994 June 6, for the purchase by the Regional Municipality of Hamilton-Wentworth of part of Lot 4, Concession 7, in the geographic Township of Barton, designated as Parts 1 and 2 on Plan 62R-12792, containing 300.89 square metres (3,238.86 square feet) more or less, required for the Red Hill Creek Expressway, be approved and completed, and the funds derived from this sale of \$13,000 be credited to Account No. CH 4X501 00102 (Reserve for Property Purchases).
- b) That it is understood and agreed that Part 1 on Plan 62R-12792 is subject to an easement for watermain purposes as set out in Instrument No. 113726 (1992).
- c) That it is understood and agreed that this Offer to Purchase is subject to the approval of an Authority to Enter City lands, shown as Parts 1 and 2 on Plan 62R-12792, the day following City Council approval, for the construction of this portion of the Red Hill Creek Expressway.
- d) That an Authority to Enter between the Regional Municipality of Hamilton-Wentworth and the City of Hamilton to allow the Region to enter City lands shown as Parts 1 and 2 on Plan 62R-12792, on the first day following City Council approval of this transaction, for the construction of this portion of the Red Hill Creek Expressway, be approved.

1994 March 17

Finance and Administration Committee

Page 2

- e) That the Mayor and City Clerk be authorized and directed to execute the necessary documents in a form satisfactory to the City Solicitor.



D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation.

BACKGROUND:

The subject property is required for the East/West portion of the Red Hill Creek Expressway. It forms part of the Fire Station property at the south-east corner of Limeridge Road and Upper Ottawa Street (No. 5 Fire Station).

AC/nw
Attach.

c.c. P. Noé Johnson, City Solicitor, Law Department

Allan C. Ross, Treasurer, Treasury Department

C. Bandurka, Property Clerk, Surveys, Roads Department

Chief G. Baker, Fire Chief, Hamilton Fire Department

John van der Mark, Director, Predesign and Special Projects, Roads Department
Attention: G. Moore



This is not a Legal Document
For Zoning Verification, Please
Contact City Building Department

11	97	91
110	131	5
129	120	62

Map of the City of Hamilton
Zoning Boundary

City of Hamilton
7408

CITY OF HAMILTON
TRENHOLME
ZONING

4. (c)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 February 11

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: Proposed 1993 year end surplus
and contingency distribution

RECOMMENDATION:

- a) that the \$20,040 appropriation balance of current contingency in Centre 24120 be transferred to the Tax Remissions a/c CH 73307 24104.
- b) that the distribution of the estimated \$1 million 1993 current budget surplus be as follows:
 - 1) \$750,000 - to a new "Reserve for Tax and Assessment Appeals" to provide for settlement of appeals expected in 1994 for which no additional budget has been provided.
 - 2) \$186,000 - to set aside the excess over budget Building permit revenue to smooth fluctuations in permit revenue in future years, in a new "Reserve for Building Permit Revenue Stabilization".
 - 3) balance - to the Reserve for Tax Stabilization, 00135.

NOTE: Due to the surplus position in the City's Current Budget in 1993, it was not necessary to transfer some reserve allocations to current revenue.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:
see above recommendation

Allan C. Ross

BACKGROUND:

The year 1993 has been a very difficult and challenging time financially with the reductions imposed on the City by the Province's Social Contract and Expenditure Control Plan. We have had to make many adjustments throughout the year and react to constantly changing budget assumptions and spending patterns of the departments as the full effect of the Province's mandate and other significant events became clearer.

In any case, the books of the Corporation are not yet closed for 1993 and therefore exact figures are not available; however, it is expected that the net operating surplus will be in the neighbourhood of \$1 million. (A separate report will address an accounting change which will produce a further surplus in the 1993 books of the City). This approximate \$1 million surplus has been accomplished even while absorbing several expenditures which normally would have had to be funded from reserves, for example:

- an overdraft of \$502,756 in the Provision for Sick Bank payouts resulting from the 1993 Early Retirement Incentive Plan; this will assist in the funding for these costs applicable to the early retirements occurring throughout 1994.
- an amount of \$263,509 representing the costs of top up payments to former employees as a result of the implementation of the "rightsizing" program in 1991. This would normally have been funded from our "Reserve for Annualization", which can now be used to assist in financing the incentive costs associated with the 1993 Early Retirement Incentive Plan.
- approximately \$125,000 absorbed within Information Systems accounts, for work done on the Taxation Project during 1993.

In addition to the above, we were able to transfer approximately \$144,000 from the Provision for Reserves - W.C.B., to the Reserve for Workers Compensation, representing the underspent provision for this account in 1993.

Two new reserves are being recommended, funded from the surplus, the first one, "Reserve for Tax and Assessment Appeals" is to provide for unbudgeted assessment appeals which may need to be addressed in 1994, and the second, "Reserve for Building Permit Revenue Stabilization" is to help smooth the fluctuations in the building permit revenue budget as compared to actual so that there is not as great an impact on the mill rate from year to year. Once established, this latter reserve will be utilized to handle year to year variations or shortfalls in such revenues should they occur.

Any remaining balance after allocation of surplus amounts as described is recommended for transfer to the existing Reserve for Tax Stabilization for future use. This reserve was created in 1991 for use in reducing the impact of mill rate fluctuations from year to year. Transfer of residual surplus to the Reserve is consistent with year end 1992 treatment.

Recommendation (a) references the appropriation remaining in the current Contingency account, and it is being recommended that this balance of \$20,040 be transferred to the Remissions budget appropriation, which was significantly overdrawn in 1993.

CITY OF HAMILTON

- INFORMATION -

5.

DATE: 1994 February 8

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: D. W. Vyce
Director of Property

SUBJECT: Carpeting - City Hall Staircase

DISTRIBUTED FOR INFORMATION
TO MEMBERS OF FINANCE &
ADMINISTRATION COMMITTEE

City Solicitor

1994 Feb. 9

Susan K. Reeder

DATE

SIGNATURE

(Sent out 1994 Feb 10 AM)

BACKGROUND:

At the meeting of 1993 December 2, the Finance & Administration Committee approved of part a) i) of a recommendation (attached) from the Property Department to replace the carpeting on the lobby staircase at a cost of \$12,073.04, which included approximately \$4,000 of in-house charges.

Because more than 12 months have passed since the low bidder (Vartanian Rugs Ltd.) submitted their quotation, they (Vartanian Rugs Ltd.) were asked if their original submission was still valid. Vartanian Rugs Ltd. indicated they are unable to complete the job for the original quoted price.

Through the Manager of Purchasing, quotations were received from Terence Webster Design Associates Ltd. and Stradwick's Ltd. at \$9,934.95 and \$11,126.49 respectively. Alexanian & Sons Limited and Russ Hayes Ltd. declined to submit a quote. Vartanian Rugs Ltd. submitted their quote after the closing time. Of the two quotes received, Terence Webster Design Associates Ltd. of Ancaster is the lowest at \$9,934.95, all taxes included.

Based on the quotations received, the Property Department, Building Operations & Maintenance will requisition for a purchase order to be issued to Terence Webster Design Associates Ltd. in the amount of \$9,934.95, taxes included. In addition to this, there will be approximately \$4,000 of in-house charges.

Work will be scheduled to avoid the "sloppy weather" and take approximately 10 days once it commences. One half of the staircase will remain open at all times.

February 8, 1994
Finance & Administration Committee
Page2

cc. Mayor R.M. Morrow
Alderman G. Copps, Alderman, Ward 4
J. Pavelka, Chief Administrative Officer
A.C. Ross, Treasurer
J.J. Schatz, City Clerk
T. Bradley, Manager of Purchasing
R. Swan, Manager, Building Operations & Maintenance
Attention: Nick Roundis, Maintenance Coordinator

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 February 14

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Allan C. Ross
Treasurer

SUBJECT: Outstanding amounts owing to the City of Hamilton by
the Hamilton Tiger-Cat Football Club

RECOMMENDATION:

That the Treasurer be authorized and directed to accept the following payment arrangements from the Hamilton Tiger-Cat Football Club for amounts owing to the City of Hamilton:

- a) An immediate payment of \$3,592.69 representing the prorated portion of the 1993 realty taxes at Ivor Wynne Stadium for the period October 1, 1993 to December 31, 1993 (based on the Club's financial reorganization date), plus interest which has accumulated to date.
- b) A commitment from the Football Club to pay all of the 1994 realty taxes and other amounts billed by the City as they become due.
- c) A payment of \$2,000.00 per month commencing in March 1994 to be applied to the balance of the 1993 realty taxes, 1992 realty taxes and other debts owing in the amount of \$26,587.11.
- d) A commitment to pay the accumulated interest on this debt, after the principal amount owing has been retired, at a rate of prime plus 2% as outlined in Section 4 of the agreement between the City and the Football Club dated July 10, 1992.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

App'd by Committee 1994 Feb. 17

App'd by Council

BACKGROUND:

Clarification of Interest Charged on Outstanding Accounts

At the last meeting of the Finance and Administration Committee, I was requested to provide information on the City's policy for charging interest on outstanding accounts. At that time I indicated that it was not our policy to charge interest on amounts billed through our accounts receivable to tenants who occupy City owned property. On reviewing this matter further, I have ascertained that there is a provision in the Tiger-Cat agreement and in certain other agreements which allows the City to charge interest on these outstanding accounts. I was not aware of this provision at the time of our previous report, and I apologize to the Committee for any erroneous information that may have been provided at that time. We are currently reviewing our policy on the charging of interest on accounts receivable and will be making a report to the Committee with recommendations for administrative improvements in this area.

Proposed payment arrangement with the Tiger-Cat Football Club

Subsequent to the last meeting of the Finance and Administration Committee, a meeting was held with officials from the Hamilton Tiger-Cat Football Club to negotiate arrangements for payment of the outstanding amounts owing to the City of Hamilton. At that time we also discussed the provision in the agreement which allows the City to charge interest on these outstanding accounts.

As indicated in my previous report, the Limited Partnership, which was formed as a result of the Club's financial reorganization, has offered to pay immediately the prorated portion of the 1993 realty taxes plus interest for the period October 11, 1993 to December 31, 1993. They have also agreed to make payment of the 1994 realty taxes and other amounts billed by the City in future as they fall due.

With respect to the amounts owing prior to that date, we have received a proposal from the Club for payment arrangements of \$2,000.00 per month to be applied to the outstanding balance owing of \$26,587.11 (see attached). The Club has acknowledged that interest will accumulate on this outstanding amount, as outlined in clause 4 of their agreement with the City, but has requested that their payments be applied to the debt first and that their monthly payment be applied to the accumulated interest after the debt has been retired. On the basis of these payment arrangements, the amount outstanding will be paid in full approximately, June 1995.

Representatives of the Tiger-Cats will be in attendance at your meeting to respond to any questions regarding this matter.



Hamilton Tiger-Cat Football Club

14 Hughson St., S., Hamilton, Ontario L8N 4H3
Telephone: (416) 528-7534 Fax: (416) 528-5275



ROGER YACHETTI February 15, 1994
Chairman
Board of Directors

SENT BY FAX (546-2449) AND BY REGULAR MAIL

Treasury Department
City of Hamilton
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

Attention: Allan C. Ross, Treasurer

Dear Mr. Ross:

Re: Ivor Wynne - Realty Taxes

Further to our recent meeting, I wish to confirm that the arrears of taxes owing by the Hamilton Tiger-Cat Football Club in regard to the premises which it occupies at Ivor Wynne Stadium will be paid at the rate of \$2,000.00 per month commencing March 1st, 1994.

As discussed, the finances of the Club are still very unpredictable, but every effort will be made to comply with this payment arrangement.

Yours very truly,


Roger D. Yachetti
Chairman
RDY/mr

cc: John Michaluk

URBAN/MUNICIPAL
CA40NHBL A05
CS1F31
1994



Urban/Municipal Librarian
Hamilton Public Library
2nd Floor


NOTICE OF MEETING

FINANCE AND ADMINISTRATION COMMITTEE

Thursday, 1994 April 7th

9:30 o'clock a.m.

Room 233, City Hall


Susan K. Reeder,
Secretary

AGENDA

1. PRIVATE AND CONFIDENTIAL AGENDA

NOTE: All members of City Council are invited to attend.

2. CONSENT AGENDA

3. REFERRAL FROM CITY COUNCIL/MAYOR ROBERT M. MORROW

Mayor's Task Force on Downtown Issues and Renewal

4. ALDERMAN G. COPPS

Resolution - Township of West Carleton within the Regional Municipality of Ottawa-Carleton re: Bill 77 - An Act to amend the structure of local government in Ottawa-Carleton.

5. MANAGER OF PURCHASING

Purchase of six (6) Rotary Mowers, Fleet Services

6. CITY CLERK

Hamilton Hydro Electric Commission - Appointment of Ontario Hydro's representative

7. OTHER BUSINESS

8. ADJOURNMENT

URBAN M

GOVERNMENT DOCUMENTS

OUTSTANDING ITEMS
FINANCE AND ADMINISTRATION COMMITTEE

Page 1

<u>ITEM</u>	<u>DATE REQUESTED</u>	<u>ACTION BY</u>
1. (a) Policy to exempt Parking Authority from realty and business tax.	1990 February 23 & 1990 March 22	Treasurer
(b) Examine feasibility of directing the net revenue from parking fines into the Reserve Account.	1990 March 22	Treasurer
2. Additional Proposed Development Charges Amendments.	1992 April 23	Building
3. City Hall Grounds Study - being reviewed by Interest groups for input.	1993 January 21	Arts Co-Ordinator
4. Report - Partnership Agreements at the Hamilton Farmers' Market.	1993 January 21	City Solicitor
5. Women's Safety Audit Project Report - Chief Administrative Officer to meet with the Status of Women Sub-Committee and staff and report back on the implementation procedures.	1993 March 25 Info. Status Report received 1994 March 24.	Chief Administrative Officer
6. Report back on the issue of other municipalities which have discriminated against the hiring of the local construction industry due to restrictive policies.	1993 August 31	Chief Administrative Officer & City Solicitor
7. Report back - Discussions with Junior Achievement on negotiations on rental rate for space in the Upper Wentworth Composite Building.	1993 September 23	Chief Administrative Officer, & Director of Property
8. Information Report - Civic Awards.	1993 November 25	Culture and Recreation
9. Steering Committee - Comprehensive Audit - Information Systems.	1993 November 25	Steering Committee

**OUTSTANDING ITEMS
FINANCE AND ADMINISTRATION COMMITTEE**

PAGE 2 - Continued

<u>ITEM</u>	<u>DATE REQUESTED</u>	<u>ACTION BY</u>
10. Public Meeting - Transportation of Persons with Special Needs.	1993 November 25	City Clerk
11. Report - Wheelchair Accessible Integrated Taxicab Licences (to go to Tax Advisory Committee first)	1993 November 25	City Clerk
12. One year monitoring of decisions made by the Assessment Review Board.	1993 December 9	Treasurer - to report back in 1994 November
13. Report - Request for private legislation to require expanded requirements for sprinkler systems.	1993 December 9	City Solicitor Building Commissioner Fire Chief
14. Comprehensive Audit - Culture and Recreation.	1993 December 9	Chief Administrative Officer
15. Report - Action Plan to provide a "Smoke-free Community by the Year 2000".	1993 December 9	Medical Officer of Health
16. Task Force to Review Benefits derived by the City of Hamilton from A.M.O.	1994 February 3	Alderman Copps & Alderman Agostino
17. Report - Outstanding Property Taxes (requested by Alderman Copps)	1994 March 14	Treasurer
18. Report - Recovery efforts on costs incurred on demolition services re: Explosion 232-236 Ottawa Street North.	1994 March 24	City Solicitor (no later than 1994 August)
19. Information Report - 1994 Grey Cup Parade & 1994 Oktoberfest Parade & Hamilton Firefighters Drum Corps' participation in the Grey Cup Parade.	1994 March 24	Canadian Football Hall of Fame & Treasurer

1994 March 31

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2.

FINANCE AND ADMINISTRATION COMMITTEE

URBAN M

THURSDAY, 1994 APRIL 7TH

CONSENT AGENDA

GOVERNMENT DOCUMENTS

A. MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE

Minutes of the regular meeting of the Finance and Administration Committee held Thursday, 1994 March 24th.

B. CITY CLERK

Use of City facilities - International Childrens' Games, 5 Kilometre Road Race on 1994 May 31

C. COMMISSIONER OF HUMAN RESOURCES

Appointments to and terminations from permanent positions with the Corporation of the City of Hamilton to 1994 March 29th.

D. MANAGER OF PURCHASING

Supply and delivery of Safety equipment to Purchasing Stores as and when required during 1994.

E. CITY SOLICITOR

(i) By-law to authorize transfer of previously debentured amount to 1992 Debenture projects.

(ii) By-law to authorize a loan of \$7,000,000. to The Hamilton Parking Authority.

F. SECRETARY, FINANCE AND ADMINISTRATION COMMITTEE

Information Items.

Thursday, 1994 March 24
9:30 o'clock a.m.
Room 233, City Hall

The Finance and Administration Committee met.

There were present: Alderman D. Ross, Chairperson
Alderman B. Charters, Vice-Chairperson
Alderman D. Drury
Alderman T. Anderson
Alderman D. Agostino
Alderman T. Cooke

A.

Regrets: Mayor Robert M. Morrow - Vacation
Alderman G. Copps - Personal Business
Alderman V. Agro - Vacation

Also present: Alderman H. Merling
Alderman T. Jackson
Alderman D. Wilson
Alderman W. McCulloch
Alderman B. Morelli
J. Pavelka, Chief Administrative Officer
P. Noé Johnson, City Solicitor and Interim Director of Culture and Recreation
D. Vyce, Director of Property
J. Schatz, City Clerk
D. Powers, Law Department
A. Ross, Treasurer
J. Hindson, Director of Information Systems
J. Johnston, Commissioner of Human Resources
B. Guise, Hamilton Public Library
D. Kilpatrick, Hamilton Public Library
C. Secore, Culture and Recreation Department
P. Lampman, Building Department
Susan K. Reeder, Secretary

AGENDA

10. PRIVATE AND CONFIDENTIAL AGENDA

The Committee Chairperson requested that the Agenda be adjusted to hold the Private and Confidential Agenda discussions as the beginning of the meeting. The Committee then agreed to move In-Camera.

The Committee then moved back into Regular Session and approved the following:

AA. DIRECTOR OF PROPERTY - City's ground lease to Sheraton Hamilton Hotel - Hotel's repayment to City of \$1.67 million capital loan advanced by City to Hotel's construction of sub-basement/storage level

- (a) That a Supplemental Agreement to:
 - (i) The Ground Lease between the City and Lakeview Development Ltd. dated 1983 May 3;
 - (ii) The Supplemental Agreement to the Ground Lease dated 1986 November 26; and

(iii) The Development Agreement dated 1981 November 19

be entered into by the City as Landlord with GGS Hotel Holdings Canada Inc. Lessee, (Assignee of Lakeview Development Ltd.), to permit the City's Lessee to delay repayment of Capital Cost monies loaned by the City for the sub-basement/storage level of the Sheraton Hamilton Hotel; and,

- (b) That the required repayments of approximately \$20,000. per month which were to commence 1994 May 3 and continue for ten years, be rescheduled at a reduced rate during the initial two year repayment period and that during this repayment period, GGS be required to:

- (i) Make a minimum monthly repayment to the City of \$2,000. to be applied towards the outstanding loan principal; and,
- (ii) Increase the said minimum monthly repayment to the City as yearly occupancy and average room rate levels of the Hotel increase, in accordance with the schedule set out below; and,
- (iii) Report monthly to the City Treasurer the Hotel's prior 12 month average room rental rate and its occupancy level, together with the Hotel's adjustment (if any) to its minimum monthly repayment pursuant to the said monthly report; and,

Yearly Occupancy	Year 1 \$ Avg Rate	Year 2 \$ Avg Rate	Monthly Repayment
57% - 60%			\$ 2,000.00
61% - 62%	< 80.20	< 82.61	2,000.00
61% - 62%	80.20 >	82.61 >	3,000.00
63% - 64%	< 80.20	< 82.61	3,000.00
63% - 64%	80.20 >	82.61 >	4,000.00
65% - 66%	< 80.20	< 82.61	7,500.00
65% - 66%	80.20 >	82.61 >	10,000.00
66% >	< 80.20	< 82.61	15,000.00
66% >	80.20 >	82.61 >	20,000.00 plus

- (c) That at the end of the two year period, commence full monthly repayments on the balance of the loan, as adjusted by Consumer Price Index changes; as reduced by repayments received during the two year period, in an amount sufficient to repay the balance of the said loan (as adjusted by subsequent changes in the C.P.I.) in full within the following ten years; and,
- (d) That the whole balance of the loan shall immediately become due and payable to the City upon the happening of any of the following events:
 - (i) The existing approved mortgage of the Ground Lease is refinanced;
 - (ii) The Hotel is sold by GGS Hotel Holdings Canada Inc.'s assignment of the Ground Lease to an assignee;
 - (iii) The Hotel is sold by a change in GGS Co. Ltd. (Japan)'s control of the shares it holds in GGS Hotel Holdings Canada Inc.; and,

- (e) That the said Supplemental Agreement to be entered into with GGS Hotel Holdings Canada Inc. Lessee, be in a form satisfactory to the City Solicitor and to the Director of Property, and that the Mayor and City Clerk be authorized to execute the Agreement.

BB. CITY SOLICITOR AND FIRE CHIEF - Costs: I. Waxman and Son Limited; 232 Ottawa Street North; Fire/Explosion - 1993 August 6th.

- (a) That, without admission of liability, the City make payment on the invoices totalling \$41,703.79 from I. Waxman & Son Limited for demolition services arising out of the explosion at 232-236 Ottawa Street North on 1993 August 6. Sufficient funding is available in the Reserve for Contingency Account, Centre 00115; and,
- (b) That the City pursue recovery of these funds from all other parties having responsibility including, but not limited to, the Province (Office of the Fire Marshal), Union Gas, the business operator, and the property owners; and,
- (c) That the City Solicitor report back to the Finance and Administration Committee on the recovery efforts as they materialize, but no later than 1994 August (one year from the date of the incident); and,
- (d) That the Staff (CAO, Treasury and Hamilton Fire Department) review options available to prepare for extraordinary expenses that may be incurred in future emergencies, such as the establishment of a special Reserve funded from surplus operating budgets.

1. CONSENT AGENDA

The Committee was in receipt of its Consent Agenda and approved the following:

A. MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE

The Committee was in receipt of the minutes of its regular meeting held Thursday, 1994 March 3rd, and approved these minutes as circulated.

B. CITY CLERK - Use of City facilities - Women's Coalition for Employment Equity

The Committee was in receipt of a report from the City Clerk dated 1994 March 10, respecting the above noted matter and approved the following:

- (a) That approval be granted to the Hamilton Status of Women Sub-Committee and the Women's Coalition for Employment Equity to use Room 219 on Friday, 1994 March 25 from 6:30 p.m. to 9:30 p.m. and on Saturday, 1994 March 26 from 8:30 a.m. to 4:30 p.m. to conduct a Workshop on Employment Equity; and,
- (b) That the City Clerk be authorized to approve of a similar use in future years, provided it does not interfere with any other activity.

C. COMMISSIONER OF HUMAN RESOURCES - Hiring - Fire Chief

The Committee was in receipt of a report from the Commissioner of Human Resources dated 1994 March 10, respecting the above noted matter and approved the following:

That Section 21 of the First Report for 1994 of the Finance and Administration Committee approved by City Council on 1994 January 25 respecting the hiring of a Fire Chief be rescinded.

D. MANAGER OF PURCHASING**(i) Replacement of one (1) 35,000 lb. GVW Chassis with Dump Body and Articulating Crane, Unit No. 9281.**

The Committee was in receipt of a report from the Manager of Purchasing dated 1994 March 2, respecting the above noted matter and approved the following:

That a purchase order be issued to Atlas Polar Company Limited, Toronto, in the amount of \$101,717.50 including all applicable taxes, for the replacement of one (1) 35,000 lb. GVW Chassis with dump body and articulating crane, Unit #9281, being the lowest of seven tenders received in accordance with specifications issued by the Manager of Purchasing and Vendor's tender and be financed through the Reserve for Mobile Equipment Account No. CH5X503 00101.

(ii) Replacement of three (3) lightweight Fairway Mowers, Unit Nos. 0039, 0114, 9636, Fleet Services.

The Committee was in receipt of a report from the Manager of Purchasing dated 1994 March 3, respecting the above noted matter and approved the following:

That a purchase order be issued to Ontario Turf Equipment, London, in the amount of \$97,566. including all taxes, for the replacement of three (3) lightweight fairway mowers unit numbers 0039, 0114 and 9636, being the lowest acceptable of four tenders received in accordance with specifications issued by the Manager of Purchasing and Vendor's tender and be financed through Reserve for Mobile Equipment Account No. CH5X503 00101.

E. SECRETARY, FINANCE AND ADMINISTRATION COMMITTEE - Information Items.

The Committee was in receipt of a report from the Secretary of the Finance and Administration Committee dated 1994 March 17, respecting the above noted matter and approved the following:

That the following Information Items, which have been previously forwarded to members of the Committee under separate cover, be received for information purposes:

(a) Minutes of the Joint City of Hamilton and Regional Municipality of Hamilton-Wentworth Roomers and Boarders Task Force meeting held Wednesday, 1994 February 23rd.

- (b) Information Report - City Clerk - Preparation of a report respecting proposed Advance Deposit for Taxicab Fares - report dated 1994 March 16th.
- (c) Minutes - Hamilton Status of Women Sub-Committee - meeting held 1994 February 3rd.

2. MAYOR MORROW AND ALDERMAN B. CHARTERS - Reception for Charrette-Housing Design Exercise

The Committee was in receipt of a report from the Mayor and Alderman Charters dated 1994 March 18, respecting the above noted matter and approved the following:

That the City of Hamilton host a reception for 100 people at the Hamilton Convention Centre or the Piano Nobile Lounge of Hamilton Place as a kick-off to the Co-ordinating Council on Housing's Charrette-Housing Design Exercise on Friday, 1994 May 27, from 7:30 p.m. to 9:30 p.m. The cost of this reception of \$950. to be charged to the City Hosting Account No. CH55314-84010.

3. CANADIAN FOOTBALL HALL OF FAME AND MUSEUM MANAGEMENT COMMITTEE

(a) 1995 Canadian Football League College Draft

The Committee was in receipt of a recommendation from the Secretary of the Canadian Football Hall of Fame and Museum Management Committee dated 1994 March 16, respecting the above noted matter.

Some discussion ensued with respect to this and it was indicated that an additional recommendation should be added to read "That an amount of \$5,000. be budgeted in 1995 to cover the City's costs associated with this hosting".

The Committee then approved the following amended recommendation:

- (a) That the City of Hamilton endorse a formal Bid for the 1995 Canadian Football League College Draft; and,
 - (b) That Regional Council be requested to authorize the Regional Economic Development Director to assist the Canadian Football Hall of Fame and Museum Management Committee and its Managing Director to prepare the appropriate Bid document and to report to the appropriate Regional Committee on costs associated with the Bid; and,
 - (c) That an amount of \$5,000. be budgeted in 1995 to cover the City's costs associated with this hosting.
- (b) 1994 Grey Cup Parade Float - Vancouver, B.C.; 1994 Oktoberfest Parade Float - October 10 - Kitchener, Ontario.

The Committee was in receipt of a report from the Secretary of the Canadian Football Hall of Fame and Museum Management Committee dated 1994 March 16, respecting the above noted matter.

Discussion ensued with respect to this, and the specific costs that would be involved.

Some discussion also ensued with respect to the traditional request of the City of Hamilton for the Hamilton Firefighters Drum Corp. to participate in the Grey Cup Parade as the City's Representatives at a cost to be paid by the City.

In regard to these discussions, the Committee agreed to the following:

- (a) That the report of the Secretary of the Canadian Football Hall of Fame and Museum Management Committee dated 1994 March 16, respecting the City's participation in the 1994 Grey Cup Parade and the 1994 Oktoberfest Parade, **be referred back**, with a request for specifics on the exact costing of the City's participation, as well as alternative proposals on a scaled-down version; and,
- (b) That the Treasurer be requested to provide an Information Report on the City's past practice of inviting the Hamilton Firefighters Drum Corp. to attend the Grey Cup Parade as the City's Representatives at a cost to be paid by the City.

4. HAMILTON STATUS OF WOMEN SUB-COMMITTEE

- (a) Members of Status of Women Sub-Committee to attend 1994 National Action Committee on the Status of Women Conference.

The Committee was in receipt of a report from the Secretary of the Hamilton Status of Women Sub-Committee dated 1994 March 11, respecting the above noted matter.

The Committee approved the following:

- (a) That Katherine Side and Christine Templeton represent the Hamilton Status of Women Sub-Committee at the 1994 National Action Committee on the Status of Women Conference to be held in Ottawa from 1994 June 10 - 13; and,
 - (b) That costs for the attendance be charged to the Hamilton Status of Women Sub-Committee Travel Account No. CH 55201 82010.
- (b) Appointment of member to the Hamilton Status of Women Sub-Committee

The Committee was in receipt of a report from the Secretary of the Hamilton Status of Women Sub-Committee dated 1994 March 18, respecting a request to fill a vacancy on the Hamilton Status of Women Sub-Committee created by the resignation of Janet Stewart for a term to expire 1994 November 30.

The Committee discussed this matter and agreed that this vacancy should be referred to the Selection Committee for filling.

5. DIRECTOR OF INFORMATION SYSTEMS

- (a) Presentation - 1993 Annual Information Systems Report

The Committee received a Presentation by the Director of Information Systems respecting the 1993 Annual Report of the Operations of the Information Systems Department which outlined the various services provided by the Department.

The Committee approved the following:

That the 1993 Annual Report of the Operations of the Information Systems Department be received.

- (b) Feasibility report on internal chargeback system for information technology services.

The Committee was in receipt of a report from the Director of Information Systems dated 1994 March 17, respecting the above noted matter.

It was agreed that this report should be referred to the Treasurer in order that the issue of internal chargeback systems can be reported as a whole package for corporate chargebacks.

6. REFERRAL FROM REGIONAL COUNCIL - Regional Summer Hires

The Committee was in receipt of correspondence from the Regional Clerk's Office dated 1994 March 7, respecting a recommendation from Regional Council respecting Regional Summer Hires. The Committee agreed to receive this document for information purposes.

- (a) Report - Commissioner of Human Resources - "Student - Summer Hires".

The Committee was in receipt of a revised recommendation from the Commissioner of Human Resources dated 1994 March 23, respecting Student - Summer Hires.

Discussion ensued with respect to that, and the following motion lost on a tie vote:

- (a) That the City adopt a policy for municipal employment positions on a goal of 50/50 ratio to be shared between both students and Social Assistance Recipients; and,
- (b) That this recommendation be forwarded to C.U.P.E. Local 5 for its approval.

Note: In Accordance with City Policy, this motion was referred to City Council for deliberation.

7. COMMISSIONER OF HUMAN RESOURCES - Reclassifications - Building Department

The Committee was in receipt of a report from the Commissioner of Human Resources dated 1994 March 9, respecting the above noted matter and approved the following:

That the following reorganization and reclassification of three positions in the Field Services Section of the Building Department be approved as follows:

- (a) Integrate the position of Supervisor of Building Standards with the two Supervisors of Inspection Services and retitle the position to Supervisor of Field Services (3 incumbents); and,
- (b) Reclassify the position from Level "K" (\$47,412.56 - \$55,811.08) to Level "J" (\$53,779.96 - \$63,398.40) as approved by City Core Group at its meeting of 1994 February 9, with a retroactive date of 1993 November 24.

8. CITY SOLICITOR AND INTERIM DIRECTOR OF CULTURE AND RECREATION**(a) Requested Information Report - 1994 Hamilton-Scourge Project Status Report**

The Committee was in receipt of a status report from the City Solicitor and Interim Director of Culture and Recreation dated 1994 February 10, respecting the Hamilton Scourge Project. The Committee agreed to receive this document for information purposes.

(b) Report - Treasurer - 1994 Hamilton-Scourge Project (previously tabled)

The Committee was in receipt of a report from the Treasurer dated 1994 January 12, which had been tabled from the 1994 January 20 Committee meeting pending a status report on the project. As the requested information report was received, the Committee approved the following:

That the 1994 Hamilton-Scourge Project Development Plan, Item 1 of the First Report of the Special Committee to administer The Hamilton-Scourge Project for 1994 adopted by Council 1993, November 30, be financed from Account Centre No. CF 738841002 Conservation Laboratory Centre at a cost not to exceed \$74,000.

9. DIRECTOR OF PROPERTY**(a) First Floor renovations at the Central Library**

The Committee was in receipt of a report from the Director of Property dated 1994 March 8, respecting the above noted matter.

Some discussion ensued with respect to the plans for the renovations to the first floor of the Central Library with particular reference to the type of material being proposed for the floor, i.e. slate, marble, or a combination.

Mr. Bill Guise and Mr. Don Kilpatrick of the Hamilton Public Library were in attendance and spoke to this matter, and indicated that the material proposed is an end-run and thus the cost is less for the material. Some question was also raised on whether this material would create hazards when wet, and it was indicated that it would be treated to prevent trip and fall accidents.

The Committee approved the following:

That the Corporation of the City of Hamilton as Lessor under a lease dated 1987 January 14 with The Hamilton Public Library Board (Library) as Lessee, grant formal approval to the Library for alterations and improvements to the first floor of the property known as the Central Library at 55 York Blvd. as detailed on architectural plans known as Project 9007, Drawings A-1 to A-8, M-1 and E-1, prepared for the Library by Brisbin, Brook, Beynon, Architects.

Note: Alderman Charters opposed.

(b) Sale of Land to the Region for Freeway Purposes - part of 1000 Limeridge Road East (No. 5 Fire Hall) - Parts 1 and 2, Plan 62R-12792

The Committee was in receipt of a report from the Director of Property dated 1994 March 17, respecting the above noted matter and approved the following:

- (a) That an Offer to Purchase Agreement, executed by Regional Officials on 1994 March 7, and scheduled to close on or before 1994 June 6, for the purchase by the Regional Municipality of Hamilton-Wentworth of part of Lot 4, Concession 7, in the geographic Township of Barton, designated as Parts 1 and 2 on Plan 62R-12792, containing 300.89 square metres (3,238.86 square feet) more or less, required for the Red Hill Creek Expressway, be approved and completed, and the funds derived from this sale of \$13,000. be credited to Account No. CH 4X501 00102 (Reserve for Property Purchases); and,
- (b) That it is understood and agreed that Part 1 on Plan 62R-12792 is subject to an easement for watermain purposes as set out in Instrument No. 113726 (1992); and,
- (c) That it is understood and agreed that this Offer to Purchase is subject to the approval of an Authority to Enter City lands, shown as Parts 1 and 2 on Plan 62R-12792, the day following City Council approval, for the construction of this portion of the Red Hill Creek Expressway; and,
- (d) That an Authority to Enter between the Regional Municipality of Hamilton-Wentworth and the City of Hamilton to allow the Region to enter City lands shown as Parts 1 and 2 on Plan 62R-12792, on the first day following City Council approval of this transaction, for the construction of this portion of the Red Hill Creek Expressway, be approved; and,
- (e) That the Mayor and City Clerk be authorized and directed to execute the necessary documents in a form satisfactory to the City Solicitor.

ADDED - Use of Facilities - International Tap Association

The Committee was in receipt of an added report from the City Clerk dated 1994 March 22, respecting the use of the City Hall Forecourt by the International Tap Association. The Committee approved the following:

- (a) That approval be given to the request of the Canadian Representative of the International Tap Association to use the City Hall forecourt for a Tap Dance Demonstration on Wednesday, 1994 May 25 from noon till 1:00 p.m. to celebrate National Tap Dance Day, the anniversary of Bill "Bojangles" Robinson's birthday; and,
- (b) That the City Clerk be given the authority to approve of a similar use in future years provided it does not interfere with any other activity.

ADDED - Women's Safety Audit

Alderman Ross spoke to the Committee with respect to the Women's Safety Audit undertaken by the Hamilton Status of Women Sub-Committee. He made reference to an Information Report from the Chief Administrative Officer dated 1994 March 23, distributed to all members of City Council, providing an up-date to the Committee on the actions taken with respect to this Audit. Alderman Ross advised that despite comments made in the Mountain News by the Chairperson of the Hamilton Status of Women Sub-Committee, that in fact a number of initiatives have been taken on the Safety Audit and that work is being done on it.

12. ADJOURNMENT

There being no further business, the meeting then adjourned.

Taken as read and approved,

**ALDERMAN D. ROSS, CHAIRPERSON
FINANCE AND ADMINISTRATION COMMITTEE**

**Susan K. Reeder
Secretary
1994 March 24**

CITY OF HAMILTON
- RECOMMENDATION -

B.

DATE: 1994 March 30

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Mr. J. J. Schatz
City Clerk

SUBJECT: Use of City Facilities - International Childrens' Games
5 Kilometre Road Race on 1994 May 31

RECOMMENDATION:

That approval be granted to the International Childrens' Games Committee to use the City Hall Forecourt and have access to first floor washrooms on Tuesday, 1994 May 31 from 4:00 o'clock p.m. to 9:30 o'clock p.m. to conduct a five kilometre road race to raise funds for the 1994 International Childrens' Games to be held in Hamilton from 1994 June 15-19.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: n/a



BACKGROUND:

The International Childrens' Games will be held in Hamilton from 1994 June 15-19.

The Organizing Committee will be sponsoring a five kilometre road race on Tuesday, 1994 May 31 from 7:00 p.m. to 9:00 p.m. starting at City Hall, proceeding east on Main Street to Sanford Avenue, north on Sanford Avenue to King Street, west on King Street to Bay Street and south on Bay Street to City Hall as a fundraising event for these Games.

cc Tony Verrelli, Culture and Recreation Department
Rob Swan, Manager, Property Maintenance Division
Charlene Touzel, City Clerk's Department

CITY OF HAMILTON
- RECOMMENDATION -

C.

DATE: 1994 March 29

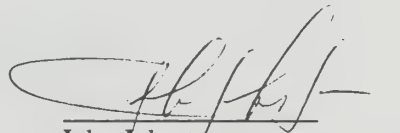
REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: Mr. John Johnston
Commissioner of Human Resources

SUBJECT: Appointments To and Terminations From Permanent
Positions with the Corporation of the City of Hamilton
(C-008-094)

RECOMMENDATION:

That the attached listing of Appointments To and Terminations From Permanent positions with the Corporation to March 29, 1994 be approved.



John Johnston

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

BACKGROUND:

Attached.

THE CORPORATION OF THE CITY OF HAMILTON

TERMINATIONS FROM PERMANENT POSITIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>LENGTH OF SERVICE</u>	<u>EFFECTIVE DATE</u>
Mr. Ivan Blazantin	Garbage Truck Driver	Public Works	Retired (Early)	25 years, 6 months	March 31/94
Mr. Dan Ferguson	Truck Driver	Public Works	Retired (Early)	4 years, 8 months	March 31/94
Ms. Kazmusra Kudrawec	Attendant II	Clerk's	Retired (Early)	17 years 11 months	March 31/94
Ms. Xavier Pine	Garbage Worker	Public Works	Retired (Early)	4 years, 8 months	March 31/94
Mr. Gilbert Rinaldo	Lead Hand/Truck Driver Streets	Public Works	Retired (Early)	32 years, 7 months	Feb. 28/94
Mr. Sam Rizzo	Forman/Woman II Cleaning Operations	Public Works	Retired (Early)	12 years, 5 months	March 31/94
Mr. Herman Weber	Sports Groundskeeper II	Public Works	Retired (Early)	30 years 10 months	March 31/94

Prepared March 29/94

Glossary of Terms

Terminated - long term disability
 - discharge
 - downsizing
 - redundant

Resigned - personal betterment
 - personal reasons

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

<u>NAME</u>	<u>STATUS</u>	<u>CLASSIFICATION</u>	<u>DEPARTMENT</u>	<u>REASON HIRED</u>	<u>SALARY SCHEDULE</u>	<u>EFFECTIVE DATE</u>
Mr. Michael Green	I	Gardener II (D-14)	Public Works	Replaced Mr. D. Hockley - resigned Dec. 31/92	\$36,052.64	Feb. 28/94
Mr. Richard Jones	I	Signs/Markings Specialist (11-E)	Traffic	Replacing Mr. J. Ivans - retired Feb. 28/94	\$29,714.88 to \$32,754.28	March 01/94
Ms. Deborah Smith	I	Traffic Checker (8-A)	Traffic	Replacing Mr. I. Abdel-Baki - promoted May 25/93 Mr. D. DiMascio - terminated Nov. 11/92	\$29,068.00 to \$31,830.76	June 30/93

Prepared March 29/94

Status
Internal - I
External - E

CITY OF HAMILTON

RECOMMENDATION

D.

DATE: 1994 March 31

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: T. Bradley
Manager of Purchasing

SUBJECT: Supply and Delivery of Safety Equipment to Purchasing
Stores as and when required during 1994

RECOMMENDATION:

That a purchase order be issued to Lawlor Safety & Co. (Hamilton) Ltd., Hamilton, for the supply and delivery of Safety Equipment to Purchasing Stores as and when required during 1994, being the lowest of seven tenders received in accordance with specifications issued by the Manager of Purchasing and Vendor's tender, and be financed through Purchasing Stores Inventory Account No. CH56103 28999.

T. Bradley

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The estimated expenditure during 1994 is \$83,000. This tender was advertised and nineteen suppliers requested to price fifty-six items on this tender. Lawlor & Co. was the only complete tender received and submitted the lowest price for each of the items, which include safety glasses, hard hats, respirators, rainwear clothing, coveralls.

	<u>No. of Items Bid</u>
Lawlor & Co., Hamilton	56
Safety Supply, Richmond Hill	49
Levitt Safety, Oakville	36
Collins Safety, Hamilton	35
Belco Safety, Mississauga	25
Flex-O-Lite, St. Thomas	17
Lewco Fire & Safety, Hamilton	4

CITY OF HAMILTON
- RECOMMENDATION -

E.(i)

MAR 25 1994

DATE: 1994 March 23

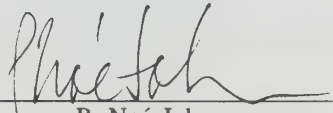
REPORT TO: Susan K. Reeder
Secretary, Finance and Administration Committee

FROM: P. Noé Johnson
City Solicitor

SUBJECT: By-law To Authorize Transfer of Previously
Debentured Amounts to 1992 Debenture Projects

RECOMMENDATION:

That the attached By-law be enacted by City Council.


P. Noé Johnson

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

On August 31, 1993, City Council in adopting the 15th Report of the Finance and Administration Committee authorized the City Solicitor to prepare this By-law. The Ontario Municipal Board approved the transfer of the previously debentured funds on November 25, 1993.

LEF:as

SCHEDULE "A"

<u>Description</u>	<u>Excess Debenture Proceeds</u>
(i) Chedoke Golf Course Parking Lot	\$143,600.00
(ii) Pump Truck - Fire Station at Limeridge & Upper Ottawa	1,139.69
(iii) Fire Station - Limeridge & Upper Ottawa	9,972.98
(iv) Land Acquisition - Arena Parking	269,217.19
(v) Scott Park Arena - Replace Surface	206,925.27
(vi) Downtown Action Plan - Phase 2	1,617.94
(vii) P.R.I.D.E. - Crown Point West/Stipley	13,316.89
(viii) Road Access - Bow Valley to Queenston	107,124.22
(ix) Roads/Curbs/Walks - Greenhill Avenue	<u>64,600.79</u>
	<u>\$817,514.97</u>

SCHEDULE "B"

<u>Description</u>	<u>Amount Transferred To</u>
(i) Major Maintenance to Civic Buildings (1992)	\$300,000.00
(ii) High Pressure Sodium Street Lighting Conversion Program - Phase 2	<u>517,514.97</u>
	<u>\$817,514.97</u>

CITY OF HAMILTON
- RECOMMENDATION -

E. (ii)

DATE: 1994 March 23

REPORT TO: Susan K. Reeder
Secretary, Finance and Administration Committee

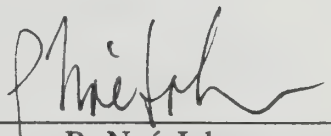
FROM: P. Noé Johnson
City Solicitor

MAR 24 1994

SUBJECT: By-law To Authorize A Loan of \$7,000,000.00 to The
Hamilton Parking Authority

RECOMMENDATION:

That the attached By-law be enacted by City Council.



P. Noé Johnson

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

On February 22, 1994, City Council in adopting the 3rd Report of the Finance and Administration Committee authorized the City Solicitor to prepare the attached By-law to authorize a loan of \$7,000,000.00 to the Parking Authority.

LEF:as

F.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 March 31st

REPORT TO: Alderman D. Ross, Chairperson & Members
Finance and Administration Committee

FROM: Susan K. Reeder, Secretary
Finance and Administration Committee

SUBJECT: Information Items

RECOMMENDATION:

That the following Information Items, which have been previously forwarded to members of the Committee under separate cover, be received for information purposes:

- (a) Recommendation from the Director of Public Works to the Parks and Recreation Committee re: Vendors in Parks - report dated 1994 March 2nd.
- (b) Information Report - Women's Safety Audit - report dated 1994 March 23rd.
- (c) Information Report - Treasurer - Revised procedures for processing tax appeals under Section 442 of the Municipal Act - report dated 1994 March 29th.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND;

The above-noted documents have been sent out to members of the Committee and the applicable staff for information purposes, and are being formally presented to the Committee in order to be officially received. Approval of this recommendation to receive these documents will ensure that the circulation procedure following for these matters is recorded.

3.

CITY CLERK'S DEPARTMENT
MEMORANDUM

TO: S. K. Reeder, Secretary
Finance & Administration Committee

YOUR FILE:

FROM: J. J. Schatz
City Clerk

OUR FILE:
PHONE: 546-2727

SUBJECT: Mayor's Task Force on Downtown
Issues and Renewal

DATE: 1994 March 23

Attached for the information of the members of the Finance & Administration Committee is a copy of the First Report of the Mayor's Task Force on Downtown Issues and Renewal.

As the Committee will recall, this Report was tabled with City Council at its meeting on March 8, 1994 at which time Council referred the various sections to the appropriate Committee.

I have, for your convenience, listed below those sections which are referred to the Finance & Administration Committee.

1. **THAT THE CITY OF HAMILTON TAKE STEPS TO LOWER PROPERTY TAXES IN DOWNTOWN HAMILTON**
2. **THAT INNOVATIVE PARKING ARRANGEMENTS BE CONSIDERED SO AS TO COMPETE WITH THE FREE PARKING OFFERED CUSTOMERS AT MALLS**

AND, THAT FREE PARKING BE INVESTIGATED WITH THE VIEW THAT IT MAY PAY OFF IN THE LONG RUN IF IT ATTRACTS MORE PEOPLE DOWNTOWN, THEREBY ENCOURAGING MORE STORES TO OPEN AND THE TAX BASE TO INCREASE.

(ALSO REFERRED TO THE PARKING AUTHORITY)

3. THAT THE HAMILTON PARKING AUTHORITY AND THE ROYAL CONNAUGHT HOTEL BE ENCOURAGED TO CONCLUDE AND IMPLEMENT PLANS FOR A MAJOR MULTI-TIERED PARKING STRUCTURE IMMEDIATELY

(ALSO REFERRED TO THE PARKING AUTHORITY)

16. THAT ALL DOWNTOWN HOTELS BE RE-ASSURED OF THE CITY'S SUPPORT AT ALL TIMES AND THAT THE REGION BE ENCOURAGED TO DO LIKEWISE
17. THAT A PERMANENT COMMITTEE TO MARKET DOWNTOWN BE ESTABLISHED AND CONSIST OF CITY AND REGIONAL STAFF, ALL LOCAL BUSINESS, MEDIA AND ALL OTHER INTERESTED PARTIES

The following matters fall under the jurisdiction of the Region and are submitted for the Committee's information and subject to your approval, subsequent referral to the Region.

21. THAT THE HAMILTON-WENTWORTH REGIONAL POLICE BE THANKED FOR THEIR HELP AND ENCOURAGED TO MAKE AN ABSOLUTE PRIORITY OF THE DOWNTOWN
23. THAT ADDITIONAL PARKING METERS ON KING STREET BE ENCOURAGED SO THAT MORE PEOPLE WILL PARK AND SHOP IN THE DOWNTOWN
24. THAT POLICE OFFICERS SHOULD BE ENCOURAGED TO PARK ELSEWHERE OTHER THAN AT PARKING METERS ON KING STREET WHEN SPENDING TIME IN COURT
25. THAT THE EXISTING TRAFFIC FLOW BE STUDIED SO THAT IT DOES NOT DISCOURAGE PEOPLE TO DRIVE SLOWLY THROUGH DOWNTOWN AND STOP
26. THAT THE POLICE DEPARTMENT BE REQUESTED TO ENFORCE TRUCK ROUTE ENFORCEMENT ON KING STREET EAST AND, THAT THE THE REGION BE ASKED TO UTILIZE AS MUCH INFRASTRUCTURE PROGRAM MONEY AS POSSIBLE FOR THE PERIMETER ROAD

27. THAT THE TRAFFIC DEPARTMENT STUDY THE DIVERSION OF TRUCK TRAFFIC FROM MAIN STREET

28. THAT THE DOWNTOWN AREA HAVE SOME OF THE NEWSPAPER BOXES REMOVED. THIS SHOULD ASSIST AESTHETICALLY AND MAY GIVE MORE BUSINESS TO THE STORES WHICH SELL NEWSPAPERS.

**c.c. J. Pavelka, Chief Administrative Officer
Management Team**

FIRST REPORT OF THE MAYOR'S TASK FORCE ON DOWNTOWN ISSUES AND RENEWAL

To the Council of the Corporation of the City of Hamilton:

- 1. THAT THE CITY OF HAMILTON TAKE STEPS TO LOWER PROPERTY TAXES IN DOWNTOWN HAMILTON**
- 2. THAT INNOVATIVE PARKING ARRANGEMENTS BE CONSIDERED SO AS TO COMPETE WITH THE FREE PARKING OFFERED CUSTOMERS AT MALLS**

AND, THAT FREE PARKING BE INVESTIGATED WITH THE VIEW THAT IT MAY PAY OFF IN THE LONG RUN IF IT ATTRACTS MORE PEOPLE DOWNTOWN, THEREBY ENCOURAGING MORE STORES TO OPEN AND THE TAX BASE TO INCREASE.

- 3. THAT THE HAMILTON PARKING AUTHORITY AND THE ROYAL CONNAUGHT HOTEL BE ENCOURAGED TO CONCLUDE AND IMPLEMENT PLANS FOR A MAJOR MULTI-TIERED PARKING STRUCTURE IMMEDIATELY**
- 4. THAT THE PROVINCE OF ONTARIO BE INFORMED IN THE STRONGEST POSSIBLE TERMS THAT THE MAJOR ENTRANCE TO THE NEW COURT FACILITY MUST BE ON KING STREET.**

ALSO, PURSUANT TO SUGGESTIONS MADE AT CITY COUNCIL ON FEBRUARY 22ND, 1994 THAT THE REGION BE ENCOURAGED TO SEEK ACTIVE USES FOR THE COUNTY COURT BUILDING AT MAIN AND JOHN STREETS.

- 5. THAT MAJOR INSTITUTIONAL USES BE ENCOURAGED IN THE DOWNTOWN EAST OF JAMES STREET -**

- MCMASTER UNIVERSITY AND MOHAWK COLLEGE (e.g. UNITED NATIONS UNIVERSITY)**
- FEDERAL AND PROVINCIAL GOVERNMENTS**
- PRIVATE AND EDUCATIONAL INSTITUTIONS - SUCH AS PARK BUSINESS COLLEGE AND SOUTHERN ONTARIO COLLEGE ETC.**

6. THAT RESIDENTIAL COMPLEXES BE ENCOURAGED IN ALL PARTS OF THE CBD - INCLUDING UP-SCALE PROJECTS EAST OF JAMES
7. THAT SPECIAL ETHNIC PROJECTS BE ENCOURAGED EG. CHINATOWNS ON JAMES STREET NORTH AND KING STREET EAST
8. THAT EFFORTS BE RE-INITIATED TO JOIN THE REDEVELOPED AREA EAST OF BAY WITH HESS VILLAGE
9. THAT THE FOUNTAIN PROJECT BE SUPPORTED AS WELL AS ALL ELSE FLOWING FROM THE 1996 CELEBRATIONS
10. THAT ALL B.I.A. AND CITY (AND ANY OTHER) BEAUTIFICATION PROJECTS - FLOWERS, HANGING BASKETS AND TREES ETC. BE SUPPORTED EVEN AMIDST OTHER SPENDING CUTS - THE SAME TO APPLY CITY-WIDE
11. THAT THE FLEXIBILITY ON THE PART OF CITY STAFF VIS-A-VIS PARKING ENFORCEMENT BE APPLAUDED AND REINFORCED
12. THAT THE CITY STUDY THE STANDARD OF LIGHTING ON KING, JAMES AND KING WILLIAMS STREETS WITH A VIEW TO UPGRADING IT SATISFACTORILY
13. THAT THE CITY REVIEW THE COST TO TREAT ALL ASSUMED ALLEYWAYS IN THE CENTRAL BUSINESS DISTRICT AS ROADWAYS VIS-A-VIS SNOW REMOVAL AND MAINTENANCE, ALSO TO REVIEW LIGHTING AND REFUSE. EFFORTS TO BE CO-ORDINATED WITH B.I.A.'S AND BUSINESS ASSOCIATIONS, ETC.
14. THAT CITY STAFF AND THE PUBLIC TO BE ENCOURAGED TO REMOVE POSTERS FROM POLES, ETC. IN ACCORDANCE WITH OUR BY-LAW
15. THAT ALL EFFORTS OF BUSINESS PEOPLE ON JAMES STREET NORTH TO FORM BUSINESS ASSOCIATIONS BE SUPPORTED
16. THAT ALL DOWNTOWN HOTELS BE RE-ASSURED OF THE CITY'S SUPPORT AT ALL TIMES AND THAT THE REGION BE ENCOURAGED TO DO LIKEWISE

17. THAT A PERMANENT COMMITTEE TO MARKET DOWNTOWN BE ESTABLISHED AND CONSIST OF CITY AND REGIONAL STAFF, ALL LOCAL BUSINESS, MEDIA AND ALL OTHER INTERESTED PARTIES
18. THAT A PLEASANT STREET & SIDEWALK AMBIENCE BE A PRIORITY IN ALL DECISIONS - EVERYTHING FROM OUTDOOR CAFES TO BEAUTIFICATION TO POLICE PRESENCE ETC.
19. THAT MAYOR MORROW INVITE GROUPS OF PROPERTY OWNERS TO REGULAR MEETINGS TO SEE WHERE THE CITY CAN HELP FACILITATE COLLABORATION AND CONSOLIDATION OF EFFORTS, JOINT VENTURES ETC. AND ALSO TO DEAL WITH ABANDONED BUILDINGS, LITTER ETC.
20. THAT THE BANKS CONTINUE TO BE ENCOURAGED TO DEVELOP THEIR OWN PROJECTS - ESPECIALLY EAST OF JAMES
21. THAT THE HAMILTON-WENTWORTH REGIONAL POLICE BE THANKED FOR THEIR HELP AND ENCOURAGED TO MAKE AN ABSOLUTE PRIORITY OF THE DOWNTOWN
22. THAT THE CITY BE CONGRATULATED ON AN EXCELLENT JOB ON SNOW REMOVAL OF THE ROADS BUT BE ENCOURAGED TO DO A BETTER JOB ON SIDEWALKS AND ALL PEDESTRIAN AREAS.
23. THAT ADDITIONAL PARKING METERS ON KING STREET BE ENCOURAGED SO THAT MORE PEOPLE WILL PARK AND SHOP IN THE DOWNTOWN
24. THAT POLICE OFFICERS SHOULD BE ENCOURAGED TO PARK ELSEWHERE OTHER THAN AT PARKING METERS ON KING STREET WHEN SPENDING TIME IN COURT
25. THAT THE EXISTING TRAFFIC FLOW BE STUDIED SO THAT IT DOES NOT DISCOURAGE PEOPLE TO DRIVE SLOWLY THROUGH DOWNTOWN AND STOP
26. THAT THE POLICE DEPARTMENT BE REQUESTED TO ENFORCE TRUCK ROUTE ENFORCEMENT ON KING STREET EAST AND, THAT THE THE REGION BE ASKED TO UTILIZE AS MUCH INFRASTRUCTURE PROGRAM MONEY AS POSSIBLE FOR THE PERIMETER ROAD

27. THAT THE TRAFFIC DEPARTMENT STUDY THE DIVERSION OF TRUCK TRAFFIC FROM MAIN STREET
28. THAT THE DOWNTOWN AREA HAVE SOME OF THE NEWSPAPER BOXES REMOVED. THIS SHOULD ASSIST AESTHETICALLY AND MAY GIVE MORE BUSINESS TO THE STORES WHICH SELL NEWSPAPERS.
29. THAT BUS SHELTERS BE CLEANED UP MORE REGULARLY.

RESPECTFULLY SUBMITTED

Robert M. Morrow
Mayor

1994 March 7

DISTRIBUTED FOR INFORMATION
TO MEMBERS OF CITY COUNCIL

1994 Feb. 22

DATE

SIGNATURE

Suzanne K. Gordon

February 10, 1994

T. Clune
for 77A

4.

(Sent out 1994 Feb. 22/D.M.)

TO ALL MAYORS AND/OR REEVES WITHIN ONTARIO

Enclosed is Motion 036/94 of the Council of the Township of West Carleton, a municipality within the Regional Municipality of Ottawa-Carleton.

This Motion is self-explanatory and takes exception to many parts of Bill 77 -- one of which is the Government of Ontario's intention to remove mayors from Ottawa-Carleton Regional Government and thereby destroying the very fundamental, democratic basis of County Council or Regional Government, whereby the heads of the lower tier meets once or twice monthly on the upper tier for the collective good of all concerned. All eleven members of R.M.O.C., with the exception of the City of Ottawa, have concurred with this Motion and on their behalf I would ask that you request your Council to endorse this Motion as expeditiously as possible.

A copy of same should be sent to the Minister of Municipal Affairs, The Hon. Ed Philip, 17th Floor, 777 Bay St., Toronto, Ontario M5G 2E5, your local M.P.P., and to my attention at the Township of West Carleton, 5670 Carp Road, Kinburn, Ontario K0A 2H0.

Following receipt of all endorsements, we shall be contacting the Premier, himself.

Yours sincerely,

Roland M. Armitage

Roland M. Armitage, D.V.M., V.S.
Mayor

RMA:dl

THE CORPORATION OF THE TOWNSHIP OF WEST CARLETON

MOTION 636: Moved by DA Eastman, seconded by [Signature]

Be it resolved that: Whereas the Council of the Corporation of the Township of West Carleton deems it necessary to clearly state its position in the matter of the Reform of Local Government in the Region of Ottawa-Carleton; And Whereas the Minister of Municipal Affairs refuses to discuss or negotiate alterations to Bill 77 (An Act to amend the structure of local government in Ottawa-Carleton);

And Whereas the Minister of Municipal Affairs has ignored the recommendations of all of its own consultants to leave local municipal Mayors on Regional Council;

And Whereas the proposed legislation eliminates the local Mayors from the Regional government thereby depriving the local municipalities from providing input into Regional issues;

And Whereas the Minister of Municipal Affairs has ignored studies indicating the increased costs of the proposed changes to the structure of local government;

And Whereas the Minister of Municipal Affairs has refused to amend the proposed legislation despite the fact that the majority of the local municipalities supported certain amendments;

And Whereas the Minister of Municipal Affairs does intend to introduce some changes to the legislation, but does not intend to provide details of these amendments until after third reading;

And Whereas the Minister of Municipal Affairs has stated that he will not discuss changes with the duly elected representatives of the ratepayers of Ottawa-Carleton;

Be it resolved that: This Council hereby requests the Minister of Municipal Affairs not to proceed with Bill 77;

And Further be it resolved that: The Clerk forward a copy of this motion to all local municipalities in Ottawa-Carleton requesting that this motion be endorsed and forwarded to the Minister of Municipal Affairs.

Presiding Officer [Signature]

February 8, 1994

CERTIFIED TRUE COPY

[Signature]
MONICA DESCHAM, CLERK

5.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1994 March 31

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

FROM: T. Bradley
Manager of Purchasing

SUBJECT: Purchase of Six (6) Rotary Mowers, Fleet Services

RECOMMENDATION:

That purchase orders be issued for the purchase of six (6) rotary mowers for Fleet Services, to the lowest acceptable tender received in accordance with specifications issued by the Manager of Purchasing and Vendors' tenders, as follows, and be financed through Reserve for Mobile Equipment Account No. CH5X503 00101.

i) To Turf Care, Newmarket

In the amount of \$66,585 including all applicable taxes for One (1) 15' Self-contained Rotary Mower, replacement for Unit No. 9525

ii) To Crossroads Equipment, Jerseyville

In the amount of \$66,585 including all applicable taxes for Five (5) Outfront Rotary Mowers, four with 60" decks, and one with a 72" deck, replacements for Units Nos. 0033, 0038, 0057, 0061, 0089



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND: Tender Analysis - Prices shown include all applicable taxes

i)	Turf Care, Newmarket	\$66,585.00
	O.T.E.C., London	60,662.50 *
	G.C. Duke, Burlington	65,239.50 *

The units bid by these companies do not meet specifications in ten areas, the most important of which is the side decks for the mowers must not obstruct the operators' view during constant road travel to various park locations. The road travel width must not exceed 8 feet, and these units 10 feet and 9 feet 3 inches respectively.

	<u>Four 60" Units</u>	<u>One 72" Unit</u>	<u>Total</u>
ii)			
Crossroads Equipment, Jerseyville	\$52,900.00	\$15,755.00	\$66,585.00
Podolinsky Equipment, Petrolia	55,200.00	14,375.00	69,575.00
G. C. Duke, Burlington	56,442.00	14,110.50	70,552.50
Turf Care, Newmarket	59,317.00	15,289.25	74,606.25
Galer Equipment, Dundas	60,720.00	15,755.00	76,475.00
O.T.E.C., London	61,589.40	15,713.60	77,303.00
Oneida Ford, Caledonia	63,020.00	16,588.75	79,608.75

6.

CITY OF HAMILTON
- RECOMMENDATION -

MAR 29 1994

DATE: 1994 March 28

REPORT TO: Susan K. Reeder, Secretary
Finance and Administration Committee

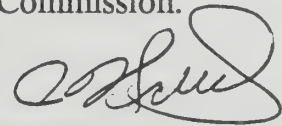
FROM: Mr. J. J. Schatz
City Clerk

SUBJECT: Hamilton Hydro Electric Commission - Appointment of
Ontario Hydro's Representative

RECOMMENDATION:

That in keeping with Ontario Hydro's policy respecting the appointment of commissioners to municipal commissions, that the City submit to Ontario Hydro, a list with a minimum of two possible candidates from the attached list of applicants, to assist Ontario Hydro in making its citizen appointment to the Hamilton Hydro Electric Commission.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: n/a



BACKGROUND:

The term of office for Mary Lou Dingle, Ontario Hydro's appointee on the Hamilton Hydro Electric Commission expires 1994 July 31. In keeping with Ontario Hydro's policy, the City has advertised for this vacancy and is required to submit a list with a minimum of two possible candidates to Ontario Hydro to assist them in making their citizen appointment to the Commission at least three months before the existing member's term of office expires.

Attached is a list of applicants that expressed an interest in being considered for appointment.

attached

JJS/ct

Hamilton Hydro Electric Commission

Applicants:

- a) Robert Bouskill, 42 Elliott Avenue, Hamilton L8T 2H8
- b) Mary Lou Dingle, 93 Dalewood Crescent, Hamilton L8S 4B8
- c) Marty Dunnett, 418 Hwy #8 West, R.R.#1 Dundas L9H 5E1
- d) Ramanath (Ram) Kamath, 370 Greencedar Drive, Hamilton L9C 7K4
- e) John McIntyre, 10 Pleasant Avenue, Dundas L9H 3S7
- f) Bill Patterson, 552 West 5th Street, Hamilton L9C 3P9 (RECEIVED LATE)
- g) Nirmal Takhar, 229 Locke Street South, Hamilton L8P 4B8
- h) Ollie Thomson, 604-21 East Avenue South, Hamilton L8N 2T3
- i) Donald Thornton, 43 Ivy Lea Place, Hamilton L8T 3R5

_____ Denotes Incumbent

Robert Duncan Bouskill

42 Elliott Avenue Hamilton, Ontario, Canada L8T 2H8 (905)385-9369

March 9, 1994

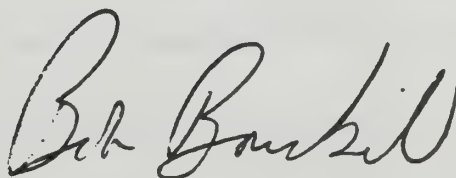
Mr. J. J. Schatz
City Clerk
City Hall
71 Main St. W.
Hamilton, Ontario
L8N 3T4

Dear Mr. Schatz:

The Council of the Corporation of the City of Hamilton have issued a notice for possible candidates for the position of appointment to the Hamilton Hydro Electric Commission. I would be interested in acquiring such a position because I believe that hydro rates could be lowered and that Ontario Hydro should be a not for profit organization. Since sources of energy are so important to everyone in our community, and since our ability to compete with the world in business is partially dependant on economic sources of energy, I feel it is crucial that we have people knowledgeable in technical, and business fields who are able to analyze and make good decisions, and be able to argue them successfully to make sure Hamilton gets the best wholesale price for electricity from Ontario Hydro.

I don't know what the full extent of this job is, but I am willing to take the time to work with others to find out the facts and then after quiet study, prepare the facts in such manner as to be ready to work out whatever is needed along with others committed to the same challenges to resolve the issues at hand. I believe I have the ability to comprehend the problems, the experience to put forth the needed arguments, the maturity to recognize the compromises that may be part of the solutions and the business expertise to recognise when a decision has to be made. Please feel free to call on me so we might have a chance to sit down together and you can ask as many questions as you wish. I have no way of knowing exactly what you need and presently I am able to take on extra commitments.

Sincerely,



OFFICE OF THE CITY CLERK

MAR 10 1994

REC. BY JS DATE _____
REF'D. TO C.T. DATE _____
REF'D. TO _____ DATE _____
REF'D. TO _____ DATE _____

ACTION: F.Y.A.

ROBERT DUNCAN BOUSKILL

DRAFTSMAN
DESIGNER
ENVISIONER

42 Elliott Avenue
Hamilton, Ontario,
Canada L8T 2H8
(905) 385-9369

OBJECTIVE... TO PROVIDE -thoughtful solutions to challenges of a technical nature.
-good quality work in each and every endeavour I undertake.
-competent advice based on lifetime accumulated experience.

SUMMARY OF MY BACKGROUND...

Having pursued a wide variety of careers and interests I am able to apply practical experience to any challenge I might face. I have tried to learn as much as I can about technical and/or professional subjects and I attach high standards to idealistic, fair and honest policies. Although in the past I have had problems communicating with others, I am working toward solving this by studying management skills. I have a great deal of untapped talent and I am searching for an opportunity to use the following abilities that I have proven that I have:

- | | |
|------------------------------|-----------------------------------|
| - Analytical problem solving | - Mechanical expertise |
| - Innovation / creativity | - Automotive expertise |
| - Imaginative thinking | - Transportation expertise |
| - Judgement of Results | - Knowledge of Tools & Machinery |
| - Inventive | - Computerized drafting Knowledge |

SOME SELECTED ACHIEVEMENTS...

I have devised and constructed several mechanical devices, eg; a twenty five foot table that can be raised and lowered by cables from the ceiling; a vacuum powered lock to keep automotive headlight doors closed when the car is parked; a tower for a snowblower to relocate the controls and allow easier leverage when pushing the machine as well as a more compact design for storage.

I have been recognized for being a good salesman of tangible goods by several of my managers. I sold refuse packers to the City of Toronto after the competition held the account exclusively for thirty three years.

EDUCATION...

At Mohawk College, Hamilton, Ont.

Computer Aided drafting - received certificate. (1992) - detail and assembly drawings, mechanics, strength of materials, structural drafting. Use of Autocad 10, plus 3 week work experience training. Over 800 hours recent experience with autocad, version 12.

Residential Drafting (1992) - produced full set of drawings for a two storey house, night school course, scored an A+.

(HITC) Industrial Mechanics, (1983) - covered machine shop theory and practice, millwright practices, advanced metrology, metallurgy and blueprint reading.

Auto Mechanics, - served 9000 hour apprenticeship, received a certificate of Qualification and still hold a class "A" interprovincial licence. Consisted of three 2 1/2 month courses with practical training. Basic construction and principles of mechanics, hydraulics, vacuum systems, electrical systems, automatic transmissions, steering systems, rear ends etc. I have worked with air brakes and also hydraulic sequence systems as found in refuse packers. Studied Diesel at night school, Theory and setup of timing and fuel system testing and repair.

Other Educational courses.

Introduction to Computers, Wordperfect, Lotus 1-2-3, Developing Colour Photographs, Real Estate, life underwriting.

Management Studies Certificate Program (Start 1990 - present) - night school continuing education at Mohawk College, courses completed out of nine required are:

- Human Resource Management
- Managerial Analysis
- Financial Interpretation and Analysis
- Managerial Communications
- Problem solving and Decision Making

Presently taking Understanding Management Skills

WORK HISTORY...

C.A.D. Draftsman-Smart Turner Pumps, Hamilton	Aug. 1993-Jan 21,'94
Groundskeeper-Canadian Nat'l Defence (temp. 3 mo. post)	Jan.-Mar 31. 1993
School - retraining. (full time, 48 weeks)	1991-1992
Sales, Givener Carpet, Hamilton.	1990
Broker, Owner/Operator, Jaryl Transport, Milton; Central Transport, Sterling Heights, Mich. (self employed, ran U.S. & Canada)	1984-1990
School - retraining. (full time, 40 weeks)	1983
Mechanic /Inspector, Travelways School Transit Systems, Stoney Creek.	1979-1981
Apprentice Mechanic, Paling Freightliner Dealership, Hamilton.	1977-1978
Apprentice Mechanic / Refuse Packer Sales Representative, Wheels Brakes & Equipment Ltd., Hamilton.	1973-1977
Sales, Carpet; Robinsons' Department Stores, Hamilton.	1972
Apprentice Mechanic, White Trucks; H.M.P.; Snelgrove Motors; Hamilton.	1969-1971
Assembler, Westinghouse, Hamilton.	1967-1969
Station Installer, Bell Canada, Toronto.	1966-1967
Draftsman, Slater Steel, Hamilton.	1965

PERSONAL & INTERESTS...

A Hamilton resident all of my life, as a hobby I enjoy scratchbuilding models of trains and ships and enjoy woodworking. Often, I like to dream up fascinating plans for futuristic cars incorporating unique power and suspension systems. If given the chance I would like to learn tool & die design and would like to have my own business.

93 Dalewood Crescent
Hamilton, Ontario
L8S 4B8
March 9, 1994

Res: 527-7243
Bus: 528-5936

Mr. J.J. Schatz
City Clerk
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

b

Dear Sir:

Re: Ontario Hydro Citizen Appointment to
the Hamilton Hydro-Electric Commission

I am writing to ask you to include my name among the applicants being considered by the members of City Council for Ontario Hydro's citizen appointment to the Hamilton Hydro Electric Commission.

I am enclosing my Curriculum Vitae. I have lived in Hamilton for almost 30 years and my entire legal career and all my volunteer activities have been concentrated in this community.

Presently, I represent Ontario Hydro on the local Hydro Commission on which I have served as Commissioner, Vice-Chairman and Chairman.

I believe that my experience as lawyer, community volunteer and Hydro Commissioner makes me uniquely qualified to continue to contribute as Ontario Hydro citizen representative to Hydro.

Please let me know if you require more information or if anyone would like to meet with me.

Thank you for your assistance.

Yours faithfully,

M. L. Dingle
Mary Lou Dingle

MLD:mm
Encl.

OFFICE OF THE CITY CLERK

MAR 11 1994

REC. BY *CSB* DATE
REF'D. TO DATE
REF'D. TO *CT* DATE
REF'D. TO DATE

ACTION: *F.Y.P.*

MARY LOU DINGLE

CURRICULUM VITAE

Background

Graduated Brampton High School, 1955

Graduated McMaster University, General Arts, 1958

Graduated Osgoode Hall Law School, 1961

Called to the Ontario Bar with Honours, 1964

Joined Martin & Martin, Lawyers, Hamilton, 1965

Made a Partner of Martin & Martin, 1972

Made a Queen's Counsel, 1982

Community Involvement

Elizabeth Fry Society, Hamilton
1970 to 1975, Charter Member, Director, and
Vice-President

Metropolitan Hamilton District, Canadian Cancer Society
1970 to 1972, Commemoration Funds Chairman
1973, Vice-Chairman, Education Committee

Equal Rights Review and Coordinating Committee struck
by Senate, McMaster University
1972 to 1975, Member

Legal Aid Area Committee, Hamilton
1973 to 1982, Member

The Planned Parenthood Society of Hamilton
1973 to 1974, Director
1975, Vice-President

Interim Maternal and Child Health Care Committee (Clark
Committee) struck by Hamilton District Health Council
1975, Member

MacNeill Baptist Church, Hamilton
1975 to 1977, 1980 to 1983 and 1987 to 1989,
Deacon
1978, Member, Finance Committee
1983 to 1985, Member, Christian Education
Committee
1987 to 1989, Vice-Moderator
1989 to 1991, Moderator

Community Study and Action Committee, Association of
Early Childhood Education, Hamilton Branch
1977 to 1979, Member

Community Information Service, Hamilton-Wentworth
1978, Director
1979 to 1981, President

McMaster Divinity College
1979 to 1982, 1987 to 1991, Trustee
1981 to 1982, Vice-Chairman, Board of Trustees
1981 to 1982, Senator
1990 to 1991, Member of the Executive

Alternatives for Youth
1980 to 1982, Director

The United Way of Burlington, Hamilton-Wentworth
 1981 to 1985, Director
 1982 to 1985, Member of the Executive

The Canadian Club, Hamilton
 1982 to 1984, Director

The Ontario Human Rights Commission
 1982 to 1985, Commissioner

The Hamilton Law Association, Wills Subsection
 Executive
 1984 to 1989, Member

St. Joseph's Hospital Foundation
 Bequest and Endowment Committee
 1985 to 1987, Member

Hamilton Hydro-Electric Commission
 1986 to 1991, Vice-Chairman
 1991 to date, Chairman

The Hamilton Foundation
 1986 to 1987, Director
 1987 to 1988, Treasurer
 1988 to 1989, Vice-President
 1989 to 1990, President

The Hamilton Gallery of Distinction
 1987 to 1988, Director
 1988 to 1989, Secretary

McMaster University, The Presidents' Advisory
 Committee on Relations with the Community
 1991 to date, Co-Chair

Victorian Order of Nurses, Hamilton-Wentworth Branch
 1991 to date, Director, Member of Nominating
 Committee

Victorian Order of Nurses Hamilton-Wentworth Foundation
 1991 to date, Director and Vice-Chairman

Idlewyld Manor
 1992 to date, Member of the Ladies' Board of
 Management, Member of the Finance and Personnel
 Committee

C

FROM SMR MARKETING

3. 8.1994 12:12

P. 1

OFFICE OF THE CITY CLERK

MAR 08 1994

REC. BY DATE

REF'D. TO DATE

REF'D. TO C.T. DATE

REF'D. TO DATE

ACTION: F.Y.A

MARTY DUNNETT
TRIRIK CONSULTING
418 HWY # 8 WEST
R.R. #1 DUNDAS, ONTARIO
L9H 5E1

FAX COVER SHEET

DATE: March 8, 1994 TIME: 1:42 PM
TO: Mr. J.J. Gehetz PHONE: 548-1154
City Clerk FAX: 546-2546
FROM: Marty Dunnett PHONE: 627-4432
TRIRIK Consulting FAX: 627-4432
RE: APPLICATION FOR CITIZEN APPOINTMENT TO THE HAMILTON
HYDRO COMMISSION

Number of pages including cover sheet: 6

3. 8. 1994 12:13

P. 2

Marty Dunnell
418 Hwy # 8, West
R.R. # 1 Dundas, Ontario
L9H 5E1

March 8, 1994

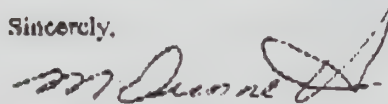
Mr. J.J. Schatz, City Clerk
City Hall
71 Main Street, West
Hamilton, Ontario
L8N 3T4

Dear Mr. Schatz:

Please find enclosed my statement of objectives and curriculum vitae, to be considered for the citizen appointment to the Hamilton Hydro Electric Commission.

It is my view that a non-partisan perspective combined with the experience and skills I would bring to this position would demonstrate a valuable service in helping the commission meet their mandate.

Sincerely,



Marty Dunnell
627-4432

Enclosures: 3

3. 8. 1994 12:13

P. 3

MARTY DUNNETT/TRIK CONSULTING
414 HWY # 8 WEST
DUNDAS, ONTARIO
L4H 5E1
(905) 627-4432

As a member of the taxpaying public selected for this position, I would offer this commission: objectivity, intelligence, commitment and a genuine concern and interest for the clients of the Hamilton Hydro Commission. You will find this individual to possess exceptional written and oral communications skills, familiarity with parliamentary procedures having served in several capacities on committees in the community.

EDUCATION

Humber College Public Relations Certificate Course - continuing
Georgian College Journalism Program
Canadian Forces School of Administration and Logistics- 1974-1977
Other courses on a part-time basis include: 1984 - current
Counseling Techniques Certificate Course - Mohawk College
Time Management - Mohawk College
McMaster University 3 credit courses, English, Anthropology and Labour Studies.

WORK EXPERIENCE

1993-1994 Wentworth County Board of Education
Aurora, Ontario

Position: *Publicity Consultant*

During this six month contract position it was my responsibility to increase awareness and participation of the Board's annual public meeting series held in four county municipalities. Media relations, writing news releases, public service announcements and an evaluation report follow-up were included in my job description.

1990 - 1992 -- Evergreen Environmentally Friendly Products (Retail)

Dundas, Ontario

Position: *Proprietor*

Marketing, budgets, sales, employee relations, advertising, supplier management and extensive knowledge of environmental issues were an integral part of this business. I also conducted seminars (and still do) in public schools located in Hamilton-Wentworth.

1983-1990 - Homemaker

During this time I continued to update my skills and education, while working in several volunteer capacities.

3. 8.1994 12:14

P. 4

1983 - 1983 - Frobisher Inn

Frobisher Bay, N.W.T (Igloodit)

Position: *Front Desk Clerk, Freelance Writer for News North.*

My employment at Frobisher Inn supplemented my freelance writing for News North. Through-out this period I gained considerable knowledge, insight and respect for the Inuit culture.

1981-1982 - Dundas Star Journal

Dundas, Ontario

Position: *Reporter, Photographer*

While in this position I covered newsworthy community events throughout the Town of Dundas. Photography and newspaper layout were also my responsibility. This position helped to develop my social, writing, interviewing and communications skills.

1977 - 1979 - During this time I traveled extensively throughout Canada and the United States. Jobs included: waitressing, deckhand on a salmon boat and a mortgage clerk with a Trust Company

1974 - 1977 - Canadian Forces Dental Service School

C.F.B. Borden, Ontario

Position: *Administration Clerk*

My responsibilities during this time involved filing, mail distribution, typing and general office procedures. Other duties included base defense force, base duty and parade. I developed the ability to be diligent, tenacious, disciplined and a good working knowledge of administrative procedures.

RELATED SKILLS

- Computer literate: Microsoft Office; Lotus 1-2-3; Harvard Graphics
- Marketing /advertising
- Excellent written and oral communication skills
- Public speaking
- Media relations
- Community Relations
- Supplier Management
- Budget management
- Proposal development
- Communication audits
- Typing 50-60 w.p.m.

3. 8. 1994 12:14

J. DUNN

P. 5

VOLUNTEER INVOLVEMENT

- served as the Public Relations Coordinator for the Dundas Cactus Festival
- fund raising/communications officer for Queens Rangers Home & School Organization.
- interview and submit articles for the Whats Up newsletter published by First Place Seniors Complex in Hamilton.
- coached Copetown T-ball for three seasons.
- member of the Dundas Conserver Society- was co-founder of the Dundas Chapter

INTERESTS

- golfing, furniture restoration, guitar, baseball

REFERENCES AVAILABLE ON REQUEST

M. R. KAMATH,

370 GREENCEDAR DRIVE,

HAMILTON, ONTARIO,

L9C7K4.

MARCH 25, 1994.

OFFICE OF THE CITY CLERK

MAR 25 1994

REC. BY _____

REF'D. TO _____

REF'D. TO _____

REF'D. TO _____

ACTION: _____

d

MR. J. J. SCHATZ,

CITY CLERK,

CITY HALL,

71 MAIN STREET WEST,

HAMILTON, ONTARIO,

L8N3T4

Dear Sir,

CITIZEN APPOINTMENT TO THE HAMILTON HYDRO ELECTRIC COMMISSION

I enclose my detailed resume for your consideration. My visionary leadership, community service, commitment, integrity, academic training, professional attitude, experience and service excellence make me a good citizen on the above stated Commission.

If the enclosed resume interests you, I will be glad to meet with you to give you more information in a personal interview.

Thanking you,

Yours Sincerely,

M. R. Kamath

(M. R. KAMATH)

ENCL: RESUME.

RESUME

NAME: RAMANATH (RAM) MULKI KAMATH

CURRENT ADDRESS 370 Greencedar Drive
Hamilton, Ontario
L9C 7K4

OFFICE: (519) 837-5060 or 1-800-265-2950 ext 5060

RESIDENCE: (905) 575-7348

CITIZENSHIP STATUS: Canadian

HEALTH Excellent

SALARY: Negotiable

GEOGRAPHICAL REQUIREMENT: Open for Relocation

B. Comm., M. Comm., M.B.A., M.H.A.

17 years Senior Management experience with emphasis in Accounting, Auditing, Finance, General Management

EMPLOYMENT AND EXPERIENCE:

<u>Dates of Employment & Titles:</u>	<u>Name & Address of Employer:</u>	<u>Supervisors</u>
February 1990 - Present	Ministry of Agriculture & Food Livestock Inspection Branch 259 Grange Road Guelph, Ontario, N1H 6N1	Mr. C. Lalonde- Director

RESPONSIBILITIES:

To coordinate the day-to-day administrative and financial functions of the Livestock Inspection Branch including: Personnel, budgeting, planning, analyzing, controlling, supporting, purchasing, systems data processing and to manage branch office administrative services with general responsibility for the regional offices. To provide advice and guidance to the Director, Program managers, Regional Veterinarians and area Managers in the areas of finance and administration.

September 1988 - August 1989
ADMINISTRATIVE RESIDENT

ST. JOSEPH'S HEALTH CENTRE
OF LONDON
P.O. Box 5777
London, Ontario, N6A 4V2
Officer

CHET SINGH
Associate
Executive
Director (Chief Operating

A 964 bed multi-care level teaching and research facility associated with the University of Western Ontario and Fanshawe College. Total budget of \$116 million.

RESPONSIBILITIES:

Gained hands-on experience working on rotation basis in Medical, Nursing, Human resources, planning and facilities and Finance and general Services. Attended Board, Senior Management and Committee meetings on a regular basis.

Dates of Employment & Titles :**Name & Address of Employer:****Supervisors**

February 1986 - July 1987
Manager, Operations Review

Alberta Department of Housing
Finance and Administration
3rd Floor, 10050-112 Street
Edmonton, Alberta, T5K 2J1

Bruce E. Schick
Executive Director

RESPONSIBILITIES:

Providing a consultative and advisory service to department managers in the formulation and delivery of programs to enable the department to enhance its productivity and effectiveness. In addition to this internal operations review focus, responsible for liaising with managers external to the department on matters that could impact organizational effectiveness.

August 1981 - January 1986
Financial Administrator

Alberta Government Utilities
& Telecommunications
Municipal Engineering Branch
2nd Floor, Westcor Bldg.
12323 Stony Plain Road
Edmonton, Alberta T5N 3Y9

Mike Znak
Director, Planning
& Engineering

RESPONSIBILITIES:

Responsible for the administration, control, co-ordination of the financial operation, project audit of Regional Water & Sewage Program. Review and evaluate proposals relative to existing economic and engineering guidelines and contract administration of successful projects. Formulate the financial policies and procedures necessary to administer the financial accounting program. Review and develop procedures and systems and implement improvements as required. Develop budgets and finalize budget proposals.

December 1977 - July 1981
Deputy Director of Finance
and Administration

Solicitor General of Alberta
Peace River Correctional
Centre
Box 900, Peace River
Alberta, T0H 2X0

R.J. Ryan
Director

St. Paul Correction Centre
P.O. Box 2740
St. Paul, Alberta, T0A 3A0
(May 1979 - July 1981)

J.S. Anderson
Director

RESPONSIBILITIES:

Provide advice and guidance in the areas of Finance and Administration to the Director and his Deputies. Responsible for Financial, Accounting, Budgetary planning, organization and directing the Administrative Services. Also Records Management, Systems Management, M.I.S., M.B.O., R & D Project, Materials Management EDP Development and implementation of control system and policy and procedures with EDP Development and implementation of control system and Policy and procedures with EDP Development and implementation of control system and policy and procedures with the organization. Prepare monthly Financial Statements, develop budgets for various subprograms and finalize budget proposals in consultation with management committee.

Employment and Experience (Continued)

<u>Dates of Employment & Titles:</u>	<u>Name & Address of Employer:</u>	<u>Supervisors</u>
June 1977 - November 1977 Manager, FINANCE & ADMINISTRATION	4-Way Wholesale Limited P.O. Box 1330 Edson, Alberta T0E 0P0	Garry Crane General Manager

RESPONSIBILITIES:

Exercise general administration, direction and control over the corporate accounting function to maintain and improve the company's financial soundness, control cash flow and expenditures, and provide accurate accounting information and financial control data, co-ordinating the activities of departments responsible for developing administering the procedures for the preparation, control and review of operating plans and analysis of variances.

July 1976 - February 1977 ACCOUNTANT	Bazaar and Novelty (Western) Division of Neonex International Ltd. 10161 - 112 Street Edmonton, Alberta T5M 1G2	John L. Seebach General Manager
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RESPONSIBILITIES:

Financial statement preparation and co-ordination, designing, implementing and monitoring of financial information systems. Co-ordinating of M.B.O. Program. Responsible for the development of formal procedures, co-ordination of new systems, design, review of current practices, controls. Auditing of source documents for computer input. Responsible for planning, directing and executing administrative functions.

March 1975 - June 1976 FINANCIAL CONTROLLER	Ferrigan Mechanical & Electrical Contractors Ltd. P.O. Box 1840 218 Ottawa Street Sturgeon Falls, Ontario P0H 2G0	J.C. Ferrigan President
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RESPONSIBILITIES

Complete charge of management planning and control, accounting, finance and administration, preparation of financial statements, financial analysis, budgeting and costing, financial advisory services, Human Resources, internal and external relations.

May 15, 1964-Dec 9, 1974 (May 1972 - August 1974) Study Leave) SENIOR ASSISTANT	Indian Airline Air India Bldg. Bombay, India	D.C. Warden Commercial Manager
--	--	--------------------------------------

RESPONSIBILITIES:

Direct and supervise the audit of financial, administrative and operating records and procedures, report on audit findings, carry out special audit investigations and perform other related duties. Administrative planning, systems so-ordination, transportation, market research, etc.

Employment and Experience: (Continued)

<u>Dates of Employment & Titles:</u>	<u>Name & Address of Employer:</u>	<u>Supervisors</u>
May 1973-June 1974 Financial Controller and Director of Accounts	Sitterle & Co. Route 1, Box 21A Wetmore, Texas, U.S.A.	Frank Sitterle President

RESPONSIBILITIES:

Responsible for corporate accounting, finance and administration, preparation of financial statements, financial analysis, budgeting, costing management reports, E.D.P., Etc.

(This position was accepted to gain experience as I had previous service commitment with the Airlines
=====5,

1961 - May 14, 1964 Accounts Assistant	Bombay Paints & Allied Products Limited Navapada, Chembur Bombay, 74, India	P.M. Trivedi Chief Accountant
---	--	----------------------------------

RESPONSIBILITIES:

Internal auditing, A/P, A/R, cash books, general ledger, journals, inventory trial balance, financial statements, etc.

August 4, 1960 - Nov. 1961 Accounts Assistant	Hindustain Transmission Products Limited Chandivali, Kurlavihar Rd. Bombay - 70, India	V.V. Kamath Administrative Officer
--	---	--

RESPONSIBILITIES

A/P, A/R, Cash book, general ledger, journals, inventory, trial balance, financial statements, etc.

HONOURS AND AWARDS

Best student, Rotary Prize, College of Business and Economics, University of Bombay, for 1966-67 (1 of 4,000)

Voce-Chancellor Medallist, 1967 - 1970

National Cadet Corps Best Under-Officer Prize, 1966 - 1969

Jetchand Jivatram Lalwani Prize for outstanding rescue operation in preventing drowning, 1966

College President's Medal for outstanding courage and character, 1967 (1 of 4,000).

Best student, Rotary Prize, K.C. Law College for 1970-71 (1 of 4,000).

Twice awarded Commandant general of Home guard's Commendatory Note for Social Service, 1965 and 1967

EDUCATION:

<u>Institute</u>	<u>Dates Attended</u>	<u>Major Field</u>	<u>Degree Received</u>
Governors State University University Park Illinois, U.S.A.	August 1987 - April 1989	Health Administration	Master of Health Administration
Stanford University Stanford, California, U.S.A.	July - August 1981	Executive Program for small companies	
Massachusetts Institute of Technology (M.I.T.) Cambridge, Mass., U.S.A.	Summer 1977	Executive Program in Modern Finance	
St. Mary's University San Antonio Texas, U.S.A.	Spring 1974	Financial Management	
University of Texas San Antonio Texas, U.S.A.	Fall 1973	Industrial Relations	
Trinity University San Antonio,	June 72-May 73	Business Admin. Title of the Thesis "Management Training & Development System"	Master of Science-Business Administration
University of Bombay	June 71-June 72	First Year L.L.B.	
	June 68-June 71	Labour & Industry	Master of Commerce
	April 64-June 68	Advanced Acct. & Auditing	Bachelor of Commerce June 1968

HONOURS AND AWARDS:**Graduate Assistant**

Governors State University
College of Business and Public Administration
University Park, Illinois

Trinity University
Graduate School of Business
San Antonio, Texas

EXTRA CURRICULAR ACTIVITIES:

Bombay University Consumer's Co-operative Stores Ltd., Director 1967

World University Services - held various positions including: Vice-Chairman of India International Committee, delegate to International WUS Conference in Kartoum, Sudan, Budapest, Hungary, Geneva, Switzerland, Toronto, Canada, 1967 - 1971

University Grants Commission, Nominated as a member in the Subcommittee of Student Leaders

Ministry of Education, Government of India, appointed as a member of National Integration Committee

SOCIAL AND CIVIC ORGANIZATIONS:

Member: **Rotary Club of Hamilton (Downtown)**
 Rotary Club of Edmonton (Downtown)
 Chairman, Community Services
 Vice Chairman, Fund Seekers
 Charter President, Rotary Club of Millwods, Edmonton

MEMBER: (1) **Hamilton Civic Hospitals Board**
 (2) **Mayors race Relations Advisory Council, Hamilton**
 (3) **Business Land use Advisory Board - City of Hamilton**
 (4) **Citizen Advocacy Society of Edmonton**
 (5) **Chairman, Ways and Means Committee**
 (6) **Royal Canadian legion Branch #163**
 (7) **United Way of Edmonton - Planning and Allocation Committees**

Treasurer: **Edmonton Association for Children and Adults with Learning Disabilities**
President: **Alberta Indo-Canadian Multicultural Association**
Treasurer: **Council of India Societies of Edmonton**
Treasurer: **"HMCS Starr" Officers Mess. Hamilton**

Military Service: Canadian Forces Primary Reserve -
 2 Lieutenant in logistic Section - 23 SVC Battalion

John C. McIntyre, C.A.
10 Pleasant Avenue
Dundas, Ontario
L9H 3S7

OFFICE OF THE CITY CLERK

MAR 25 1994

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ACT

e

March 25, 1994

Mr. J.J. Schatz
City Clerk, City of Hamilton
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Mr. Schatz:

Enclosed please find a copy of my *curriculum vitae* as application for the position of Commissioner of the Hamilton Hydro Electric Commission.

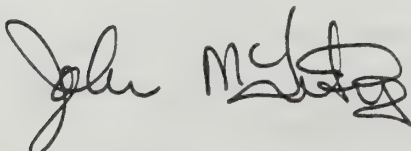
As can be seen on my *curriculum vitae*, I am currently employed as a Litigation Specialist with Coopers & Lybrand, Chartered Accountants in Hamilton. As a Litigation Specialist, I am responsible for analyzing information, and providing an interpretation of the data in a manner which, if necessary, can stand up in a court of law. This work experience has allowed me to develop my ability to analyze various forms of financial information efficiently and effectively.

In early 1993, I was directly involved in a special engagement of our office by the St. Catharines Hydro Electric Commission. Under this engagement, Coopers & Lybrand was retained to carry out a review of the Commissions' policies, a review of the appropriateness of expense account spending, a limited review of the internal controls and review procedures, and a review of senior management's actions with regard to the policies and procedures of the commission. As a result of my participation in this assignment, I learned a great deal regarding the operation of a public utility such as a hydro commission. In addition, I developed a desire to become involved in some aspect of the public sector in order to serve the community.

My work experience, in general and specifically with St. Catharines Hydro, has provided me with the background necessary to perform the duties of a commissioner of the Hamilton Hydro Electric Commission.

I look forward to hearing from you with respect to this position.

Yours Truly,



John C. McIntyre, C.A.
Phone: (905) 627-2717 Res.
(905) 525-0002 Work

CURRICULUM VITAE

EDUCATION

- Bachelor of Commerce (Honours), McMaster University 1988

PROFESSIONAL DESIGNATION

- Chartered Accountant - Ontario Institute of Chartered Accountants, 1991

CURRENT POSITION

- Specialist - Business Investigations Group, Coopers & Lybrand, Hamilton since April 1992.

PROFESSIONAL EXPERIENCE

- Four years experience in general audit practice involving both large and small audit clients.
- Since 1991 Computer Audit Specialist, involved in reviewing client's computer systems for internal control weaknesses and providing audit software support for the general practice group.
- Since April 1992 specialized in the Business Investigations Group in the following areas:
 - Loss of Income Claims - Motor Vehicle Accidents
 - Litigation Support
 - Ontario No-Fault Automobile Insurance Accident Benefit Claims for Self Employed Individuals
 - Forensic Accounting
 - Business Interruption Insurance Losses
 - Property Damage Insurance Losses

PRESENTATIONS

- Numerous seminars to insurance companies on Weekly Benefits to Self Employed Individuals under the Ontario Motorist Protection Plan and Bill C-164.
- Presentations to the McMaster Accounting Society on the Hamilton Office Business Investigations Group.

OTHER ACTIVITIES

- President of the office Social Activities Committee since 1992, including setting and chairing regular meetings, organization of social events, and reviewing annual expenditures.
- Active hockey player for two local hockey teams, including running one team which involves obtaining players, maintaining team funds, and organizing local five team week-end hockey tournament.

MAR 28 1994

March 25, 1994

Hamilton City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

REC. BY _____ DATE _____
REF'D. TO _____
REF'D. TO _____
REF'D. TO _____
ACTION: *fixed copy rec'd*
March 26, 1994

Attention: Mr. J.J. Schatz
City Clerk

Re: Citizen Appointee - The Hamilton Hydro Electric Commission

Dear Sir:

I submit my personal resume for your consideration with respect to the vacant position of City Appointee to the Hamilton Hydro Electric Commission.

I trust that my qualifications will demonstrate that I am in possession of the practical skills required to interpret and approve the budgets, rates, and financial statements of the utility. I believe my resume indicate my strong management and administrative background.

I trust my list of affiliations will firstly, indicate my experience with similar appointments and committees. Secondly, I hope it will demonstrate my sincere desire to be directly involved in both my industry and my community.

I live in Hamilton and being supportive of the city and its' goals, I therefore my services and energy to this appointment to the Hamilton Hydro Electric Commission.

I thank you in advance for your consideration in this matter and if I can be of any further assistance please do not hesitate to contact me.

Respectfully submitted,

Bill Patterson

PERSONAL RESUME

WILLIAM PATTERSON

552 West 5th Street
Hamilton, Ontario
L9C 3P9

Home: (905) 318-1214

Business: (905) 335-9592

Workplace Capability

Over 20 years experience in Mechanical, Electrical and General contracting, including new construction, modifications to existing equipment, and plant maintenance services. Proven to be capable of planning and managing large multi-trade construction projects that have consistently been completed within budget and on time.

Employment History

1986 to Present

Calorific Construction Limited

Manager of Construction & Special Projects

Project Manager

Multi-trade unionized construction projects in the steel, farm machinery, and automotive related industries in Ontario.

Superintendent

Construction projects at Stelco Inc. and Dofasco Inc.

Administration of 400,000 manhours/per year Maintenance Program for Stelco.

PERSONAL RESUME

WILLIAM PATTERSON

PAGE 2

1975 to 1986

Stelco Inc.

Construction Field Engineer

Multi-trade projects in all areas of the steel making operations throughout Ontario, including -

- New Caster Complex, Hilton Works
- Coil Box Installation, Hilton Works
- Kiln installation in Red Lake, Ontario
- New Hot Strip Mill, Lake Erie Works
- Galvanizing Line Upgrades, Hilton Works

Education

- WHMIS training, Construction Safety Assoc. of Ontario
- Civil Engineering Technology Degree, Mohawk College
- Graduate, Hamilton Collegiate Institute
- Member Local 736 - International Association Bridge Structural and Ornamental Iron Workers

Affiliations

- Director of Mechanical Contractors Association
- 1992 - Appointed Member: Property Standards Committee, City of Hamilton
- Advisory Member of Joint Apprenticeship Training Committee of Local 67 - Pipefitters and Steamfitters Union
- Representative to Electrical, Millwright and Sheet Metal Constructors Associations
- WHMIS Instruction, registered with Construction Safety Association of Ontario

OFFICE OF THE CITY CLERK	
MAR 22 1994	
REC. BY.....	9
REF'D. TO.....	
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REF'D. TO.....	
ACTION: _____	

March 16, 1994

The Council of the Corporation
of the City of Hamilton
71 Main Street West
Hamilton, Ontario
L8N 3T4

Attn: Mr. J. J. Schatz, City Clerk

Re: APPOINTMENT TO THE HAMILTON HYDRO ELECTRIC COMMISSION

Gentlemen:

I am interested in serving on the Hydro Electric Commission as I have extensive experience in dealing with Hamilton Hydro and Ontario Hydro as a customer's representative, and wide community involvement in Hamilton for the past fifteen years.

I wish to be considered for an appointment to the Commission because I can make a positive contribution because of my business background and qualifications.

My qualifications are enclosed but in short:

- . I am familiar with the Hamilton Hydro and the public and private sector customers it serves.
- . I am working as a Senior Partner and Consulting Engineer and I am familiar with Hamilton Hydro's standards and regulations.

I am also familiar with most of the utilities in the Southern Ontario region.

My background and my commitment to Hamilton makes me a suitable candidate for the appointment.

Please contact me for any further information you may require.

Yours truly,


Nirmal S. Takhar, P.Eng.

encl.

NIRMAL S. TAKHAR, P.ENG.

Qualifications

Bachelor of Science in Electrical Engineering
University of Michigan

Designated Consulting Engineer of Ontario

Professional Experience

1979 to Present P.T. Engineering Consulting Engineers, Hamilton, Ontario
SENIOR PARTNER

- . Project management of institutional, industrial and commercial projects.
- . Design and construction supervision of electrical and control systems of buildings and processes.

Business and Technical Involvement

1990 - Present **AMBASSADOR**, Hamilton, Chamber of Commerce

1989 - 1991 **CHAIRMAN**, Consulting Engineers, Hamilton Chapter

1989 - 1990 **CHAIRMAN**, Institute of Electrical and Electronic Engineers,
1977 - 1978 Industrial Chapter

1976 - 1977 **CHAIRMAN**, Illuminating Engineering Society, Hamilton Chapter

1991 - Present **MEMBER**, Committee of Adjustment,
The Corporation of the City of Hamilton

Community Involvement

1990 - Present **MEMBER**, Hamilton Mountain Rotary Club

1985 - 1991 **EXECUTIVE MEMBER**, Mayor's Race Relations Committee, Hamilton

1975 - 1979 **DIRECTOR AND PAST CHAIRMAN**, Administration Committee,
Multicultural Council of Hamilton

1991 to Present **MEMBER**, Race and Ethno-Cultural Equity Advisory Committee
to Halton Board of Education

March 24th, 1994

OFFICE OF THE CITY CLERK

MAR 25 1994

Mr. J. J. Schatz,
City Clerk,
City Hall,
71 Main Street West,
Hamilton, Ontario

h

Dear Mr. Schatz;

Please accept this letter as my application for Ontario Hydro's citizen appointee to the Hamilton Hydro Electric Commission.

The Hamilton Hydro Electric Commission plays a very important part in our quality of life and the sustainability of our city. In these uncertain economic times it makes sense to work together to provide a good level of service at the lowest possible cost. I would like to be a part of the team in maintaining this level.

I have significant experience in understanding the role of a Board which governs a public institution and how to work within such an environment. I appreciate the separation of the policy and planning role of a Board and the day to day management of an institution.

My past experience in serving on various Boards and Committees has involved dealing with the budget process, working with consultants and chairing committees.

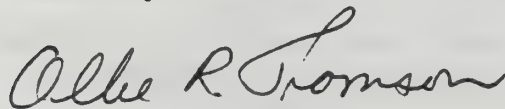
My level of involvement in business, political process and the community has required a high standard of personal ethics and a sense of responsibility that includes the ability to plan and manage time and resources. It has allowed me to develop skills in thinking logically, evaluating situations, solving problems and making decisions.

As a small business owner I am involved in the business community through my active participation in our local Chamber of Commerce and other business networks. I have also been part of various organizations that have constructively dealt with energy costs, energy conservation and education.

I feel my work experience in the financial and management fields, combined with my personal involvement and commitment to the community, would allow me to make a positive contribution to the Hamilton Hydro Electric Commission.

Thank you for giving consideration to my application.

Yours truly,



Ollie R. Thomson (Ms.)

(905) 527 8373 (H)

RESUME

Ollie R. Thomson (Ms.)
21 East Avenue South, Apt. 604
Hamilton, Ontario L8N 2T3

Phone: 527 8373 (H)
529 6956 (W)
Fax: 529 1108

Work Experience:

1988 - present: Self-employed - Company About Town - Event & Meeting Planners

Consultant working with businesses, organizations and associations to organize and co-ordinate their conferences, seminars and special events. I meet with clients, staff or committee to assess their situation, develop a budget and theme, then work with them to do the necessary logistical planning.

1986 - 1988 Retail store manager and area sales representative - duties included supervision of staff, marketing and inventory control.

1980 - 1985 Elected representative - Region of Hamilton Wentworth

Served on the following committees: Planning, Finance, Social Services, Engineering. Personally dealt with constituents to solve many problems in areas of planning matters on a regional and local level.

Chair: Regional Personnel Committee

1976 - 1985 Elected ward representative - City of Stoney Creek

Served on the following committees: Planning, Executive, Budget, Engineering, Legislative, Parks & Recreation.

Chair: Licensing and Fire Department Committees

Chair: of committee to plan, design and construct a main firehall in the City. Involved with land acquisition and rezoning process

Previously employed for nine years with the Bank of Montreal, London and Hamilton - worked in Loans department, business development and community relations

Continuing Education:

- 1992 Environmental Waste Management and Audit - 12 week course
- 1991 Computers - DOS, WordPerfect, Windows
- 1990 Time Management - S.M.I. six month course
- 1988 - 89 Mohawk College - Sociology 1 and 2
- 1987 - 88 Mohawk College - Business management in the Hospitality Sector

Park Business School - Secretarial Business Course

Pelham District High School - Commercial studies

I continue to attend various seminars and workshops on business, marketing, community planning, environment, sustainable development, motivation and communication

I believe learning is a life-long process.

Community Involvement:

Present:

Hamilton & District Chamber of Commerce - Business Development Committee and Chair - Environmental Issues Committee

Member - planning committee for annual Outstanding Business Achievement Awards - 1994

Go Hamilton Task Force - to achieve environmental excellence in our community and encourage agencies and companies to locate in our region

Sustainable Community Development Committee - to plan ongoing community participation in following the recommendations of Vision 2020

Planning committee for Business in the Environment symposium to be held in October, 1994

B.E.S.T. - (Business and Environment Support Team) providing support and information to the small business community

R.E.A.C. - (Regional Environmental Advisory Committee) an advisory citizens groups providing recommendation to Regional Council

Literacy Core Development Team - "Greening your School" a project through the Hamilton Region Conservation Authority to provide leadership and training in the schools. All three school boards are involved.

Board of Management - Condominium #116 - as a board member assisted in initiating and participating in an Energy Audit of the whole building resulting in a more energy efficient type of lighting and other energy conservation measures.

Previous:

Board of Directors - Art Gallery of Hamilton

Hamilton Waterfront Committee

Hamilton Flag Committee

Social Planning & Research Council

Hamilton Status of Women

Multicultural Centre

Volunteer Bureau of Hamilton

Donald L. Thornton,
43 Ivy Lea Place,
Hamilton, Ontario. L8T 3R5.

Mr. J. J. Schatz, City Clerk,
City Hall,
71 Main St. West,
Hamilton, Ontario. L8N 3T4.

March 9th, 1994

i

Dear Sir;

In response to your public notice dated March 2nd, 1994, for applicants to be considered for appointment to the Hamilton Hydro Electric Commission, I submit the following resume:

I was born in Hamilton and have resided here all my life. I attended the public school system and two years at the Hamilton Technical Institute, specializing in electrical. I completed a four year electrical apprenticeship with the Province of Ontario certificate #3749 and also hold a certificate of Qualification from the Province #001321. My apprenticeship was with my father, who owned and operated 'Thornton Electric' from 1921.

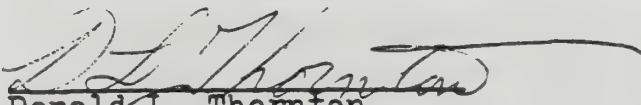
I owned and operated my own business under the name of 'Thornton Electric' for 22 years and only retired due to the results of a permanently disabling injury.

I am Past President and Past Treasurer of the Hamilton and District Electrical Contractors' Association and was their representative for three years to the City of Hamilton's General liason to the Building Trades.

With my experience in running a successful business, dealing with labour (my employees) and the public, running meetings and being a representative to one of the City of Hamilton Committees, I feel I have considerable and valuable background to offer to this position.

Hoping this application meets with your approval.

I remain, Sincerely,


Donald L. Thornton

/dt

OFFICE OF THE CITY CLERK

MAR 16 1994

REC. BY	DATE
REF'D. TO	DATE
REF'D. TO	DATE
REF'D. TO	DATE

ACTION: _____

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Mrs. J. McAnanama, CEO
Hamilton Public Library

[Signature]

HAMILTON PUBLIC LIBRARY

NOTICE OF MEETING

FINANCE AND ADMINISTRATION COMMITTEE

JUL 26 1994

Thursday, 1994 July 21st
9:30 o'clock a.m.
Room 233, City Hall

GOVERNMENT DOCUMENTS

[Signature: Susan K. Reeder]
Susan K. Reeder,
Secretary

AGENDA

1. DELEGATIONS

- (a) Duncan Beattie, Hamilton Harbour Commissioners - Development Charges
 - (i) Information Report - Chairman, Development Charges Staff Sub-Committee
- (b) Don Horrocks - Taxi Licence Plate
 - (i) Information Report - City Clerk

2. MAYOR MORROW

City funding contribution - Challenging the enactment of Bill 120 by the Ontario Legislature - An Act to amend certain statutes concerning residential property.

3. CONSENT AGENDA

4. CORRESPONDENCE

Association of Municipalities of Ontario - Request for the City to appoint one member of Council to serve on the new Large Urban Section Executive of AMO.

5. ALDERMAN D. ROSS

Security and General Maintenance Improvements - City Hall - Aldermen's receptionist area

6. BUILDING COMMISSIONER

West Avenue School - 255 West Avenue North - Mural Art Project

7. TREASURER

Awarding of Contract for the Revised Tax Bills and other Tax Related Forms

8. CITY SOLICITOR

Sun Studios Tanning Centre Limited and By-law 93-071

9. CITY CLERK

- (a) Criteria and Procedure to establish New Bingo Halls and Upgrade or Relocate Existing Bingo Halls
- (b) Hosting of Conference - Municipal Law Enforcement Officers' Training Seminar and Annual Meeting

10. DIRECTOR OF PROPERTY

- (a) Underground Parking Garage beneath Commonwealth Square
- (b) Offer to Purchase City owned lands - 1306 Upper Wellington Street, Primecan Holdings Inc.

11. PRIVATE AND CONFIDENTIAL AGENDA

12. OTHER BUSINESS

13. ADJOURNMENT

FINANCE AND ADMINISTRATION COMMITTEE

THURSDAY, 1994 JULY 21ST

CONSENT AGENDA

A. MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE

- (i) Minutes of the special meeting of the Finance and Administration Committee held Tuesday, 1994 June 14th
- (ii) Minutes of the regular meeting of the Finance and Administration Committee held Thursday, 1994 June 23rd

B. TREASURER

- (i) Funding - West Harbourfront Development Study Jobs Ontario Application
- (ii) Funding - Proposed construction of a combined sidewalk and curb on the south side of Brock Street from John Street to approximately 24m east of Hughson Street (frontage of 10 Brock Street)
- (iii) Closure of Capital Projects
- (iv) Funding - Gourley Park - Tennis Club
- (v) Funding - Ferguson Avenue between Barton and Cannon Streets - Jobs Ontario - Community Capital Application.
- (vi) Canada/Ontario Infrastructure Works Program

C. CITY SOLICITOR

Debenture By-law - Capital Projects - 1994

D. ACTING DIRECTOR OF PUBLIC WORKS

Purchase of Two (2) Crew Cab Stake Dump Trucks, Fleet Services.

E. COMMISSIONER OF HUMAN RESOURCES

Appointments to and terminations from permanent positions with the Corporation of the City of Hamilton to 1994 July 14

F. DIRECTOR OF INFORMATION SYSTEMS

Closing of Various Capital Accounts

G. CITY CLERK

- (i) Use of City Facilities - C.N.I.B. Walkathon
- (ii) Use of City Facilities - Take Back the Night Committee
- (iii) Use of City Facilities - Police Services Act - Board of Inquiry
- (iv) Use of City Facilities - Tele-Touch

H. DIRECTOR OF PROPERTY

- (i) Direct Purchase of Natural Gas
- (ii) Surplus Board of Education Properties

I. SECRETARY, FINANCE AND ADMINISTRATION COMMITTEE

Information Items.

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